



Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

Forest Preserve District Commission Meeting Minutes

Tuesday, June 13, 2023

9:00 AM

County Board Room

I. Call to Order

The Forest Preserve District Full Commission meeting was held Tuesday, June 13, 2023 at the Kane County Government Center located at 719 S. Batavia Ave., Geneva, IL 60134. President Kious called the meeting to order at 9:00 AM.

II. Pledge of Allegiance

President Kious asked Chief of Police Burger to lead the pledge.

III. Roll Call

PRESENT

Commissioner Deborah Allan (Arrived in person at 9:23 AM)

Commissioner Mavis Bates

Commissioner Dale Berman

Commissioner Ron Ford

Commissioner Mo Iqbal

Commissioner Leslie Juby

Commissioner Michael Kenyon

President Forest Preserve District Chris Kious

Commissioner Bill Lenert

Commissioner Anita Lewis

Commissioner Michael Linder

Secretary Forest Preserve District Myrna Molina

Commissioner Bill Roth

Commissioner Jarett Sanchez

Commissioner Monica Silva

Commissioner Cheryl Strathmann

Commissioner Bill Tarver

Commissioner Vern Tepe

Commissioner Rick Williams

Commissioner David Young

REMOTE

Commissioner Gary Daugherty

Commissioner Michelle Gumz

ABSENT

Commissioner Mark Davoust

Commissioner Clifford Surges

Others Present: Exec. Dir. Haberthur, CFO Petschke; Chief of Planning & Land Mgmt. Rooks-Lopez; NRM Dir. Chess; Dir. of Comm. Affairs Metanchuk & staff Kovach, Dir. of Ops. Pentecost; Chief of Police Burger; Attorney Hodge; Exec. Assist. Figliozzi, KCIT Peters and members of the public.

IV. Public Comment (Each Speaker is limited to 3 minutes)

None.

V. Presentation and Approval of the Minutes from May 9, 2023

RESULT: APPROVED BY ROLL CALL VOTE
MOVER: Ron Ford
SECONDER: Mo Iqbal
AYE: Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Deborah Allan, Mark Davoust, Clifford Surges

VI. Presentation and Approval of the Bills and Commissioners' Per Diem from May 2023

RESULT: APPROVED BY ROLL CALL VOTE
MOVER: Michael Linder
SECONDER: Mavis Bates
AYE: Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Deborah Allan, Mark Davoust, Clifford Surges

VII. Presentations

None.

VIII. Administration

FP-R-23-06-3017 Resolution Approving the Surplus Vehicle and Equipment Disposal

CFO Petschke presented the vehicle and equipment surplus for disposal through an online auction. In 2013, the District began using an online auction house to dispose of surplus vehicles and equipment, with positive results. Staff views this process as instrumental in obtaining the best results and numerous bids.

DISCUSSION: *None.*

RESULT: ADOPTED BY ROLL CALL VOTE
MOVER: Bill Roth
SECONDER: Cherryl Strathmann
AYE: Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Deborah Allan, Mark Davoust, Clifford Surges

IX. Bids and Proposals

FP-R-23-06-3018 Resolution Authorizing a Contract for Refuse and Recycling Removal Services with Waste Management Inc.

CFO Petschke presented the contract with Waste Management. In an effort to reduce the cost of refuse removal, the District partnered with the County to be included in their bidding process for refuse and recycling services. The County bid included pricing for a 4-year period with 5 additional option years if both parties agree. Waste Management was the lowest bidder for the District. Waste Management is the current provider for the District and the billing will continue to be consolidated to one statement per month, which makes the accounts payable process much simpler. Every location that has a refuse container is listed as an on-call service for Waste Management. This means that they will not pick-up the refuse until the District calls and requests service. This helps reduce the costs since scheduling automatic pick-ups is not always necessary depending on the use at the various preserves.

