



Government Center
719 S. Batavia Ave., Bldg. A
Geneva, IL 60134

Forest Preserve District Commission Meeting Minutes

Tuesday, November 14, 2023

9:00 AM

County Board Room

I. Call to Order

The Forest Preserve District Full Commission meeting was held Tuesday, November 14, 2023 at the Kane County Government Center located at 719 S. Batavia Ave., Geneva, IL 60134. President Kious called the meeting to order at 9:20 AM.

II. Pledge of Allegiance

President Kious asked Chief of Police Burger to lead the pledge.

III. Roll Call

PRESENT

Commissioner Deborah Allan
Commissioner Mavis Bates
Commissioner Dale Berman
Commissioner Mark Davoust
Commissioner Ron Ford
Commissioner Michelle Gumz
Commissioner Mo Iqbal
Commissioner Leslie Juby
Commissioner Michael Kenyon
President Forest Preserve District Chris Kious
Commissioner Bill Lenert
Commissioner Anita Lewis
Commissioner Bill Roth
Commissioner Jarett Sanchez
Commissioner Monica Silva
Commissioner Cherryl Strathmann
Commissioner Clifford Surges
Commissioner Bill Tarver
Commissioner Vern Tepe
Commissioner Rick Williams
Commissioner David Young
REMOTE
Commissioner Gary Daugherty
Commissioner Michael Linder
Secretary Forest Preserve District Myrna Molina

Others Present: Exec. Dir. Haberthur, CFO Petschke; Chief of Planning & Land Mgmt. Rooks-Lopez & staff Tegge; NRM Dir. Chess; HR Dir. Clough; Dir. of Comm. Affairs Metanchuk & staff Kovach, Swanson; Dir. of Ops. Pentecost; Chief of Police Burger & Sgt. Hayes; Attorney

Hodge; Exec. Assist. Figliozzi, KCIT Peters and members of the public.

IV. Public Comment (Each Speaker is limited to 3 minutes)

None.

V. Presentation and Approval of the Minutes of October 10, 2023

RESULT: APPROVED BY VOICE VOTE

MOVER: Michelle Gumz

SECONDER: Dale Berman

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

VI. Presentation and Approval of the Bills and Commissioners' Per Diem for October 2023

RESULT: APPROVED BY ROLL CALL VOTE

MOVER: Michael Kenyon

SECONDER: Bill Lenert

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

VII. Presentations

None.

VIII. Ordinances

FP-O-23-11-0595 An Ordinance Abating the Tax Heretofore Levied for the Year 2023 to Pay Debt Service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois

CFO presented the ordinance abating the tax for 2023; these were the bonds that were issued for the improvements to the Cougars stadium. The total amount that would be abated is \$613,985, to not fall on the tax rolls.

DISCUSSION: *None.*

RESULT: APPROVED BY ROLL CALL VOTE

MOVER: Mark Davoust

SECONDER: Bill Roth

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-O-23-11-0596 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the General Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$8,390,213.00.

DISCUSSION: None.

RESULT: **APPROVED BY ROLL CALL VOTE (19-5)**
MOVER: Dale Berman
SECONDER: Bill Roth
AYE: Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe,
NAY: Gary Daugherty, Mo Iqbal, Monica Silva, David Young, Rick Williams

FP-O-23-11-0597 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the IMRF Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$10,000.00.

DISCUSSION: None.

RESULT: **APPROVED BY ROLL CALL VOTE (20-4)**
MOVER: Deborah Allan
SECONDER: Cheryl Strathmann
AYE: Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Monica Silva, Jarett Sanchez, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe,
NAY: Gary Daugherty, Mo Iqbal, David Young, Rick Williams

FP-O-23-11-0598 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the Construction Development Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$112,000.00.

DISCUSSION: None.

