



Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

Forest Preserve District Commission Meeting Minutes

Tuesday, May 9, 2023

9:00 AM

County Board Room

I. Call to Order

President Kious called the meeting to order at 9:00 AM.

II. Pledge of Allegiance

President Kious asked Commissioner Anita Lewis to lead the pledge.

III. Roll Call

PRESENT

Commissioner Deborah Allan (Remote)
Commissioner Mavis Bates
Commissioner Dale Berman
Commissioner Gary Daugherty (Remote)
Commissioner Mark Davoust
Commissioner Ron Ford
Commissioner Michelle Gumz
Commissioner Leslie Juby
Commissioner Michael Kenyon
President Forest Preserve District Chris Kious
Commissioner Bill Lenert
Commissioner Anita Lewis
Commissioner Michael Linder
Secretary Forest Preserve District Myrna Molina (Remote)
Commissioner Bill Roth
Commissioner Jarett Sanchez (Remote)
Commissioner Monica Silva (Remote)
Commissioner Cherryl Strathmann
Commissioner Clifford Surges
Commissioner Bill Tarver (Remote)
Commissioner Vern Tepe
Commissioner Rick Williams
Commissioner David Young
ABSENT
Commissioner Mo Iqbal

Others Present: Exec. Dir. Haberthur, CFO Petschke; Chief of Planning & Land Mgmt. Rooks-Lopez; NRM Dir. Chess; Dir. of Comm. Affairs Metanchuk & staff Kovach, Dir. of Ops. Pentecost; Chief of Police Burger; Attorney Hodge; Exec. Assist. Figliozzi, KCIT Tierney and members of the public.

IV. Public Comment (Each Speaker is limited to 3 minutes)

None.

V. Presentation and Approval of the Minutes from April 11, 2023

RESULT: APPROVED BY ROLL CALL VOTE

MOVER: Michael Linder

SECONDER: Bill Roth

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

ABSENT: Mo Iqbal

VI. Presentation and Approval of the Bills and Commissioners' Per Diem for April 2023

RESULT: APPROVED BY ROLL CALL VOTE

MOVER: Michael Kenyon

SECONDER: Michelle Gumz

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

ABSENT: Mo Iqbal

VII. Presentations

None.

VIII. Administration

FP-R-23-05-3014 Resolution Approving a Change to the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the District

Exec. Dir. Haberthur presented the IMRF authorized agent resolution. Beginning Wednesday, May 3, 2023 Jennifer Clough became the District's new Director of Human Resources. One of the Director of Human Resources' responsibilities is to serve as the Forest Preserve Districts' authorized agent for IMRF.

DISCUSSION: *None.*

RESULT: ADOPTED BY ROLL CALL VOTE

MOVER: Bill Lenert

SECONDER: Deborah Allan

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

ABSENT: Mo Iqbal

IX. Agreements

FP-R-23-05-3015 Resolution Authorizing a Grant of Easement Agreement with the

Village of South Elgin for the Water Main Utility Under the Illinois Prairie Path Connecting the South Pointe Subdivision and the Park Pointe Townhomes

Chief of Planning and Land Mgmt. Rooks-Lopez presented the grant of easement agreement with the Village of South Elgin. The Village of South Elgin has been working with Mackie Consultants, Illinois Department of Natural Resources and the Forest Preserve District of Kane County to acquire a permanent, Public Water Utility Easement connecting the South Point Subdivision and the Park Point Townhomes south of Middle Street, South Elgin. The purpose of the easement is to create a looped water system to provide improved water pressure and flow for fire protection infrastructure. This project has been deemed a life safety project following a study conducted by the Village of South Elgin Engineers.

Prior to requesting permission for the easement with the Forest Preserve, the Village successfully obtained permits from both the Illinois Department of Natural Resources for crossing their property, and from the Illinois Environmental Protection Agency for compliance. The new water line will be directionally bored under the Prairie Path. The Prairie Path is not expected to be closed during construction. The permanent Public Water Utility Easement will be 20' wide and approximately 100' in length, or 0.047 acres crossing the Illinois Prairie Path-Elgin Branch in South Elgin. The Village is responsible for all costs and coordination of the improvements, including any restoration to the site, and is responsible for all future maintenance and improvements.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE
MOVER:	Michael Kenyon
SECONDER:	Dale Berman
AYE:	Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young
ABSENT:	Mo Iqbal

X. Bids and Proposals

FP-R-23-05-3016 Resolution Approving Bids for Pavement Projects at Dick Young and Muirhead Springs Forest Preserves

