1996 S. Kirk Rd Ste 320
Geneva, IL 60134

Kane County

Forest Preserve, Finance and Administration Committee

Agenda

Chairman Dale Berman, President Christopher Kious, Treasurer Bill Lenert
Deborah Allan, Michelle Gumz, Leslie Juby, Jarett Sanchez, Vern Tepe, Rick Williams

Tuesday, October 22, 2024 **2:00 PM** **3rd Floor Board Room**

I. Call To Order
Approval of Remote Attendance

II. Approval of Minutes from September 24, 2024

III. Public Comment (Each Speaker is limited to three minutes)

VI. Presentations

TMP-24-3095 Presentation -Landscapes Golf Management, LLC.

V. Bids and Proposals

TMP-24-3047 Presentation and Approval for the Purchase of One (1) 2025 Ford F-150 4WD Police Responder Pickup Truck for the Public Safety Department

VI. New or Unfinished Business

FP-O-24-10-0606 Approval of the Restated Organization Ordinance

TMP-24-3046 An Ordinance Abating the Tax Heretofore Levied for the Year 2024 to Pay Debt Service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois.

TMP-24-3041 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2025 and Ending June 30, 2026 for the: General Fund

TMP-24-3042 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2025 and Ending June 30, 2026 for the: Illinois Municipal Retirement Fund

TMP-24-3043 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2025 and Ending June 30, 2026 for the: Construction & Development Fund

TMP-24-3044 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2025 and Ending June 30, 2026 for the: Insurance Liability Fund

TMP-24-3045 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2025 and Ending June 30, 2026 for the: Social Security Fund

VII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

VIII. Communications

IX. Chairman's Comments

X. Adjournment

Adjournment until: Tuesday November 19, 2024 at 2:00 p.m. in person at the Forest Preserve District Administration Offices 1996 S. Kirk Road, Suite 320 Geneva, Illinois and via zoom https://zoom.us/j/6302325980? pwd=aURTSGJoRlVJNDRCcHJXd3dvaVVrUT09 Meeting ID: 630 232 5980 Password: 24680 The Request to Speak Form on the Districts' website must still be completed for guests to speak at the meeting.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

PRESENTATION/DISCUSSION NO. TMP-24-3095

PRESENTATION -LANDSCAPES GOLF MANAGEMENT, LLC.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP RESOLUTION NO. TMP-24-3047

PRESENTATION AND APPROVAL FOR THE PURCHASE OF ONE (1) 2025 FORD F-150 4WD POLICE RESPONDER PICKUP TRUCK FOR THE PUBLIC SAFETY DEPARTMENT

WHEREAS, the Forest Preserve District of Kane County, Kane County, Illinois finds it necessary and desirable to approve the purchase of one Ford F150 Police Interceptor for the Public Safety Department; and

WHEREAS, the District utilized the State of Illinois Contract Purchasing Program to secure the lowest price; and

WHEREAS, Morrow Brothers Ford, Greenfield, Illinois is the authorized dealer that has been awarded the contract, utilizing the State Contract, at a reduced price; and

WHEREAS, the purchase price for the truck with desired options is $63,615.00.

NOW, THEREFORE, BE IT RESOLVED that the Forest Preserve District by the Board of Commissioners of the Forest Preserve District of Kane County, Kane County, Illinois that the purchase of one Ford F150 Police Interceptor 4WD from Morrow Brothers Ford, Greenfield, Illinois, for a total amount not to exceed Sixty-three thousand Six hundred and fifteen dollars ($63,615.00) be, and hereby is, accepted and approved.

APPROVED AND PASSED on this 12th day of November, 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

AGENDA MEMORANDUM

DATE: October 22, 2024

TO: Forest Preserve District Finance & Administration Committee

FROM: Paul Burger, Director of Public Safety
Benjamin Haberthur, Executive Director

SUBJECT: Presentation and Approval for the Purchase of One 2025 Ford F-150 4WD Police Responder Pickup Truck for the Public Safety Department

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of the purchase of one 2025 Ford F-150 4WD Police Responder pickup truck to replace a current Public Safety department vehicle.

BACKGROUND:

The Public Safety department relies heavily on vehicles that are dependable and in good working order to conduct the day-to-day operations of the District.

Squad #227 is a 2016 Chevy Tahoe SUV with over 160,000 miles. This vehicle was originally approved for replacement in 2022 through Resolution No. FP-R-22-02-2930, and again through Resolution No. FP-R-22-11-2992, but was not purchased due to supply shortages. The replacement will be a 2025 Ford F150 Police Responder 4WD Super Crew at a cost of $49,963 for the vehicle and delivery. This truck will require additional aftermarket upgrades to meet Public Safety standards, at an additional cost of $13,652, for a total cost of $63,615. This vehicle will be ordered through the state contract with Morrow Brothers Ford Inc., of Greenfield, Illinois.

FINANCIAL IMPACT:

The total purchase for the vehicle, delivery and additional aftermarket upgrades is $63,615. Funds totaling $70,000 were budgeted, and $69,727 are still available in the Automotive Equipment Account #01-51-51-7010 for this expense.

The District will evaluate the disposal of squad #227 in the near future. The District will seek approval from the Board to place the truck through the Public Surplus Auction process.

RECOMMENDATION:

Staff recommends the Committee approve the purchase of one 2025 Ford F-150 4WD Police Responder pickup, in the total amount of $63,615.

ATTACHMENTS:

Morrow Brothers Order Form

WWW.MORROWBROTHERSFORDINC.COM
1242 Main Street• Greenfield, IL •62044
Phone (217) 368-3037• Fax (217) 368-3517 • Toll Free 1-877-368-3038

STATE OF ILLINOIS
2025 F150 PURSUIT
GOVERNMENT PRICING

ORDERING AGENCY: Forest Preserve District of Kane Co.

CONTACT PERSON: Paul Burger **CELL:** 630.649.1496

FORD FLEET # _____ **PURCHASE ORDER #** _____

QUANTITY: 1 **COST EACH: $** _____

ADDRESS: 1996 S. Kirk Rd.

CITY: Geneva **ZIP CODE:** 60134 **TAX EXEMPT # E999** - 601-51

PHONE: 630.232.3415 **FAX:** _____ **EMAIL:** burgerpaul@kaneforest.com

TOTAL ORDER COST: $ _____

SIGNATURE _____ **TITLE** Director of Public Safety

Morrow Brothers Ford Inc.
1242 Main Street
Greenfield, IL 62044

Phone # 1-217-368-3037
Fax # 1-217-368-3517
Email: richie@morrowbrothersfordinc.com

Please submit this signed form and a copy of your agency's Illinois Tax Exempt Letter with your order.

John Welle

2025 F-150 POLICE RESPONDER
4-DOOR SUPERCREW 4x4
STANDARD EQUIPMENT

MECHANICAL

- 3.5L V6 EcoBoost® 4x4 145" WB
- Two-Speed Automatic Torque on Demand 4WD with Neutral Towing Capability (Includes 4A mode for Set and Forget)
- Alternator – 240 amp
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 4-pin/7-pin wiring, Trailer Sway Control)
- Electric Parking Brake
- Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Snow-Wet/EcoSelect/Sport
- Engine Hour Meter, Engine Idle-Hour Meter
- Fail-Safe Cooling
- Electriconic Parking Brake
- Shock Absorbers, Gas – Heavy-Duty
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Upgraded Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Badges – Tailgate
- Black Front and Rear Bumpers
- Cargo Lamp – integrated with Center High-mounted Stop Lamp
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank – Standard Range 26 Gallon
- Fully Boxed Steel Frame
- Grille – Black Two Bar Style with Black Nostril s
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock, Jack
- Tailgate – removable
- Tires – LT265/70R 18 BSW (A/T)
- Wheels – 18" Steel Wheel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- Power Windows
- 4" Productivity Screen in Instrument Cluster
- ★ 12" Center-stack Screen Touchscreen w/Audio Controls
- Air Conditioning
- Black Vinyl Floor Covering
- Cruise Control
- Center Console Mounting Plate
- Red/White Task Lighting in Overhead Console
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Power Door Locks
- Powerpoint (2) 12V – Front
- Rear Driver-side/Passenger-side Solar Tint
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front H.D. cloth 40/0/40 with reduced bolsters
- 8-Way power driver/manual passenger
- Built-in steel intrusion plates in both front-seatbacks
- Seat, Rear – Vinyl, 60/40 flip-up split seat
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual Tilt/Telescoping and Manual
- Universal Top Tray – for mounting aftermarket equipment
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, Driver and Passenger Front Airbags
  Driver and Passenger Seat-Mounted Side Airbags
- Safety Canopy® Side-Curtain Airbags
- Autolock
- Door Lock Cylinders (Front Driver/Passenger door)
- Fixed LED Headlamps, Illuminated Entry

Rainlamp Wiper Activated Headlamps
Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking

- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SOS Post-Crash Alert System™
- Simple Fleet Key – Includes (4) Keys
- Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning)

Note: Includes unique one-touch temporary disable switch

- Tire Pressure Monitoring System (TPMS)

Ford Co-Pilot360™ 2.0

— Auto High Beams — Blind Spot Assist
BLIS® with Cross-Traffic Alert INCL WITH Lane-Keeping System

- Lane-Keeping Alert
- Lane-Keeping Aid
- Pre-Collision Assist® with Automatic Emergency Braking
- Pedestrian Detection
- Forward Collision Warning
- Dynamic Brake Support

— Post-Collision Braking — Rear View Camera —
Rear Parking Sensors — Reverse Brake Assist

- SYNC® 4
  - — 12" LCD Capacitive Touchscreen with Swipe Capability
  - — AppLink® w/App Catalog
  - — 911 Assist®
  - — Apple CarPlay® and Android Auto™ Compatibility
  - — Digital Owner's Manual
  - — Conversational Voice Command Recognition

FUNCTIONAL

- Autolamp – Auto On/Off Headlamps
- AM/FM Stereo – 6 speakers
- Dark Car Interior
- Fleet Telematics Modem
  — Allows data to be provided to support Ford Pro™ Telematics and Data Services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at https://fordpro.com/en-us/telematics/ or call 1-833-811-FORD (3673).
- FordPass™ 5G LTE Wi-Fi hotspot connects up to 10 devices1
- Hill Start Assist
- Rear power lug located underneath rear seat to accommodate Police upfitting; One (1) 80-amp battery ground circuit
- Police Engine Idle (Ignition Override System)