RESULT: **APPROVED BY ROLL CALL VOTE (20-4)**
MOVER: Michelle Gumz
SECONDER: Dale Berman

AYE: Deborah Allan, Mavis Bates, Dale Berman,
Mark Davoust, Ron Ford, Michelle Gumz, Leslie Juby,
Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael
Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva,
Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, and
NAY: Gary Daugherty, Mo Iqbal, Rick Williams, David Young

FP-O-23-11-0599 Ordinance of the Board of Commissioners for the Forest Preserve
District of Kane County, Illinois for the Levy of Taxes for the Fiscal
Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the
Insurance Liability Fund

That there is required to be raised by taxation and that there is levied upon all taxable property
within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal
year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$10,000.00.

DISCUSSION: None.

RESULT: **APPROVED BY ROLL CALL VOTE (21-3)**
MOVER: Dale Berman
SECONDER: Ron Ford
AYE: Deborah Allan, Mavis Bates, Dale Berman,
Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby,
Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael
Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva,
Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe
NAY: Gary Daugherty, Rick Williams, David Young

FP-O-23-11-0600 Ordinance of the Board of Commissioners for the Forest Preserve
District of Kane County, Illinois for the Levy of Taxes for the Fiscal
Year Beginning July 1 A.D. 2024 and Ending June 30, 2025 for the
Social Security Fund

That there is required to be raised by taxation and that there is levied upon all taxable property
within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal
year beginning July 1, 2024 and ending June 30, 2025, the total sum of \$10,000.00.

DISCUSSION: None.

RESULT: **APPROVED BY ROLL CALL VOTE (21-3)**
MOVER: Mavis Bates
SECONDER: Deborah Allan
AYE: Deborah Allan, Mavis Bates, Dale Berman,
Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby,
Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael
Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva,
Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe,
NAY: Gary Daugherty, Rick Williams, David Young

FP-O-23-11-0601 Approval of the Restated Organization Ordinance as Amended
Executive Director Haberthur presented the amendment to the Organization ordinance. HB
2447/ Public Act 103-0311 (Avelar, D. / Loughran Cappel, M., amending the Open Meetings
Act to add unexpected childcare obligations to the current reasons that a public body member
may attend a meeting remotely if all requirements have been met. The Commission approved

the latest revisions to the Organization Ordinance on February 14, 2023. According to the Organizational Ordinance, this ordinance is to be ratified annually. New language was inserted to the list of reasons for remote attendance and the sentence referencing per diem provided by Kane County, was stricken.

DISCUSSION: *Commissioner Silva was pleased to have the inclusion of family care added to the remote allowance.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Michael Kenyon

SECONDER: Dale Berman

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

IX. Finance and Administration

FP-R-23-11-3055 Resolution Approving an Emergency Purchase of One (1) Ford F-150 Truck and One (1) SUV for the Public Safety Department

ED Haberthur presented the emergency purchase for the Public Safety vehicles. The Public Safety Department relies heavily on vehicles that are dependable and in good working order to conduct the day-to-day operations of the District. The seven 2023 model year Ford F150 Police Responder pickup trucks that were budgeted for replacement this fiscal year through the Enterprise Fleet Management lease program have not been fulfilled due to overall vehicle shortages. The Public Safety fleet is well beyond their life expectancy. The total purchase includes \$54,735 for the 2023 F-150 Police Responder and \$56,657 for the 2023 Police Interceptor Utility for a total purchase cost of \$111,392. Funds of \$94,492.13 are available for these vehicles. Remaining funds to cover this acquisition will be funded by contingency funds for \$16,899.87. Additional aftermarket Public Safety upgrade costs will be funded out of contingency funds. This additional equipment and up fitting to Public Safety standards through various vendors is estimated between \$12,000 - \$15,000. The District will evaluate the disposal of squads #221 and #226 in the near future. The District will seek approval from the Board through the Public Surplus Auction process.