DISCUSSION: *Commissioner Lenert commented on the increase in pricing. CFO Petschke responded that the rates have increased quite a bit, recommends bidding out prices again after the 4th year of the contract. Commissioner Lenert asked about competitive bids. CFO Petschke responded that the District's best option is the on call basis; the other competitive bid required the District to include winter months. This is not the best option as winter months are very low in need.*

RESULT: ADOPTED BY ROLL CALL VOTE

MOVER: Michael Kenyon

SECONDER: Bill Roth

AYE: Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young

ABSENT: Deborah Allan, Mark Davoust, Clifford Surges

FP-R-23-06-3019 Resolution Approving a Contract to Purchase (2) Shelters for the Jon J. Duerr Forest Preserve Redevelopment Project

Chief of Planning and Land Management Rooks-Lopez presented the contract to purchase shelters for the renovation project. The District was awarded an Open Space Land Acquisition and Development grant (OSLAD) for improvements to the Jon J. Duerr Forest Preserve. As part of this project, the District will replace the existing shelter and provide a second shelter at the preserve. The Cedar Forest Products Company produces the District's standard shelter designs; NuToys Leisure Products is the only authorized dealer for Cedar Forest in Illinois. Due to the 12-week delivery time, staff is recommending the order and purchase of the shelters prior to bidding and awarding the contract for construction. The contract for construction will include the installation of both shelters. Funds totaling \$1,300,000.00 were budgeted in fiscal year 22/23 for engineering and construction. After awarding the contract for engineering services, sufficient funds totaling \$1,184,000.00 are available for this expense and construction. The OSLAD grant will reimburse the District a maximum of \$400,000.00 of the construction and engineering costs.

DISCUSSION: *None.*

RESULT: ADOPTED BY ROLL CALL VOTE

MOVER: Michael Kenyon

SECONDER: Cheryl Strathmann

AYE: Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert,

Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young

ABSENT: Deborah Allan, Mark Davoust, Clifford Surges

X. Grants

FP-R-23-06-3020 Resolution Approving a Request to Submit an IDNR Illinois Park and Recreational Facility Construction (PARC) Grant Application for the Development of Settler’s Hill Golf Course Clubhouse

Chief of Planning and Land Management Rooks-Lopez presented the request to submit an application for a PARC grant. Phase I of the Settlers Hill Golf Course renovation, which included improved irrigation, driving range, and new layouts for all 18 holes was completed in 2022. Phase II includes the construction of a new clubhouse, parking, and a cart storage facility located near the new driving range in the northeast section of the course. The new clubhouse will be located at the returning 9’s (holes 1, 9, 10 &18) allowing golfers access to snacks and restrooms facilities at the halfway point and end of their game. Staff is requesting permission to apply for the IDNR PARC Grant to assist with funding the project. The grant will reimburse the District 75% of the design and construction costs up to a \$2,800,000 cap. Engineering and architecture is budgeted for fiscal year 23/24 for \$150,000, which will conclude with a cost estimate for the project. Staff is recommending a maximum project amount of \$2,800,000 at this time to maximize the grant, and until the cost estimate is complete. There is a grant application fee of \$300.00.

DISCUSSION: None.

RESULT: ADOPTED BY ROLL CALL VOTE

MOVER: Bill Lenert

SECONDER: Michael Kenyon

AYE: Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young

NAY: Mavis Bates

ABSENT: Deborah Allan, Mark Davoust, Clifford Surges

XI. Land Acquisition

FP-R-23-06-3021 Resolution Authorizing the Sale of a District Owned Parcel in Farmington on the Fox Subdivision, Kane County

(Commissioner Allan arrived in person at 9:23 AM) Chief of Planning and Land Mgmt. Rooks-Lopez presented the sale of a District owned parcel to the not-for-Profit Homeowner’s Association (HOA) of the Farmington on the Fox Subdivision. The HOA has agreed to purchase the parcel with conditions imposed by a conservation easement with a total purchase price of approximately \$14,500.

DISCUSSION: None.

RESULT: ADOPTED BY ROLL CALL VOTE

MOVER: Cherryl Strathmann

SECONDER: Bill Roth

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern

ABSENT: Tepe, Rick Williams, and David Young
Mark Davoust, Clifford Surges

FP-R-23-06-3022 Resolution Authorizing Acceptance of Lands by Gift from the Treiber Family Located in Dundee Township

Chief of Planning and Land Mgmt. Rooks-Lopez presented the donation of land from the Treiber Family. Various oak trees date back since the late 1930's.

DISCUSSION: None.

RESULT: **ADOPTED BY ROLL CALL VOTE**
MOVER: Jarett Sanchez
SECONDER: Dale Berman
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Mark Davoust, Clifford Surges

FP-R-23-06-3023 Resolution to Purchase a Parcel Approximately 94.6 Acres Adjacent to Dick Young Forest Preserve in Blackberry Township

Exec. Dir. Haberthur presented the purchase of a parcel adjacent to the Dick Young Forest Preserve, noting this purchase would require a unanimous approval for the land swap included in the purchase.

