



Government Center  
719 S. Batavia Ave., Bldg. A  
Geneva, IL 60134

## Forest Preserve District Commission Meeting Minutes

Tuesday, July 11, 2023

9:00 AM

County Board Room

### I. Call to Order

*The Forest Preserve District Full Commission meeting was held Tuesday, July 11, 2023 at the Kane County Government Center located at 719 S. Batavia Ave., Geneva, IL 60134. President Kious called the meeting to order at 9:00 AM.*

### II. Pledge of Allegiance

*President Kious asked Chief of Planning and Land Management Rooks-Lopez to lead the pledge.*

### III. Roll Call

#### PRESENT

Commissioner Mavis Bates  
Commissioner Dale Berman  
Commissioner Mark Davoust  
Commissioner Ron Ford  
Commissioner Michelle Gumz  
Commissioner Leslie Juby  
Commissioner Michael Kenyon  
President Forest Preserve District Chris Kious  
Commissioner Bill Lenert  
Commissioner Anita Lewis  
Commissioner Michael Linder  
Secretary Forest Preserve District Myrna Molina  
Commissioner Bill Roth  
Commissioner Jarett Sanchez  
Commissioner Monica Silva  
Commissioner Cheryl Strathmann  
Commissioner Clifford Surges  
Commissioner Bill Tarver  
Commissioner Vern Tepe  
Commissioner Rick Williams  
Commissioner David Young  
Commissioner Deborah Allan  
Commissioner Gary Daugherty  
Commissioner Mo Iqbal

#### REMOTE

#### ABSENT

*None.*

**Others Present:** Exec. Dir. Haberthur, CFO Petschke; Chief of Planning & Land Mgmt. Rooks-Lopez; HR Dir. Clough; NRM Dir. Chess; Dir. of Comm. Affairs Metanchuk & staff Kovach, Dir. of Ops. Pentecost; Chief of Police Burger; Attorney Hodge; Exec. Assist. Figliozzi, KCIT Peters and members of the public.

**IV. Public Comment (Each Speaker is limited to 3 minutes)**

*None.*

**V. Presentation and Approval of the Minutes from June 13, 2023**

**RESULT: APPROVED BY UNANIMOUS CONSENT**

**MOVER:** Bill Roth

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Michelle Gumz Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams, and David Young

**VI. Presentation and Approval of the Bills and Commissioners' Per Diem from June 2023**

**RESULT: APPROVED BY ROLL CALL VOTE**

**MOVER:** Michael Kenyon

**SECONDER:** Deborah Allan

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**VII. Finance and Administration**

**FP-O-23-07-0593 Ordinance Approving Amendments to the General Use Ordinance Chapters 2-6; Destruction or Misuse of Property and Structures; Regulation of Sports and Games; Regulation of Motorized Vehicles, Traffic and Parking; Regulation of Personal Conduct and Behavior; Enforcement**

*Exec. Dir. Haberthur presented the amendments to the General Use Ordinance noting that the fines have not been updated in a long time. In the continuing effort by the Public Safety Department to provide a safe and peaceful experience for visitors to the Districts preserves, certain quality of life issues, ordinance enforcement, and fine collection process' were addressed. Our current Use Ordinance states that the District has the full fine authority for any violation of the Ordinance from a \$75 minimum to a \$500 maximum, and that those amounts may be amended from time to time. As such, the District is seeking to increase the following violation fines from \$75 to \$250 for Illegal Dumping; Off-Roadng, \$250; Handicapped / Disabled Parking, \$350, and Disorderly Conduct, \$500. In addition to certain fine increases, the District would be seeking to amend the Fines and Penalties ordinance to include a failure to pay collection process by entering into agreements with the State of Illinois Comptrollers Local Debt Recovery Program (LDRP), and Municipal Collections of America, Inc. The updates to the ordinance is as follows:*

- Use Ordinance Chapter 2 – Protection of Property, Structures, and Natural Resources, Section 1 – Destruction or Misuse of Property and Structures
- Use Ordinance Chapter 3 – Regulation of Sports and Games, Section 3 – Engine Powered Models, Toys, and Drones
- Use Ordinance Chapter 4 – Regulation of Motorized Vehicles, Traffic and Parking - Section 4(b) and Section 6(d)
- Use Ordinance Chapter 5 – Regulation of Personal Conduct and Behavior, Section 12 – Disorderly Conduct
- Use Ordinance Chapter 6 – Enforcement, Section 3 – Fines and Penalties

**DISCUSSION:** *Commissioner Surges commented that he had been receiving concerns about E-bikes on the trails and the speed. Chief of Police Burger explained that the Ordinance was updated to reflect e-bike allowances according to the class of bike. Unfortunately, enforcement is difficult when people speed on the paths.*

**RESULT:** **ADOPTED BY ROLL CALL VOTE**

**MOVER:** Michael Kenyon

**SECONDER:** Dale Berman

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**FP-R-23-07-3025 Resolution Approving an Agreement with the Illinois Comptrollers Local Debt Recovery Program (LDRP) and the Municipal Collections Service Agreement (MCOA)**

*Exec. Dir. Haberthur presented the agreement with the IL Comptrollers Local Debt Recovery Program. He noted that the implementation of a collections service is to improve compliance in violation payments. Currently, the District has limited recourse when offenders choose not to pay their ordinance violations. Staff is recommending a procedure that will increase our total revenue collected from ordinance violations. Along with a modest increase in revenue, increasing our collections percentage will ensure our ordinance violation citations and Public Safety officers are taken seriously, and decrease repeat offenders within the preserves. Staff recommends an amendment to the Fines and Penalties General Use Ordinance, to include a failure to pay collection process by entering into agreements with the State of Illinois Comptrollers Local Debt Recovery Program (LDRP), and Municipal Collections of America, Inc. Additionally, the introduction of a collection service and electronic payment system (E-Pay) is a step forward and another avenue for compliance, which will also aid in collecting fines and penalties.*

**DISCUSSION:** *None.*

**RESULT:** **ADOPTED BY ROLL CALL VOTE**

**MOVER:** Dale Berman

**SECONDER:** Mavis Bates

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**FP-R-23-07-3026 Resolution Approving the District to Utilize the Illinois State’s Treasurer’s Office Electronic Payments Services Program (E-Pay)**

*Exec. Dir. Haberthur presented the online payment service program. E-Pay (electronic payments) is a service provided by the State’s Treasurer’s Office. E-Pay will provide the District with a free credit card machine. E-Pay will also build and maintain their link on our website at no cost to the District. E-Pay will charge a credit card service fee to the user of 2.3% or \$1.00 minimum, whichever is greater. The District will receive the full amount of our transactions on the E-Pay site. The agreement will include a \$4.99 monthly cost to the District for PCI compliance. There will also be a fee to the District for any chargebacks if any occur. If the chargeback includes a chip reader transaction, the fee is \$5.00 per transaction, all other transactions through the website or manually swiped at the District would be subject to \$15 per chargeback.*

**DISCUSSION:** None.

**RESULT:** ADOPTED BY ROLL CALL VOTE

**MOVER:** Bill Lenert

**SECONDER:** Bill Roth

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**ABSTAIN:** Leslie Juby

**FP-R-23-07-3027 Resolution Approving a Bid for Muirhead Springs Forest Preserve Phase-2 Wetland & Stream Mitigation Construction**

*Chief of Planning Rooks-Lopez presented a PowerPoint Presentation of the Muirhead Springs project. Commissioner Allan arrived in person at 9:28 AM. In early 2022, the District completed the initial regulatory establishment of our first wetland mitigation bank. The formal agreement between the District and the U.S. Army Corps of Engineers (ACOE) that established the “Muirhead Springs” wetland mitigation bank is known as a Mitigation Bank Instrument (MBI). Our MBI permits 182.91 (acres) of wetland mitigation credits and 6,041 (linear feet) of stream mitigation credits. Along with authorizing the final wetland specifications and mitigation credit sale criteria, the MBI also spells out the hydrologic and vegetative minimal wetland criteria and associated annual reporting requirements. The MBI further stipulates the amount and type of credits that can be sold and are tied to strict performance standards. Prior to construction, the District has been permitted to sell 20% of the total amount of mitigation credits to fund initial construction. Additional credits will be authorized for sale once the site has successfully met the hydrology standard. The MBI’s construction commencement requirement stipulates that we must begin the project within the growing season following the sale of pre-construction mitigation credits. Because we began selling stream mitigation credits in August of 2021, we must begin construction of the stream mitigation phase of the project in the 2023 growing season. The bids submitted for approval are the final bids for construction and management for all phases of the Muirhead Springs mitigation project. They include the contract for Muirhead Springs Forest Preserve Phase-2 wetland & stream mitigation construction with RES Environmental for \$2,361,794.09; contract for Muirhead Springs wetland mitigation bank planting and 5-year management with V3 Construction for a total of \$5,049,369.00 over the next five years; and a change order to the 5-year Muirhead Springs monitoring and reporting contract with Davey Resource Group to install additional monitoring wells in phase 1 and 2 as well as five years of monitoring for*

\$40,500.00 over 5 years. This change order will increase Davey Resource Group's existing contract from \$111,560.00 to \$152,060.00

**DISCUSSION:** *Commissioner Linder asked who purchases wetland mitigation credits. Chief of Planning and Land Mgmt. Rooks-Lopez explained that developers purchase credits as a requirement from the Army Corps of Engineers, whenever wetlands are damaged, they are required to be replaced. Exec. Dir. Haberthur explained that the Army Corps of Engineers measures the impacts across the Chicagoland region and mitigate accordingly.*

*CFO Petschke explained that between fiscal year 23/24 and 24/25 the District would have a deficit within the account balance due to expenditures being higher than the estimate provided. Transferring funds within the budget would correct the deficit. Petschke presented the calculations included in the agenda packet. The total amount to be transferred from the General Fund to the Wetland Mitigation Fund would be \$1.6M. This would cover all the expenditures and change order that were presented for approval.*

**DISCUSSION:** *Commissioner Davoust noted that it sounded like a "bridge loan" until the District gains profit from sales. CFO Petschke responded that yes, this situation was unique in the sense that a Government agency gains profit on this type of a project. It is an investment for the District. Petschke noted that the goal is to reimburse both the Construction and Development and the General funds. Commissioner Strathmann asked what would happen if the hydrology standards were not met. CFO Petschke responded that the Army Corps of Engineers would work with the District to allow time to be in compliance. Chief of Planning and Land Mgmt. explained that in the drone footage provided as well as the images, show significant water was being held at the height of the drought this past season. Staff is confident that water will continue to expand at a favorable rate.*

**RESULT: ADOPTED BY ROLL CALL VOTE**

**MOVER:** Michael Kenyon

**SECONDER:** David Young

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**FP-R-23-07-3028 Resolution Approving a Bid for Muirhead Springs Wetland Mitigation Bank Planting and 5-Year Management**

*Chief of Planning Rooks-Lopez presented the planting and 5-year management within the PowerPoint presentation with the previous resolution.*

**DISCUSSION:** *None.*

**RESULT: APPROVED BY ROLL CALL VOTE**

**MOVER:** Bill Roth

**SECONDER:** Deborah Allan

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**FP-R-23-07-3029 Resolution Approving a Change Order to the 5-year Muirhead**

## **Springs Monitoring and Reporting Contract**

*Chief of Planning Rooks-Lopez presented the 5-year monitoring and reporting contract within the PowerPoint presentation.*

**DISCUSSION:** None.

**RESULT:** **ADOPTED BY ROLL CALL VOTE**  
**MOVER:** Mavis Bates  
**SECONDER:** Cherryl Strathmann  
**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

### **FP-O-23-07-0594 An Ordinance Amending Ordinance No. FP-O-23-05-0591, Entitled “Ordinance for the Annual Budget Appropriation Fiscal Year 2023-2024”**

*CFO Petschke presented the amended annual budget appropriation for fiscal year 23/24.*

The District recently approved an Ordinance authorizing the Annual Budget Appropriation for the fiscal year 2023-2024 on May 9, 2023. Since that time, the District received two bids that were in excess of the budget authorized in fiscal year 2023-2024. These bids were for construction, planting and 5-year monitoring of the Muirhead Springs Wetland Mitigation Bank. An amendment of the Annual Budget Appropriation Ordinance is necessary because the bids awaiting Board approval are greater than the budget currently authorized for fiscal year 2023-2024. In order to comply with state statute and Governmental Audit Standards Board (GASB) standards, it is necessary to amend the budget for the Wetland Mitigation Fund. It is also necessary to approve a transfer from the General Fund, to ensure monies are available for the additional expenses needed for projects in the Wetland Mitigation Fund in fiscal year 2023-2024. Finance staff worked with the District’s corporate counsel and the District’s audit firm, to review the Amendment to the Annual Budget Appropriation Ordinance for Fiscal Year 2023-2024. The amendment as presented will ensure compliance with state statute, compliance with GASB standards and compliance with the District’s Fund Balance policy. It will also allow the District to remain eligible for the Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting.

**DISCUSSION:** None.

**RESULT:** **ADOPTED BY ROLL CALL VOTE**  
**MOVER:** Michael Kenyon  
**SECONDER:** Dale Berman  
**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

## **X. Land Acquisition**

### **FP-R-23-07-3030 Resolution Authorizing Acceptance of 1.4 Acres of Donated Land Adjacent to Voyageurs Landing Forest Preserve**

*Chief of Planning Rooks-Lopez presented the donation of 1.4 acres to the District. She noted the developer is building the truck depot to the east of the donation. The village of Dundee requires the developer to donate land to the Forest Preserve District in order to proceed. This*

donation includes an easement stipulation, the details will be provided when available. Stormwater management is the main concern of the development. Dir. Rooks-Lopez stated that the proposal from staff is to install a pipe rather than the open ditch that was in the original plan for best management practices. The Village of Dundee's engineer and District staff will be meeting to solidify an agreement with the proposed easement details. More information will be provided.