FX4 OFF-ROAD PACKAGE

- 3.31 Electronic-locking rear-axle
- Hill Descent Control™
- Off-Road tuned front shock absorbers
- Skid plates: fuel tank, transfer case and front differential

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- POWERTRAIN CARE EXTENDED SERVICE PLAN
- 5-Year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard
- 1 Wi-Fi hotspot includes wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford

2025 F-150 POLICE RESPONDER SUPERCREW

AVAILABLE OPTIONS

Series	Option Code	F-150 XL
SuperCrew® 4x4 – 5.5' Bed 145" Wheelbase	W1P	$48,940.00
3.5L V6 EcoBoost® (120-MPH Top Speed)	998	Included
Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Snow/Wet	44G	Included
Equipment Group	**Option Code**	**150A**
Select Desired Option(s) Below:		
Whelen 100-Watt Siren Speaker w/Mounting Bracket	315P	$249.00
Setina Prisoner Partition w/Center Recess for Weapons Rack	10VS	$1,288.00
Black Platform Running Boards	18B	$260.00
Power-Sliding Rear-Window **Note:** (Req. rear window privacy glass/rear window defroster (924)	435	$460.00
Chrome front and rear bumpers (requires 595 Fog Lamps)	17C	$180.00
Red/White LED Dome Light Above Front Console Area with Independent 2-Way Switch	FDL	$160.00
Engine Block Heater	41H	$190.00
Fog Lamps	595	$145.00
Body Molded Splash Guards Front and Rear	SPG	$290.00
Color Coordinated Carpet Floor Covering	168	$150.00
WeatherTech Floor Liners Front and Rear	WTX	$249.00
Integrated Trailer Brake Controller	67T	$280.00
Interior Upgrade Package Floor Console without shifter **Note:** Maintains Column Shifter Color-coordinated Carpet w/Carpeted Matching Floor Mats Cloth Seats – Police-Grade, Heavy-Duty Cloth – Front and Rear Front Console Plate Delete **Note:** Requires (XB) Interior Trim	19A	$610.00
★ Rear-Door controls Inoperable (locks, handles and windows) **Note:** Can manually remove window or door disable plate with special tool **Note:** Locks/windows operable from driver's door switches	17R	$180.00
★18" Aluminum Wheel	64H	$490.00
Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, Black Skull Caps) **Note:** Requires Either Spot Lamp Prep Kit 59C or 59D; OR Spot Lamps 59E/59F/59G/59J	54R	$400.00
Manual-folding, Power Glass Sideview Mirrors with Heat, Turn Signal, High-Intensity LED Security Approach Lamps, LED Sideview mirror lights and Black Skull Caps) **Note:** LED sideview mirror lights are not directional police spot lamps **Note:** NA with the following: Spot Lamp Prep Kits 59C/59D; NA with Spot Lamps 59E.59F/59G/59J	54R/59S	$580.00
Manual-folding, Manually Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, High-Intensity LED Security Approach Lamps, LED Sideview mirror lights and Black Skull Caps (Req Rear-Window, Fixed Privacy Glass with Defroster 924) **Note:** LED sideview mirror lights are not directional police spot lamps **Note:** NA with the following: Spot Lamp Prep Kits 59C/59D; NA with Spot Lamps 59E/59F/59G/59J	54Y/59S	$580.00
Power Passenger Seat 8-way	61P	$300.00
Rear-Window, Fixed Privacy Glass with Defroster	924	$100.00
Fire Extinguisher 5lbs. ABC w/Mounting Bracket	FEM	$170.00
★Rear Console Plate **Note:** NA with Interior Upgrade Package (19A)	60R	$60.00
Rear Wheel Arch Liner	96L	$180.00
Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (Includes 4-Key Fobs) **Note:** Available with Keyed Alike. However, key fobs are "not" fobbed alike when ordered with Keyed Alike **Note:** Includes Perimeter Anti-theft Alarm	67P	$340.00
Keyed-Alike Options (Note: These are inner-milled keys, unique to F-150 Police Responder and not compatible with Police Interceptor Utility)		
Keyed Alike – 1435x	62E	$50.00
Keyed Alike – 1284x	62B	$50.00
Keyed Alike – 0135x	62D	$50.00
Keyed Alike – 0576x	62F	$50.00
Keyed Alike – 1111x	62J	$50.00
Keyed Alike – 1294x	62C	$50.00
Keyed Alike – 0151x	62G	$50.00
Driver's Side LED Spotlight		
Driver's Side LED Spotlight	59E	$420.00

2025 F-150 POLICE RESPONDER
SUPERCREW 4x4
COLOR & TRIM AVAILABILITY

KEY INTERIOR ENVIRONMENT COLOR(S) (See below for Seat Color(s))	Black
• Black Cloth 40/blank/40 Front-Seats with center-section deleted, vinyl rear bench	PB
• Black Cloth 40/console/40 Front-Seats Flow-through Console with steering column mounted shifter • cloth rear bench Note: Requires Interior Upgrade Package (19A)	XB

EXTERIOR COLOR	Order Code	Availability
Agate Black Metallic	UM	•
Carbonized Gray Metallic	M7	•
Antimatter Blue Metallic	HX	•
Atlas Blue Metallic	B3	•
Iconic Silver Metallic	JS	•
Oxford White	YZ	•
Green	GR	•
Orange	MB	•
School Bus Yellow	B1	•
Vermillion Red	E4	•
Yellow	AT	•

License / Title / Delivery

New M, MP or Sheriff License/*Title $225.00 Per unit.

Transfer M, MP or Sheriff License/*Title $225.00 Per unit.

Delivery to Government Agency $300.00 Per unit.

Agency pick up from Greenfield, IL. $0

Agency pick up with full tank of gasoline $90.00 Per unit.

*Illinois Secretary of State requires the selling dealer to complete and submit license and titling.

625 ILCS 5/3-102 625 ILCS 5/5-401.2(a) 625 ILCS 5/3-113

TURNKEY READY FOR THE ROAD VEHICLE EQUIPMENT PACKAGE

Whelen Super LED Exterior Lightbar or Interior Lightbars Red/Blue/White

- Super LED Take-Down Lights w/Wig-Wag
- Integrated Traffic Advisor, LED Alley Lights

Circle one: Exterior Lightbar or Interior Lightbars

Whelen Full Feature Siren

- Wail, Yelp, Priority, Horn, PA.
- Integrated Light Controls

(1) Whelen 100-Watt Siren Speaker

(2) Whelen ION's Between Rear Bumper and Tailgate.

Headlight Wig-Wag System

Whelen 4-Corner LED Warning

Havis Vehicle Specific Equipment Console

- Deluxe Armrest
- (2) Cup Holders
- (2) 12 V Power Ports
- (1) USB Power Port

Installation of or prep for customer supplied mobile radio.

All Parts, Labor and Professional Installation $7,290.00

Available Equipment Package Options:

Upgrade Lightbar with Full Scene Light Override	Add $440.00
Whelen RST Traffic Direction, Warning, R/B/A	Add $1,298.00
Setina PB450L Push Bumper w/TRIO LED Warning	Add $1,388.00
SoundOff Intersector Under Mirror DUO R/W, B/W	Add $585.00
SoundOff Runner 61" Lower Side Warning R/B/W	Add $1,378.00
Setina 10VS TM Front Prisoner Partition w/WR	Add $1,273.00
✓ In Bed Locking Cargo Box	Add $1,993.00
✓ Prisoner Transport Single Seat	Add $1,193.00
2nd Row Side and Rear Glass Barriers	Add $886.00
✓ Blac-Rac 1082E AR Rack w/T-Rail and Timer	Add $1,177.00
✓ Docking Station MDT Mount w/Charge Guard	Add $498.00
Install customer supplied Video Camera	Add $490.00

Notes:

2025 Truck	48940
18B	260
FDL	160
SPG	290
WTX	249
924	100
96L	180
67P	340
59E	420
New	225
Prisoner	1193
Blac Rac	1177
Docking	498
Delivery	300
Lightbar	7290
Cargo Box	1993
	63615

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. FP-O-24-10-0606

APPROVAL OF THE RESTATED ORGANIZATION ORDINANCE

WHEREAS, the FOREST PRESERVE DISTRICT OF KANE COUNTY, Kane County, Illinois, is a Special District as defined by the Downstate Forest Preserve Act, (70 ILCS 805/). The Organization is defined within the Downstate Forest Preserve Act and therefore complies with the provisions and is recognized by judicial notice as organized under this act; and

WHEREAS, it is reasonable, necessary and desirable for the FOREST PRESERVE DISTRICT OF KANE COUNTY, Kane County, Illinois, hereafter called "District", to restate an Organization Ordinance governing the organization and rules of procedure of the Board of Commissioners of the District annually. The original Organization Ordinance was passed on June 14, 1937, and most recently revised on November 14, 2023; and

WHEREAS, the District is subject to statutory changes from time to time, as well as policy changes adopted by the District over time, and as a result of those changes, it becomes necessary to review, reconsider, and revise the Organizational Ordinance of the District to assure adherence to the changes in statute and policy that have occurred or been adopted by the District since the last formal adoption or ratification of the Organizational Ordinance by the District; and

WHEREAS, the District has the authority and power to restate and establish this Organization Ordinance and rules of procedure.

NOW, THEREFORE, BE IT THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Kane County, Illinois, that the restated Organization Ordinance, hereto attached and identified as Exhibit A be, and hereby is, adopted and approved.

APPROVED AND PASSED on this 8th day of October 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

AGENDA MEMORANDUM

DATE: October 22, 2024

TO: Forest Preserve District Finance & Administration Committee

FROM: Jennifer Clough, Director of Human Resources
Benjamin Haberthur, Executive Director

SUBJECT: Presentation and Discussion of the Forest Preserve District's Organization Ordinance: Chapter III-Officers of the District: Section C – Compensation of President and Commissioners

PURPOSE:
The purpose of this memorandum is to provide the Committee with information to review and discuss proposed revisions to the District's Organization Ordinance.

BACKGROUND:
At the direction of the Board, staff brought the Organization Ordinance through the Committee process and presented the Full Commission with revisions to the policy document at its meeting in October.

The ordinance was amended to add clarifying language to its policy related to the compensation of commissioners' attendance at committee meetings. The revision confirmed the District's current practice of compensating commissioners who attend meetings remotely, and those who appear in person for meetings that are canceled due to a lack of quorum. In addition, limited modifications were made to the document to correct errors and update records.