DISCUSSION: *None.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Ron Ford

SECONDER: Bill Roth

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

The Truck purchase items were moved together:

FP-R-23-11-3056 Resolution Approving the Purchase of One (1) 2024 Ford F-250 4x2 Crew Cab Pickup Truck for the South Operations Division

Dir. of Ops. Pentecost presented the purchase of a crew cab pickup truck for the South Operations Department. In accordance with the approved 2023/2024 fiscal budget, staff is seeking approval for the replacement of truck #417 a 2008 Ford F250 4x2 crew cab with high

mileage assigned to the South Operations Division. The vehicle is primarily used to maintain trail systems, transport personnel, and mobilize equipment for various projects. The vehicle will be replaced, in kind with a 2024 Ford F-250 XL Crew Cab 4x2. The new vehicle will be procured through the joint-purchasing cooperative South Suburban Purchasing, from Sutton Ford of Matteson, Illinois for a total cost not to exceed \$52,170. Funds totaling \$39,000 were budgeted in the 2023/24 fiscal year for the replacement purchase of truck #417. Insufficient funds are available to cover this expense of \$52,170. An additional \$13,170 will be allocated within the Operations Department.

DISCUSSION: None.

FP-R-23-11-3057 Resolution Approving the Purchase of Three (3) 2024 Ford F-450 XL Regular Cab 4x4 84" Chassis Trucks for the Operations Department

Dir. of Ops. Pentecost presented the regular cab truck purchase for the Operations Department. In accordance with the approved 2023/24 fiscal budget, staff is seeking approval for the replacement of dump trucks #322, 324 and 425 due to the age and high mileage of the vehicles. These vehicles are primarily used for hauling, towing, snow plowing, salting, and mobilization of materials for various projects. These vehicles will be replaced in kind with 2024 Ford F-450 XL Regular Cab 4x4 84" chassis trucks and outfitted for dump bed and plow supplies after vehicles are received. The new vehicles will be procured through the joint-purchasing cooperative South Suburban Purchasing, from Sutton Ford of Matteson, Illinois for a total cost not to exceed \$54,354 each. The estimated additional cost to outfit the chassis trucks with the appropriate dump bed, plow and salt spreader is \$40,000 each. For a total estimated vehicle price of \$94,354.00. Funds totaling \$200,000 were budgeted in the 2023/24 fiscal year for the replacement purchase of trucks #322 & 324. Funds totaling \$87,000 were budgeted in the 2023/24 fiscal year for the replacement purchase of truck # 425. Sufficient funds totaling \$287,000 are available between the two accounts to cover this expense of \$163,062 plus the anticipated additional improvement costs of \$120,000.

DISCUSSION: None.

RESULT:	APPROVED BY ROLL CALL VOTE
MOVER:	Cherryl Strathmann
SECONDER:	Deborah Allan
AYE:	Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3058 Resolution Approving a Contract with McGrath Human Resources Group, for Professional Services to Complete a Compensation and Classification Study for the Forest Preserve District, Kane County

ED Haberthur presented the compensation and class study contract. The District's last compensation and classification study was coordinated in-house in 2017. In 2023, the District updated only its salary schedule to include the assignment of new, reclassified, and retitled positions to existing salary ranges. The modifications were the first since the last update approved by the Commission in 2017. These position changes and additions were due to the early retirement incentive offered to staff through the Illinois Municipal Retirement Fund (IMRF) as well as the FY2023/24 annual budget adoption, and did not make any modification to the District's salary ranges or practices. Best practice in public sector human resources

recommends the completion of a third party, professionally administered compensation and classification study every three to five years. Funds totaling \$25,000.00 were budgeted in the 2023/24 fiscal year for the completion of this project. Available contingency resources will fund the remainder of the project.

DISCUSSION: None.

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Michael Kenyon

SECONDER: Cheryl Strathmann

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3059 Resolution Authorizing an Agreement with Kane County for a Five-Year PC Replacement Program

CFO Petschke presented the 5-year replacement program. In an effort to reduce costs for PC's, The District partnered with the Kane County Information Technologies Department to acquire bulk pricing and warranty of PC's in November 2018. The District executed a 5-year PC replacement program that has since expired in 2022. Based on recommendations from County, the District opted not to renew another five-year agreement, until now, due to the high costs of PC's caused by hardware shortages during the pandemic. The proposed five-year agreement with the County includes a warranty for the 3 years for each Desktop and Laptop and 5 years for each Getac Laptop for Public Safety.