**DISCUSSION:** Commissioner Allan noted the importance of best management practices that protects the Fabulous Fox River.

**RESULT:** ADOPTED BY ROLL CALL VOTE  
**MOVER:** Cheryl Strathmann  
**SECONDER:** Deborah Allan  
**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

## IX. Planning and Utilization

### **FP-R-23-07-3031 Resolution Authorizing a Contract for Professional Services to Develop Architectural and Engineering Concept Plans for the Settler's Hill Golf Course Clubhouse with Wight & Company**

Chief of Planning Rooks-Lopez presented the phase 1 construction and rerouting of the course. Phase 1 of the Settler's Hill Golf Course renovation, which included improved irrigation, driving range and new layouts for all 18 holes, was completed in 2022. Phase 2 includes the construction of a new clubhouse, parking and cart storage facility located near the new driving range in the northeast section of the course. The new clubhouse will be located at the point of the returning 9's (holes 1, 9, 10 & 18) allowing golfers easy access to snacks and restroom facilities at the halfway point and end of their game. The District retained Wight & Co. in 2020/21 for preliminary architectural and site planning services for the Settler's Hill Clubhouse. This contract is the next step in the process for designing the future clubhouse.

**DISCUSSION:** Commissioner Lenert asked about the submission of the PARC grant. Exec. Dir. Haberthur stated that the application has been submitted. Dir. Rooks-Lopez noted that staff is awaiting response; the maximum grant award is estimated at \$2.8M.

**RESULT:** ADOPTED BY ROLL CALL VOTE  
**MOVER:** Mark Davoust  
**SECONDER:** Rick Williams  
**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

### **FP-R-23-07-3032 Resolution Approving a Bid to Purchase Three, Sixty Inch Zero Turn Mowers for the North Operations Department**

Dir. of Ops. Pentecost presented the bid to purchase three zero turn mowers. Based on the District's replacement schedule, (3) 60" zero turn mower's for North Operations were approved in the FY 2023-24 budget. The mowers have exceeded our threshold of 1,200

hours of maximum efficient life expectancy by 20-40%. Once replaced we will declare the old mowers surplus and auction them off to maximize any resale value. We have had success with Toro 60" mowers and request replacing with the same manufacturer. The new mowers will be procured through the joint-purchasing cooperative Sourcewell, from Ralph Helm Inc., Elgin, Illinois for \$49,874.34. The contract from Sourcewell provides a 27% reduction to the MSRP for the mowers. Any accessories are not covered with the reduction. As the attached quotation reflects, this provides the District with a savings of \$17,442.54 below MSRP

**DISCUSSION:** None.

**RESULT:** **ADOPTED BY ROLL CALL VOTE**

**MOVER:** Cherryl Strathmann

**SECONDER:** Dale Berman

**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**XI. New Business**

*None.*

**XII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel**

*None.*

**XIII. Communications**

*Community Affairs Metanchuk shared pictures of the summer camps held by the Environmental Education Department. She promoted the Rusty Rodeo event that will be held on Saturday August 12, 2023 from 10AM to 12PM at two locations. The locations are Glenwood Park Forest Preserve and the west side of the Fox River near the Historic Piano factory pedestrian bridge, St. Charles.*

*Commissioner Davoust shared that he recently accepted a coaching position for golf at Kaneland High School and invited the entire Commissioner to participate in the school events.*

*Commissioner Strathmann commented that she recently visited Paul Wolff Forest Preserve and noted how beautiful and well kept the preserve is.*

*Commissioner Kenyon promoted the Forest Preserve Foundation, noting future events to raise funds for the foundation. The native plant sale brought in over \$18,000 this year, which will allow the Foundation to purchase and install the viewer scopes.*

**XIV. President's Comments**

*President Kious noted that tomorrow the District is holding a staff Appreciation day at the Kane County Cougars at 11:30 AM. He noted that over the 23,000 and the number of staff to care for that amount of land, they deserve a day of appreciation.*

**XV. Department Reports**



**RESULT:** **PLACED ON FILE**  
**MOVER:** Mark Davoust  
**SECONDER:** Deborah Allan  
**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

**XVI. Adjournment**

*The meeting adjourned at 9:56 AM.*

**RESULT:** **ADJOURNED BY VOICE VOTE [UNANIMOUS]**  
**MOVER:** Michael Kenyon  
**SECONDER:** Mark Davoust  
**AYE:** Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

Chris Kious, Chairman  
Forest Preserve District Commission  
Forest Preserve District of Kane County

Respectfully Submitted,

*Gabriella Figliozi*

Gabriella Figliozi  
Recording Secretary

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Myrna Molina  
Board Secretary