



Campground Host

Position Description

Purpose of Volunteer Service: To perform a public relations role in the campground by answering questions about camping, park facilities, programs and rules. Will also monitor the campground and relay any disturbances to the Senior Ranger and report emergencies to the authorities/911.

Supervisors: Senior Ranger, Volunteer Coordinator

Typical Assignment: Hosts will cover the 11 p.m. to 7 a.m. shift, split between two hosts seven days a week.

Qualifications/Skills:

- Flexibility and ability to work as a team with other volunteers and District staff.
- Willingness to learn about forest preserves campgrounds, amenities and rules.
- Ability to assume a leadership role in providing information and serving as extra “eyes and ears” for the District.



Requirements:

- Must be 21 years old.
- Must follow all campground rules and regulations.
- Must wear District volunteer badge when officially on duty.
- Must enjoy working with people and strive for excellent customer service.
- Must be available to volunteer on weekdays and/or weekends and holidays.
- Must complete: application, criminal background check, medical liability, and waiver forms.
- Must be an experienced camper who provides own recreational vehicle and personal items.

Expectations:

- Commit to a minimum of one month or a maximum of one camping season May 1st – October 31st.
- Hosts will cover our 11 p.m. to 7 a.m. shift covering approximately 30 hours a week utilizing an “On-Call” type schedule.
- Properly use the Campground Host sign letting visitors know when you are “ON” and “OFF” duty.
- Notify the Forest Preserve staff when you arrive to your site.
- If you need to cancel your shift, please notify the District at least 24 hours in advance. If you can, please help find a replacement.
- Provide suggestions for improvement of the volunteer program/position.



Understanding:

- Campground hosts will not collect money or operate county owned vehicles.
- Campground hosts will be provided a free campsite in return for services provided.
- The host’s campsite will be close to the campground entrance and will be selected by the District.
- The District reserves the right to evaluate and determine any individual’s volunteer status at any time.
- The role of volunteer is not to enforce laws or ordinances and to contact 911 in case of an emergency.

Training:

Volunteers are required to attend a *Volunteer Orientation* offered by the District. Mandatory CPR/First-Aid certification will be completed through the District. Further information on the District preserves can be viewed online at www.kaneforest.com