When staff presented the revised ordinance to the Full Commission, an additional question was raised regarding the District's longstanding practice of not providing per diem stipend payments for attendance at regularly scheduled Full Commission meetings that immediately precede regularly scheduled Full County Board meetings. The question specifically was whether this practice was in conflict with the language of the Organizational Ordinance. The ordinance was returned to the Committee process for further review.

The Board has the full discretion to consider and establish District policies, including to set the compensation of its members. The attached draft Organizational Ordinance includes the clarifications originally directed by the Committee process in September, as well as further modification to Chapter II, Section C(1-2) to define the District's current practice on the payment of per diem stipends for attendance at regularly scheduled Full Commission meetings.

FINANCIAL IMPACT:
The FY 2024-2025 annual budget includes funds totaling $9,100.00 in account 01.12.12.4050 for per diem expenses. No other revisions have associated financial implications.

RECOMMENDATION:
Staff recommends the Committee approve the revisions to the Organization Ordinance as presented.

ATTACHMENTS:
Draft Organization Ordinance

RESTATED ORGANIZATION ORDINANCE
OF
THE FOREST PRESERVE DISTRICT OF KANE COUNTY

WHEREAS, the FOREST PRESERVE DISTRICT OF KANE COUNTY, Kane County, Illinois, is a Special District as defined by the Downstate Forest Preserve Act, (70 ILCS 805/). The Organization is defined within the Downstate Forest Preserve Act and therefore complies with the provisions and is recognized by judicial notice as organized under this act.

WHEREAS, it is reasonable, necessary and desirable for the FOREST PRESERVE DISTRICT OF KANE COUNTY, Kane County, Illinois, hereafter called "District", to restate an Organization Ordinance governing the organization and rules of procedure of the Board of Commissioners of the District. The original organization ordinance was passed on June 14, 1937; and,

WHEREAS, the District is subject to statutory changes from time to time, as well as policy changes adopted by the District over time, and as a result of those changes, it becomes necessary to review, reconsider, and revise the Organizational Ordinance of the District to assure adherence to the changes in statute and policy that have occurred or been adopted by the District since the last formal adoption or ratification of the Organizational Ordinance by the District; and

WHEREAS, the District has the authority and power to restate and establish this Organization Ordinance and rules of procedure;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Kane County, Illinois, as follows:

CHAPTER I-GENERAL

Section A - General Purpose of this Ordinance. The general purpose of this Ordinance is to restate the organizational structure and rules of procedure of the District. As provided for in the Downstate Forest Preserve Act. (70 ILCS 805/) (Source: P.A. 96-239, eff. 8-11-09.)

Section B - Corporate Authority. The Board of Forest Preserve Commissioners shall be the corporate authority of the District and shall have the power to pass and enforce all necessary ordinances, rules and regulations for the management of the property and the conduct of the business of such District.

Section C - Definitions. For the purposes of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein. When consistent with the context, words used in the present tense include the future, words in the plural number include the singular number and words in the singular number include the plural number. Words used in the masculine gender are for convenience only. The word "shall" is always mandatory and not merely directory.

1. "Commission", wherever used, means the Board of Forest Preserve Commissioners of the District, when acting as the governing body of the District.
2. "Commissioner", wherever used, means a member of the Board of Forest Preserve Commissioners.
3. "District", wherever used, means the Forest Preserve District of Kane County.

4. "Employee", wherever used, means any full or part time, regular or temporary worker in the employ of the District under the supervision of the President.
5. "President", wherever used, means the elected President of the Board of Forest Preserve Commissioners.
6. "County Board", wherever used, means the County Board of Kane County, Kane County, Illinois, composed of its members elected or appointed, pursuant to state statute and county ordinance whether or not there are vacancies.
7. **"**Executive Director**",** wherever used, means the Chief Executive Officer of the District hired by the Commission.
8. "Standing Committee", wherever used, refers to those committees appointed by the President which meet on a regular basis year round and work on the general matters as opposed to a special committee appointed for a special purpose or for a limited duration.
9. "Public Body", wherever used, refers to all legislative, executive, administrative or advisory bodies of the State, counties, townships, cities, villages, incorporated towns, school districts, and all other municipal corporations, boards, bureaus, committees, or commissions of this State, and any subsidiary bodies of any of the foregoing including but not limited to committees and subcommittees which are supported in whole or in part by tax revenue, or which expend tax revenue, except the General Assembly and committees or commissions thereof. [5 ILCS 120/1.02]
10. "Meeting", wherever used, refers to any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat, and instant messaging), or other means of contemporaneous interactive communication, of a majority of a quorum of the members of a public body held for the purpose of discussing public business. [5 ILCS 120/1.02]. This includes and is subject to the following:
    - A gathering of a majority of a quorum of a public body held to discuss public business.
    - Before permitting a member to attend a meeting electronically, a public body must adopt and have in place rules allowing for members to attend electronically. The rules, requirements and restrictions of the Open Meetings Act (OMA), may further limit the extent to which attendance by other means is allowed, and may provide for the giving of additional notice to the public or further facilitate public access to meetings. To allow a member of a public body to attend a meeting other than by being physically present in a meeting room, the public body and the member seeking to attend by other means must meet certain statutory requirements. The public body must adopt rules for remote participation electronically. If a public body has not adopted appropriate rules, it cannot permit a member to attend electronically [5 ILCS 120/7].

11. “Convenient and Open to the Public”, wherever used means that meetings of public bodies are to be held at places which are convenient and open to the public and not restricted to a particular group or category of participants and for these purposes, “convenient” means suitable or proper and consistent with the other requirements of the OMA, generally. Public bodies must give citizens an opportunity to speak at public meetings. OMA requires that any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body [5 ILCS 120/2.06(g)]

    It is public policy of this State and thus as part of the State, this District, that its citizens shall be given advanced notice of and the right to attend all meetings at which any business of a public body is discussed or acted upon in any way. 5 ILCS 120/1

    It shall also include language subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the District office prior to the meeting.

    Additionally, if you wish to speak at a Public Informational Meeting, you must submit a completed Request to Speak Form. You may submit the form online no later than 24 hours before the scheduled meeting, or you may submit the form in person to the Secretary no later than 15 minutes prior to the start of the meeting. Notices of this meeting are posted consistent with the requirements of the Open Meetings Act [5 ILCS 120/1 et seq.] (Open Meetings Act).

    Advance notice of public meetings is part of this public policy, as is the principle that exceptions to allow closed meetings are to be interpreted narrowly. 5 ILCS 120/

12. “Quorum”, wherever used, refers to the minimum number of members of a public body who must be present at a meeting in order for the body to take official action. Unless the law otherwise provides, a quorum of a public body is a majority of the total number of members of the body. A “majority of a quorum” is the smallest number of members of a public body able to control action when a bare quorum is present.
13. "Presiding Officer", wherever used, refers to the President, President Pro-Tem or a Committee Chair, as the case may be, whose duty it is to chair a Commission meeting and, in the case of committee meetings, it shall mean the Chairperson, or in the case of their absence, the member of the Committee who is elected to chair the Committee meeting.
14. “Americans with Disabilities Act” (ADA), wherever used, refers to the Americans with Disabilities Act (ADA) which became law in 1990. The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public. The purpose of the law is to make sure that people with disabilities have the same rights and opportunities as everyone else.

CHAPTER II - COMMISSION AND COMMISSIONERS

Section A - Composition and Term.

1. The Commission shall consist of the members of the County Board of Kane County, Kane County, Illinois, functioning in their separate and distinct capacities as members of the Board of Commissioners of the District.
2. The term of each Commissioner shall coincide with, and be the same as, his term as a County Board member.
3. In the event of a vacancy on the Commission for whatever reason, such a vacancy shall be filled according to the applicable statutes and procedures for filling vacancies on the County Board and the new member of the County Board shall automatically, by virtue of becoming a member of the County Board, be a member of the Board of Commissioners of the District upon taking the oath of office as a Commissioner of the District. Modifications in Officers, Committee Chairs and/or Committee members shall be ratified by the Commission.
4. The Commission shall be construed in law and in equity, a body corporate and politic, a municipal corporation, and shall be known as the Forest Preserve District of Kane County, Kane County, Illinois.

Section B - Duties of the Commission.

1. The Commission shall perform those duties prescribed by statute.
2. The Commission shall be the corporate authority of the District and shall have the power to pass and enforce all necessary ordinances, rules and regulations and do those things necessary for the management of the property and conduct of the business of the District.
3. The Commissioners shall elect a President of the Commission. The Commissioners shall hire an Executive Director.
4. *Effective January 1, 2012, elected or appointed members of a public body subject to Open Meetings Act (OMA) must complete the electronic training once during their term of election or appointment* no later than the 90th day after taking the oath of office or, if not required to take an oath of office, after otherwise assuming responsibilities as a member of the public body. Elected or appointed members need not complete the electronic training on an annual basis.

CHAPTER III - OFFICERS OF THE DISTRICT

Section A – Composition and Term.

1. The officers of the District shall be commissioners and shall be the positions of President, President Pro-Tem, Secretary and Treasurer.
2. All Officers, except the President, shall serve for a term beginning with the annual Organization meeting and ending one day prior to the following annual Organization meeting or until their successors have been properly elected or appointed, unless a shorter term is specified at the time of appointment, in which event the shorter term shall prevail. The Executive Director is not an officer.
3. The President shall be elected by the members of the Commission for a period of two (2) years. For the election of the President, the Executive Director or another senior staff

member of the District shall be deemed elected as temporary chair of that portion of the meeting, entertaining nominations for President from the floor. If more than two candidates are nominated, then votes on all nominated candidates shall be taken by roll call successively. If a candidate receives a majority of the votes cast, that candidate shall be declared the winner without further voting taking place for the position of President. If no majority is reached by one candidate on the first round of voting, another round of voting shall commence, except that the recipient (or in the case of a tie between two or more candidates receiving the least amount of votes the recipients), of the least number of votes cast shall be dropped from the ballot for subsequent rounds of voting. The foregoing will continue until a majority of votes is reached in favor of one nominated candidate. If less than a majority of votes is received by the candidate with the highest vote total in any round of voting, then as contemplated above, the candidate with the least number of votes cast shall be stricken from the next round of voting, and voting shall continue until a single nominated candidate receives a majority of votes cast. Such person receiving the highest number of votes cast and which is a majority of the votes, shall be the elected President. The newly elected President shall then preside over the balance of the meeting in which he or she is elected.

