



1996 S. Kirk Rd. Suite 320
Geneva, IL 60134

Forest Preserve District Executive Committee Meeting Minutes

President Christopher Kious, President Pro Tem Mavis Bates, Treasurer Bill Lenert,
Secretary Myrna Molina, Dale Berman, Michael Kenyon, Anita Lewis, Jarett Sanchez, Cheryl
Strathmann, Vern Tepe

Thursday, November 2, 2023

8:30 AM

3rd Floor Board Room

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, November 2, 2023. President Pro-Tem Bates called the meeting to order at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134.

PRESENT President Pro-Tem Mavis Bates
Secretary Forest Preserve District Myrna Molina (Remote)
Commissioner Anita Lewis
Commissioner Michael Kenyon
Commissioner Cheryl Strathmann
Commissioner Vern Tepe
Commissioner Jarett Sanchez (Remote)

ABSENT President Forest Preserve District Chris Kious
Commissioner Dale Berman

II. Approval of Minutes from October 5, 2023

RESULT: APPROVED BY ROLL CALL VOTE
MOVER: Michael Kenyon
SECONDER: Cheryl Strathmann
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from October 2023

RESULT: MOVED FORWARD BY ROLL CALL VOTE
TO: Forest Preserve District Commission
MOVER: Anita Lewis
SECONDER: Michael Kenyon
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

V. Ordinances

A. TMP-23-1454 An Ordinance Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois

CFO Petschke presented and explained the ordinance abating the tax. The District by ordinance adopted on the 10th day of November 2015, did provide for the issue of \$5,860,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds. The District has irrevocably deposited Pledged Revenues or other available funds in the Bond Fund (as each is defined in the Bond Ordinance) sufficient to pay debt service on the Bonds on June 15, 2024 and December 15, 2024. It is necessary and in the best interests of the District that the tax heretofore levied for the year 2023 to pay such debt service on the Bonds be abated.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**

TO: Forest Preserve District Commission

MOVER: Michael Kenyon

SECONDER: Anita Lewis

AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez

ABSENT: Dale Berman, Chris Kious

Items B-F were moved together.

B. TMP-23-1457 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the General Fund

CFO Petschke presented the levy of taxes for fiscal year 2024-2025. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$8,390,213.00.

C. TMP-23-1459 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the IMRF Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$10,000.00.

D. TMP-23-1460 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the Construction Development Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$112,000.00.

E. TMP-23-1462 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the Insurance Liability Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$10,000.00.

F. TMP-23-1463 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the Social Security Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$10,000.00.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Cheryl Strathmann
SECONDER: Michael Kenyon
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

VI. Finance and Administration

A. TMP-23-1456 Resolution Approving an Emergency Purchase of One (1) Ford F-150 Truck and One (1) SUV for the Public Safety Department

ED Haberthur presented the emergency purchase for the Public Safety vehicles. The Public Safety Department relies heavily on vehicles that are dependable and in good working order to conduct the day-to-day operations of the District. The seven 2023 model year Ford F150 Police Responder pickup trucks that were budgeted for replacement this fiscal year through the Enterprise Fleet Management lease program have not been fulfilled due to overall vehicle shortages. The Public Safety fleet is well beyond their life expectancy. The total purchase includes \$54,735 for the 2023 F-150 Police Responder and \$56,657 for the 2023 Police Interceptor Utility for a total purchase cost of \$111,392. Funds of \$94,492.13 are available for these vehicles. Remaining funds to cover this acquisition will be funded by contingency funds for \$16,899.87. Additional aftermarket Public Safety upgrade costs will be funded out of contingency funds. This additional equipment and up fitting to Public Safety standards through various vendors is estimated between \$12,000 - \$15,000. The District will evaluate the disposal of squads #221 and #226 in the near future. The District will seek approval from the Board through the Public Surplus Auction process.

***DISCUSSION:** Commissioner Kenyon asked where the trucks are currently located. ED Haberthur responded that the separate cooperatives, one from Frankfurt, Illinois and the other from Watsonville California.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

B. TMP-23-1475 Resolution Approving the Purchase of One (1) 2024 Ford F-250 4x2 Crew Cab Pickup Truck for the South Operations Division