South Ops. Manager Jensen presented the bids for pavement projects. During the 2022-23 Budget process, 2 asphalt projects were identified as priorities and received approval for bidding. These projects were the Dick Young parking lot off of Nelson Lake Road and the remaining gravel parking lot at the Muirhead Springs Maintenance Yard. The Dick Young parking lot is in poor condition with cracking and potholes throughout. Additionally, the path leading from the parking lot to the shelter and restrooms is not ADA compliant. The Muirhead Springs Maintenance Shop Yard has previously received 2 of 3 separate asphalt installations replacing the gravel; this project would complete the entirety of the yard. The bid was sent to 49 vendors with 8 responding. Champion Paving Corp. out of Hampshire, Illinois was the lowest qualified bidder for the Dick Young Forest Preserve, Base Bid #1 and Alternate #1, in the amount of \$59,992.57. Obsidian Asphalt Paving out of West Chicago, Illinois was the lowest qualified bidder for the Muirhead Springs Forest Preserve, Base Bid #2, in the amount of \$81,068.00. Staff recommends an 8% contingency to cover any unforeseen additional costs that may arise during these projects.

DISCUSSION: None.

RESULT: **ADOPTED BY ROLL CALL VOTE**
MOVER: Cheryl Strathmann
SECONDER: Dale Berman
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young
ABSENT: Mo Iqbal

XI. Ordinances

FP-O-23-05-0591 Ordinance for the Annual Budget Appropriation Fiscal Year 2023-2024

CFO Petschke presented the ordinance for the annual budget appropriation. Petschke reviewed the line items, noting the property tax increase of \$448,904. This was due to the Commission approving the new construction and the CPI increase from the prior year's levy. Petschke explained the decrease in sale of material and golf course revenues. The golf course revenues were moved from the General Fund to the Construction Development Fund. Petschke reviewed the new and additional funding of current projects being propose with awarded grants. The proposed budget represents a consolidated effort of all staff in maintaining very tight controls on expenditures within the District. Prior year trends were reviewed and a priority analysis of new initiatives/purchases was created to determine the best uses of the funds available.

DISCUSSION: *Commissioner Lenert asked about the annual savings that resulted from the Early Retirement Incentive and the cost of the five new employees. CFO Petschke responded that the total savings was an estimated \$304,629. Savings were still being calculated as positions were being filled, essentially, it would be a wash. Commissioner Surges asked if the District had a grant writer, or an outside vendor that is utilized. Exec. Dir. Haberthur responded that grants are managed in-house by staff, including submitting applications and managing the awards. In the past the District utilized a grant consultant, they have since retired. Commissioner Surges stated it was exceptional that staff have been able to produce that work; he asked about the total staff number increase and if that was achievable with the ERI. Exec. Dir. Haberthur stated yes, the financial portion was a wash with an increase in staff numbers. Commissioner Surges talked about the referendums that were successful with land acquisitions, however in acquiring land, operations and staff have stayed about the same. He asked if there is a multiphase plan in order to achieve the growing needs. Exec. Dir. Haberthur responded that the needs are being reviewed as the District is lean, staff has budgeted for the Comprehensive Master Plan review and a classification and compensation study. Both of these items were budgeted for FY23/24.*

RESULT: **ADOPTED BY ROLL CALL VOTE**
MOVER: Dale Berman
SECONDER: Bill Roth
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young
ABSENT: Mo Iqbal

XII. New Business
None.

XIII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel.

None.

XIV. Communications

Comm. Affairs Dir. Metanchuk reported a successful series of events in April. Earth Day tree and shrub planting on April 22 went well with almost 600 volunteers. Metanchuk thanked all the volunteers, staff and patrons that attended and planted. This year, staff had live music, the Red gate Jazz Trio played. The Native plant sale was on April 29 run by the Kane Forest Foundation, selling 6,000 plants and raising close to \$20,000 that will go towards viewing scopes at various preserves. Metanchuk thanked all the staff and volunteers in the pouring rain. The District will be at the Aurora Greenfest this weekend. Metanchuk introduced Lauren Swanson, the new marketing assistant for Community Affairs. Lastly, President Kious was invited to throw the first pitch at the Cougars opening game on Thursday.

XV. President's Comments

President Kious discussed the department reports in the agenda packet. The reports include details and pictures of all the events and ongoing projects in the preserves.

XVI. Department Reports

RESULT: ACCEPTED AND PLACED ON FILE
MOVER: Ron Ford
SECONDER: Dale Berman
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young
ABSENT: Mo Iqbal

XVII. Adjournment

The meeting adjourned at 9:33 AM.

RESULT: ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER: Michael Kenyon
SECONDER: Cheryl Strathmann
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

Chris Kious, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary

Myrna Molina
Board Secretary