4. All other officers shall be appointed by the President.
5. In the event of a vacancy in an office, for whatever reason, such vacancy shall be filled according to the same procedure used for the election or appointment at the annual organization meeting.
6. Whenever any person holding the office of President or Commissioner of the District shall, from any cause, cease to be a legal voter within the District, his office shall thereupon become vacant, and a successor shall be appointed for the remainder of this term as other members of the Commission are appointed.
7. Certain staff shall hold the positions of Assistant Secretary, Recording Secretary and Assistant Treasurer which shall not be considered Officers.

Section B - Duties of Officers.

1. PRESIDENT:

a. Shall perform those duties prescribed by statute, law or the Commission;
b. Shall preside at all meetings of the Commission;
c. Shall present all appointments to be approved by the Full Commission by a simple majority vote;
d. Shall be an officer of the District;
e. Shall appoint the President Pro-Tem, Secretary and Treasurer.
f. Shall appoint Chairperson and members of the Executive Committee, and other subcommittees. He/she may appoint other members and establish the duties of each committee in writing within 30 days after the President is elected. Special committees and their duties may be established at any time by the President; The Executive Committee shall consist of the President (as Chair), the Chairpersons of any other Committees, Officers and those other Commissioners as appointed by the President.
g. Shall appoint attorneys and special attorneys to represent the District when deemed necessary;

h. Shall appoint other officers as may be necessary;
i. Shall have the power to rescind and cancel any appointment at any time, subject to Commission approval;
j. Shall sign all ordinances, resolutions and other papers necessary to be signed and shall execute contracts entered into by the District and perform such other duties as may be prescribed by ordinances;

k. May call standing or special committee meetings in addition to those established by this ordinance or special ordinance of the Commission;
l. May veto any ordinance and any orders, resolutions and actions, or any items therein contained, of the Commission, which provide for the purchase of real estate or for the construction of improvements within the preserves of the District; such veto shall be filed with the Secretary of the Commission within five (5) days after the passage of the ordinance, order, resolution or action and when so vetoed, the ordinance, order, resolution or action or any item therein contained is not effective unless it is again passed by a two-thirds vote of all members of the Commission;
m. May vote in the same manner as any other member of the Commission at Commission meetings.

2. PRESIDENT PRO-TEM:

a. The President shall appoint a President Pro-Tem;
b. In the event of the death, disability, or when the President is unable to perform his duties because of absence or inability to act, the President Pro-Tem shall serve as President or until a new President is elected;
c. The President Pro-Tem, at such times, shall have the powers and duties of the President.

3. SECRETARY:

a. The President shall appoint a Secretary;
b. Shall perform those duties prescribed by statute, law or the Commission;
c. Shall record and publish the minutes of the meetings of the Commission as well as the Closed Session minutes pursuant to Illinois Complied Statute 5ILCS 120/2.03 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes which have not been made fully public;
d. Shall maintain a file of minutes, ordinances, resolutions and orders of the Commission;
e. Shall serve as custodian of the corporate seal and affix it to any records acquired by statute;
f. Shall oversee Assistant Secretary and Recording Secretary in the duties;
g. ***ASSISTANT SECRETARY:***
    i. The Executive Director shall act as Assistant Secretary.
    ii. Shall perform the duties of the Secretary as delegated to the Assistant Secretary by the Secretary and when the Secretary is unable to perform the duties of Secretary or in the case of absence, inability to act or death of the Secretary;
    iii. Shall oversee the Recording Secretary.
h. ***RECORDING SECRETARY:***
    i. The Executive Administrative Assistant to the Executive Director shall act as Recording Secretary;

ii. Shall also act as Freedom of Information Officer [5 ILCS 140/3.5(a)].

iii. Shall also act as Opens Meetings Act Compliance Designee [5 ILCS 120/1.05].

4. TREASURER:

a. The President shall appoint a Treasurer;

b. Shall perform those duties prescribed by statute, law or the Commission and shall be authorized to delegate any specific function to the Assistant Treasurer of any of the following functions listed in subsections c – m hereinbelow;

c. Shall receive and deposit all monies;

d. Shall prepare all checks and maintain a check-register;

e. Shall register or de-register bonds issued by the District;

f. Shall reconcile bank statements;

g. Shall maintain a file of the orders for deposit of monies;

h. Shall keep and maintain all records at the administration offices of the District;

i. Shall file the annual audit in compliance with audit of accounts;

j. Shall cause a statement of receipt and disbursements or the audit to be prepared and published, in accordance with the law;

k. Shall recommend depositories to be selected by the District;

l. Shall have the responsibility for the handling, care and investment of all deposits, investments or funds of the District, all pursuant to the ordinance for the investment of funds;

m. Shall account to the District, at such times and places, and on such forms as are required by the District;

n. Shall have such other duties as shall be specifically prescribed by the President of the District, from time to time.

o. Shall oversee the Assistant Treasurer;

p. ***ASSISTANT TREASURER:***

i. The ~~Chief Financial Officer~~Director of Finance shall act as Assistant Treasurer.

ii. Shall perform the duties of the Treasurer as delegated to the Assistant Treasurer by the Treasurer and when the Treasurer is unable to perform the duties of Treasurer or in case of absence, inability to act or death of the Treasurer;

iii. The Assistant Treasurer shall be deemed to have been delegated the following functions by the Treasurer, unless expressly advised otherwise by the Treasurer:

a. Shall receive and deposit all monies;

b. Shall prepare all checks and maintain a check-register;

c. Shall register or de-register bonds issued by the District;

d. Shall reconcile bank statements;

e. Shall maintain a file of the orders for deposit of monies;

f. Shall keep and maintain all records at the administration offices of the District;

g. Shall file the annual audit in compliance with audit of accounts;

h. Shall cause a statement of receipt and disbursements or the audit to be prepared and published, in accordance with the law;

i. Shall recommend depositories to be selected by the District;

j. Shall have the responsibility for the handling, care and investment of all deposits, investments or funds of the District, all pursuant to the ordinance for the investment of funds;

k. Shall account to the District, at such times and places, and on such forms as are required by the District;

Shall have such other duties as shall be specifically prescribed by the President of the District, from time to time.

5. ATTORNEYS:

a. Shall perform those duties prescribed by statute, law, or the Commission;

b. Shall advise the Commission and the staff on legal matters;

c. Shall direct litigation and represent the Commission, except in those cases where a special attorney has been appointed by the President.

Section C - Compensation of President and Commissioners.

1. Per Diem Stipend. A Commissioner shall be allowed reimbursement for a *per diem stipend, which shall not be more than the established amount per day, for all services rendered as a Commissioner on such day* for attendance at all regular, adjourned, canceled (due to lack of quorum) Full Commission or Committee meetings of the District. Commissioners shall be allowed a *per diem stipend maximum* of $30.00 per day for all services rendered on such day for the District. The remote attendance of Commissioners at Full Commission and Committee meetings consistent with Chapter X: Open Meetings Act shall be eligible to receive the aforementioned *per diem stipend*.

~~1.~~2. Notwithstanding the foregoing, it is understood that in keeping with the custom and practice of the District, attendance by a Commissioner at a regularly scheduled full commission meeting shall not entitle a commissioner to receive a per diem payment when such meeting immediately precedes a full, regularly scheduled Kane County Board meeting for which a commissioner is eligible to receive a per diem stipend payment from the County of Kane in his or her capacity as a member of the Kane County Board.

~~2.~~3. Except for the President, officers of the Commission shall not receive additional compensation by reason of being an officer of the District, but shall receive compensation by *per diem* and expenses as authorized by the President for all time spent on Commission business, whether as a Commissioner or as an officer according to the rules for compensation for Commissioners. See Section D: Travel Expense Reimbursement and also RESOLUTION 16-12-2509.

~~3.~~4. The President of the Commission shall receive, in lieu of *a per diem* payment, a salary fixed by the Board of $25,000.00 per year.

~~4.~~5. Prior Approval Outside the District. A Commissioner must receive the approval of the President or the Commission to carry out the business of the District outside the boundaries of the District prior to receiving reimbursement therefor.

~~5.~~6. Prior Approval Inside the District. A Commissioner must receive the approval of the President to carry out the business of the District other than for Commission or Committee meetings inside the boundaries of the District prior to receiving reimbursement therefor.

Section D. Travel Expense Reimbursements.

The Forest Preserve District of Kane County is a non-home rule unit of local government pursuant to Article VII, 8 of the 1970 Constitution and the Local Government Travel Expense Control Act, Public Act 99-0604. The Act requires that all local non-home rule public agencies regulate by ordinance or resolution (FP-R-16-12-2509) the reimbursement of all travel, meal and lodging expenses of their Commissioners, employees, and representatives by the effective date of July 1, 2017. Travel Expense Reimbursement Policy RES: 16-12-2509: Official Business for which Expenses May Be Reimbursed.

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A commissioner, employee or representative of the District shall be entitled to reimbursement for travel, including meals and lodging, related to the following types of official business:

- Educational conferences, seminars or training related to duties of the commissioner, employee or representative of the District.
- Site visits to current or potential vendors of the District.
- Professional associations and partnering agencies meetings and work groups necessitating participation by the District.

1. Maximum Allowable Reimbursement for Expenses.

a. Unless otherwise excepted herein, the maximum allowable reimbursement for a commissioner, employee or representative of the District shall be as follows:

i. Mileage**:** Those reimbursement rates set by the *IRS*.

ii. Travel**:** Those expenses for rental vehicle, airfare, taxi, train, bus, parking, etc.

1. Rental Vehicles- It is the responsibility of each employee to obtain quotes for the least expensive provider for a compact level vehicle unless necessitated by equipment/supply cargo or additional personnel and pre-approved by Executive Director.

2. Airfare- It is the responsibility of each employee to obtain the least expensive airline and coach seat within reason of travel parameters and pre-approved by Executive Director.

3. Other Travel Expenses- Such as taxi, train, bus and/or parking ancillary to the program or event shall be limited to $75 per day.

iii. Lodging**:** It is the responsibility of each employee to obtain quotes from several lodging options within reasonable proximity of conference/meeting and request the lowest available lodging rate at the time of making reservations. Maximum allowable base rate reimbursement is $180.00 per day.

iv. Meals**:** Maximum allowable reimbursement will be $75.00 per day for meals.

The following exceptions shall not be controlled by Section C.2. and shall be limited as indicated:

1. Conference package lodging charges or lodging at official meeting hotels when pre-approved by the Executive Director in excess of the maximum allowed above.

2. Meals and lodging for commissioners, employees and representatives exceeding the allowed maximum level when within metropolitan areas such as Springfield, Chicago, counties of Cook, Lake, and DuPage, and out of state travel provided the amount of such expenses does not exceed 150% of the maximum allowance allowed above for all other areas.

3. Meals purchased for non-District employees or non-District officials while on travel status and in connection with District business are reimbursable in reasonable amounts not exceeding 200% of the maximum daily allowable reimbursement hereunder for commissioners, employees and representatives. A statement specifying why and for whom, the expense was provided shall be included as part of the travel voucher.

4. The Executive Director, Directors, and Supervisors are responsible for proper monitoring of claims under this Section.

2. Approval of Expenses.

The Board of Commissioners of the Forest Preserve District of Kane County must approve the following reimbursements for travel, including meals or lodging by a roll call vote at an open meeting of the Board of Commissioners of the Forest Preserve District of Kane County:

a. Any expense of any employee or representative that exceeds the maximum permitted in Section III; or

b. Any expense of any member of the Board of Commissioners of the Forest Preserve District of Kane County.

3. Documentation of Expenses.

Before any reimbursement for travel related expenses may be approved, a standardized form for submission of travel, meal and lodging expenses supported by the following minimum documentation shall first be submitted to the direct supervisor or the Board of Commissioners of the Forest Preserve District of Kane County; whichever is applicable pursuant to Section IV:

a. An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred;

b. The name of the individual who received or is requesting the travel, meal, or lodging expense;

c. The job title or office of the individual who received or is requesting the travel, meal or lodging expense; and

d. The date(s) and nature of the official business in which the travel, meal, or lodging expense was or will be expended.

All documents and information submitted under this Section are public records subject to disclosure under the Freedom of Information Act, 5 ILCS 140/1.

4. Entertainment Expenses.

No employee, representative or member of the Board of Commissioners of the Forest Preserve District of Kane County shall be reimbursed by the District for any entertainment expense, excluding those sanctioned with prior approval.

CHAPTER IV - ADMINISTRATIVE STAFF OF THE DISTRICT

Section A – President.

The President is the Chairperson of the District's meetings. The President shall administer those functions of the District as directed by the Commission. The duties of the President shall be delineated in his/her job description.

Section B- Administrative Staff.

1. Executive Director: The Chief Executive Officer of the District shall be the Executive Director. He/she shall report to the Commission and its President. The Executive Director shall manage the affairs of the District. The duties of the Executive Director shall be delineated in his/her job description. The Executive Director shall be a contract employee. The Administrative Staff shall also consist of supervisory, administrative and operating personnel required to fill the positions established by the Commission.
2. Chain of Command: In the event of the agency's chief executive officer is incapacitated, out of town, ill or is unable to perform, his/her duties. The ~~Chief Financial Officer~~Director of Finance will assume authority. In the event that the Director of Finance ~~CFO~~ is unable to assume authority, the ~~Chief of Planning and Operations~~Director of Planning and Land Protection would then assume authority.

    a. ~~Chief Financial Officer~~Director of Finance ~~(CFO)~~

        i. The ~~Chief Financial Officer~~Director of Finance will assume authority in the event that the Executive Director is unable to assume authority.

        ii. Performs the duties of the Treasurer as delegated as the Assistant Treasurer by the Treasurer and when the Treasurer is unable to perform the duties of Treasurer or in case of absence, inability to act or death of the Treasurer;

        iii. Shall serve as a Freedom of Information Act (FOIA) Officer, named and identified on website and written documentation. The FOIA Officer also shall develop a list of documents or categories of records that the public body shall immediately disclose upon request [5 ILCS 140/3.5(a)].

    b. ~~Chief of Planning and Operations~~Director of Planning and Land Protection ~~(CPO)~~

        i. In the event that the ~~CFO~~ Director of Finance is unable to assume authority, the ~~Chief of Planning and Operations~~Director of Planning and Land Protection would then assume authority.

        ii. The ~~CPO~~ Director of Planning and Land Protection shall serve as the District's ADA Compliance Officer.

CHAPTER V –
ORGANIZATION AND OPERATION OF A POLICE DEPARTMENT FOR THE DISTRICT

The (Forest Preserve) board shall have the right, and power to appoint and maintain a sufficient police force, the members of which shall be peace officers certified and trained under the provisions of the Illinois Police Training Act. (70 ILCS 805/8a) (Chapter 96 ½, par. 6316 – *Down State Forest Preserve Act*).

The Forest Preserve District's sworn police officers enforce federal, state, and county laws, as well as our General Use Regulation Ordinance. The department ensures the safety of life and property in the forest

preserves and adheres to the highest principles of the law enforcement profession. Officers respond to calls for emergencies, safety and service, and patrol the preserves on foot, bicycle, snowmobile, horseback, ATV, and vehicle. This department's function is to provide protection of facilities, natural resources, and citizen users; deter occurrences of crime, and provide a safe recreational environment for all citizens through pro-active enforcement and education efforts; provide security and traffic control for scheduled special events, when requested. The department is comprised of the following positions:

- Director of Public Safety / Chief of Police
- Sergeant
- Police Officer (5~~4~~ Full Time)
- Year-round Seasonal Police Officers

1. Training. Police officers attend a state-certified police academy and Field Training Officer (FTO) program in conservation and Forest Preserve District ordinances, rules and regulations, as well as procedures. In-service training also keeps staff knowledgeable about legal updates, law-enforcement authority and human rights, and other State mandated training.
2. Police Protection. For all purposes of this Ordinance, the term "police protection" shall include, conducting routine , periodic motorized surveillance; making arrests on view of the offense, on reliable report of witnesses or upon warrants for violation of any State law and for violation of any of the penal ordinances of the District; warning apparent violators on District property of their apparent violations of any of the penal ordinances of the District and of laws of the State of Illinois and ordering them to cease the apparent violations; using lawful and reasonably necessary police methods to prevent, detect and make arrests for violations of any of the penal ordinances of the District.
3. Territory. The members of the police force shall have and exercise police powers over the territory owned, leased, or licensed by the District and property over which the District has easement rights for the preservation of the public peace, and the observance and enforcement of the ordinances and laws, such as are conferred upon and exercised by the police of organized cities and villages; but such police force when acting within the limits of any city or village, but outside the territory owned, leased, or licensed by the District and property over which the District has easement rights, shall act in aid of the regular police force of such city or village and shall then be subject to the direction of its chief of police, city or village marshals, or of other head thereof. (70 ILCS 805/8a) (Chapter 96 ½, par. 6316 – *Down State Forest Preserve Act*) (Source: P.A. 86-1480)
4. Filing Complaints. If you wish to make a complaint about the Forest Preserve District's police personnel, conduct or any aspect of our law enforcement operations:
    - Call or email the District Administration Office at 630-232-5980 (forestpreserve@kaneforest.com) and ask to speak to the Police Chief.

- Uniform Peace Officers' Disciplinary Act, (50 ILCS 725/3.8), requires that anyone who files a complaint against a sworn peace officer must have the complaint supported by a sworn affidavit (effective 1/1/04). If you are unable to secure a notary public on your own, the department shall provide one. Please call ahead to make an appointment with a notary public.

CHAPTER VI - MEETINGS

Section A – Establishing Calendar and Organization Meeting.

The Commission shall ratify its calendar at its December meeting for the following year to include Committee and Full Commission meetings and Holiday observation calendar. The Commission shall meet annually within forty-five days after the date that the Kane County Board holds its annual organization meeting for the purpose of adopting an organization ordinance, electing officers, making appointments and otherwise organizing the District for the following year. The following shall be the order of business:

1. Reading of roll call by Recording Secretary of the Forest Preserve Commission;
2. Reading and approving the minutes of the last meeting;
3. Approval of organization ordinance;
4. Approval, as applicable, of Officers, Committee Members, and Chairs;
5. Adjournment.

Section B: Election Year – Presidential Election Meeting.

The Commission shall meet bi-annually for the purpose of electing the office of President. The following shall be the order of business:

1. Reading of roll call by Recording Secretary of the Forest Preserve Commission;
2. Reading and approving the minutes of the last meeting;
3. Nomination of Acting Chair;
4. Nominations for duty of President;
5. Election of President;
6. Ordinance ratifying meeting dates and Annual Calendar, including Holiday Observation Calendar for the Commission and Staff;
7. Adjournment.

Section C - Appointments by President and Approval of Organizational Ordinance.

Within forty-five days after the election of the President, the Commission shall meet for the purpose of adopting or ratifying an organizational ordinance and, with the advice and consent of a simple majority of the members of the Commission, the President may make the following appointments and describe the duties of the standing committees and special committees appointed at that time, all in a written report to be furnished to the Commission within said forty-five days:

1. President Pro-Tem;
2. Secretary;
3. Treasurer;
4. Chairperson of standing committee, if any
5. Members of standing committees;
6. Attorney(s)
7. Approval of Organizational Ordinance.

Filling of Vacancies: All vacancies on committees and committee chair selection shall be made by the President from time to time and as ratified by the Commission.

Section D - Regular, Adjourned or Special Meetings.

1. Regular or Adjourned Meetings. The Commission shall meet on days it schedules each month. The meeting may be adjourned to a certain date or adjourned without mentioning a date.
    a. As a public body, the District is required to give public notice, at the beginning of each calendar or fiscal year, of the dates, times, and places of their regular meetings to be held during the year.
    b. An agenda for each regular meeting shall be posted at the Administration Offices of the District, 1996 S. Kirk Road, Suite 320, Geneva, IL 60134, which is also the location of the meeting, it will be posted at least 48 hours in advance of the hold of the meeting. It is also posted to both the websites of the District www.kaneforest .com as well as the Kane County Government website www.kanecountyil.iqm2.com/Citizens/Default.aspx. These agendas remain posted until the regular meeting is concluded.
2. Order of Business for Regular Meetings:
    a. Call to order by the President;
    b. Pledge of Allegiance;
    c. Roll call;
    ~~c.~~d. Acknowledgement of remote attendance;
    ~~d.~~e. Approval of minutes of the last meeting;
    ~~e.~~f. Public speaking; with a reasonable time limit of 3 minutes of each comment, allowing the public body to end a comment if it is repetitious or disruptive.
    ~~f.~~g. New and Unfinished Business; Other petitions, resolutions and ordinances;
    ~~g.~~h. Reports and Communications; To or by the President and the Commissioners;
    ~~h.~~i. Adjournment.
3. Special Meetings.
    Special Meetings of the Commission shall be held only upon written request to the Secretary by at least one-third of the members of the Commission, or in the case of an emergency, by the President, specifying the time and place of such meeting and the matter or matters to be presented. Upon receipt of said request, the Secretary shall

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immediately transmit the request in writing to each member of the Commission at least

48 hours in advance of said meeting. The Secretary shall also cause proper notice of such meeting to be published in some newspaper printed within the County.

a. Notice for any special meeting, rescheduled regular meeting, or reconvened meeting shall be given at least 48 hours before such meeting. However, public notice is not necessary for a meeting that is reconvened within 24 hours, or if the time and place of the reconvened meeting was announced at the original meeting and there is no change in the agenda.

b. Order of business for Special Meetings:

   i. Call to order by the President;

   ii. Pledge of Allegiance;

   iii. Roll Call;

   ~~iii.~~iv. Acknowledgement of remote attendance;

   ~~iv.~~v. Reports of items listed for action in request for Special Meeting;

   ~~v.~~vi. Adjournment.

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Section E - Vote Requirements.

1. The "yeas" and "nays" shall be taken and entered in the meeting minutes recorded by the Recording Secretary upon the passage of all ordinances and all proposals to create any liability or for the expenditure or appropriation of money. The concurrence of a majority of all the members appointed to the Commission is necessary to the passage of any such ordinance of proposal. In all other cases, the "yeas" and "nays" shall be taken at the request of any member of the Commission and shall be entered into the minutes of the meetings as recorded.
2. An affirmative vote of at least two-thirds of all the members of the Commission is required to vacate any street, roadway or driveway contained within a forest preserve.
3. An affirmative vote of at least two-third of all the members of the Commission is required to transfer from one appropriation of any one fund to another use of the same fund, not affecting the total amount appropriated, may be made at any meeting of the Board by a two-thirds vote of all the members constituting the Board. (By a like vote, the Board may make appropriations in excess of those authorized by the appropriation ordinance, in order to amend the appropriation).
4. Except as above provided by law or where otherwise prescribed by ordinance, all other action of the Commission shall require a majority of those Commissioners present provided that there is a quorum, as defined by Robert's Rules of Order.

Section F –Open Meetings – Notices and Publications.

It is public policy of this State and, thus, as part of the State, this District commits that its citizens shall be given advanced notice of and the right to attend all meetings at which any business of a public body is discussed or acted upon in any way. Notices of each meeting are to be posted consistent with the notice requirements of 5 ILCS 120/1 et seq.

Advance notice of public meetings is part of this public policy, as is the principle that exceptions to allow closed meetings are to be interpreted narrowly [5 ILCS 120/1].

Notices shall also include language subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or facilities, are asked to contact the District office prior to the meeting.

1. Individuals wishing to speak at a Public Informational Meeting, must submit a completed Request to Speak Form online no later than 24 hours before the scheduled meeting, or may submit the form in person to the Recording Secretary no later than 15 minutes prior to the start of the meeting.

CHAPTER VII - RULES OF ORDER

Section A - Duties of Presiding Officer.

The presiding officer shall preserve order and decorum and may speak to points of order in preference to other members and shall decide all questions of order, subject to appeal. In case of any disturbance or any disorderly conduct, the presiding officer shall have the power to clear the meeting room.

Section B - Adoption of Robert's Rules of Order Newly Revised.

Robert's Rules of Order Newly Revised or as later published and revised from time to time, shall govern the Full Commission meetings, and all other committee meetings.

CHAPTER VIII - COMMITTEES

Section A - Committee Organization.

The Commission has determined that the committee structure in conjunction with the duties of the Executive Director is an efficient and productive way for the Commissioners to carry out their legal responsibilities. The primary responsibilities of the committees are suggesting policy, reviewing, investigating and making recommendations to the Commission.

The committee structure may be established so that more thought and time may be given to Commission matters by delegating review and investigative functions to a portion of its members, rather than reviewing all matters. The committees, therefore, are not operating bodies, but reviewing and investigative bodies; committee actions are not instructions to the Commission, but rather suggestions and/or recommendations.

Section B – Committees.

There may be regular and standing committees. In addition to the standing committees, the President can appoint one or more special committees. Special committees shall abide by the rules designated for standing committees. The duties of the committees shall be those duties specified in writing at the time committees are created or as changed from time to time by the President.

Section C - Confidentiality.

1. Members shall keep confidential all discussion and debate and documents relating to Closed Session or the acquisition of properties until the acquisition is complete.
2. Closed Session minutes are made pursuant to Illinois Complied Statute 5ILCS 120/2.03 and released periodically upon a determination by the District as to whether they need for confidentiality still exists as to all or part of those minutes which have not been made fully public.

Section D - Committee of the Whole.

The President, at his/her discretion, may call a committee of the whole meeting, consisting of all the members of the Commission, by notifying all Commissioners of the date, time, location and subject of such meeting at least three days in advance. No action may be taken at such meeting.

Section E - Rules for Standing and Ad Hoc Committees.

1. Standing Committees shall meet regularly as required by the chairperson of the Committee. An annual list of meeting dates will be prepared by the Commission Secretary for all standing committees. Chairperson may adjourn regular committee meetings to any date.
2. The number of standing committees shall include: Executive, and may include Finance and Administration, Planning and Utilization, and Land Acquisition or such other committee the President establishes by ordinance. A current Committee Roster appears as Exhibit A.
3. Standing committees shall consist of a Chairperson and those committee members appointed by the President and confirmed by the Commission.
4. All Commissioners shall have equal voting privileges.
5. The committee term of each member shall commence upon his appointment of the organization meeting. The President may change committee membership and/or fill vacancies at any time with the consent of the Commission.
6. The committee Chairperson may:
    a. Schedule a regular time for the meetings with concurrence of the President and notification to the members, President, Officers, Executive Director/Assistant Secretary; Recording Secretary, and Assistant Treasurer.
    b. Preside at the meetings;
    c. Present an oral or written report of committee business at the regular meetings of the Executive Committee.
    d. Present, when necessary, the recommendation of the committee to the Commission for final action.

7. Commitments. No Commissioner, committee or officer shall in any way bind the Commission to do or not to do any certain thing unless expressly authorized to do so, and no such action shall be in any way recognized by the Commission unless expressly ratified or approved by the Commission.
8. Committee Quorum. At least a simple majority of the members must be present before there is a quorum and any official action may be taken by a committee. A majority vote of a quorum is required for action on any item of business.
9. Ex Officio Membership. The Forest Preserve District President shall be an ex officio member of all standing committees. The District President shall be in addition to the number of members otherwise provided in this division for each of the standing committees, and they shall not be considered in the determination of the quorum needed for the conduct of business of a committee; however, their presence at a meeting shall be considered in the determination of whether a quorum is present at the meeting. The District President shall be entitled to vote only in the case of a tie, unless their presence was required to constitute a quorum at a meeting, in which case they may vote on all questions to come before the meeting, and in all events, may make motions or second motions.
10. Chairperson. In the event of temporary absences or inability of a committee chairperson to chair a committee meeting, the President or President Pro-Tem shall chair the meeting. In the event of temporary absence or inability of both the President and the President Pro-Tem to chair a committee meeting, the committee shall elect a member to be the chairperson of that meeting.

CHAPTER IX - CONDUCT OF DISTRICT COMMISSIONERS, OFFICERS, AND EMPLOYEES

Section A - Interest in Contracts - Conduct of Commissioners.

The Commissioners, Officers, and all employees of the District are expected to act and conduct themselves in such a way that they do not violate any statute, rules or regulations of the District, the State of Illinois or of the federal government dealing with contracts, interest in contracts or property of the District.

Section B – Gifts and Rebates.

The Commissioners, Officers and all employees of the District are expected to act and conduct themselves in such a way that they do not violate any statute, rules or regulations of the District, the State of Illinois or of the federal government dealing with contracts, interest in contracts or property of the District. See Ethics Ordinance May 8, 2004 and Article 10 Employee Handbook Rev. February 11, 2020.

CHAPTER X - OPEN MEETINGS ACT

The District shall follow the "Open Meetings Act" of the State of Illinois, as well as maintain a record of its ordinances and other proceedings as provided by the Illinois Revised Statutes, as amended from time to time. 5 ILCS 120/1 et seq. The District further adopts the policy allowing for remote attendance at open or closed sessions of meetings in the following manner:

REMOTE ATTENDANCE AT MEETINGS:

In accordance with the provisions of the Open Meetings Act, 5 ILCS 120/7(a)-(c), and subject to the additional limitations prescribed herein, a District Commissioner (herein also referred to as a "member") may attend any open or closed meeting of the District or any of its committees remotely by "other means", which is defined under OMA to mean "by video or audio conference," if the member is prevented from physically attending because of (i) personal illness or disability; (ii) employment purposes or the business of the public body; (iii) a family or other emergency, or (iv) unexpected childcare obligations, so long as the following conditions are met:

(1) A quorum of the members is physically present for the meeting.

(2) Any member who desires to attend a meeting remotely by other means must notify the recording secretary or the assistant secretary as soon as reasonably practical prior to the start of the meeting by email to the assistant secretary, recording secretary at HaberthurBen@kaneforest.com; Figliozzi, Gabriella FigliozziGabriella@kaneforest.com or through any other designated staff member assigned by the Secretary or President of the District to receive notice for these purposes or, if email is not available, by leaving a voicemail message by phone to 630-232-5980. Notification shall consist of a statement that the member is physically unable to attend the meeting for one of the following four~~three~~ reasons:

(a) The member cannot attend because of personal illness or disability; or

(b) The member cannot attend because of employment purposes or the business of the District; or

(c) The member cannot attend because of a family or other emergency.

(d) The member cannot attend because of unexpected childcare obligations.

Video conferencing is the preferred means for remote attendance and will be mandatory in most instances. If a member is unable to attend by video conference due to technical or other reasons, such as privacy concerns, the member shall notify the assistant secretary or recording secretary. The President of the District as to full commission meetings, or the chairman of the committee or designated presiding officer for such other committee meeting may excuse the mandatory use of video in such instances and permit the member to attend by audio only.

(3) The assistant secretary or recording secretary, after receiving the remote attendance request, shall inform the President or the chairman of the committee or the designated presiding officer of the meeting regarding the request to attend remotely by other means.

(4) After establishing that a quorum is physically present at a meeting where a member desires to attend remotely by other means, the presiding officer shall state that the member is present by

video or audio conference, as applicable, and has notified the assistant secretary or recording

secretary in accordance with the Rules. The member will be deemed authorized to attend the meeting by video or audio conference unless a motion objecting to the member's attendance is made, seconded, and approved by two-thirds of the members of the District or committee that are physically present at the meeting.

(5) Any member attending remotely by other means shall be counted as present, and the minutes shall reflect that a member is attending remotely by audio or video conference, as applicable.

(6) The equipment and internet or phone connection used for remote participation shall be of such quality that the members present and the public shall be able to (i) see the member's face at all times, unless excused by the chairman or designated presiding officer, and (ii) hear the comments of the member participating.

(7) The equipment and the internet or phone connection used for remote participation shall be the responsibility of the member attending remotely.

(8) The member attending the meeting remotely by other means shall have their microphone off or muted during the meeting, unless they are called to vote or are otherwise recognized by the District President, committee chairman or presiding officer to be an active speaker.

(9) The District staff managing the conference shall be permitted to mute a member's microphone when the member is not speaking or voting in order to eliminate disruptive background noise.

(10) The member who makes a presentation at a meeting while in attendance via video conferencing may have to share their screen. It is the member's responsibility to protect their privacy and the information that they may not want to share with the public.

(11) The member attending remotely shall have the same rights to participate in discussions and vote as if the member were physically present.

(12) At an executive session or closed session of the District or one of its committees, the member attending remotely by other means must comply with the privacy and confidentiality requirements of the meeting and confirm such compliance on the record.

(13) Nothing herein shall be construed to prohibit the board from conducting a meeting by audio or video conference, without a physical presence of a quorum, in the event of a disaster declaration related to public health concerns, in accordance with the provisions of the Open Meetings Act, 5 ILCS 120/7(e).

CHAPTER XI – AMERICANS WITH DISABILITIES ACT

The Board of Commissioners of the Forest Preserve District of Kane County, is committed to complying with all applicable provisions of the ADA for the purpose of eliminating discrimination against individuals with disabilities and to allow them to fully participate in society. The District supports the ADA that prohibits exclusion of qualified individuals with a disability from employment, services, programs, or activities of any state or local government, including forest preserve districts. The District wishes to have its services, programs, and activities available to employees, applicants,

participants, beneficiaries, and other interested persons as defined by the ADA.

Section A - Compliance.

The District intends to comply with the ADA in the delivery of its services, programs and activities, by making reasonable accommodations for individuals with disabilities, such as the removal of architectural, transportation, and communication barriers; the changing of rules, policies, and practices; and the providing of auxiliary aids or services for the enhancement of communication with individuals with hearing or sign impairments with regard to services, programs, and activities provided by the District.

Section B - Contracts.

All contracts entered into by the District which shall result in the delivery of services, programs, and activities shall include a requirement that such services, programs and activities be delivered without discrimination on the basis of disability, in a manner consistent with the ADA.

Section C - Accessibility Evaluation.

The District shall evaluate its current services, policies and practices and the effects thereof, that do not or may not meet the requirements of the ADA or which may result in the exclusion of individuals with disabilities or in the provision of a less effective service for individuals with disabilities.

Section D - Compliance Officer.

The Board of Commissioners designates the ~~Chief of Planning and Operations~~Director of Planning and Land Protection, as the ADA Compliance Officer, responsible for the coordination of the District's efforts to comply with and carry out its responsibilities under the ADA and to investigate any complaint against the District which alleges non-compliance with the ADA.

Section E - Grievance Procedure.

A grievance procedure for the prompt and equitable resolution of complaints which allege any action prohibited by the ADA is in place and utilized by staff. The District has an internal grievance system for prompt and equitable resolution of grievances alleging any action by the Forest Preserve District that would be prohibited by the A.D.A. or the applicable Title II Rules.

Grievances should be directed to: The ADA Compliance Officer, Forest Preserve District of Kane County. By mail, phone, email, or fax.

CHAPTER XII - FISCAL YEAR

The fiscal year of the District shall commence on July 1 and extend through the following June 30. The Commission shall adopt, by September 30, an annual appropriation ordinance appropriating funds for the fiscal year which commenced on the previous July 1. The Commission shall adopt, after the first Monday in October and by the last Tuesday in December, a tax levy for the fiscal year which commences on the following July 1.

CHAPTER XIII - MISCELLANEOUS

Section A - Conflict.

All District ordinances and parts of ordinances and all resolutions and orders, or any parts thereof, in conflict with this ordinance, or any parts thereof, are hereby repealed. In the event of any conflict between this ordinance and the statutes or case decision of the State of Illinois, then the statutes and case decisions of the State of Illinois shall control.

Section B - Amendment.

By adoption of this organization ordinance, the Board of Forest Preserve Commissioners recognizes that the organizational guidelines and rules herein provided may require revision and adjustment as experience will dictate. Revisions of this ordinance shall be made by recommending changes to the Executive Committee, which shall review the proposed change and make recommendations to the Commission. The proposed change shall be placed on the Commission agenda at two consecutive meetings. At the second meeting, the change shall be brought to the floor for debate and action. A two-thirds vote of all elected Commissioners is required to amend this ordinance.

Section C - Ordinances, Orders and Resolutions - Publication - Evidence.

All ordinances imposing any fine or penalty or making any appropriation of money shall, within ten (10) days after passage, be published at least once, on the District's website, and no such ordinance shall take effect until ten (10) days after it is so published.

All other ordinances and all orders or resolutions shall take effect from and after their adoption, unless otherwise provided therein.

All ordinances, orders and resolutions, and the date of publication thereof may be proven by the certificate of the Secretary of such District, under the seal of the corporation and when posted on the District's website, or printed in book or pamphlet form and published by authority of such commission. Such book or pamphlet shall be received as evidence of the passage and publication of such ordinances, orders and resolutions as of the date mentioned in such book or pamphlet in all courts and places without further proof.

Section D - Copies.

The Secretary of the District is authorized and directed to transmit a copy of this ordinance to the

President, President Pro-Tem, Secretary, Treasurer, Commissioners, and Attorney of the District. As

well as posted to the website and available in print at all site locations.

Section E - Captions and Headings.

The captions and headings used herein are for convenience of reference only and do not define or limit the contents of each paragraph.

Section F – Organization Officers and Committees Roster – 2023 Adopted January 11, 2023. **(**FP-R-23-01-3000) and incorporated by this reference.

Section G – General Use Ordinance.

Adopted August 8, 1995 (FP-O-08-95-213) revised and reviewed periodically. Last revision made and approved July 11, 2023 (FP-O-23-07-0593) ~~December 14, 2021 (FP-O-21-12-0580)~~ and incorporated by this reference.

Section H – Travel Expense Reimbursement Policy.

Adopted December 2016 (FP-R-16-12-2509) and incorporated by this reference.

Section I – Establishment of Police Department.

Ordinance Adopted December 8, 1966 (FP-O-66-12-17). Revised July 10, 1979 (FP-O-79-07-037) and incorporated by this reference.

Section J – Municipal Directory.

Reference guide to personnel contacts and locations. Available online and at each facility and incorporated by this reference.

Section K – Ethics Ordinance.

Ordinance Adopted May 8, 2004, FP-O-05-04-393-A.

Section L – Employee Handbook. Adopted ~~June 14, 2022, FP-R-22-06-2956~~February, 13, 2024 FP-R-24-02-3074.

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. TMP-24-3046

AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024 TO PAY DEBT SERVICE ON THE TAXABLE GENERAL OBLIGATION REFUNDING BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016B, OF THE FOREST PRESERVE DISTRICT OF KANE COUNTY, KANE COUNTY, ILLINOIS.

WHEREAS, the Board of Commissioners (the "Board") of the Forest Preserve District of Kane County, Kane County, Illinois (the "District"), by ordinance adopted on the 10th day of November 2015, did provide for the issue of $5,860,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds; and

WHEREAS, the District has irrevocably deposited Pledged Revenues or other available funds in the Bond Fund (as each is defined in the Bond Ordinance) sufficient to pay debt service on the Bonds on June 15, 2025 and December 15, 2025; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2024 to pay such debt service on the Bonds be abated.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Commissioners of the Forest Preserve District of Kane County, Kane County, Illinois, as follows:

SECTION 1. Abatement of Tax. The tax heretofore levied for the year 2024 in the Bond Ordinance is hereby abated in its entirety (Actual amount $612,635.00).

SECTION 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of Kane County, Kane County Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2024 in accordance with the provisions hereof.

SECTION 3. Effective Date. This ordinance shall be in full force and effect upon its adoption.

APPROVED AND PASSED on this 12th day of November, 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. TMP-24-3041

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE: GENERAL FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Million Eight Hundred Forty-Two Thousand Seven Hundred Forty-Four Dollars ------ $10,842,744.00.

WHEREAS, the exact increase in new construction and expiring Tax Increment Financing Districts will not be established until after the Forest Preserve deadline to establish the property tax levy and the increase within the General Fund is an estimate of the increase in property tax attributable to new construction and expiring Tax Increment Financing.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

As complied and attached hereto as Exhibit A;

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED on this 12th day of November, 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

STATE OF ILLINOIS)

COUNTY OF KANE)

ORDINANCE NO. FP-O-XX-XX-XXX

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE:

GENERAL FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Million Eight Hundred Forty-Two Thousand Seven Hundred Forty-Four Dollars ------ $10,842,744.00.