Dir. of Ops. Pentecost presented the purchase of a crew cab pickup truck for the South Operations Department. In accordance with the approved 2023/2024 fiscal budget, staff is seeking approval for the replacement of truck #417 a 2008 Ford F250 4x2 crew cab with high mileage assigned to the South Operations Division. The vehicle is primarily used to maintain trail systems, transport personnel, and mobilize equipment for various projects. The vehicle will be replaced, in kind with a 2024 Ford F-250 XL Crew Cab 4x2. The new vehicle will be procured through the joint-purchasing cooperative South Suburban Purchasing, from Sutton Ford of Matteson, Illinois for a total cost not to exceed \$52,170. Funds totaling \$39,000 were budgeted in the 2023/24 fiscal year for the replacement purchase of truck #417. Insufficient funds are available to cover this expense of \$52,170. An additional \$13,170 will be allocated within the Operations Department.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Vern Tepe
SECONDER: Cheryl Strathmann
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

C. TMP-23-1476 Resolution Approving the Purchase of Three (3) 2024 Ford F-450 XL Regular Cab 4x4 84” Chassis Trucks for the Operations Department

Dir. of Ops. Pentecost presented the regular cab truck purchase for the Operations Department. In accordance with the approved 2023/24 fiscal budget, staff is seeking approval for the replacement of dump trucks #322, 324 and 425 due to the age and high mileage of the vehicles. These vehicles are primarily used for hauling, towing, snow plowing, salting, and mobilization of materials for various projects. These vehicles will be replaced in kind with 2024 Ford F-450 XL Regular Cab 4x4 84” chassis trucks and outfitted for dump bed and plow supplies after vehicles are received. The new vehicles will be procured through the joint-purchasing cooperative South Suburban Purchasing, from Sutton Ford of Matteson, Illinois for a total cost not to exceed \$54,354 each. The estimated additional cost to outfit the chassis trucks with the appropriate dump bed, plow and salt spreader is \$40,000 each. For a total estimated vehicle price of \$94,354.00. Funds totaling \$200,000 were budgeted in the 2023/24 fiscal year for the replacement purchase of trucks #322 & 324. Funds totaling \$87,000 were budgeted in the 2023/24 fiscal year for the replacement purchase of truck # 425. Sufficient funds totaling \$287,000 are available between the two accounts to cover this expense of \$163,062 plus the anticipated additional improvement costs of \$120,000.

DISCUSSION: *Commissioner Bates asked about the price of the chassis specifically. Dir. of Ops. responded that savings can be realized specific to specs.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Vern Tepe
SECONDER: Cheryl Strathmann
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

D. TMP-23-1451 Resolution Approving a Contract with McGrath Human Resources Group, for Professional Services to Complete a Compensation and Classification Study for the Forest Preserve District, Kane County

ED Haberthur presented the compensation and class study contract, noting the full report should be expected in June 2024. The District's last compensation and classification study was coordinated in-house in 2017. In 2023, the District updated only its salary schedule to include the assignment of new, reclassified, and retitled positions to existing salary ranges. The modifications were the first since the last update approved by the Commission in 2017. These position changes and additions were due to the early retirement incentive offered to staff through the Illinois Municipal Retirement Fund (IMRF) as well as the FY2023/24 annual budget adoption, and did not make any modification to the District's salary ranges or practices. Best practice in public sector human resources recommends the completion of a third party, professionally administered compensation and classification study every three to five years. Funds totaling \$25,000.00 were budgeted in the 2023/24 fiscal year for the completion of this project. Available contingency resources will fund the remainder of the project.

DISCUSSION: *Commissioner Lewis noted that a compensation and classification study was recently completed at Kane County; she was pleased the District was performing one as well.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

E. TMP-23-1466 Approval of the Restated Organization Ordinance as Amended

Ed Haberthur presented the restated organization ordinance. HB 2447/ Public Act 103-0311 (Avelar, D. / Loughran Cappel, M., amending the Open Meetings Act to add unexpected childcare obligations to the current reasons that a public body member may attend a meeting remotely if all requirements have been met. The Commission approved the latest revisions to the Organization Ordinance on February 14, 2023. According to the Organizational Ordinance, this ordinance is to be ratified annually. New language was inserted to the list of reasons for remote attendance and the sentence referencing per diem provided by Kane County, was stricken.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Myrna Molina
SECONDER: Jarett Sanchez
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

F. TMP-23-1501 Resolution Approving a Budget Amendment to the LeRoy Oakes Forest Preserve Interpretive Signage and Trail Project (RTP)

