1996 S. Kirk Rd Ste 320
Geneva, IL 60134

Kane County

Forest Preserve, Finance and Administration Committee

Agenda

Chairman Dale Berman, President Christopher Kious, Treasurer Bill Lenert, Executive Director Benjamin Haberthur
Deborah Allan, Michelle Gumz, Leslie Juby, Jarett Sanchez, Vern Tepe, Rick Williams

Tuesday, June 25, 2024 **2:00 PM** **3rd Floor Board Room**

I. Call To Order

II. Approval of Minutes from May 28, 2024

III. Public Comment (Each Speaker is limited to three minutes)

IV. Bids and Proposals

V. New or Unfinished Business

TMP-24-2427 Resolution Approving the Purchase of Six (6) Zero Turn Mowers for the Operations Department

VI. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

VII. Communications

VIII. Chairman's Comments

IX. Adjournment
Adjournment until: Tuesday July 23, 2024 at 2:00 p.m. in person at the Forest Preserve District Administration Offices 1996 S. Kirk Road, Suite 320 Geneva, Illinois and via zoom https://zoom.us/j/6302325980? pwd=aURTSGJoRlVJNDRCcHJXd3dvaVVrUT09 Meeting ID: 630 232 5980 Password: 24680 The Request to Speak Form on the Districts' website must still be completed for guests to speak at the meeting.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP RESOLUTION NO. TMP-24-2427

RESOLUTION APPROVING THE PURCHASE OF SIX (6) ZERO TURN MOWERS FOR THE OPERATIONS DEPARTMENT

WHEREAS, the Forest Preserve District of Kane County, Kane County, Illinois, finds is necessary and desirable to purchase six (6) zero turn mowers to replace two older units for North Operations and four units for South Operations; and

WHEREAS, the District utilized the Sourcewell Joint Purchasing Program to secure the lowest prices; and

WHEREAS, Ralph Helm, Inc., Elgin, Illinois is the authorized local dealer that has been awarded the Sourcewell contract; and

WHEREAS, utilizing the Sourcewell Purchasing Program has realized a 27% reduction to the MSRP for the mowers; and

WHEREAS, the purchase price per mower with additional kits is $16,153.92.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Forest Preserve District of Kane County, Kane County, Illinois, approve the purchase of six (6) zero turn mowers from Ralph Helm, Inc., Elgin, Illinois, for a total cost not to exceed ninety-six thousand nine hundred twenty-three dollars and fifty-two cents ($96,923.52), be, and hereby is, accepted and approved.

APPROVED AND PASSED on this 9th day of July 2024.

_____
Christopher Kious
President, Kane Forest Preserve
Kane County, Illinois

_____
Myrna Molina
Secretary, Kane Forest Preserve
Kane County, Illinois

AGENDA MEMORANDUM

DATE: June 25, 2024

TO: Forest Preserve District Finance & Administration Committee

FROM: Jeremy Jensen, Director of Operations

SUBJECT: Presentation and Approval of the Purchase of Six (6) Replacement Zero Turn Mowers for the Operations Department

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of awarding a purchase of six (6) zero turn mowers to Ralph Helm Inc. of Elgin, Illinois for a total price of $96,923.52.

BACKGROUND:

Based on the District's replacement schedule, two (2) zero turn mower's for South Operations were approved in the 2024-25 budget. Mowers M424, a 2014 Toro Z-Master and M425, a 2015 Toro Z-Master, have both exceeded the threshold of their 1,600 hours of expected service life. M424 was placed out of service in August of 2023 due to the cost of needed hydraulic drive motor repairs exceeding the value of the operational mower. Four (4) additional zero-turn mowers have been approved as part of the FY 24-25 budget to replace M429 (435 hours) and M430 (313 hours) for South Operations and M320 (703 hours) and M321 (296 hours) for North Operations. These mowers are 2018 Toro Z-Masters Professional 5000 propane models, a model that is no longer available. M429 has been out of service for over 1 year pending availability of a new propane engine. All 4 propane mowers have shown similar deficiencies and inconsistencies in operation and reliability. Unreliable engine performance in cool or hot temperature conditions and frequent fuel regulator issues have resulted in low hours of use and extended periods of time with our in-house mechanic, as well as with external repair vendors. All 6 mowers will be replaced with a Toro Z-Master 6000 series 60" cut with a 31- horsepower engine, consistent with our most recent purchases. This combo has proven to be reliable and durable for the mowing needs of the District.

We are requesting the utilization of the Sourcewell Joint Purchasing Program. Ralph Helm Inc. of Elgin, Illinois is a local, authorized Sourcewell dealer and provides a 27% reduction to the MSRP for the mowers. Any accessories are not covered with the reduction, which have been added to maximize mowing efficiencies and maintenance safety. As the attached quotation reflects, this provides the district with a savings of $33,840.18 below MSRP.

FINANCIAL IMPACT:

Funding of $68,000 was budgeted in account 01-21-23-7020 and $34,000 in account 01-21-22-7020, for a total of $102,000 for the purchase of these mowers in fiscal year 2024-25. Sufficient funds will be available on July 1, 2024 within accounts 01-21-22-7020 and 01-21-23-7020 of $96,923.52 for the purchase six (6) zero-turn mowers.

RECOMMENDATION:

Staff recommends the Committee approve the purchase of six (6) zero turn mowers from Ralph Helm, Inc., Elgin, Illinois, for a total cost of $96,923.52.

ATTACHMENTS:

Quotation

Ralph Helm Inc. Lawn Equipment Center

36W710 Foothill Road, Elgin, IL 60123 . 847-695-1616 FAX 847-695-1617

Quotation 867457

WE SERVICE WHAT WE SELL

www.ralphhelminc.com

SOLD TO

KANE CO. FOREST PRESERVE
KANE CO. PURCHASING DEPT.
1996 S. KIRK RD. STE. 320
GENEVA, IL 60134

(630)232-5923
Bill To Account# 00000

Signature:

EMAIL ADDRESS
CAHILLSAM@KANEFOREST.COM

TAX I.D. NUMBER E9996-0151-06

QUOTE DATE	EXPIRES	ACCT. NO.	TERMS	CUSTOMER ORDER NO.
05/30/24		33800	**NET 10 PROX. NEW EQUIP. DUE WHEN SOLD**	

QUANTITY	ITEM NO.	DESCRIPTION	BIN		PRICE	AMOUNT
6	72960	TORO 31HP KAW 60" 6000 SERIES		20,888.99	20,888.99	125,333.94
6-	DIS	SOURCEWELL CONTRACT DIS		5,640.03	5,640.03	33,840.18-
6	KEVINSETUP	PROFESSIONAL SET-UP & SERVICE		100.00	100.00	600.00
6	38012	MISC PARTS		804.96	804.96	4,829.76
		KIT INCLUDES				
		117-3600 CHUTE KIT				
		127-6666 JACK KIT				
		137-9216 BUCKET KIT				
		137-9769 TRIMMER MOUNT KIT				

A FINANCE CHARGE of 2 1/2% per month, which is an ANNUAL PERCENTAGE RATE of 30% (or a minimum charge of $1.00 for balances under $40.00) will be added on all accounts 30 days old. To avoid finance charges payments must be received by the 10th of the month following purchases. No refund without this invoice. 15% handling charge on all returned parts. No parts returnable after 10 days. No return on electrical parts.

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SUB-TOTAL	96,923.52
MISC. CHARGES	
SHIP CHARGES.	
LABOR	
SALES TAX	
TOTAL	96,923.52
TENDERED	
AMOUNT DUE	**96,923.52**

05/31/24 09:04:58 124 MT

ORIGINAL