Whereas the exact increase in new construction and expiring Tax Increment Financing Districts will not be established until after the Forest Preserve deadline to establish the property tax levy and the increase within the General Fund is an estimate of the increase in property tax attributable to new construction and expiring Tax Increment Financing.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 01 **General Corporate Fund** **Account Description**	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Personal Services:			
4001 Regular Salaries	6,020,739	-	6,020,739
4002 Part-Time Salaries	636,322	-	636,322
4010 Overtime	40,000	-	40,000
4020 Special Detail	15,000	-	15,000
4050 Per Diem	9,100	-	9,100
4051 Vehicle Allowance	9,000	-	9,000
Sub-Total	**6,730,161**	**-**	**6,730,161**

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 01 **General Corporate Fund** **Account Description**	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Contractual Services:			
5001 Conferences & Meetings	42,432	-	42,432
5010 Audit & Management Services	30,000	-	30,000
5020 Organization Support	123,024	-	123,024
5030 Public Relations	154,818	-	154,818
5031 Bench & Tree Program	9,000	-	9,000
5050 Publication of Legal Notices	2,706	-	2,706
5070 Professional Fees	43,575	-	43,575
5080 Legal Fees	160,000	-	160,000
5090 Insurance - Employees	1,066,674	-	1,066,674
5101 Insurance - Retirees	864	-	864
5102 Insurance - COBRA	939	-	939
5130 Telephone	134,671	116,087	18,584
5140 Electricity & Water	140,380	140,380	-
5150 Gas	18,270	18,270	-
5180 Consulting Services	10,000	10,000	-
5181 Banking Services	19,000	19,000	-
5195 Dispatch Services	53,441	53,441	-
5200 Association Dues	20,491	20,491	-
5210 Safety & Training Expenses	55,000	55,000	-
5220 Tuition Reimbursement	2,000	2,000	-
5230 Employee Recruitment	19,760	19,760	-
5231 Recruitment	-	-	-
5240 Employee Recognition	16,200	16,200	-
5241 Recognition	9,152	9,152	-
5245 Wellness & Coaching	4,223	4,223	-
6034 Agricultural Soil Testing	20,000	20,000	-
7062 Reforestation Program	-	-	-
7063 Tree & Brush Thinning	110,000	110,000	
7064 Weed Management	154,000	154,000	-
7065 Parkland Tree Revitalization	-	-	-
7066 Donated Lands Management	45,000	45,000	-
Sub-Total	**2,465,620**	**813,004**	**1,652,616**
Commodities:			
6010 Office Supplies	14,175	14,175	-
6015 Supplies	19,163	19,163	-
6020 Nature Center Supplies	23,213	23,213	-
6030 Field Supplies	141,750	141,750	-
6031 De-Icing Salt	18,900	18,900	-

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 01 **General Corporate Fund** **Account Description**	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
6033 Natural Resources Studies/Projects	57,379	57,379	-
6035 Native Seed & Plants	144,200	144,200	-
6038 Herbicide	21,200	21,200	-
6045 Horticultural Supplies	14,333	14,333	-
6060 Police Supplies	35,894	35,894	-
6070 Uniforms	30,201	30,201	-
6080 Mileage	8,414	8,414	-
6090 Repair - Maint. Bldgs. & Grds	298,463	298,463	-
6091 Repair - Maint. Bldgs./Grds Contract.	21,000	21,000	-
6100 Repair - Maint. Vehicles	94,001	94,001	-
6105 Rental Properties Maint.	126,000	126,000	-
6106 Historic Structures Maint.	31,200	31,200	-
6110 Repair - Maint. Equipment	104,580	104,580	-
6115 Rental Equipment	3,623	3,623	-
6116 Sign Shop Materials	10,815	10,815	-
6117 Tools - Tradesmen	5,000	5,000	-
6118 Information Technology	303,534	303,534	-
6119 Tools - Mechanic	5,150	5,150	-
6120 Fuel - Heating	7,350	7,350	-
6130 Fuel - Vehicles	225,755	225,755	-
Sub-Total	**1,765,293**	**1,765,293**	**-**

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 01 **General Corporate Fund** **Account Description**	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Capital Outlay:			
7001 Office Equipment	515	515	-
7010 Automotive Equipment	500,000	500,000	-
7020 Machinery & Equipment	200,000	200,000	-
Sub-Total	**700,515**	**700,515**	**-**
Other:			
8001 County of Kane Services	-	-	-
8010 Contingencies	73,310	73,310	-
8030 Miscellaneous Fees	-	-	-
8070 Interfund Transfer	2,459,967	-	2,459,967
Sub-Total	**2,533,277**	**73,310**	**2,459,967**
TOTAL EXPENDITURES	**14,194,866**	**3,352,122**	**10,842,744**

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED this 12th day of November, 2024.

APPROVED:

President, Board of Commissioners
Forest Preserve District of Kane County

ATTEST:

Secretary, Board of Commissioners
Forest Preserve District of Kane County

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. TMP-24-3042

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE: ILLINOIS MUNICIPAL RETIREMENT FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Thousand Dollars ------ $10,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

As complied and attached hereto as Exhibit A;

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED on this 12th day of November, 2024.

_____ _____

Christopher Kious
President, Kane Forest Preserve
Kane County, Illinois

Myrna Molina
Secretary, Kane Forest Preserve
Kane County, Illinois

STATE OF ILLINOIS)

COUNTY OF KANE)

ORDINANCE NO. FP-O-XX-XX-XXX

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE:

ILLINOIS MUNICIPAL RETIREMENT FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Thousand Dollars ------ $10,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 02 IMRF Account Description	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Other Expenditures:			
8020 I.M.R.F.	542,183	532,183	10,000
8030 Miscellaneous Fees	-	-	-
Sub-Total	**542,183**	**532,183**	**10,000**
TOTAL EXPENDITURES	**542,183**	**532,183**	**10,000**

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED this 12th day of November, 2024.

APPROVED:

President, Board of Commissioners
Forest Preserve District of Kane County

ATTEST:

Secretary, Board of Commissioners
Forest Preserve District of Kane County

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. TMP-24-3043

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE: CONSTRUCTION & DEVELOPMENT FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Four Million Five Hundred Thousand Dollars ----- $4,500,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

As complied and attached hereto as Exhibit A;

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED on this 12th day of November, 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

STATE OF ILLINOIS)

COUNTY OF KANE)

ORDINANCE NO. FP-O-XX-XX-XXX

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE:

CONSTRUCTION & DEVELOPMENT FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Four Million Five Hundred Thousand Dollars ------ $4,500,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 03 Construction & Development Account Description	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Contractual Services:			
5070 Professional Fees	4,155,874	-	4,155,874
5072 Trail Resurfacing	-	-	-
Sub-Total	**4,155,874**	**-**	**4,155,874**
Commodities:			
6015 Supplies	-	-	-
6040 Trade Supplies	-	-	-
6050 Restoration Supplies	-	-	-
6090 Repair - Maint. Bldgs. & Grds	-	-	-
6095 ADA Projects	40,004	-	40,004
6100 Repair - Maint. Vehicles	-	-	-
Sub-Total	**40,004**	**-**	**40,004**
Capital Outlay:			

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 03 **Construction & Development** **Account Description**	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
7020 Machinery & Equipment	-	-	-
7030 Buildings	-	-	-
7040 Fox River Trust	-	-	-
7050 Land Area Development	2,630,509	2,326,387	304,122
7052 Aurora Bridge Project	-	-	-
7051 Non-Capital Outlay	-	-	-
7060 Restoration	500,000	500,000	-
7062 Reforestation Program	-	-	-
7063 Tree & Brush Thinning	-	-	-
7064 Weed Management	-	-	-
8030 Miscellaneous Fees	-	-	-
8070 Interfund Transfers	2,000,000	2,000,000	-
Sub-Total	**5,130,509**	**4,826,387**	**304,122**
Other:			
8010 Contingencies	-	-	-
Sub-Total	**-**	**-**	**-**
TOTAL EXPENDITURES	**9,326,387**	**4,826,387**	**4,500,000**

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED this 12th day of November, 2024.

APPROVED:

ATTEST:

President, Board of Commissioners
Forest Preserve District of Kane County

Secretary, Board of Commissioners
Forest Preserve District of Kane County

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. TMP-24-3044

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE: INSURANCE LIABILITY FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Thousand Dollars ------ $10,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

As compiled and attached hereto as Exhibit A;

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED on this 12th day of November, 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

STATE OF ILLINOIS)

COUNTY OF KANE)

ORDINANCE NO. FP-O-XX-XX-XXX

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE:

INSURANCE LIABILITY FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Thousand Dollars ------ $10,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 06 Insurance Liability Account Description	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Contractual Services:			
5080 Legal Fees	-	-	-
5100 Insurance - General	261,086	251,086	10,000
5110 Worker's Compensation	181,232	181,232	-
Sub-Total	**442,318**	**432,318**	**10,000**
Other:			
5120 Unemployment Compensation	26,413	26,413	-
8030 Miscellaneous Fees	-	-	-
Sub-Total	**26,413**	**26,413**	**-**
TOTAL EXPENDITURES	**468,731**	**458,731**	**10,000**

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED this 12th day of November, 2024.

APPROVED:

President, Board of Commissioners
Forest Preserve District of Kane County

ATTEST:

Secretary, Board of Commissioners
Forest Preserve District of Kane County

STATE OF ILLINOIS)
SS.
COUNTY OF KANE)

FP ORDINANCE NO. TMP-24-3045

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE: SOCIAL SECURITY FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Thousand Dollars ------ $10,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

As compiled and attached hereto as Exhibit A;

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED on this 12th day of November, 2024.

_____	_____
Christopher Kious	Myrna Molina
President, Kane Forest Preserve	Secretary, Kane Forest Preserve
Kane County, Illinois	Kane County, Illinois

STATE OF ILLINOIS)

COUNTY OF KANE)

ORDINANCE NO. FP-O-XX-XX-XXX

ORDINANCE OF THE BOARD OF COMMISSIONERS FOR THE FOREST PRESERVE DISTRICT OF KANE COUNTY, ILLINOIS FOR THE LEVY OF TAXES FOR THE FISCAL YEAR BEGINNING JULY 1 A.D. 2025 AND ENDING JUNE 30, 2026 FOR THE:

SOCIAL SECURITY FUND

BE IT ORDAINED by the Board of Commissioners of the Forest Preserve District of Kane County, Illinois:

SECTION 1. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2025 and ending June 30, 2026, the total sum of Ten Thousand Dollars ------ $10,000.00.

SECTION 2. That the amount levied for each object and purpose is placed in a separate column under the heading "Amount to be Derived from Taxes", which appears over same, and being as follows, to wit:

FOREST PRESERVE DISTRICT OF KANE COUNTY
APPROVED 2025-26 BUDGET FOR LEVY PURPOSES

FUND 08 Social Security Account Description	**Adopted Budget**	**Amount from Other Revenue Sources**	**Amount To Be Derived From Taxes**
Other:			
8030 Miscellaneous Fees	-	-	-
8060 Social Security Tax	506,944	496,944	10,000
Sub-Total	**506,944**	**496,944**	**10,000**
TOTAL EXPENDITURES	**506,944**	**496,944**	**10,000**

SECTION 3. That the Secretary-Treasurer of said Forest Preserve District of Kane County, Illinois, be and he/she is hereby directed to file with the County Clerk of Kane County, a duly certified copy of this Ordinance, and said County Clerk of Kane County is hereby directed to cause the aforesaid amount of money to be extended up and against the taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, in accordance with law.

SECTION 4. That if any section, subsection or sentence of this Ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage, and approval, as required by law.

APPROVED AND PASSED this 12th day of November, 2024.

APPROVED:

President, Board of Commissioners
Forest Preserve District of Kane County

ATTEST:

Secretary, Board of Commissioners
Forest Preserve District of Kane County