ED Haberthur presented the budget amendment to the LeRoy Oakes RTP Project. In 2018, the District received a Recreational Trails Program (RTP) grant from the Illinois Department of Natural Resources (IDNR) for the LeRoy Oakes Forest Preserve Interpretive Trail, Signage & Bridge Project. The project includes additional mown and screenings trails connecting historical structures, native habitats and the Creek Bend Nature Center, interpretive education nodes

and the replacement of the current bridge over the creek to a restored prairie. All of the major work including the trail, shelter, and bridge installation was completed in the summer of 2023. The last remaining portion of the project to be completed to ensure our eligibility for the RTP grant reimbursable is the installation of the 14 interpretive signs. An RFP for the required signage was released in October 2022, but all responding bidders were greatly in excess of the grant budget of \$30,000. In spring 2023, the installation portion of the sign project was removed and quotes were sought from 4 sign vendors to complete the design for the interpretive nodes. In-house staff would use our standard sign bases to mount the signage and complete the installation. The lowest qualified quote came from LVBrown Studio LLC, of Austin, TX in an amount not to exceed \$26,300. Currently, this expense is not budgeted in the dedicated capital project. This grant application was originally made in 2017, and current staff believe the oversight of not encumbering the grant-required amount for this signage is most likely due to staff turnover from then until now. A timespan that also included operational disruptions from the pandemic and the Early Retirement Incentive.

DISCUSSION: *Commissioner Strathmann asked about the size of the signs. Dir. of Comm. Affairs Metanchuk responded that the welcome sign would be 3x5 feet in size.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

G. TMP-23-1480 Resolution Authorizing a Two-Year Fuel Contract Extension

CFO Petschke presented the following item of the contract extension for the optional extended year. The District partnered with Kane County in September 2022 to be included on the joint fuel bid that included the City of Aurora, Kane County Division of Transportation (KDOT) and various other County departments. The bid was structured so that the base cost of the fuel is determined from the Oil Price Information Service (OPIS) rack pricing on the date of the delivery, and the quoted per-gallon mark-up contained within the bid. Due to the District having smaller tanks (500 – 1,500 gallons), the mark-up quoted by the vendors was higher as compared to the County, which takes full semi-loads per delivery. Al Warren Oil Co., Inc. had the lowest mark-up fee rate for this contract on unleaded gasoline and B5 biodiesel at \$.13 per gallon. The purpose of this resolution is to provide the Committee with information to consider the two-year fuel contract extension, ending November 30, 2025 with Al Warren Oil Co., Inc. of Hammond Indiana, to provide the District with unleaded gasoline and B5 biodiesel fuels. The County recently reached an agreement with Al Warren Oil Company to authorize both option years at the same delivery cost as the current contract. The District is seeking approval to extend this agreement to ensure the current rate is locked in and that the District will remain on the County's next bid for fuel delivery.

DISCUSSION: *Commissioner Bates asked about the feasibility of purchasing electric vehicles for the District. ED Haberthur responded that due to the type of terrain the staff typically endures, the need of ruggedness is essential and has not been seen in any affordable electric options to date. Staff continues to strive for the best options available.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Vern Tepe
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

H. TMP-23-1458 Resolution Authorizing an Agreement with Kane County for a Five-Year PC Replacement Program

CFO Petschke presented the PC replacement program with Kane County. This program has been delayed due to hardware shortages caused by Covid. In an effort to reduce costs for PC's, The District partnered with the Kane County Information Technologies Department to acquire bulk pricing and warranty of PC's in November 2018. The District executed a 5-year PC replacement program that has since expired in 2022. Based on recommendations from County, the District opted not to renew another five-year agreement, until now, due to the high costs of PC's caused by hardware shortages during the pandemic. The proposed five-year agreement with the County includes a warranty for the 3 years for each Desktop and Laptop and 5 years for each Getac Laptop for Public Safety.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Vern Tepe
SECONDER: Cheryl Strathmann
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

VII. Planning & Utilization

TMP-23-1461 Resolution Authorizing a Bid for Native Seed Purchase to Restore Lands at Various Preserves

Dir. NRM Chess presented the bid for native seed purchase Native plants are the basis of all native ecosystems, and therefore are the basis of our work in the Natural Resource Management department. Our native insects coevolved with these plants, and cannot survive on imported plants. In turn, not all of our fauna that prey upon our native insects can do so if those insects are not present due, to non-native or low-diversity plants occupying the space of our native plants. This year's seed bid represents a project-driven approach to determining seed needs. This is the second year mixes were bid by option with seeds bagged by species. This approach both maximizes value and ensures quality of the delivered product. All of the seed specified in our bid is slated to go onto the ground this winter, to support ongoing restoration projects. The bid was publicly advertised with 3 vendors responding. Funds totaling \$140,000 were budgeted in Fiscal Year 23/24. Sufficient funds totaling \$137,238.10 are available for the total expense of Project 1, at \$97,663.52. Funds totaling \$200,000 were budgeted in Fiscal Year 23/24 for the Hoscheit Woods Rusty Patch Bumblebee (Project #21001). Sufficient funds totaling \$47,431 are available for the expense of Project 2, totaling \$34,083.83. Funds totaling \$1,300,000 were budgeted in Fiscal Year 23/24 for the Jon J. Duerr FP Renovation Project (Project #31003). Sufficient funds totaling \$1,037,417 are available for the expense of Project 3, totaling \$48,937.97. The total cost of all three projects is \$180,685.32.

