



Fabyan Windmill Volunteer

Position Description



Purpose of Volunteer Service: As a docent, provide visitors with tours of historic Fabyan Windmill at Fabyan Forest Preserve in Geneva. As a miller, provide visitors with demonstrations on how the Fabyan Windmill runs. As a host, greet visitors, provide them with a self-guided brochure and answer questions about the windmill.

Supervisors: Head Miller, Head Docent, Volunteer Coordinator

Typical Assignment: Lead tour groups through the windmill, demonstrate how the mill runs and/or greet visitors as a host on scheduled weekends and some weekdays.

Qualifications/Skills:

- Ability to communicate the history and operation of the Fabyan Windmill.
- Ability to walk up stairs (at entrance, basement and first floor).

- Willingness to work indoors without air conditioning.
- Interest in learning about the history and operation of the Fabyan Windmill.
- Ability to work as a team with other volunteers and staff.

Expectations:

- Commit to at least 2-3 days each month, 3-4 hours per day, in season, May to October.
- Millers commit at least one day a month out of season, April to November, for Windmill upkeep.
- Become familiar with the District's windmill restoration efforts and the history and operation of the windmill.
- Learn all safety procedures and rules concerning leading tours of the Windmill and abide by them.
- Represent the District in a warm and professional manner.
- Provide ideas and suggestions for improvement of the volunteer program and/or your volunteer position.

Training:

Volunteers are required to attend the *Volunteer Orientation* and will receive hands-on training at the windmill. Additional educational classes are offered listed in the quarterly newsletter, *The Tree Line*, which can be viewed online at <http://www.kaneforest.com/publications/treeLine.pdf> . Continuing education sessions specifically for volunteers are offered throughout the year as time permits.