DISCUSSION: *Brief conversation occurred.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Bill Roth

SECONDER: Michelle Gumz

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3060 Resolution Authorizing a Two-Year Fuel Contract Extension

CFO Petschke presented the 2-year fuel contract extension.

The District partnered with Kane County in September 2022 to be included on the joint fuel bid that included the City of Aurora, Kane County Division of Transportation (KDOT) and various other County departments. The bid was structured so that the base cost of the fuel is determined from the Oil Price Information Service (OPIS) rack pricing on the date of the delivery, and the quoted per-gallon mark-up contained within the bid. Due to the District having smaller tanks (500 – 1,500 gallons), the mark-up quoted by the vendors was higher as compared to the County, which takes full semi-loads per delivery. Al Warren Oil Co., Inc. had the lowest mark-up fee rate for this contract on unleaded gasoline and B5 biodiesel at \$.13 per gallon. The purpose of this resolution is to provide the Committee with information to consider the two-year fuel contract extension, ending November 30, 2025 with Al Warren Oil Co., Inc. of Hammond Indiana, to provide the District with unleaded gasoline and B5 biodiesel fuels. The County recently reached an agreement with Al Warren Oil Company to authorize both option years at the same delivery cost as the current contract. The District is

seeking approval to extend this agreement to ensure the current rate is locked in and that the District will remain on the County's next bid for fuel delivery.

DISCUSSION: *Commissioner Daugherty asked about the rate and price per gallon in comparison to last year's rate. CFO Petschke responded he would provide the information, he noted that Al Warren Oil Co. has maintained a fair rate over the years.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Dale Berman

SECONDER: Mavis Bates

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3061 Resolution Approving a Budget Amendment to the LeRoy Oakes Forest Preserve Interpretive Signage and Trail Project (RTP)

ED Haberthur presented the budget amendment to the LeRoy Oakes project.

In 2018, the District received a Recreational Trails Program (RTP) grant from the Illinois Department of Natural Resources (IDNR) for the LeRoy Oakes Forest Preserve Interpretive Trail, Signage & Bridge Project. The project includes additional mown and screenings trails connecting historical structures, native habitats and the Creek Bend Nature Center, interpretive education nodes and the replacement of the current bridge over the creek to a restored prairie. All of the major work including the trail, shelter, and bridge installation was completed in the summer of 2023. The last remaining portion of the project to be completed to ensure our eligibility for the RTP grant reimbursable is the installation of the 14 interpretive signs. An RFP for the required signage was released in October 2022, but all responding bidders were greatly in excess of the grant budget of \$30,000. In spring 2023, the installation portion of the sign project was removed and quotes were sought from 4 sign vendors to complete the design for the interpretive nodes. In-house staff would use our standard sign bases to mount the signage and complete the installation. The lowest qualified quote came from LVBrown Studio LLC, of Austin, TX in an amount not to exceed \$26,300. Currently, this expense is not budgeted in the dedicated capital project. This grant application was originally made in 2017, and current staff believe the oversight of not encumbering the grant-required amount for this signage is most likely due to staff turnover from then until now. A timespan that also included operational disruptions from the pandemic and the Early Retirement Incentive.

DISCUSSION: *None.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Mavis Bates

SECONDER: Michael Kenyon

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

X. Planning and Utilization

FP-R-23-11-3062 Resolution Authorizing a Bid for Native Seed Purchase to Restore Lands at Various Preserves

Dir. NRM Chess presented the bid for native seed purchase. Native plants are the basis of all native ecosystems, and therefore are the basis of our work in the Natural Resource Management department. Our native insects coevolved with these plants, and cannot survive on imported plants. In turn, not all of our fauna that prey upon our native insects can do so if those insects are not present due, to non-native or low-diversity plants occupying the space of our native plants. This year's seed bid represents a project-driven approach to determining seed needs. This is the second year mixes were bid by option with seeds bagged by species. This approach both maximizes value and ensures quality of the delivered product. All of the seed specified in our bid is slated to go onto the ground this winter, to support ongoing restoration projects. The bid was publicly advertised with 3 vendors responding. Funds totaling \$140,000 were budgeted in Fiscal Year 23/24. Sufficient funds totaling \$137,238.10 are available for the total expense of Project 1, at \$97,663.52. Funds totaling \$200,000 were budgeted in Fiscal Year 23/24 for the Hoscheit Woods Rusty Patch Bumblebee (Project #21001). Sufficient funds totaling \$47,431 are available for the expense of Project 2, totaling \$34,083.83. Funds totaling \$1,300,000 were budgeted in Fiscal Year 23/24 for the Jon J. Duerr FP Renovation Project (Project #31003). Sufficient funds totaling \$1,037,417 are available for the expense of Project 3, totaling \$48,937.97. The total cost of all three projects is \$180,685.32.

DISCUSSION: None.

RESULT: APPROVED BY ROLL CALL VOTE

MOVER: Cherryl Strathmann

SECONDER: Deborah Allan

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3063 Resolution Approving a Contract with HR Green, Inc., for Professional Services to Develop Engineering Plans for the Fox River Trail Path Improvements

Dir. of Ops. Pentecost presented the Fox River Trail improvement project. Funds were allocated in the FY23/24 budget to complete the planning, design and related professional services for the improvements to the Fox River Trail in South Elgin from Villa Maria Road to Seba Park (approx. 1.5 miles). The District has been repaving 1-2 miles annually of the linear trail system based on the conditions and needs to stay on top of the trail system and keep it safe and in good repair. The section between Villa Maria Road and Seba Park is especially challenging with a multitude of encroachment concerns from the Trolley line, neighbors and the river all surrounding the 1.5 mile section. Based on the concerns it was determined the District needed to reengineer most of this portion of the path to alleviate drainage, asphalt conditions, floodways and other concerns. The professional services rendered in 2023/24 will be put to use as a construction project in fiscal year 2024/25 provided funds could be secured. The District utilized a request for qualifications process to select a firm for professional services. Four firms provided response to the RFQ and HR Green, Inc., New Lenox, Illinois was selected for this project. A scope of work was developed and a total fee for services was established at \$149,931.00. Additionally, \$14,993.00 shall be set aside as contingency to cover any unanticipated additional costs, that may arise during design and construction observation, for a total possible cost not to exceed of \$164,924.00. \$57,249.00 is not anticipated to be incurred and billed until fiscal year 2024/25.

DISCUSSION: None.

RESULT: APPROVED BY ROLL CALL VOTE

MOVER: Mavis Bates

SECONDER: Cherryl Strathmann

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3064 Resolution Approving a Contract to Purchase a Shelter for the Buffalo Park/ Brunner Family Forest Preserve Redevelopment Project

Chief of Planning and Land Mgmt. Rooks-Lopez presented the contract to purchase a shelter for the redevelopment project at Brunner Family Forest Preserve. Funds were allocated in the FY21/22 budget to complete the construction of a shelter, bathroom, parking lot, sled hill, drainage improvements and trail connections and construction drawings development. The project is fully funded through funds secured from KDOT for \$625,000. The original plan for Buffalo/Brunner Preserve was to construct a new lodge to upgrade the Raging Buffalo facility. When this project did not move forward, the District evaluated other uses of the funding for the Preserve. In 2021, KDOT amended its agreement through a restatement and an additional \$125,000 would be provided to the District to construct a shelter and bathroom onsite. As part of this project, the District will provide a new shelter near the sled hill on the far north edge of the Preserve. The Cedar Forest Products Company produces the District's standard shelter designs; NuToys Leisure Products is the only authorized dealer for Cedar Forest in Illinois. Due to the twelve-week delivery time, staff is recommending the order and purchase of the shelters prior to bidding and awarding the contract for construction. The contract for construction will include the installation of the shelter.

DISCUSSION: *Commissioner Lenert asked about the payment process. Dir. Rooks-Lopez responded that the District pays a portion upfront.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Jarett Sanchez

SECONDER: Cheryl Strathmann

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3065 Resolution Authorizing an Intergovernmental Agreement Between the Forest Preserve District of Kane County and the County of Kane to Make Stream Bank and Channel Improvements at Geneva Creek

Chief of Planning and Land Mgmt. presented an IGA with Kane County for the improvements at Geneva Creek. In the spring 2023, the department of Environmental and Water Resources contacted the District concerning potential improvements at Geneva Creek in the Gunnar Anderson Forest Preserve. The goal of the project is to improve approximately 1,400 LF of the Geneva Creek. Currently Geneva Creek experiences severe erosion during moderate to high storm events. The erosion compromises the stability of the creek, the future of the Geneva Grotto and contributes to sediment pollution into the Fox River. Kane County and the Forest Preserve are owners of Geneva Creek south of Route 31. The County through the department of Environmental and Water Resources will be the lead in coordinating final engineering and construction including but not limited to, engineering, bidding, construction oversight, and

grant management, including making necessary submissions that may be required by future grants. The District will contribute \$50,000 towards the design and installation that will be payable to the County on or after July 1, 2024, as well as the main construction access through the existing path to the Grotto. Funds totaling \$50,000.00 for the District's portion of the final engineering and construction will be budgeted in the Construction and Development Fund for the 2024/25 Fiscal Year.

DISCUSSION: *Commissioner Bates commented that this was a great example of two organizations working together.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Mavis Bates

SECONDER: Deborah Allan

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

XI. Land Acquisition

FP-R-23-11-3066 Resolution Approving a Storm Water Easement Agreement at Voyageurs Landing Forest Preserve with Big Rig Propco LLC
Chief of Planning and Land Mgmt. presented an easement agreement with Big Rig Propco LLC. The Village of West Dundee and Big Rig Propco LLC contacted the District with a request for a storm water easement through Voyageurs Landing Forest Preserve adjacent to Airport Rd. The proposed easement is necessary to provide storm water discharge for the Airport Rd. Development west of Voyageurs Landing and to improve the existing storm water conveyance within the Airport Road right of way (ROW). The existing storm water conveyance within the ROW is mostly open ditch, transitioning to a 10" pipe as it travels under the Voyageurs Landing entrance drive. During storm events, the ditch and 10" pipe regularly become inundated with the amount of water currently flowing within the current system causing flooding at the entrance to Voyageurs Landing Forest Preserve. The new storm water easement will be piped and will improve the existing 10" drain at Voyageurs drive and tie it into the new system. These improvements should greatly limit flooding in the area. The line would be directional bored under the existing property entrance drive, causing little to no disturbance.

DISCUSSION: *Commissioner Allan noted that staff has always met best management practices.*

RESULT: **APPROVED BY ROLL CALL VOTE**

MOVER: Ron Ford

SECONDER: Deborah Allan

AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

FP-R-23-11-3067 Resolution Approving a Storm Sewer Easement Agreement at Elgin Shores Forest Preserve with the Association for Individual Development (AID), Wildwood Commons LLC, & Wildwood Trace LLC

Chief of Planning and Land Mgmt. presented an easement agreement with AID, Wildwood Commons LLC and Wildwood Trace LLC. In 2021, the District was contacted by the Wildwood Development, with a request for a stormwater easement at Elgin Shores Forest Preserve. The proposed easement is necessary to provide stormwater discharge for the proposed 74-unit Wildwood housing complex for people with disabilities and individuals experiencing or at risk of homelessness. The existing stormwater easement along the south property line is an open ditch that would require significant improvements to accommodate the needs of the Wildwood Development and would require the removal of the tree buffer between Elgin Shores Forest Preserve and the Illinois Department of State Police property. The new easement will be directionally bored between the ballfields and will release into an area already designed to manage stormwater before releasing to the Fox River.

DISCUSSION: *None.*

RESULT: **APPROVED BY ROLL CALL VOTE**
MOVER: Michael Kenyon
SECONDER: Deborah Allan
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

XII. New or Unfinished Business

FP-R-23-11-3068 Resolution Authorizing the Delegate(s) to Vote on Matters Presented During the Illinois Association of Park Districts' (IAPD) Annual Business Meeting Held on January 27, 2024

ED Haberthur presented the annual authorization to vote on business matters at the IAPD meeting. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, and Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions, each member district represented shall have one vote, which shall be the majority expression of the delegation from that member district.

DISCUSSION: *President Kious noted that IAPD/IPRA holds many conferences and is a great resource for Board members.*

RESULT: **APPROVED BY ROLL CALL VOTE**
MOVER: Mavis Bates
SECONDER: Michael Kenyon
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva,

Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

DOC-2023-21 Presentation and Approval of the Forest Preserve District's 2024 Committee Meeting Schedule

ED Haberthur presented the annual committee meeting schedule. He noted a few changes to the standing dates to accommodate holidays and Kane County meetings.

***DISCUSSION:** Commissioner Juby noted the change from 9AM to 8:30AM for the Full Commission meeting for 2024. Commissioner Iqbal was in favor of the change.*

RESULT: **APPROVED BY ROLL CALL VOTE (23-1)**
MOVER: Jarett Sanchez
SECONDER: Dale Berman
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young
NAY: Michelle Gumz

DOC-2023-22 Presentation and Approval of the Closed Session Minutes of April 2020 through November 2023

President Kious stated that the minuets are available at District Headquarters for review by Commissioners during regular business hours. The Full Commission of the Forest Preserve District of Kane County, Illinois has reviewed the minutes of Closed Sessions pursuant to 5ILCS 120/2.06 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes, which have not been fully made public. The Committee has determined that the need for confidentiality still exists as to the Closed Session minutes of 11/10/2020, 02/09/2021, 08/10/2021, 11/07/2022, 09/13/2022, and 03/14/2023. The Committee has determined that there is no longer a need for confidentiality as to all or part of the Closed Session minutes of 03/09/2021.

RESULT: **APPROVED BY ROLL CALL VOTE**
MOVER: Dale Berman
SECONDER: Bill Roth
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

XIII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

None.

XIV. Communications

Community Affairs Dir. Metanchuk provided an update on District news. The Winter Treeline Newsletter is available. In the newsletter, there is an article written by Wildlife Technician Sadie Dainko about wetland and prairie restorations are creating birding hotspots. ED Haberthur talked about the Whooping Cranes that were spotted at Muirhead Springs. This species is a critically engendered species; there are only 800 in the world. ED Haberthur noted the importance of this since it has been only one year of hydration at Muirhead Springs.

XV. President's Comments

President Kious thanked District staff for all their hard work.

XVI. Department Reports

RESULT: ACCEPTED AND PLACED ON FILE
MOVER: Dale Berman
SECONDER: Bill Roth
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

XVII. Adjournment

The meeting adjourned at 10:22 AM.

RESULT: APPROVED BY VOICE VOTE
MOVER: Mike Kenyon
SECONDER: Mark Davoust
AYE: Deborah Allan, Mavis Bates, Dale Berman, Gary Daugherty, Mark Davoust, Ron Ford, Michelle Gumz, Mo Iqbal, Leslie Juby, Michael Kenyon, Chris Kious, Bill Lenert, Anita Lewis, Michael Linder, Myrna Molina, Bill Roth, Jarett Sanchez, Monica Silva, Cheryl Strathmann, Clifford Surges, Bill Tarver, Vern Tepe, Rick Williams and David Young

Chris Kious, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi
Recording Secretary

Myrna Molina
Board Secretary