DISCUSSION: *Commissioner Bates was pleased that a lot of effort is in combatting the foreign invaders.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Cheryl Strathmann
SECONDER: Michael Kenyon
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

TMP-23-1479 Resolution Approving a Contract with HR Green, Inc., for Professional Services to Develop Engineering Plans for the Fox River Trail Path Improvements

Dir. of Ops. Pentecost presented the Fox River Trail improvement project. Funds were allocated in the FY23/24 budget to complete the planning, design and related professional services for the improvements to the Fox River Trail in South Elgin from Villa Maria Road to Seba Park (approx. 1.5 miles). The District has been repaving 1-2 miles annually of the linear trail system based on the conditions and needs to stay on top of the trail system and keep it safe and in good repair. The section between Villa Maria Road and Seba Park is especially challenging with a multitude of encroachment concerns from the Trolley line, neighbors and the river all surrounding the 1.5 mile section. Based on the concerns it was determined the District needed to reengineer most of this portion of the path to alleviate drainage, asphalt conditions, floodways and other concerns. The professional services rendered in 2023/24 will be put to use as a construction project in fiscal year 2024/25 provided funds could be secured. The District utilized a request for qualifications process to select a firm for professional services. Four firms provided response to the RFQ and HR Green, Inc., New Lenox, Illinois was selected for this project. A scope of work was developed and a total fee for services was established at \$149,931.00. Additionally, \$14,993.00 shall be set aside as contingency to cover any unanticipated additional costs, that may arise during design and construction observation, for a total possible cost not to exceed of \$164,924.00. \$57,249.00 is not anticipated to be incurred and billed until fiscal year 2024/25.

DISCUSSION: *Commissioner Bates asked about the sections that are owned by the District.*

Dir. of Ops. Pentecost responded that the Park District owns some sections as well.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Anita Lewis
SECONDER: Michael Kenyon
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

TMP 23-1478 Resolution Approving a Contract to Purchase a Shelter for the Buffalo Park/ Brunner Family Forest Preserve Redevelopment Project

Chief of Planning and Land Mgmt. Rooks-Lopez presented the contract to purchase a shelter for the redevelopment project at Brunner Family Forest Preserve. Funds were allocated in the FY21/22 budget to complete the construction of a shelter, bathroom, parking lot, sled hill, drainage improvements and trail connections and construction drawings development. The project is fully funded through funds secured from KDOT for \$625,000. The original plan for Buffalo/Brunner Preserve was to construct a new lodge to upgrade the Raging Buffalo facility. When this project did not move forward, the District evaluated other uses of the funding for the Preserve. In 2021, KDOT amended its agreement through a restatement and an additional \$125,000 would be provided to the District to construct a shelter and bathroom onsite. As part of this project, the District will provide a new shelter near the sled hill on the far north edge of the Preserve. The Cedar Forest Products Company produces the District's standard shelter designs; NuToys Leisure Products is the only authorized dealer for Cedar Forest in Illinois. Due to the twelve-week delivery time, staff is recommending the order and purchase of the shelters prior to bidding and awarding the contract for construction. The contract for construction will include the installation of the shelter.

DISCUSSION: *Commissioner Bates commented on how quiet it has been due to the closure of the bridge. She asked about what options to help keep the waterfowl in the area. ED Haberthur responded that many conversations have been held in that regard. There is a lot of fish diversity as well.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Vern Tepe
SECONDER: Jarett Sanchez
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

TMP-23-1483 Resolution Authorizing an Intergovernmental Agreement Between the Forest Preserve District of Kane County and the County of Kane to Make Stream Bank and Channel Improvements at Geneva Creek