DISCUSSION: *President Kious asked about the land swap. Exec. Dir. Haberthur responded that the land is more favorable for the District in this area.*

RESULT: **ADOPTED BY ROLL CALL VOTE**
MOVER: Bill Tarver
SECONDER: Dale Berman
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Mark Davoust, Clifford Surges

XII. Ordinances

FP-O-23-06-0592 Ordinance Amending the Salary Ranges of Employee Positions of the Forest Preserve District of Kane County

HR Dir. Clough presented an ordinance to set the salary ranges of the District's employee positions. In accordance with the District's Salary Administration Policy approved by the Commission on April 11, 2006, the Human Resources Department has completed a review of current salary ranges and structure. Per the District's Policy, the salary schedule should have been raised at least 2% annually to stay in line with the market. However, this range adjustment has not been made since FY2017/18. Due to the near term, proximity of the third-party comprehensive study report currently being conducted to analyze the District's compensation and classification plan, no increase or change is being recommended to the actual salary ranges with the exception of seasonal hourly employees at this time. The current hourly rate is \$14. The recommendation from staff is to increase the hourly rate to \$15. This increase was included in the approved budget FY23/24.

DISCUSSION: *Commissioner Linder asked if the adjustment would retain current employees. HR. Dir. Clough responded that the recommended adjustments for seasonal hourly are for new employees; this is critical for efficiencies and increases with the market.*

RESULT: **ADOPTED BY ROLL CALL VOTE**
MOVER: Myrna Molina
SECONDER: Bill Roth
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Mark Davoust, Clifford Surges

XIII. New Business

FP-R-23-06-3024 Resolution Approving the Formation of a Committee on Local Government Efficiency

Exec. Dir. Haberthur presented the formation of the Local Government Efficiency Committee required by the new Local Government Efficiency Act. The listed members of the Committee include the Executive Committee members as well as two residents selected by the board. The citizens elected are former board member Drew Frasz and longtime steward of Johnson's Mound and volunteer Jeff Hedrich. The Decennial Committees on Local Government Efficiency Act, 50 ILCS 70/1, et seq., requires units of local government that levy any tax, including park districts, forest preserve districts, and conservation districts, to form a committee to study local government efficiencies and issue a report to the county board in which the unit of local government is situated. The Act does not apply to municipalities and counties. Units of local government are required to form a committee no later than June 10, 2023, which is one year after the effective date of the Act, and at least once every ten years thereafter.

DISCUSSION: *None.*

RESULT: **ADOPTED BY ROLL CALL VOTE**
MOVER: Mike Kenyon
SECONDER: Dale Berman
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young
ABSENT: Mark Davoust, Clifford Surges

XIV. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

None.

XV. Communications

Dir. of Community Affairs Metanchuk promoted the Forest Preserve District's careers section of the website noting open positions are available. The 2023 Summer Photo Contest on the District's Facebook page is open; all are encouraged to submit photos. Dir. Metanchuk reported on the construction at LeRoy Oakes Forest Preserve, the construction is part of the Recreational Trails Grant Project. Summer camps are in full swing and have been well attended so far. Dir. Metanchuk promoted various programs such as the kayaking series and the Healing

by Nature led by Environmental Education staff Lisa O'Brien, recently a group from Northwestern Medicine attended to class.

XVI. President's Comments

President Kious discussed the department reports. He noted the reports contain a lot of detailed information on latest projects including pictures. President Kious thanked the Public Safety department and officers patrolling keeping the residents and visitors safe. He thanked the marketing department and intern Sam Thiem for doing a great job with social media on the preserves.

XVII. Department Reports

RESULT: ACCEPTED AND PLACED ON FILE

MOVER: Deborah Allan

SECONDER: Ron Ford

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young

ABSENT: Mark Davoust, Clifford Surges

XVIII. Adjournment

The meeting adjourned at 9:38 AM.

RESULT: ADJOURNED BY VOICE VOTE [UNANIMOUS]

MOVER: Michael Kenyon

SECONDER: Dale Berman

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Bill Tarver, Vern Tepe, Rick Williams, and David Young

ABSENT: Mark Davoust, Clifford Surges

Chris Kious, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary

Myrna Molina
Board Secretary