Chief of Planning and Land Mgmt. presented an IGA with Kane County for the improvements at Geneva Creek. In the spring 2023, the department of Environmental and Water Resources contacted the District concerning potential improvements at Geneva Creek in the Gunnar Anderson Forest Preserve. The goal of the project is to improve approximately 1,400 LF of the Geneva Creek. Currently Geneva Creek experiences severe erosion during moderate to high storm events. The erosion compromises the stability of the creek, the future of the Geneva Grotto and contributes to sediment pollution into the Fox River. Kane County and the Forest Preserve are owners of Geneva Creek south of Route 31. The County through the department of Environmental and Water Resources will be the lead in coordinating final engineering and construction including but not limited to, engineering, bidding, construction oversight, and grant management, including making necessary submissions that may be required by future grants. The District will contribute \$50,000 towards the design and installation that will be payable to the County on or after July 1, 2024, as well as the main construction access through the existing path to the Grotto. Funds totaling \$50,000.00 for the District's portion of the final engineering and construction will be budgeted in the Construction and Development Fund for the 2024/25 Fiscal Year.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cheryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

VIII. Land Acquisition

TMP-23-1481 Resolution Approving a Storm Water Easement Agreement at Voyageurs Landing Forest Preserve with Big Rig Propco LLC

Chief of Planning and Land Mgmt. presented an easement agreement with Big Rig Propco LLC. A video was provided to demonstrate the function of the catch basin. The Village of West Dundee and Big Rig Propco LLC contacted the District with a request for a storm water easement through Voyageurs Landing Forest Preserve adjacent to Airport Rd. The proposed easement is necessary to provide storm water discharge for the Airport Rd. Development west of Voyageurs Landing and to improve the existing storm water conveyance within the Airport Road right of way (ROW). The existing storm water conveyance within the ROW is mostly open ditch, transitioning to a 10" pipe as it travels under the Voyageurs Landing entrance drive. During storm events, the ditch and 10" pipe regularly become inundated with the amount of water currently flowing within the current system causing flooding at the entrance to Voyageurs Landing Forest Preserve. The new storm water easement will be piped and will improve the

existing 10" drain at Voyageurs drive and tie it into the new system. These improvements should greatly limit flooding in the area. The line would be directional bored under the existing property entrance drive, causing little to no disturbance.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

TMP 23-1482 Resolution Approving a Storm Sewer Easement Agreement at Elgin Shores Forest Preserve with the Association for Individual Development (AID), Wildwood Commons LLC, & Wildwood Trace LLC

Chief of Planning and Land Mgmt. presented an easement agreement with AID, Wildwood Commons LLC and Wildwood Trace LLC. In 2021, the District was contacted by the Wildwood Development, with a request for a stormwater easement at Elgin Shores Forest Preserve. The proposed easement is necessary to provide stormwater discharge for the proposed 74-unit Wildwood housing complex for people with disabilities and individuals experiencing or at risk of homelessness. The existing stormwater easement along the south property line is an open ditch that would require significant improvements to accommodate the needs of the Wildwood Development and would require the removal of the tree buffer between Elgin Shores Forest Preserve and the Illinois Department of State Police property. The new easement will be directionally bored between the ballfields and will release into an area already designed to manage stormwater before releasing to the Fox River.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

IX. New or Unfinished Business

TMP-23-1448 Resolution Authorizing the Delegate(s) to Vote on Matters Presented During the Illinois Association of Park Districts' (IAPD) Annual Business Meeting Held on January 27, 2024

Ed Haberthur presented the annual authorization to vote on business matters at the IAPD meeting. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, and Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions, each member district represented shall have one vote, which shall be the majority expression of the delegation from that member district.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

X. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

None.

XI. Communications

Community Affairs Dir. Metanchuk provided an update on the recent orb hunt collaboration with Fine Line Art Studio. A future event with added locations, potentially Johnson's Mound and a third location is in the works. Plans to install 100 orbs in anticipation of the 100th anniversary of the Forest Preserve District. Metanchuk promoted various programs and the KCCN Naturalist program.

XII. President's Comments

None.

XIII. Financial Reports

Reports A-C were moved together

- A. Bond Investment Analysis Report through September 2023
- B. Cash & Investment Report through September 2023
- C. Income Statement through September 2023

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Vern Tepe
SECONDER: Cherryl Strathmann
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

XIV. Adjournment

The meeting adjourned at 9:32AM.

RESULT: **ADOPTED BY VOICE VOTE**
MOVER: Michael Kenyon
SECONDER: Anita Lewis
AYE: Myrna Molina, Anita Lewis, Mavis Bates, Michael Kenyon, Cherryl Strathmann, Vern Tepe, and Jarett Sanchez
ABSENT: Dale Berman, Chris Kious

Mavis Bates, President Pro-Tem
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary