



Kane County

1996 S. Kirk Rd. Suite 320
Geneva, IL 60134

Forest Preserve District Executive Committee

Agenda

President, Christopher Kious President Pro Tem, Mavis Bates, Secretary, Myrna Molina
Dale Berman, Michael Kenyon, Anita Lewis,
Jarett Sanchez, Cheryl Strathmann, Vern Tepe

Thursday, April 4, 2024

8:30 AM 1996 S. Kirk Rd. Suite 320 Geneva, IL
60134

I. **Call To Order**

II. **Approval of Minutes from March 7, 2024**

III. **Public Comment (Each Speaker is limited to three minutes)**

IV. **Presentation and Approval of Bills and Commissioners' Per Diem from March 2024.**

TMP-24-2152 Commissioners' Per Diem and Bills March 2024

V. **Finance and Administration**

[TMP-24-2084](#) Resolution Authorizing a Professional Auditing Services Contract with Lauterbach & Amen, LLP

[TMP-24-1871](#) Resolution Approving the District Owned Housing Policy

VI. **Planning & Utilization**

[TMP-24-2117](#) Resolution Approving the Establishment of the Agricultural Land Use Policy

VII. **New or Unfinished Business**

VIII. **Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel**

IX. **Communications**

X. **President's Comments**

XI. **Financial Reports**

TMP-24-2151 Reports

A. Bond Investment Analysis Report through February 2024

B. Cash & Investment Report through February 2024

C. Income Statement through February 2024

XII. Adjournment

Adjournment Until May 9, 2024 in person at the Forest Preserve District Administration Offices 1996 S. Kirk Road, Suite 320 Geneva, Illinois and via zoom <https://zoom.us/j/6302325980?pwd=aURTSGJoRiVJNDRCcHJXd3dvaVVrUT09> Meeting ID: 630 232 5980 Password: 24680 The Request to Speak Form on our website must still be completed for guests to speak at the meeting.

Commissioner Per Diem

March 2024

Commissioner								Days	\$ Amount
**KIOUS, Christopher	Executive	3/7/2024	Land Acq	3/28/2024	Plan & Util	Fin & Admin	3/26/2024	3	
ALLAN, Deborah			Land Acq			Fin & Admin*	3/26/2024	1	\$ 30
BATES, Mavis	Executive	3/7/2024	Land Acq	3/28/2024	Plan & Util			2	\$ 60
*BERMAN, Dale	Executive	3/7/2024				Fin & Admin	3/26/2024	2	\$ 60
DAUGHERTY, Gary									\$ -
DAVOUST, Mark									\$ -
FORD, Ron			Land Acq*	3/28/2024	Plan & Util*			1	\$ 30
GUMZ, Michelle				3/28/2024	Plan & Util	Fin & Admin		1	\$ 30
IQBAL, Mo									\$ -
JUBY, Leslie						Fin & Admin	3/26/2024	1	\$ 30
KENYON, Mike	Executive	3/7/2024		3/28/2024	Plan & Util			2	\$ 60
LENERT, Bill						Fin & Admin	3/26/2024	1	\$ 30
LEWIS, Anita	Executive	3/7/2024		3/28/2024	Plan & Util*			2	\$ 60
LINDER, Mike			Land Acq		Plan & Util			0	\$ -
MOLINA, Myrna	Executive	3/7/2024						1	\$ 30
ROTH, Bill			Land Acq	3/28/2024				1	\$ 30
SANCHEZ, Jarett	Executive	3/7/2024	Land Acq	3/28/2024		Fin & Admin	3/26/2024	3	\$ 90
SILVA, Monica									\$ -
STRATHMANN, Cheryl	Executive	3/7/2024	Land Acq	3/28/2024	Plan & Util*			2	\$ 60
TARVER, Bill									\$ -
TEPE, Vern	Executive	3/7/2024		3/28/2024	Plan & Util	Fin & Admin	3/26/2024	3	\$ 90
WILLIAMS, Rick			Land Acq	3/28/2024		Fin & Admin	3/26/2024	2	\$ 60
YOUNG, David									\$ -
Remote= *									\$ -
								Total	\$ 750



David Petschke, CFO

3/28/2024

Date



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Department 11 - Administrative										
Sub-Department 11-11 Administrative,Administrative										
Batch Number 2024-00000278		Batch Date 03/01/2024		Entered by User Sam Bosma						
Vendor 1029 - Alarm Detection Systems Inc										
1463071059	Admin-Quarterly Alarm Service Charges HQ 12/23-02/24	Paid by EFT #147		11/05/2023	03/01/2024	03/01/2024		03/05/2024	1,286.04	
1463071060	Admin-Quarterly Alarm Service Charges HQ 03/24-05/24	Paid by EFT #147		02/11/2024	03/01/2024	03/01/2024		03/05/2024	1,286.04	
Vendor 1029 - Alarm Detection Systems Inc Totals								Invoices	2	<u>\$2,572.08</u>
Vendor 2072 - Bluetriton Brands, Inc. DBA ReadyReFresh										
14B0122027253	Admin-Drinking Water,Dispenser Rental Svc 1/13/24-2/12/24	Paid by Check #124997		02/14/2024	03/01/2024	03/01/2024		03/05/2024	62.54	
Vendor 2072 - Bluetriton Brands, Inc. DBA ReadyReFresh Totals								Invoices	1	<u>\$62.54</u>
Batch Number 2024-00000278 Totals								Invoices	3	<u>\$2,634.62</u>
Batch Number 2024-00000282		Batch Date 03/06/2024		Entered by User Sam Bosma						
Vendor 1376 - Kinnally Flaherty Krentz Loran Hodge & Masur PC										
267	Admin-Retainer Fee March 2024	Edit		03/05/2024	03/06/2024	03/06/2024			9,283.00	
457	Admin-FedExReceipt2/8/24,KaneCoRecor derOttoDeed2/14/24	Edit		03/05/2024	03/06/2024	03/06/2024			102.89	
Vendor 1376 - Kinnally Flaherty Krentz Loran Hodge & Masur PC Totals								Invoices	2	<u>\$9,385.89</u>
Vendor 3180 - Konica Minolta Business Solutions USA Inc.										
5028376511	Admin-Coverage Period 2/9/24-3/8/24	Edit		01/23/2024	03/06/2024	03/06/2024			279.46	
9009760013	Admin-Usage 12/25/23-1/24/24	Edit		01/24/2024	03/06/2024	03/06/2024			118.09	
Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals								Invoices	2	<u>\$397.55</u>
Batch Number 2024-00000282 Totals								Invoices	4	<u>\$9,783.44</u>
Batch Number 2024-00000285		Batch Date 03/11/2024		Entered by User Sam Bosma						
Vendor 3180 - Konica Minolta Business Solutions USA Inc.										
5028785908	Admin-Coverage Period 3/9/24-4/8/24	Edit		02/23/2024	03/11/2024	03/11/2024			290.70	
9009805113	Admin-Usage 1/25/24-2/24/24	Edit		02/24/2024	03/11/2024	03/11/2024			135.86	
Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals								Invoices	2	<u>\$426.56</u>
Vendor 1390 - Laner Muchin Ltd										
662498	Admin-Prof Svcs Rendered Through 2/20/24	Edit		03/01/2024	03/11/2024	03/11/2024			28.50	
Vendor 1390 - Laner Muchin Ltd Totals								Invoices	1	<u>\$28.50</u>
Batch Number 2024-00000285 Totals								Invoices	3	<u>\$455.06</u>
Sub-Department 11-11 Administrative,Administrative Totals								Invoices	10	<u>\$12,873.12</u>
Department 11 - Administrative Totals								Invoices	10	<u>\$12,873.12</u>

11 Administrative _____



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Department 12 - Finance & Business										
Sub-Department 12-12 Finance & Business,Finance										
Batch Number 2024-0000282		Batch Date 03/06/2024			Entered by User Sam Bosma					
Vendor 1853 - Paddock Publications										
280509	Fin-Legal Notice Pre Bid Meeting @ Jon Duerr	Edit		02/25/2024	03/06/2024	03/06/2024			46.00	
							Vendor 1853 - Paddock Publications Totals	Invoices	1	\$46.00
							Batch Number 2024-0000282 Totals	Invoices	1	\$46.00
Batch Number 2024-0000289		Batch Date 03/14/2024			Entered by User Sam Bosma					
Vendor 1919 - AT & T										
6308450676030324	Fin-Office Alarm Fax Machine Svc 3/4/24-4/3/24	Paid by Check #125021		03/04/2024	03/14/2024	03/14/2024		03/25/2024	46.66	
							Vendor 1919 - AT & T Totals	Invoices	1	\$46.66
							Batch Number 2024-0000289 Totals	Invoices	1	\$46.66
							Sub-Department 12-12 Finance & Business,Finance Totals	Invoices	2	\$92.66
							Department 12 - Finance & Business Totals	Invoices	2	\$92.66
12 Finance & Business										
Department 14 - Human Resources										
Sub-Department 14-18 Human Resources,Human Resources										
Batch Number 2024-0000293		Batch Date 03/21/2024			Entered by User Sam Bosma					
Vendor 1029 - Alarm Detection Systems Inc										
SI608470	HR-Badge For Ryan Kurtz	Edit		02/19/2024	03/21/2024	03/21/2024			11.00	
SI609626	HR-Badge For Shelley Kouzes	Edit		03/07/2024	03/21/2024	03/21/2024			15.00	
SI609834	HR-Badge For Jeremy Jensen	Edit		03/12/2024	03/21/2024	03/21/2024			15.00	
							Vendor 1029 - Alarm Detection Systems Inc Totals	Invoices	3	\$41.00
Vendor 1618 - Tyler Medical Services										
452141	HR-10 Panel Rapid DS, Breath Alcohol	Edit		03/08/2024	03/21/2024	03/21/2024			90.00	
							Vendor 1618 - Tyler Medical Services Totals	Invoices	1	\$90.00
Vendor 3560 - Rudy Villareal										
031724	HR-Safety Shoe Reimbursement	Edit		03/17/2024	03/21/2024	03/21/2024			150.00	
							Vendor 3560 - Rudy Villareal Totals	Invoices	1	\$150.00
							Batch Number 2024-0000293 Totals	Invoices	5	\$281.00
							Sub-Department 14-18 Human Resources,Human Resources Totals	Invoices	5	\$281.00
Sub-Department 14-20 Human Resources,Volunteer										
Batch Number 2024-0000287		Batch Date 03/13/2024			Entered by User Sam Bosma					
Vendor 2469 - Illinois Department of Agriculture										
20242026Herakovi	HR Vol-2024-2026 Applicator License Fee Herakovich	Paid by Check #125014		03/08/2024	03/13/2024	03/13/2024		03/19/2024	120.00	
							Vendor 2469 - Illinois Department of Agriculture Totals	Invoices	1	\$120.00



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Batch Number 2024-00000300				Batch Date 03/26/2024		Entered by User Sam Bosma			
Vendor 1680 - Menards Batavia				Batch Number 2024-00000287 Totals		Invoices		1	\$120.00
25319	HR Vol-(6)PruningSaw, (5)PolePrune, (4)54CtPaperCups,Snacks	Edit		03/15/2024	03/26/2024	03/26/2024			159.18
25512	HR Vol-Return Of (4) Blade For Pole Prune, Org Inv#25319	Edit		03/19/2024	03/26/2024	03/26/2024			(49.95)
Vendor 1680 - Menards Batavia Totals						Invoices		2	\$109.23
Batch Number 2024-00000300 Totals						Invoices		2	\$109.23
Sub-Department 14-20 Human Resources,Volunteer Totals						Invoices		3	\$229.23
Department 14 - Human Resources Totals						Invoices		8	\$510.23
14 Human Resources									
Department 21 - Operations & Maintenance									
Sub-Department 21-21 Operations & Maintenance,Administrative									
Batch Number 2024-00000285				Batch Date 03/11/2024		Entered by User Sam Bosma			
Vendor 3556 - Joseph Palmisano									
022124	Ops Admin-CDL License Reimbursement	Edit		02/21/2024	03/11/2024	03/11/2024			50.00
Vendor 3556 - Joseph Palmisano Totals						Invoices		1	\$50.00
Batch Number 2024-00000285 Totals						Invoices		1	\$50.00
Batch Number 2024-00000300				Batch Date 03/26/2024		Entered by User Sam Bosma			
Vendor 2347 - Avid of Illinois, Inc. DBA AlphaGraphics									
120463	Ops Admin-(500) Business Cards For Jeremy Jensen	Edit		03/13/2024	03/26/2024	03/26/2024			81.00
Vendor 2347 - Avid of Illinois, Inc. DBA AlphaGraphics Totals						Invoices		1	\$81.00
Batch Number 2024-00000300 Totals						Invoices		1	\$81.00
Sub-Department 21-21 Operations & Maintenance,Administrative Totals						Invoices		2	\$131.00
Sub-Department 21-22 Operations & Maintenance,North									
Batch Number 2024-00000281				Batch Date 03/05/2024		Entered by User Sam Bosma			
Vendor 1919 - AT & T									
8474640549020324	N Ops- SupPhone,GenPhone,FaxLine,Gas ModemSvc2/25/24-3/24/24	Paid by Check #125000		02/25/2024	03/05/2024	03/05/2024		03/11/2024	216.25
8477420695020324	N Ops-Jon Duerr Gas Modem Svc 2/22/24-3/21/24	Paid by Check #125000		02/22/2024	03/05/2024	03/05/2024		03/11/2024	69.20
Vendor 1919 - AT & T Totals						Invoices		2	\$285.45
Vendor 2027 - ComEd									
33160780000224	N Ops-Freeman South Svc 1/18/24-2/22/24	Paid by Check #125001		02/22/2024	03/06/2024	03/06/2024		03/11/2024	25.02
9421280000224	N Ops-Neville Property Svc 1/24/24-2/29/24	Paid by Check #125001		02/29/2024	03/05/2024	03/05/2024		03/11/2024	58.03



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Vendor 2587 - Nicor Gas			Vendor 2027 - ComEd Totals			Invoices	2		\$83.05
346644019720224	N Ops-Tekakwitha Residence Svc 1/26/24-2/26/24	Paid by Check #125003		02/26/2024	03/05/2024	03/05/2024		03/11/2024	65.63
947740071430224	N Ops-Jon Duerr Shop Svc 1/29/24-2/27/24	Paid by Check #125003		02/27/2024	03/05/2024	03/05/2024		03/11/2024	90.27
Vendor 1643 - Village of Carpentersville			Vendor 2587 - Nicor Gas Totals			Invoices	2		\$155.90
1086922	N Ops-Carpentersville Dam Svc 12/23/23-2/25/24	Paid by Check #125004		03/01/2024	03/05/2024	03/05/2024		03/11/2024	48.67
Vendor 1643 - Village of Carpentersville Totals			Batch Number 2024-00000281 Totals			Invoices	1		\$48.67
Batch Number 2024-00000282			Batch Date 03/06/2024			Invoices	7		\$573.07
Vendor 1942 - Arends Hogan Walker LLC DBA AHW LLC			Entered by User Sam Bosma						
11822161	N Ops-Strainer, Packing	Edit		02/28/2024	03/06/2024	03/06/2024			60.69
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa			Vendor 1942 - Arends Hogan Walker LLC DBA AHW LLC Totals			Invoices	1		\$60.69
680489	N Ops-(5)10W30 Oil For M306 & M310	Edit		02/28/2024	03/06/2024	03/06/2024			119.35
681094	N Ops-(12)5W20 Synthetic Oil, (12) Napa Motor Oil	Edit		03/06/2024	03/06/2024	03/06/2024			132.24
681097	N Ops-Battery For Mower	Edit		03/06/2024	03/06/2024	03/06/2024			63.34
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa Totals			Vendor 3180 - Konica Minolta Business Solutions USA Inc.			Invoices	3		\$314.93
292124483	N Ops-Coverage Period 2/18/24- 3/17/24	Edit		02/18/2024	03/06/2024	03/06/2024			90.00
Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals			Vendor 3450 - ODP Business Solutions, LLC			Invoices	1		\$90.00
354214152001	N Ops-Post It Notes, Wet Erase Chalk Markers, PO#17349	Edit		02/08/2024	03/06/2024	03/06/2024			30.48
Vendor 3022 - Preventative Maintenance Systems			Vendor 3450 - ODP Business Solutions, LLC Totals			Invoices	1		\$30.48
134614	N Ops-Parts & Labor For Mass Air Flow Sensor For Vehicle #324	Edit		03/02/2024	03/06/2024	03/06/2024			660.24
Vendor 2136 - Priority Products, Inc.			Vendor 3022 - Preventative Maintenance Systems Totals			Invoices	1		\$660.24
1000787	N Ops/S Ops-(12)Brake Cleaner	Edit		02/29/2024	03/06/2024	03/06/2024			37.61
Vendor 1511 - Ralph Helm Inc.			Vendor 2136 - Priority Products, Inc. Totals			Invoices	1		\$37.61
390674	N Ops-(12)OilFilter,(7)AirFilter, (5)SecondaryAirFilter	Edit		03/06/2024	03/06/2024	03/06/2024			681.02
Vendor 2458 - State Industrial Products Corporation			Vendor 1511 - Ralph Helm Inc. Totals			Invoices	1		\$681.02
903254028	N Ops-(5)Transporter	Edit		02/29/2024	03/06/2024	03/06/2024			119.63



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Vendor 2458 - State Industrial Products Corporation Totals						Invoices	1		\$119.63
Vendor 1672 - Z Hardware Company DBA Ziegler's Ace Hardware									
171425A	N Ops-(2)Pro Mark Helmet System	Edit		02/27/2024	03/06/2024	03/06/2024			179.98
Vendor 1672 - Z Hardware Company DBA Ziegler's Ace Hardware Totals						Invoices	1		\$179.98
Batch Number 2024-00000282 Totals						Invoices	11		\$2,174.58
Batch Number 2024-00000284 Batch Date 03/11/2024						Entered by User Sam Bosma			
Vendor 1029 - Alarm Detection Systems Inc									
604561064	N Ops-Quarterly Alarm Charges @ Hampshire 01/24-03/24	Paid by EFT #151		12/10/2023	03/11/2024	03/11/2024		03/13/2024	912.12
Vendor 1029 - Alarm Detection Systems Inc Totals						Invoices	1		\$912.12
Vendor 1142 - City of Elgin									
51735312780224	N Ops-Tyler Creek Residence & Sirens Svc 1/17/24-2/21/24	Paid by Check #125008		03/01/2024	03/11/2024	03/11/2024		03/13/2024	34.95
Vendor 1142 - City of Elgin Totals						Invoices	1		\$34.95
Vendor 2027 - ComEd									
67599670000224	N Ops-Tekakwitha Residence Svc 1/29/24-3/5/24	Paid by Check #125009		03/05/2024	03/11/2024	03/11/2024		03/13/2024	66.87
7486620000224	N Ops-Muirhead Restroom/Shelter Svc 1/19/24-2/23/24	Paid by Check #125009		02/27/2024	03/11/2024	03/11/2024		03/13/2024	24.51
Vendor 2027 - ComEd Totals						Invoices	2		\$91.38
Vendor 3407 - Vistra Intermediate Co LLC DBA Dynegy Energy LLC									
430615624021	Various Departments-Electric Charges Svc 02/24	Paid by Check #125010		03/11/2024	03/11/2024	03/11/2024		03/13/2024	8,499.23
Vendor 3407 - Vistra Intermediate Co LLC DBA Dynegy Energy LLC Totals						Invoices	1		\$8,499.23
Batch Number 2024-00000284 Totals						Invoices	5		\$9,537.68
Batch Number 2024-00000285 Batch Date 03/11/2024						Entered by User Sam Bosma			
Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper									
478590885	N Ops-(2)FrontAxleSI, (2)UpperBallJnt, (2)LowerBallJntVehicle#332	Edit		03/01/2024	03/11/2024	03/11/2024			283.94
478591052	N Ops-Sensor Assembly For Vehicle #332	Edit		03/06/2024	03/11/2024	03/11/2024			92.99
478591076	N Ops/S Ops-(3)Air Filter	Edit		03/08/2024	03/11/2024	03/11/2024			92.22
Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper Totals						Invoices	3		\$469.15
Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles									
80855	N Ops-Bracket For Vehicle #332	Edit		03/08/2024	03/11/2024	03/11/2024			119.07
80896	N Ops-Shaft For Vehicle #332	Edit		03/08/2024	03/11/2024	03/11/2024			161.28
Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles Totals						Invoices	2		\$280.35
Batch Number 2024-00000285 Totals						Invoices	5		\$749.50
Batch Number 2024-00000289 Batch Date 03/14/2024						Entered by User Sam Bosma			
Vendor 1029 - Alarm Detection Systems Inc									
604561065	N Ops-Quarterly Alarm Charges @ Hampshire 04/24-06/24	Paid by EFT #153		03/10/2024	03/14/2024	03/14/2024		03/25/2024	912.12



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Vendor 1029 - Alarm Detection Systems Inc Totals						Invoices	1		\$912.12
28878	N Ops- NOpsFacSulphurCleer&Mark80Svc 3/1/24-3/31/24	Paid by EFT #154		03/01/2024	03/14/2024	03/14/2024		03/25/2024	82.00
28910	N Ops-Tomo Chi Chi Medalist Softener Svc 3/1/24-3/31/24	Paid by EFT #154		03/01/2024	03/14/2024	03/14/2024		03/25/2024	30.00
Vendor 1180 - Culligan Tri City Soft Water Services, Inc Totals						Invoices	2		\$112.00
164421246790224	N Ops-Buffalo Park House Svc 2/5/24-3/6/24	Paid by Check #125023		03/06/2024	03/14/2024	03/14/2024		03/25/2024	90.78
Vendor 2587 - Nicor Gas Totals						Invoices	1		\$90.78
Batch Number 2024-00000291				Batch Date 03/18/2024		Entered by User Sam Bosma			\$1,114.90
Vendor 2587 - Nicor Gas Totals						Invoices	4		\$1,114.90
9980005280	N Ops-(4)Wrangler Adventure Tire For Vehicle #332	Edit		03/06/2024	03/18/2024	03/18/2024			715.32
9980005281	N Ops-(2)Endurance Tire For TR #310	Edit		03/06/2024	03/18/2024	03/18/2024			224.56
Vendor 2806 - Commercial Tire Services, Inc. Totals						Invoices	2		\$939.88
681240	N Ops-AirCompressor,(12)10W30, (8)SparkPlug	Edit		03/07/2024	03/18/2024	03/18/2024			206.31
681764	N Ops-Radial Seal Filter, Fluid Filter, (4)Copper Spark Plug	Edit		03/13/2024	03/18/2024	03/18/2024			59.53
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa Totals						Invoices	2		\$265.84
19332	N Ops-FlatCatcher, (2)AuthorizedPersonnelOnlySign,D rainStopper	Edit		03/04/2024	03/18/2024	03/18/2024			23.92
19463	N Ops- Pine Wood Shavings Animal Bedding	Edit		03/07/2024	03/18/2024	03/18/2024			6.69
Vendor 1679 - Menards Carpentersville Totals						Invoices	2		\$30.61
75773	N Ops-Silicone Gasket Maker	Edit		02/28/2024	03/18/2024	03/18/2024			4.97
76146	N Ops-Drill Bit Set 17Pc	Edit		03/05/2024	03/18/2024	03/18/2024			21.99
76192	N Ops-(2)Nut Driver Set	Edit		03/06/2024	03/18/2024	03/18/2024			5.98
76521	N Ops- (6)100CtGloves,48PkAABattery,Ru bberAirHose,(2)Coffee	Edit		03/12/2024	03/18/2024	03/18/2024			114.60
Vendor 1678 - Menards Elgin Totals						Invoices	4		\$147.54
223628	N Ops-Safety Test For Vehicle #329 & TR#310	Edit		03/08/2024	03/18/2024	03/18/2024			90.00
Vendor 3022 - Preventative Maintenance Systems Totals						Invoices	1		90.00



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
223636	N Ops-Safety Test For Vehicle #330 & TR#309	Edit		03/05/2024	03/18/2024	03/18/2024			90.00
Vendor 3022 - Preventative Maintenance Systems Totals							Invoices	2	\$180.00
Vendor 2458 - State Industrial Products Corporation									
903264395	N Ops-Air Care Program	Edit		03/08/2024	03/18/2024	03/18/2024			123.10
Vendor 2458 - State Industrial Products Corporation Totals							Invoices	1	\$123.10
Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles									
544055	N Ops-Labor For Vehicle #332	Edit		03/11/2024	03/18/2024	03/18/2024			89.98
Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles Totals							Invoices	1	\$89.98
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger									
9043555631	N Ops-12PkFilter (21)CutResistantGloves (18)SafetyGlassesPO#17363	Edit		03/06/2024	03/18/2024	03/18/2024			236.53
9043555649	N Ops-(12)EyeWash,AntibioticOintment, (3)StingRelief,PO#17359	Edit		03/06/2024	03/18/2024	03/18/2024			298.59
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger Totals							Invoices	2	\$535.12
Batch Number 2024-00000291 Totals							Invoices	16	\$2,312.07
Batch Number 2024-00000293 Batch Date 03/21/2024 Entered by User Sam Bosma									
Vendor 2145 - Altorfer Industries									
P56C0044209	N Ops-(2)10Gal Hydraulic Fluid	Edit		02/06/2024	03/21/2024	03/21/2024			121.52
P56C0044210	N Ops-Oil Analysis	Edit		02/06/2024	03/21/2024	03/21/2024			13.00
Vendor 2145 - Altorfer Industries Totals							Invoices	2	\$134.52
Vendor 1176 - Cowan Electric Inc									
020044	N Ops-Equipment & Labor @ Jon Duerr Utility Pole Repair	Edit		03/19/2024	03/21/2024	03/21/2024			3,540.70
Vendor 1176 - Cowan Electric Inc Totals							Invoices	1	\$3,540.70
Vendor 3559 - MTS Welding & Fabrication									
10183990	N Ops-Repairs & Parts For Vehicle #335	Edit		03/18/2024	03/21/2024	03/21/2024			667.85
Vendor 3559 - MTS Welding & Fabrication Totals							Invoices	1	\$667.85
Vendor 3054 - R-Equipment CO, LLC									
03171756	N Ops-2024 Can-Am Defender ATV, PO#17301	Edit		03/13/2024	03/21/2024	03/21/2024			22,426.80
Vendor 3054 - R-Equipment CO, LLC Totals							Invoices	1	\$22,426.80
Batch Number 2024-00000293 Totals							Invoices	5	\$26,769.87
Batch Number 2024-00000297 Batch Date 03/22/2024 Entered by User Sam Bosma									
Vendor 2027 - ComEd									
78229950000224	N Ops-Bowes Creek Solar Panel Svc 1/24/24-2/29/24	Paid by Check #125029		03/13/2024	03/22/2024	03/22/2024		03/25/2024	25.02
Vendor 2027 - ComEd Totals							Invoices	1	\$25.02
Batch Number 2024-00000297 Totals							Invoices	1	\$25.02
Batch Number 2024-00000300 Batch Date 03/26/2024 Entered by User Sam Bosma									



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 1680 - Menards Batavia										
19279	N Ops-Flexzilla Cord, Power Supply Cord	Edit		11/25/2023	03/26/2024	03/26/2024			80.98	
							Vendor 1680 - Menards Batavia Totals	Invoices	1	\$80.98
Vendor 1678 - Menards Elgin										
74249	N Ops-(2)Door Stop	Edit		01/31/2024	03/26/2024	03/26/2024			9.98	
							Vendor 1678 - Menards Elgin Totals	Invoices	1	\$9.98
Vendor 1804 - REINDERS Inc										
604889600	N Ops-(3)HydraulicFilter, (2)ElementFilter,(3)OuterAirFilter	Edit		03/21/2024	03/26/2024	03/26/2024			554.70	
							Vendor 1804 - REINDERS Inc Totals	Invoices	1	\$554.70
Vendor 1449 - Riverside Automotive SupplyDBA NAPAAuto&TruckParts										
128427	N Ops-(2)Side Beam For Vehicle #334	Edit		03/21/2024	03/26/2024	03/26/2024			43.98	
							Vendor 1449 - Riverside Automotive SupplyDBA NAPAAuto&TruckParts Totals	Invoices	1	\$43.98
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger										
9050230813	N Ops-(6)Deodorizer, (10)Toilet Brush, PO#17371	Edit		03/12/2024	03/26/2024	03/26/2024			289.26	
							Vendor 1267 - W. W. Grainger, Inc. DBA Grainger Totals	Invoices	1	\$289.26
							Batch Number 2024-00000300 Totals	Invoices	5	\$978.90
Batch Number 2024-00000302		Batch Date 03/27/2024		Entered by User Sam Bosma						
Vendor 3466 - Al Warren Oil Co. Inc.										
W1639795	N Ops-H Level Gauge Travel & Labor	Open		03/22/2024	03/27/2024	03/27/2024			356.23	
							Vendor 3466 - Al Warren Oil Co. Inc. Totals	Invoices	1	\$356.23
Vendor 2027 - ComEd										
33160780000324	N Ops-Freeman South Svc 2/22/24-3/21/24	Open		03/21/2024	03/27/2024	03/27/2024			25.02	
83148230000324	N Ops-Buffalo Park Svc 2/12/24-3/18/24	Open		03/20/2024	03/27/2024	03/27/2024			33.39	
							Vendor 2027 - ComEd Totals	Invoices	2	\$58.41
Vendor 3462 - Village of Algonquin										
1459946	N Ops-Staff Residence Svc 1/31/24-2/29/24	Open		03/20/2024	03/27/2024	03/27/2024			10.00	
							Vendor 3462 - Village of Algonquin Totals	Invoices	1	\$10.00
							Batch Number 2024-00000302 Totals	Invoices	4	\$424.64
							Sub-Department 21-22 Operations & Maintenance,North Totals	Invoices	63	\$44,660.23
Sub-Department 21-23 Operations & Maintenance,South										
Batch Number 2024-00000278		Batch Date 03/01/2024		Entered by User Sam Bosma						
Vendor 1919 - AT & T										
1298710000324	S Ops-Fabyan Internet Svc 2/17/24-3/16/24	Paid by Check #124996		02/16/2024	03/01/2024	03/01/2024		03/05/2024	88.99	
6302322765020324	S Ops-Fabyan Windmill Svc 2/19/24-3/18/24	Paid by Check #124995		02/19/2024	03/01/2024	03/01/2024		03/05/2024	66.33	



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
6302324811020324	S Ops-Fabyan Museum Svc 2/19/24-3/18/24	Paid by Check #124995		02/19/2024	03/01/2024	03/01/2024		03/05/2024	66.41
6302326854020324	S Ops-Fabyan Gas Modem Svc 2/19/24-3/18/24	Paid by Check #124995		02/19/2024	03/01/2024	03/01/2024		03/05/2024	65.89
Vendor 1919 - AT & T Totals							Invoices	4	\$287.62
Vendor 2587 - Nicor Gas									
068302100080224	S Ops-LeRoy Oakes Durant House Svc 1/25/24-2/23/24	Paid by Check #124998		02/23/2024	03/01/2024	03/01/2024		03/05/2024	174.59
531402100050224	S Ops-LeRoy Oakes Sholes School Svc 1/25/24-2/23/24	Paid by Check #124998		02/23/2024	03/01/2024	03/01/2024		03/05/2024	112.13
556122100090224	S Ops-Fabyan Garage Svc 1/19/24-2/19/24	Paid by Check #124998		02/20/2024	03/01/2024	03/01/2024		03/05/2024	558.62
Vendor 2587 - Nicor Gas Totals							Invoices	3	\$845.34
Vendor 1777 - Waste Management of Illinois, Inc.									
003885527543	N Ops/S Ops-Refuse Pick Up For November 2023	Paid by Check #124999		12/04/2023	03/01/2024	03/01/2024		03/05/2024	2,346.08
003941627543	N Ops/S Ops-Refuse Pick Up For December 2023	Paid by Check #124999		12/31/2023	03/01/2024	03/01/2024		03/05/2024	1,548.08
Vendor 1777 - Waste Management of Illinois, Inc. Totals							Invoices	2	\$3,894.16
Batch Number 2024-00000281							Invoices	9	\$5,027.12
Batch Date 03/05/2024							Entered by User Sam Bosma		
Vendor 3466 - AI Warren Oil Co. Inc.									
W1634472	S Ops-(1000.4)Gal Gas Delivered To Grunwald 2/29/24	Paid by EFT #149		03/01/2024	03/05/2024	03/05/2024		03/11/2024	3,117.74
Vendor 3466 - AI Warren Oil Co. Inc. Totals							Invoices	1	\$3,117.74
Vendor 1919 - AT & T									
6305564604020324	S Ops-Big Rock Campground Svc 2/25/24-3/24/24	Paid by Check #125000		02/25/2024	03/05/2024	03/05/2024		03/11/2024	82.48
6305570192020324	S Ops- Fax,GasModem,SupPhone,GenLin e,InternetSvc2/25/24-3/24/24	Paid by Check #125000		02/25/2024	03/05/2024	03/05/2024		03/11/2024	426.79
Vendor 1919 - AT & T Totals							Invoices	2	\$509.27
Vendor 2027 - ComEd									
77716180000224	S Ops-Oakhurst Rental Svc 1/23/24-2/28/24	Paid by Check #125001		02/28/2024	03/05/2024	03/05/2024		03/11/2024	44.72
Vendor 2027 - ComEd Totals							Invoices	1	\$44.72
Vendor 3320 - Mediacom Telephony of Illinois, LLC									
63030087970324A	S Ops-Big Rock Campground Phone & Internet Svc 3/1/24- 3/29/24	Paid by Check #125002		02/20/2024	03/05/2024	03/05/2024		03/11/2024	275.94
Vendor 3320 - Mediacom Telephony of Illinois, LLC Totals							Invoices	1	\$275.94
Vendor 2587 - Nicor Gas									
342631366310224	S Ops-Oakhurst House Svc 1/29/24-2/27/24	Paid by Check #125003		02/27/2024	03/05/2024	03/05/2024		03/11/2024	65.45
Vendor 2587 - Nicor Gas Totals							Invoices	1	\$65.45



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Batch Number 2024-00000281 Totals						Invoices	6		\$4,013.12
Batch Number 2024-00000282 Batch Date 03/06/2024						Entered by User	Sam Bosma		
Vendor 2847 - Dri Bar Ace LLC DBA Sugar Grove Ave									
158421	S Ops-Mailbox Repair Numbers & Letters	Edit		02/28/2024	03/06/2024	03/06/2024			13.98
158601	S Ops-Insect Killer, 4Pc Paint Set	Edit		03/04/2024	03/06/2024	03/06/2024			27.58
Vendor 2847 - Dri Bar Ace LLC DBA Sugar Grove Ave Totals						Invoices	2		\$41.56
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa									
966610	S Ops-Gorilla Glue, Silicone Sealant Vehicle #431	Edit		02/28/2024	03/06/2024	03/06/2024			12.59
966962	S Ops-(5)10W30,(3)5W30, (2)Fluid Filter, Myst Oil	Edit		03/01/2024	03/06/2024	03/06/2024			76.01
967345	S Ops-(3)BrakePartsCleaner,ClearAdvantage,ElectronicCleaner	Edit		03/05/2024	03/06/2024	03/06/2024			42.46
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa Totals						Invoices	3		\$131.06
Vendor 2483 - Prairie State Water Systems, Inc									
25130	S Ops-RepairPressureSwitch&PreCharge WellTank@FabyanEast	Edit		10/20/2023	03/06/2024	03/06/2024			625.00
Vendor 2483 - Prairie State Water Systems, Inc Totals						Invoices	1		\$625.00
Vendor 1538 - Russo Hardware DBA Russo Power Equipment									
SPI20521067	S Ops-(2)Replacement Parts Bottom Stopper Set	Edit		02/29/2024	03/06/2024	03/06/2024			35.98
SPI20521068	S Ops-(8)BypassLopper, (3)DotReacherSuctionCupEnd, (3)MarkingTape	Edit		02/29/2024	03/06/2024	03/06/2024			620.86
Vendor 1538 - Russo Hardware DBA Russo Power Equipment Totals						Invoices	2		\$656.84
Vendor 1637 - Vermeer Illinois, Inc.									
PL5358	S Ops-Side For BC1800 Chipper	Edit		03/04/2024	03/06/2024	03/06/2024			105.83
Vendor 1637 - Vermeer Illinois, Inc. Totals						Invoices	1		\$105.83
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger									
9012993284	S Ops-CordlessImpactWrench,CordlessDrill,StickyNotes	Edit		02/07/2024	03/06/2024	03/06/2024			513.88
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger Totals						Invoices	1		\$513.88
Batch Number 2024-00000282 Totals						Invoices	10		\$2,074.17
Batch Number 2024-00000283 Batch Date 03/07/2024						Entered by User	Sam Bosma		
Vendor 3451 - Enterprise FM Trust									
FBN4989304	N Ops/S Ops/NR-MonthlyLease#447,448,71,341,342,444,445,446,70	Paid by Check #125005		03/05/2024	03/07/2024	03/07/2024		03/12/2024	4,614.56
Vendor 3451 - Enterprise FM Trust Totals						Invoices	1		\$4,614.56
Batch Number 2024-00000283 Totals						Invoices	1		\$4,614.56



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Batch Number 2024-0000284		Batch Date 03/11/2024				Entered by User Sam Bosma			
Vendor 1029 - Alarm Detection Systems Inc									
305141106	S Ops-Quarterly Alarm Charges @ Fabyan Svc 01/24-03/24	Paid by EFT #151		12/10/2023	03/11/2024	03/11/2024		03/13/2024	746.64
		Vendor 1029 - Alarm Detection Systems Inc Totals				Invoices	1		<u>\$746.64</u>
Vendor 2027 - ComEd									
76185712220224	S Ops-Cherry Ln & Kirk Rd Light Svc 1/26/24-3/4/24	Paid by Check #125009		03/04/2024	03/11/2024	03/11/2024		03/13/2024	125.39
		Vendor 2027 - ComEd Totals				Invoices	1		<u>\$125.39</u>
		Batch Number 2024-0000284 Totals				Invoices	2		<u>\$872.03</u>
Batch Number 2024-0000285		Batch Date 03/11/2024				Entered by User Sam Bosma			
Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper									
478591363	S Ops-Ignition Coil For Vehicle #436	Edit		03/13/2024	03/11/2024	03/11/2024			145.99
		Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper Totals				Invoices	1		<u>\$145.99</u>
Vendor 2847 - Dri Bar Ace LLC DBA Sugar Grove Ave									
159061	S Ops-Lube Lock, Lube Graphite	Edit		03/12/2024	03/11/2024	03/11/2024			19.58
159101	S Ops-3Pk Light Bulb, (2)40Lb Compost Mushrooms	Edit		03/12/2024	03/11/2024	03/11/2024			28.97
		Vendor 2847 - Dri Bar Ace LLC DBA Sugar Grove Ave Totals				Invoices	2		<u>\$48.55</u>
Vendor 1378 - Kirkland Sawmill Co. Inc.									
022024	S Ops-(8)2-1/2" x 11" x 10' Bridge	Edit		02/20/2024	03/11/2024	03/11/2024			568.80
		Vendor 1378 - Kirkland Sawmill Co. Inc. Totals				Invoices	1		<u>\$568.80</u>
Vendor 2763 - Rush Truck Centers of Illinois Inc									
3036349569	S Ops-Clutch For Vehicle #416	Edit		03/04/2024	03/11/2024	03/11/2024			2,000.00
3036352945	S Ops-ReturnOfGoldTop2SpeedKit&Riser Plate,OrgInv#3036140913	Edit		03/04/2024	03/11/2024	03/11/2024			(1,361.73)
		Vendor 2763 - Rush Truck Centers of Illinois Inc Totals				Invoices	2		<u>\$638.27</u>
Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles									
80953	S Ops-(16) Spark Plugs For Vehicle #436	Edit		03/11/2024	03/11/2024	03/11/2024			155.84
81074	S Ops-Coil, Bolt For Vehicle #436	Edit		03/13/2024	03/11/2024	03/11/2024			134.16
		Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles Totals				Invoices	2		<u>\$290.00</u>
		Batch Number 2024-0000285 Totals				Invoices	8		<u>\$1,691.61</u>
Batch Number 2024-0000289		Batch Date 03/14/2024				Entered by User Sam Bosma			
Vendor 1029 - Alarm Detection Systems Inc									
305141107	S Ops-Quarterly Alarm Charges @ Fabyan Villa 04/24-06/24	Paid by EFT #153		03/10/2024	03/14/2024	03/14/2024		03/25/2024	746.64
		Vendor 1029 - Alarm Detection Systems Inc Totals				Invoices	1		<u>\$746.64</u>
Vendor 1919 - AT & T									
6302087523030324	S Ops-Horticultural Shop Svc 3/1/24-3/31/24	Paid by Check #125021		03/01/2024	03/14/2024	03/14/2024		03/25/2024	62.22



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
6305840670030324	S Ops-Campton Gas Modem Svc 3/4/24-4/3/24	Paid by Check #125021		03/04/2024	03/14/2024	03/14/2024		03/25/2024	67.69
				Vendor 1919 - AT & T Totals		Invoices	2		\$129.91
Vendor 2027 - ComEd									
74077260000224	S Ops-Dick Young House Svc 2/2/24-3/9/24	Paid by Check #125022		03/09/2024	03/14/2024	03/14/2024		03/25/2024	18.23
				Vendor 2027 - ComEd Totals		Invoices	1		\$18.23
Vendor 1180 - Culligan Tri City Soft Water Services, Inc									
28879	S Ops-MaintGarageSulphurClear&Rental Mark89Svc3/1/24-3/31/24	Paid by EFT #154		03/01/2024	03/14/2024	03/14/2024		03/25/2024	83.00
28917	S Ops-Grunwald Farms Medalist Softener Svc 3/1/24-3/31/24	Paid by EFT #154		03/01/2024	03/14/2024	03/14/2024		03/25/2024	30.00
				Vendor 1180 - Culligan Tri City Soft Water Services, Inc Totals		Invoices	2		\$113.00
Vendor 1777 - Waste Management of Illinois, Inc.									
004056327549	N Ops/S Ops-Refuse Pick Up For February 2024	Paid by Check #125024		03/01/2024	03/14/2024	03/14/2024		03/25/2024	1,319.04
427169520116	S Ops-6Yd FEL @ LeRoy Oakes Red Barn	Paid by Check #125024		03/05/2024	03/14/2024	03/14/2024		03/25/2024	42.00
				Vendor 1777 - Waste Management of Illinois, Inc. Totals		Invoices	2		\$1,361.04
				Batch Number 2024-00000289 Totals		Invoices	8		\$2,368.82
Batch Number 2024-00000291 Batch Date 03/18/2024 Entered by User Sam Bosma									
Vendor 1539 - Emergent Safety Supply LLC									
1902790937	S Ops-(3)Chainsaw Chaps, PO#17307	Edit		12/20/2023	03/18/2024	03/18/2024			527.35
				Vendor 1539 - Emergent Safety Supply LLC Totals		Invoices	1		\$527.35
Vendor 1680 - Menards Batavia									
23990	S Ops-(2)8PkBattery,WorkGloves,BrassU nion,PVCUnion,PVCPipe	Edit		02/19/2024	03/18/2024	03/18/2024			150.58
24043	S Ops-(5)GalvTee, (4)CopperCoupling,	Edit		02/20/2024	03/18/2024	03/18/2024			100.50
24417	(10)GalvNipple,(6)GalvBushing	Edit		02/27/2024	03/18/2024	03/18/2024			66.24
24471	S Ops-Door Closer, Strike Plate	Edit		02/28/2024	03/18/2024	03/18/2024			99.94
24717	S Ops-MailboxPostCoverKit,AnchorPostKi t,(2)RestroomSigns	Edit		03/04/2024	03/18/2024	03/18/2024			391.21
24818	S Ops-(4)FencePanel,(6)HeavyT- Hinge.(4)Lumber,GateLatch	Edit		03/06/2024	03/18/2024	03/18/2024			42.74
24915	S Ops-(2)Pneumatic Rigid Caster Wheel, (4)Corner Brace	Edit		03/08/2024	03/18/2024	03/18/2024			107.16
				Vendor 1680 - Menards Batavia Totals		Invoices	7		\$958.37



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
				Batch Number 2024-0000291 Totals		Invoices		8	\$1,485.72
Batch Number 2024-0000293 Batch Date 03/21/2024						Entered by User Sam Bosma			
Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper									
478591466	S Ops-(2)Back Up Alarm For Vehicle #435	Edit		03/15/2024	03/21/2024	03/21/2024			111.98
				Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper Totals		Invoices		1	\$111.98
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa									
969018	S Ops-(2)15W40,MystOil,AirFlowSensor, CarbCleaner	Edit		03/18/2024	03/21/2024	03/21/2024			62.06
				Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa Totals		Invoices		1	\$62.06
Vendor 1717 - M. Spinello & Son Locksmiths Inc									
164083	S Ops-(2)Bathroom Lever For Big Rock Flush Toilet	Edit		03/18/2024	03/21/2024	03/21/2024			690.00
				Vendor 1717 - M. Spinello & Son Locksmiths Inc Totals		Invoices		1	\$690.00
Vendor 1680 - Menards Batavia									
25420	S Ops-(5)Paver Edging, (6)Anchoring Spikes, AA Battery	Edit		03/18/2024	03/21/2024	03/21/2024			103.03
				Vendor 1680 - Menards Batavia Totals		Invoices		1	\$103.03
Vendor 3054 - R-Equipment CO, LLC									
03158070	S Ops-Hyd Filter, Element Filter, Engine Oil Filter	Edit		03/15/2024	03/21/2024	03/21/2024			139.89
				Vendor 3054 - R-Equipment CO, LLC Totals		Invoices		1	\$139.89
Vendor 2014 - Rondo Enterprises Inc									
183030	S Ops-AxleSpring, (2)AxleShackleBolt, (2)ShackleBolt&HexLocknut	Edit		03/19/2024	03/21/2024	03/21/2024			42.31
				Vendor 2014 - Rondo Enterprises Inc Totals		Invoices		1	\$42.31
Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles									
81162	S Ops-Overhead Console Assembly, (2)Lamp For Vehicle #435	Edit		03/14/2024	03/21/2024	03/21/2024			463.85
81170	S Ops-Push Rod Bush For Vehicle #428	Edit		03/15/2024	03/21/2024	03/21/2024			4.06
				Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles Totals		Invoices		2	\$467.91
				Batch Number 2024-0000293 Totals		Invoices		8	\$1,617.18
Batch Number 2024-0000297 Batch Date 03/22/2024						Entered by User Sam Bosma			
Vendor 1144 - City of Geneva									
1980034000020224	S Ops-Fabyan Garage Svc 2/1/24-3/3/24	Paid by Check #125028		03/15/2024	03/22/2024	03/22/2024		03/25/2024	390.12
1980034400000224	S Ops-Fabyan Shop Svc 2/1/24-3/3/24	Paid by Check #125028		03/15/2024	03/22/2024	03/22/2024		03/25/2024	49.15
1980034550000224	S Ops-Fabyan Viking Barn Svc 2/1/24-3/3/24	Paid by Check #125028		03/15/2024	03/22/2024	03/22/2024		03/25/2024	62.74



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1980034600000224	S Ops-Fabyan Villa Museum Svc 2/1/24-3/3/24	Paid by Check #125028		03/15/2024	03/22/2024	03/22/2024		03/25/2024	469.88
1980042270010224	S Ops-Settlers Hill Pumphouse Svc 2/1/24-3/3/24	Paid by Check #125028		03/15/2024	03/22/2024	03/22/2024		03/25/2024	171.77
Vendor 1144 - City of Geneva Totals							Invoices	5	\$1,143.66
Vendor 2027 - ComEd									
292399600000224	S Ops-Grunwald Restroom Svc 2/1/24-3/8/24	Paid by Check #125029		03/12/2024	03/22/2024	03/22/2024		03/25/2024	408.70
92016912220224	S Ops-Prairie Kame Sauer Svc 2/1/24-3/8/24	Paid by Check #125029		03/12/2024	03/22/2024	03/22/2024		03/25/2024	62.73
Vendor 2027 - ComEd Totals							Invoices	2	\$471.43
Vendor 3320 - Mediacom Telephony of Illinois, LLC									
63030087970424	S Ops-Internet & Phone Svc 3/21/24-4/20/24	Paid by Check #125030		03/11/2024	03/22/2024	03/22/2024		03/25/2024	369.95
Vendor 3320 - Mediacom Telephony of Illinois, LLC Totals							Invoices	1	\$369.95
Batch Number 2024-00000297 Totals							Invoices	8	\$1,985.04
Batch Number 2024-00000300 Batch Date 03/26/2024 Entered by User Sam Bosma									
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger									
9049973911	S Ops-(12)Deodorizer, (48) Toilet Brush, (2) Degreaser, PO#17370	Edit		03/12/2024	03/26/2024	03/26/2024			615.06
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger Totals							Invoices	1	\$615.06
Batch Number 2024-00000300 Totals							Invoices	1	\$615.06
Batch Number 2024-00000302 Batch Date 03/27/2024 Entered by User Sam Bosma									
Vendor 1919 - AT & T									
6302322765030424	S Ops-Fabyan Windmill Svc 3/19/24-4/18/24	Open		03/19/2024	03/27/2024	03/27/2024			66.26
6302324811030424	S Ops-Fabyan Museum Svc 3/19/24-4/18/24	Open		03/19/2024	03/27/2024	03/27/2024			66.34
6302326854030424	S Ops-Fabyan Gas Modem Svc 3/19/24-4/18/24	Open		03/19/2024	03/27/2024	03/27/2024			65.89
Vendor 1919 - AT & T Totals							Invoices	3	\$198.49
Vendor 1144 - City of Geneva									
1980041750000224	S Ops-Fabyan Windmill/Shelter #3 Svc 2/1/24-3/3/24	Open		03/15/2024	03/27/2024	03/27/2024			37.86
Vendor 1144 - City of Geneva Totals							Invoices	1	\$37.86
Vendor 2587 - Nicor Gas									
556122100090324	S Ops-Fabyan Garage Svc 2/19/24-3/20/24	Open		03/21/2024	03/27/2024	03/27/2024			343.11
736122100020324	S Ops-Fabyan Shop Svc 2/19/24- 3/20/24	Open		03/20/2024	03/27/2024	03/27/2024			44.07
846122100090324	S Ops-Fabyan Villa Museum Svc 2/19/24-3/20/24	Open		03/20/2024	03/27/2024	03/27/2024			44.07
Vendor 2587 - Nicor Gas Totals							Invoices	3	\$431.25
Batch Number 2024-00000302 Totals							Invoices	7	\$667.60



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Sub-Department 21-23 Operations & Maintenance, South Totals						Invoices	76		\$27,032.03
Sub-Department 21-24 Operations & Maintenance, Trades									
Batch Number 2024-0000278 Batch Date 03/01/2024						Entered by User	Sam Bosma		
Vendor 3466 - Al Warren Oil Co. Inc.									
W1632464	TR-(370.6)Gal Gas Delivered To Campton 2/20/24	Paid by EFT #146		02/22/2024	03/01/2024	03/01/2024		03/05/2024	1,052.31
Vendor 3466 - Al Warren Oil Co. Inc. Totals						Invoices	1		\$1,052.31
Batch Number 2024-0000278 Totals						Invoices	1		\$1,052.31
Batch Number 2024-0000282 Batch Date 03/06/2024						Entered by User	Sam Bosma		
Vendor 3492 - Colliflower Inc									
02262782	TR-(2)Hose Assembly	Edit		02/29/2024	03/06/2024	03/06/2024			129.95
Vendor 3492 - Colliflower Inc Totals						Invoices	1		\$129.95
Batch Number 2024-0000282 Totals						Invoices	1		\$129.95
Batch Number 2024-0000284 Batch Date 03/11/2024						Entered by User	Sam Bosma		
Vendor 3071 - Angel Water, Inc.									
012B	TR-Kedeka Water Conditioner Rental Svc 03/24	Paid by Check #125006		03/13/2024	03/11/2024	03/11/2024		03/13/2024	179.50
Vendor 3071 - Angel Water, Inc. Totals						Invoices	1		\$179.50
Batch Number 2024-0000284 Totals						Invoices	1		\$179.50
Batch Number 2024-0000285 Batch Date 03/11/2024						Entered by User	Sam Bosma		
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa									
967159	TR-Socket	Edit		03/04/2024	03/11/2024	03/11/2024			16.22
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa Totals						Invoices	1		\$16.22
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger									
9038939121	TR-(2)Level Gauge	Edit		03/01/2024	03/11/2024	03/11/2024			98.48
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger Totals						Invoices	1		\$98.48
Batch Number 2024-0000285 Totals						Invoices	2		\$114.70
Batch Number 2024-0000291 Batch Date 03/18/2024						Entered by User	Sam Bosma		
Vendor 1027 - Airgas, Inc. DBA Airgas USA, LLC									
5505986838	N Ops/S Ops/TR-Acetylene, Argon, Oxygen, Hazmat	Edit		02/29/2024	03/18/2024	03/18/2024			424.47
Vendor 1027 - Airgas, Inc. DBA Airgas USA, LLC Totals						Invoices	1		\$424.47
Vendor 1680 - Menards Batavia									
24765	TR-(2)Shower Connector, (2)Female Adapter	Edit		03/05/2024	03/18/2024	03/18/2024			12.76
24811	TR-Screwdriver, Strap Bracket	Edit		03/06/2024	03/18/2024	03/18/2024			20.96
24940	TR-(2)Water Heater Element, Trim Tray	Edit		03/08/2024	03/18/2024	03/18/2024			21.66
24947	TR-Tub/ShowerCombo, (2)CopperPipe, (2)DLine,FemaleAdapter	Edit		03/08/2024	03/18/2024	03/18/2024			151.94
Vendor 1680 - Menards Batavia Totals						Invoices	4		\$207.32
Vendor 1679 - Menards Carpentersville									



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
19718	TR-(2)Sealant, 5Pc Hex Bolt,3Pc Insert Lock Nut	Edit		03/13/2024	03/18/2024	03/18/2024			18.53	
						Vendor 1679 - Menards Carpentersville Totals		Invoices	1	<u>\$18.53</u>
						Batch Number 2024-00000291 Totals		Invoices	6	<u>\$650.32</u>
Batch Number 2024-00000293		Batch Date 03/21/2024				Entered by User Sam Bosma				
Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper										
478591604	TR-Patch	Edit		03/19/2024	03/21/2024	03/21/2024			44.79	
478591605	TR-Vulcanizing Cement Part	Edit		03/20/2024	03/21/2024	03/21/2024			30.89	
						Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper Totals		Invoices	2	<u>\$75.68</u>
Vendor 3492 - Colliflower Inc										
02278310	TR-Quick Coupling	Edit		03/19/2024	03/21/2024	03/21/2024			20.80	
						Vendor 3492 - Colliflower Inc Totals		Invoices	1	<u>\$20.80</u>
Vendor 1680 - Menards Batavia										
25251A	TR-Plumbing Solder, Black Nipple	Edit		03/14/2024	03/21/2024	03/21/2024			47.10	
25299	TR-Black Rescue Tape, (2) Butt Splice, Mesh Abrasive Cloth	Edit		03/15/2024	03/21/2024	03/21/2024			34.66	
25422	TR-Stretch Wrap	Edit		03/18/2024	03/21/2024	03/21/2024			23.78	
25492	S Ops/TR-Thermocouple, 4Pk Battery	Edit		03/19/2024	03/21/2024	03/21/2024			18.08	
25497	TR-Gas Water Heater,(2)Dielectric Union, Galv Union	Edit		03/19/2024	03/21/2024	03/21/2024			538.07	
25536	TR-(6)Black Nipple, Black Coupling, Black Tee, Black Elbow	Edit		03/20/2024	03/21/2024	03/21/2024			11.51	
						Vendor 1680 - Menards Batavia Totals		Invoices	6	<u>\$673.20</u>
						Batch Number 2024-00000293 Totals		Invoices	9	<u>\$769.68</u>
Batch Number 2024-00000297		Batch Date 03/22/2024				Entered by User Sam Bosma				
Vendor 1962 - Comcast Cable										
8771200040040424	TR-Trades Shop Internet & Phone Svc 3/19/24-4/18/24	Paid by EFT #155		03/12/2024	03/22/2024	03/22/2024		03/25/2024	302.68	
						Vendor 1962 - Comcast Cable Totals		Invoices	1	<u>\$302.68</u>
Vendor 2587 - Nicor Gas										
915334733760324	TR-Campton Shop Svc 2/13/24-3/14/24	Paid by Check #125031		03/14/2024	03/22/2024	03/22/2024		03/25/2024	233.32	
						Vendor 2587 - Nicor Gas Totals		Invoices	1	<u>\$233.32</u>
						Batch Number 2024-00000297 Totals		Invoices	2	<u>\$536.00</u>
Batch Number 2024-00000300		Batch Date 03/26/2024				Entered by User Sam Bosma				
Vendor 3557 - Chris Thielsen, Inc.										
9112023	TR-Labor For Repairs To Fix (4) Post	Edit		09/21/2023	03/26/2024	03/26/2024			1,150.00	
						Vendor 3557 - Chris Thielsen, Inc. Totals		Invoices	1	<u>\$1,150.00</u>
Vendor 2136 - Priority Products, Inc.										
1001755	TR-(4)Hex Head Cap Screws	Edit		03/19/2024	03/26/2024	03/26/2024			5.12	
						Vendor 2136 - Priority Products, Inc. Totals		Invoices	1	<u>\$5.12</u>



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount		
						Batch Number	2024-0000300	Totals	Invoices	2	\$1,155.12
						Sub-Department	21-24 Operations & Maintenance, Trades	Totals	Invoices	24	\$4,587.58
						Department	21 - Operations & Maintenance	Totals	Invoices	165	\$76,410.84

21 Operations & Maintenance

Department 31 - Natural Resources

Sub-Department 31-31 Natural Resources, Restoration

Batch Number		2024-0000278	Batch Date		03/01/2024	Entered by User		Sam Bosma			
Vendor		3466 - Al Warren Oil Co. Inc.									
W1632462	NR-(300.1)Gal Gas Delivered To Brundige 2/21/24	Paid by EFT #146	02/22/2024	03/01/2024	03/01/2024	03/05/2024			835.93		
W1632463	NR-(650.1)Gal Diesel Delivered To Brundige 2/21/24	Paid by EFT #146	02/22/2024	03/01/2024	03/01/2024	03/05/2024			2,090.07		
						Vendor	3466 - Al Warren Oil Co. Inc.	Totals	Invoices	2	\$2,926.00
						Batch Number	2024-0000278	Totals	Invoices	2	\$2,926.00
Batch Number		2024-0000279	Batch Date		03/01/2024	Entered by User		Sam Bosma			
Vendor		3343 - Davey Resource Group, Inc.									
9000028454	NR-ProfSvcsRenderedThru1/27/24,PO #2024-08,Res#3036,Proj#21005B	Paid by Check #124912	02/07/2024	03/01/2024	03/01/2024	03/05/2024			34,911.00		
						Vendor	3343 - Davey Resource Group, Inc.	Totals	Invoices	1	\$34,911.00
Vendor		1048 - RES Great Lakes LLC									
S36559	NR/PL-NativeSeed,PO#2024-23,Res#3062,Proj#21001E&31003F	Paid by Check #124914	12/11/2023	03/01/2024	03/01/2024	03/05/2024			22,065.05		
						Vendor	1048 - RES Great Lakes LLC	Totals	Invoices	1	\$22,065.05
						Batch Number	2024-0000279	Totals	Invoices	2	\$56,976.05
Batch Number		2024-0000282	Batch Date		03/06/2024	Entered by User		Sam Bosma			
Vendor		1921 - Nutrien AG Solutions, Inc.									
53299450	NR-(60)30Gal Aquaneat, PO#17355	Edit	02/22/2024	03/06/2024	03/06/2024				2,040.00		
						Vendor	1921 - Nutrien AG Solutions, Inc.	Totals	Invoices	1	\$2,040.00
						Batch Number	2024-0000282	Totals	Invoices	1	\$2,040.00
Batch Number		2024-0000284	Batch Date		03/11/2024	Entered by User		Sam Bosma			
Vendor		3466 - Al Warren Oil Co. Inc.									
W1635873	NR-(302.2)Gal Gas Delivered To Brundige 3/6/24	Paid by EFT #150	03/07/2024	03/11/2024	03/11/2024	03/13/2024			920.05		
W1635874	NR-(196)Gal Diesel Delivered To Brundige 3/6/24	Paid by EFT #150	03/07/2024	03/11/2024	03/11/2024	03/13/2024			672.34		
						Vendor	3466 - Al Warren Oil Co. Inc.	Totals	Invoices	2	\$1,592.39
Vendor		2027 - ComEd									



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
92343820000224	NR-NR Facility Svc 1/25/24-3/1/24	Paid by Check #125009		03/01/2024	03/11/2024	03/11/2024		03/13/2024	1,105.16
				Vendor 2027 - ComEd Totals		Invoices	1		\$1,105.16
Vendor 1180 - Culligan Tri City Soft Water Services, Inc									
28921	NR-MillCreekHESulferClear&RntIRvrsOsmosisConsole3/1/24-3/31/24	Paid by EFT #152		03/01/2024	03/11/2024	03/11/2024		03/13/2024	106.00
				Vendor 1180 - Culligan Tri City Soft Water Services, Inc Totals		Invoices	1		\$106.00
				Batch Number 2024-00000284 Totals		Invoices	4		\$2,803.55
Batch Number 2024-00000285				Batch Date 03/11/2024		Entered by User Sam Bosma			
Vendor 2057 - Advanced Telemetry Systems									
83983	NR-(27)Transmitters, PO#17343	Edit		03/05/2024	03/11/2024	03/11/2024			4,790.25
				Vendor 2057 - Advanced Telemetry Systems Totals		Invoices	1		\$4,790.25
Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper									
478590799	NR-Ultra Caliper Lube For Vehicle #66	Edit		02/29/2024	03/11/2024	03/11/2024			23.99
				Vendor 3530 - APC Stores Inc DBA Autowares DBA Bumper to Bumper Totals		Invoices	1		\$23.99
Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa									
965802	NR-(8)SpinOnFluidFilter,(3)OvalAirFilter,(2)PanelFilter	Edit		02/21/2024	03/11/2024	03/11/2024			523.37
				Vendor 1447 - Elburn Napa DBA Elburn/Hampshire/North Aurora Napa Totals		Invoices	1		\$523.37
Vendor 1019 - Havlicek Ace Hardware, LLC DBA Geneva Ace Hardware									
1061661	NR-Tape Measure, (6)Grade Stake, Flagging Tape	Edit		02/21/2024	03/11/2024	03/11/2024			32.33
1061871	NR-ReturnOf2PkTapeMeasureOrgInv #1061661,ExchangeForTapeMeasure	Edit		02/22/2024	03/11/2024	03/11/2024			(13.19)
				Vendor 1019 - Havlicek Ace Hardware, LLC DBA Geneva Ace Hardware Totals		Invoices	2		\$19.14
Vendor 3180 - Konica Minolta Business Solutions USA Inc.									
292361132	NR-Usage 2/1/24-2/29/24	Edit		02/29/2024	03/11/2024	03/11/2024			51.28
				Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals		Invoices	1		\$51.28
				Batch Number 2024-00000285 Totals		Invoices	6		\$5,408.03
Batch Number 2024-00000290				Batch Date 03/15/2024		Entered by User Sam Bosma			
Vendor 2134 - Integrated Lakes Management Inc. aka ILM									
INV22825	NR-TerrestrialMgmt@Oakhurst,PO#2023-03,Res#2964,Proj#21006A	Paid by Check #125015		03/07/2024	03/15/2024	03/15/2024		03/19/2024	1,560.00
				Vendor 2134 - Integrated Lakes Management Inc. aka ILM Totals		Invoices	1		\$1,560.00
				Batch Number 2024-00000290 Totals		Invoices	1		\$1,560.00
Batch Number 2024-00000291				Batch Date 03/18/2024		Entered by User Sam Bosma			
Vendor 1187 - Dekane Equipment Corporation									
IA94420	NR-Stihl Chain Saw, Air Filter, Pickup Body, Spark Plug	Edit		03/08/2024	03/18/2024	03/18/2024			124.73



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1187 - Dekane Equipment Corporation Totals						Invoices	1		\$124.73
0315242	NR-Blanding Turtle Recovery Program Svcs	Edit		03/15/2024	03/18/2024	03/18/2024			3,600.00
Vendor 1389 - Lake County Forest Preserve District Totals						Invoices	1		\$3,600.00
24779	NR-(3)PottingSoil, (6)Tray,44CtContractorBags, (4)Bleach	Edit		03/05/2024	03/18/2024	03/18/2024			113.71
25294	NR-(11)PVCPipe,EmergencyLight,GorillaBlackTape,(2)ElectricTape	Edit		03/15/2024	03/18/2024	03/18/2024			145.92
Vendor 1680 - Menards Batavia Totals						Invoices	2		\$259.63
Batch Number 2024-00000291 Totals						Invoices	4		\$3,984.36
Batch Number 2024-00000296 Batch Date 03/22/2024						Entered by User Sam Bosma			
Vendor 2469 - Illinois Department of Agriculture									
20242025Kurtz	NR-2024-2025 Applicator License Fee Kurtz	Paid by Check #125026		03/12/2024	03/22/2024	03/22/2024		03/25/2024	80.00
Vendor 2469 - Illinois Department of Agriculture Totals						Invoices	1		\$80.00
Batch Number 2024-00000296 Totals						Invoices	1		\$80.00
Batch Number 2024-00000297 Batch Date 03/22/2024						Entered by User Sam Bosma			
Vendor 2587 - Nicor Gas									
304270100010324	NR-Aurora West Shop Svc 2/8/24-3/11/24	Paid by Check #125031		03/11/2024	03/22/2024	03/22/2024		03/25/2024	110.79
Vendor 2587 - Nicor Gas Totals						Invoices	1		\$110.79
Batch Number 2024-00000297 Totals						Invoices	1		\$110.79
Batch Number 2024-00000299 Batch Date 03/25/2024						Entered by User Sam Bosma			
Vendor 1345 - JP Morgan Chase Bank Mastercard									
81280224	All Departments-Credit Card Charges February 2024	Edit		02/26/2024	03/25/2024	03/25/2024			17,057.52
Vendor 1345 - JP Morgan Chase Bank Mastercard Totals						Invoices	1		\$17,057.52
Batch Number 2024-00000299 Totals						Invoices	1		\$17,057.52
Batch Number 2024-00000300 Batch Date 03/26/2024						Entered by User Sam Bosma			
Vendor 2347 - Avid of Illinois, Inc. DBA AlphaGraphics									
120616	NR-(20)AMS 2023 Report	Edit		03/20/2024	03/26/2024	03/26/2024			781.25
Vendor 2347 - Avid of Illinois, Inc. DBA AlphaGraphics Totals						Invoices	1		\$781.25
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger									
9049973929	NR-Deodorizer, (4)Degreaser, (6) Trigger Spray Bottle, PO#17372	Edit		03/12/2024	03/26/2024	03/26/2024			99.69
Vendor 1267 - W. W. Grainger, Inc. DBA Grainger Totals						Invoices	1		\$99.69
Batch Number 2024-00000300 Totals						Invoices	2		\$880.94
Sub-Department 31-31 Natural Resources,Restoration Totals						Invoices	25		\$93,827.24
Department 31 - Natural Resources Totals						Invoices	25		\$93,827.24



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
31 Natural Resources										
Department 35 - Planning & Acquisition										
Sub-Department 35-35 Planning & Acquisition, Planning										
Batch Number 2024-0000279		Batch Date 03/01/2024		Entered by User Sam Bosma						
Vendor 1277 - Hey and Associates, Inc.										
23035917999	PL-ProvSvcs1/1/24-1/31/24, PO#2024-29, Res#3072, Proj#31013A	Paid by Check #124913		02/23/2024	03/01/2024	03/01/2024		03/05/2024	7,050.00	
							Vendor 1277 - Hey and Associates, Inc. Totals	Invoices	1	<u>\$7,050.00</u>
Vendor 3507 - SmithGroup, Inc.										
0176284	PL-ProfSvcs11/25/23-12/31/23, PO#2024-10, Res#3037, Proj#31005A	Paid by Check #124915		01/23/2024	03/01/2024	03/01/2024		03/05/2024	8,147.61	
0176728	PL-ProfSvcs1/1/24-1/26/24, PO#2024-10, Res#3037, Proj#31005A	Paid by Check #124915		02/15/2024	03/01/2024	03/01/2024		03/05/2024	5,937.00	
							Vendor 3507 - SmithGroup, Inc. Totals	Invoices	2	<u>\$14,084.61</u>
							Batch Number 2024-0000279 Totals	Invoices	3	<u>\$21,134.61</u>
Batch Number 2024-0000287 Batch Date 03/13/2024 Entered by User Sam Bosma										
Vendor 3198 - V3 Companies, Ltd DBA V3 Wetland Restoration LLC										
10	PL-MuirheadSpringsConstProj, PO#2023-02, Res#2959, Proj#51001A	Paid by Check #125016		11/30/2023	03/13/2024	03/13/2024		03/19/2024	34,386.00	
							Vendor 3198 - V3 Companies, Ltd DBA V3 Wetland Restoration LLC Totals	Invoices	1	<u>\$34,386.00</u>
							Batch Number 2024-0000287 Totals	Invoices	1	<u>\$34,386.00</u>
Batch Number 2024-0000290 Batch Date 03/15/2024 Entered by User Sam Bosma										
Vendor 3535 - CF Products, LLC dba Cedar Forest Products, LLC										
4188HGAC	PL-Shelter@Buffalo/Brunner, PO#2024-4-27, Res#3064, Proj#30902C	Paid by Check #125011		01/09/2024	03/15/2024	03/15/2024		03/19/2024	60,786.06	
							Vendor 3535 - CF Products, LLC dba Cedar Forest Products, LLC Totals	Invoices	1	<u>\$60,786.06</u>
Vendor 1277 - Hey and Associates, Inc.										
23035918025	PL-ProfSvcs2/1/24-2/29/24, PO#2024-29, Res#3072, Proj#31013A	Paid by Check #125033		03/07/2024	03/15/2024	03/15/2024		03/26/2024	12,910.00	
							Vendor 1277 - Hey and Associates, Inc. Totals	Invoices	1	<u>\$12,910.00</u>
Vendor 3338 - HR Green, Inc.										
172823	PL-ProfSvcs1/20/24-2/16/24, PO#2024-21, Res#3063, Proj#31006A	Paid by Check #125013		03/11/2024	03/15/2024	03/15/2024		03/19/2024	9,728.25	
							Vendor 3338 - HR Green, Inc. Totals	Invoices	1	<u>\$9,728.25</u>
Vendor 3198 - V3 Companies, Ltd DBA V3 Wetland Restoration LLC										



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
224533	PL- CarpentersvilleDamRemoval,PO#2 020-45,Res#2787,Proj#30321A	Paid by Check #125016		03/07/2024	03/15/2024	03/15/2024		03/19/2024	26,236.77
	Vendor 3198 - V3 Companies, Ltd DBA V3 Wetland Restoration LLC Totals					Invoices	1		\$26,236.77
	Batch Number 2024-00000290 Totals					Invoices	4		\$109,661.08
	Batch Number 2024-00000296 Batch Date 03/22/2024					Entered by User	Sam Bosma		
	Vendor 1224 - Engineering Resource Associates, Inc								
W222970014	PL- BuffaloPark&BrunnerImprovement PO#2023- 15,Res#2984,Proj#30902B	Paid by Check #125025		03/12/2024	03/22/2024	03/22/2024		03/25/2024	2,584.36
	Vendor 1224 - Engineering Resource Associates, Inc Totals					Invoices	1		\$2,584.36
	Batch Number 2024-00000296 Totals					Invoices	1		\$2,584.36
	Batch Number 2024-00000301 Batch Date 03/27/2024					Entered by User	Sam Bosma		
	Vendor 3493 - HGS, LLC dba RES Environmental Operating Company								
2	PL- MuirheadSpringsPhase2,PO#2024 -04,Res#3027,Proj#51001C	Paid by Check #125036		01/31/2024	03/27/2024	03/27/2024		03/28/2024	42,607.50
	Vendor 3493 - HGS, LLC dba RES Environmental Operating Company Totals					Invoices	1		\$42,607.50
	Batch Number 2024-00000301 Totals					Invoices	1		\$42,607.50
	Sub-Department 35-35 Planning & Acquisition,Planning Totals					Invoices	10		\$210,373.55
	Department 35 - Planning & Acquisition Totals					Invoices	10		\$210,373.55
35 Planning & Acquisition									
Department 41 - Community Affrs & Edu									
Sub-Department 41-41 Community Affrs & Edu,Community Affairs									
	Batch Number 2024-00000279 Batch Date 03/01/2024					Entered by User	Sam Bosma		
	Vendor Carol Graef								
020424	Security Deposit For Event @ Brewster 2/4/24	Paid by Check #124917		02/04/2024	03/01/2024	03/01/2024		03/05/2024	200.00
	Vendor Carol Graef Totals					Invoices	1		\$200.00
	Batch Number 2024-00000279 Totals					Invoices	1		\$200.00
	Batch Number 2024-00000281 Batch Date 03/05/2024					Entered by User	Sam Bosma		
	Vendor 2587 - Nicor Gas								
842174377000224	Comm Aff-Brewster Creek Lodge Svc 1/26/24-2/26/24	Paid by Check #125003		02/26/2024	03/05/2024	03/05/2024		03/11/2024	259.18
	Vendor 2587 - Nicor Gas Totals					Invoices	1		\$259.18
	Batch Number 2024-00000281 Totals					Invoices	1		\$259.18
	Batch Number 2024-00000282 Batch Date 03/06/2024					Entered by User	Sam Bosma		
	Vendor 2870 - Just Elevator Inspection Service Inc.								
8565	Comm Aff-Annual Elevator Inspection @ Brewster Creek	Edit		02/29/2024	03/06/2024	03/06/2024			125.00



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 2870 - Just Elevator Inspection Service Inc. Totals						Invoices	1		\$125.00
1087	Comm Aff-Earth Day 4/20/24 Photography	Edit		01/09/2024	03/06/2024	03/06/2024			275.00
Vendor 3482 - Karen Muehlfelt Totals						Invoices	1		\$275.00
020624	Comm Aff-Mileage Reimbursement 2/6/24-2/27/24	Edit		02/06/2024	03/06/2024	03/06/2024			32.16
Vendor 2871 - Brittany Kovach Totals						Invoices	1		\$32.16
020624	Comm Aff-Mileage Reimbursement 2/6/24-2/26/24	Edit		02/06/2024	03/06/2024	03/06/2024			75.44
022624	Comm Aff-Mileage Reimbursement 2/26/24-2/27/24	Edit		02/26/2024	03/06/2024	03/06/2024			27.87
Vendor 3521 - Lauren Swanson Totals						Invoices	2		\$103.31
176309234	Comm Aff-Annual Membership Metanchuk	Edit		01/30/2024	03/06/2024	03/06/2024			175.00
Vendor 1570 - St. Charles Area Chamber of Commerce Totals						Invoices	1		\$175.00
Batch Number 2024-00000284 Batch Date 03/11/2024						Invoices	6		\$710.47
Vendor 1919 - AT & T Totals						Invoices	6		\$710.47
8476958033020324	Comm Aff-Brewster Creek Main Phone/Elevator Svc 2/28/24-3/27/24	Paid by Check #125007		02/28/2024	03/11/2024	03/11/2024		03/13/2024	148.21
Vendor 1919 - AT & T Totals						Invoices	1		\$148.21
Batch Number 2024-00000289 Batch Date 03/14/2024						Invoices	1		\$148.21
Vendor 1180 - Culligan Tri City Soft Water Services, Inc Totals						Invoices	1		\$148.21
28884	Comm Aff-Brewster Creek Medalist Softener 3/1/24-3/31/24	Paid by EFT #154		03/01/2024	03/14/2024	03/14/2024		03/25/2024	30.00
Vendor 1180 - Culligan Tri City Soft Water Services, Inc Totals						Invoices	1		\$30.00
Batch Number 2024-00000293 Batch Date 03/21/2024						Invoices	1		\$30.00
Vendor 1678 - Menards Elgin Totals						Invoices	1		\$30.00
76571	Comm Aff-(2)DoorSweep, (2)PolyurethaneSealant, (2)SiliconeSealant	Edit		03/13/2024	03/21/2024	03/21/2024			68.82
Vendor 1678 - Menards Elgin Totals						Invoices	1		\$68.82
Batch Number 2024-00000296 Batch Date 03/22/2024						Invoices	1		\$68.82
Vendor Chapelstreet Church Totals						Invoices	1		\$68.82
031624	Security Deposit Return For Event @ Brewster 3/16/24	Paid by Check #125027		03/16/2024	03/22/2024	03/22/2024		03/25/2024	300.00



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor Chapelstreet Church Totals			Invoices	1		\$300.00
			Batch Number 2024-00000296 Totals			Invoices	1		\$300.00
Batch Number 2024-00000300			Batch Date 03/26/2024		Entered by User Sam Bosma				
Vendor 2347 - Avid of Illinois, Inc. DBA AlphaGraphics									
120583	Comm Aff-(100)2024 Annual Report	Edit		03/21/2024	03/26/2024	03/26/2024			401.88
			Vendor 2347 - Avid of Illinois, Inc. DBA AlphaGraphics Totals			Invoices	1		\$401.88
Vendor 3545 - Emily Swanson									
11	Comm Aff-Turtle Illustration	Edit		02/15/2024	03/26/2024	03/26/2024			200.00
			Vendor 3545 - Emily Swanson Totals			Invoices	1		\$200.00
Vendor 1680 - Menards Batavia									
24406	Comm Aff-(2)75Ct Matches	Edit		02/27/2024	03/26/2024	03/26/2024			4.98
24407	Comm Aff-PruningSet,SerratedTrowel,MensPerfGlv,WomensPerfGlv	Edit		02/27/2024	03/26/2024	03/26/2024			45.93
			Vendor 1680 - Menards Batavia Totals			Invoices	2		\$50.91
Vendor 2107 - Nutoys Leisure Products, Inc.									
55374	Comm Aff-Bench & Plaque	Edit		02/16/2024	03/26/2024	03/26/2024			1,668.00
55375	Comm Aff-Bench & Plaque	Edit		02/16/2024	03/26/2024	03/26/2024			1,668.00
55406	Comm Aff-Bench & Plaque	Edit		02/26/2024	03/26/2024	03/26/2024			1,671.00
55407	Comm Aff-Bench & Plaque	Edit		02/26/2024	03/26/2024	03/26/2024			1,658.00
			Vendor 2107 - Nutoys Leisure Products, Inc. Totals			Invoices	4		\$6,665.00
			Batch Number 2024-00000300 Totals			Invoices	8		\$7,317.79
Batch Number 2024-00000302			Batch Date 03/27/2024		Entered by User Sam Bosma				
Vendor 2585 - Fox Valley Internet Inc									
4416338	N Ops/Comm Aff/NatEd-BrwstrCrkLeRoyOksPauWolffSvc/5/24-4/4/24	Open		03/05/2024	03/27/2024	03/27/2024			189.80
			Vendor 2585 - Fox Valley Internet Inc Totals			Invoices	1		\$189.80
			Batch Number 2024-00000302 Totals			Invoices	1		\$189.80
Sub-Department 41-41 Community Affrs & Edu,Community Affairs Totals							Invoices	21	\$9,224.27
Sub-Department 41-42 Community Affrs & Edu,Nature Education									
Batch Number 2024-00000278			Batch Date 03/01/2024		Entered by User Sam Bosma				
Vendor 2587 - Nicor Gas									
495311185260224	Nat Ed-Creek Bend Nature Center Svc 1/25/24-2/23/24	Paid by Check #124998		02/23/2024	03/01/2024	03/01/2024		03/05/2024	293.51
			Vendor 2587 - Nicor Gas Totals			Invoices	1		\$293.51
			Batch Number 2024-00000278 Totals			Invoices	1		\$293.51
Batch Number 2024-00000281			Batch Date 03/05/2024		Entered by User Sam Bosma				
Vendor 1919 - AT & T									
6305131702020324	Nat Ed-Creek Bend Elevator & Alarm System Svc 2/25/24-3/24/24	Paid by Check #125000		02/25/2024	03/05/2024	03/05/2024		03/11/2024	149.31



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
				Vendor 1919 - AT & T Totals			Invoices	1	\$149.31
				Batch Number 2024-00000281 Totals			Invoices	1	\$149.31
Batch Number 2024-00000282		Batch Date 03/06/2024				Entered by User Sam Bosma			
Vendor 1227 - Erica M Lemon									
020124	Nat Ed-Mileage Reimbursement 2/1/24-2/28/24	Edit		02/01/2024	03/06/2024	03/06/2024			72.36
				Vendor 1227 - Erica M Lemon Totals			Invoices	1	\$72.36
020124	Nat Ed-Mileage Reimbursement 2/1/24-2/28/24	Edit		02/01/2024	03/06/2024	03/06/2024			152.76
				Vendor 2664 - Barbara McKittrick Totals			Invoices	1	\$152.76
Vendor 3472 - RockingD Holding DBA Vanguard Cleaning Systems Chicago									
81784	Nat Ed-Creek Bend Cleaning Svc March 2024	Edit		03/01/2024	03/06/2024	03/06/2024			700.00
				Vendor 3472 - RockingD Holding DBA Vanguard Cleaning Systems Chicago Totals			Invoices	1	\$700.00
				Batch Number 2024-00000282 Totals			Invoices	3	\$925.12
Batch Number 2024-00000285		Batch Date 03/11/2024				Entered by User Sam Bosma			
Vendor 3180 - Konica Minolta Business Solutions USA Inc.									
9009776148	Nat Ed/Police-Usage Coverage 1/1/24-1/31/24	Edit		01/31/2024	03/11/2024	03/11/2024			153.24
				Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals			Invoices	1	\$153.24
				Batch Number 2024-00000285 Totals			Invoices	1	\$153.24
Batch Number 2024-00000289		Batch Date 03/14/2024				Entered by User Sam Bosma			
Vendor 1180 - Culligan Tri City Soft Water Services, Inc									
28894	Nat Ed-Creek Bend HESoftener & (2) HESulfur Clear Svc 3/1/24- 3/31/24	Paid by EFT #154		03/01/2024	03/14/2024	03/14/2024		03/25/2024	262.00
				Vendor 1180 - Culligan Tri City Soft Water Services, Inc Totals			Invoices	1	\$262.00
				Batch Number 2024-00000289 Totals			Invoices	1	\$262.00
Batch Number 2024-00000293		Batch Date 03/21/2024				Entered by User Sam Bosma			
Vendor 3452 - EcoShield Pest Control DBA EcoShield Pest Solutions									
14230567	Nat Ed-Quarterly Pest Emergency Poison Control @ LeRoy	Edit		02/23/2024	03/21/2024	03/21/2024			139.00
				Vendor 3452 - EcoShield Pest Control DBA EcoShield Pest Solutions Totals			Invoices	1	\$139.00
Vendor 3180 - Konica Minolta Business Solutions USA Inc.									
9009820459	Nat Ed/Police-Usage 2/1/24- 2/29/24	Edit		02/29/2024	03/21/2024	03/21/2024			97.41
				Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals			Invoices	1	\$97.41
				Batch Number 2024-00000293 Totals			Invoices	2	\$236.41
Batch Number 2024-00000300		Batch Date 03/26/2024				Entered by User Sam Bosma			
Vendor 1680 - Menards Batavia									
19894	Nat Ed- (3) Hot Cocoa, Dishwasher Pods, (2) Coffee Creamer, Soap	Edit		12/05/2023	03/26/2024	03/26/2024			42.75



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1679 - Menards Carpentersville			Vendor 1680 - Menards Batavia Totals			Invoices	1		\$42.75
18512	Nat Ed-(2)LaCroix, 5Gal Pail, Lid, (2) Water Gallon	Edit		02/13/2024	03/26/2024	03/26/2024			19.09
19133	Nat Ed-(2)Coffee,(2)Napkin, (3)Creamer,Honey,BlackTea	Edit		02/28/2024	03/26/2024	03/26/2024			51.75
Vendor 1678 - Menards Elgin			Vendor 1679 - Menards Carpentersville Totals			Invoices	2		\$70.84
73707	Nat Ed-(3)DeIcer, 10Pk AAA Battery, 3Pk Tissue	Edit		01/22/2024	03/26/2024	03/26/2024			22.75
74284	Nat Ed-Return Of (3)DeIcer, Org Inv#73707	Edit		01/31/2024	03/26/2024	03/26/2024			(8.97)
75742	Nat Ed-(2)Steel U Post, (3) Clear Duck Tape,(2) Purple Duck Tape	Edit		02/27/2024	03/26/2024	03/26/2024			18.53
Vendor 3472 - RockingD Holding DBA Vanguard Cleaning Systems Chicago			Vendor 1678 - Menards Elgin Totals			Invoices	3		\$32.31
82174	Nat Ed-Credit For Missed Service On 3/16/24	Edit		03/25/2024	03/26/2024	03/26/2024			(140.00)
Vendor 3472 - RockingD Holding DBA Vanguard Cleaning Systems Chicago Totals			Batch Number 2024-00000300 Totals			Invoices	1		(\$140.00)
Sub-Department 41-42 Community Affrs & Edu, Nature Education Totals			Department 41 - Community Affrs & Edu Totals			Invoices	7		\$5.90
						Invoices	16		\$2,025.49
						Invoices	37		\$11,249.76

41 Community Affrs & Edu

Department **51 - Public Safety**

Sub-Department **51-51 Public Safety, Police**

Batch Number **2024-0000278**

Batch Date 03/01/2024

Entered by User **Sam Bosma**

Vendor **1919 - AT & T**

6302321492020324 HQ/HR/Police-PoliceFax&CallBox,HR&HQFaxLine Svc2/19/24-3/18/24

Paid by Check #124995

02/19/2024 03/01/2024 03/01/2024

03/05/2024

246.05

Vendor **1919 - AT & T** Totals

Invoices

1

\$246.05

Batch Number **2024-00000278** Totals

Invoices

1

\$246.05

Batch Number **2024-00000282**

Batch Date 03/06/2024

Entered by User **Sam Bosma**

Vendor **2347 - Avid of Illinois, Inc. DBA AlphaGraphics**

120118 Police-(2)500Ct Business Cards

02/20/2024 03/06/2024 03/06/2024

157.00

Vendor **2347 - Avid of Illinois, Inc. DBA AlphaGraphics** Totals

Invoices

1

\$157.00

Vendor **2105 - Fuller's Car Wash of Geneva**

020124 Police-Car Washes 2/1/24-2/29/24

02/01/2024 03/06/2024 03/06/2024

175.00

Vendor **2105 - Fuller's Car Wash of Geneva** Totals

Invoices

1

\$175.00

Vendor **2959 - TransUnion Risk and Alternative Data Solutions**



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
8241770224	Police-TL Oxp Charges February 2024	Edit		03/01/2024	03/06/2024	03/06/2024			75.00
	Vendor 2959 - TransUnion Risk and Alternative Data Solutions Totals						Invoices	1	\$75.00
	Batch Number 2024-0000282 Totals						Invoices	3	\$407.00
	Batch Number 2024-0000285 Batch Date 03/11/2024						Entered by User	Sam Bosma	
	Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles								
80286	Police-Remote & Bracket For Vehicle #235	Edit		02/29/2024	03/11/2024	03/11/2024			89.04
	Vendor 3134 - Via Carlita LLC DBA Hawk Ford of St Charles Totals						Invoices	1	\$89.04
	Batch Number 2024-0000285 Totals						Invoices	1	\$89.04
	Batch Number 2024-0000288 Batch Date 03/14/2024						Entered by User	Sam Bosma	
	Vendor 1439 - Morrow Bros Ford, Inc.								
18452	Police-F 150, PO#17344/17341	Paid by Check #125035		03/04/2024	03/14/2024	03/14/2024		03/28/2024	61,860.00
	Vendor 1439 - Morrow Bros Ford, Inc. Totals						Invoices	1	\$61,860.00
	Batch Number 2024-0000288 Totals						Invoices	1	\$61,860.00
	Batch Number 2024-0000293 Batch Date 03/21/2024						Entered by User	Sam Bosma	
	Vendor 2829 - Arthur P. O'Hara Inc.								
28017	Police-(2)FileDrawer,Bookcase,Top,Book caseDoors,PO#17358	Edit		03/15/2024	03/21/2024	03/21/2024			2,027.10
	Vendor 2829 - Arthur P. O'Hara Inc. Totals						Invoices	1	\$2,027.10
	Vendor 1019 - Havlicek Ace Hardware, LLC DBA Geneva Ace Hardware								
1065251	Police-(2)Anti Freeze	Edit		03/18/2024	03/21/2024	03/21/2024			11.86
	Vendor 1019 - Havlicek Ace Hardware, LLC DBA Geneva Ace Hardware Totals						Invoices	1	\$11.86
	Vendor 3180 - Konica Minolta Business Solutions USA Inc.								
9009825450	Nat Ed/Police-Contract Coverage 3/1/24-3/31/24	Edit		03/01/2024	03/21/2024	03/21/2024			46.25
	Vendor 3180 - Konica Minolta Business Solutions USA Inc. Totals						Invoices	1	\$46.25
	Vendor 3459 - The Eagle Uniform Company Inc. DBA Eagle Uniform								
31913	Police-Rear/Front Panels, Concealable Carrier	Edit		03/18/2024	03/21/2024	03/21/2024			830.00
	Vendor 3459 - The Eagle Uniform Company Inc. DBA Eagle Uniform Totals						Invoices	1	\$830.00
	Batch Number 2024-0000293 Totals						Invoices	4	\$2,915.21
	Batch Number 2024-0000297 Batch Date 03/22/2024						Entered by User	Sam Bosma	
	Vendor 1636 - Verizon Wireless								
9959326929	All Departments-Cell Phone Svc 3/17/24-4/16/24	Paid by Check #125032		03/16/2024	03/22/2024	03/22/2024		03/25/2024	3,915.24
	Vendor 1636 - Verizon Wireless Totals						Invoices	1	\$3,915.24
	Batch Number 2024-0000297 Totals						Invoices	1	\$3,915.24
	Batch Number 2024-0000302 Batch Date 03/27/2024						Entered by User	Sam Bosma	
	Vendor 1919 - AT & T								



Accounts Payable Invoice Report

G/L Date Range 03/01/24 - 03/31/24
 Report By Department - Batch - Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
6302321492030424	Fin/Police- PoliceCallBox,PoliceLine,HQFaxSvc 3/19/24-4/18/24	Open		03/19/2024	03/27/2024	03/27/2024			246.03
			Vendor 1919 - AT & T Totals			Invoices	1		\$246.03
			Batch Number 2024-00000302 Totals			Invoices	1		\$246.03
			Sub-Department 51-51 Public Safety,Police Totals			Invoices	12		\$69,678.57
			Department 51 - Public Safety Totals			Invoices	12		\$69,678.57
51 Public Safety									
Department AP - Accounts Payable									
Sub-Department AP-TD Accounts Payable,Treasury Disbursements									
Batch Number 2024-00000279 Batch Date 03/01/2024 Entered by User Sam Bosma									
Vendor 3198 - V3 Companies, Ltd DBA V3 Wetland Restoration LLC									
124428	PL- DuerrPreserveImprovements,PO# 2023-19,Res#2998,Proj#31003A	Paid by Check #124916		02/09/2024	03/01/2024	03/01/2024		03/05/2024	11,980.00
			Vendor 3198 - V3 Companies, Ltd DBA V3 Wetland Restoration LLC Totals			Invoices	1		\$11,980.00
			Batch Number 2024-00000279 Totals			Invoices	1		\$11,980.00
			Sub-Department AP-TD Accounts Payable,Treasury Disbursements Totals			Invoices	1		\$11,980.00
			Department AP - Accounts Payable Totals			Invoices	1		\$11,980.00
AP Accounts Payable									
					Grand Totals	Invoices	270		\$486,995.97



AGENDA MEMORANDUM

DATE: March 26, 2024

TO: Forest Preserve District Finance and Administration Committee

FROM: David Petschke, Chief Financial Officer
Benjamin Haberthur, Executive Director

VIA: David Petschke, Chief Financial Officer

SUBJECT: Presentation and Approval of Three Mutual Option Years for Professional Auditing Services with Lauterbach & Amen, LLP

PURPOSE:

The purpose of this memorandum is to provide the committee with information to consider the approval of a three year extension for auditing services by executing the three mutual option years available on the current contract.

BACKGROUND:

The 2023 fiscal year was the last contract year with the District's current auditors, Lauterbach & Amen, LLP. In January 2020, the District issued a Request for Proposals (RFP) for auditing services. The proposed term was for four years with the option for three additional one-year extensions, if approved by the Commission and mutually agreeable by the Audit Firm.

Due to concerns of inflated audit service costs caused by the pandemic, staff reached out to Lauterbach & Amen to request an extension of all three option years. The auditors acknowledged an overall increase for audit services, but agreed to executing all three option years at the pricing included in the 2020 RFP submittal and they also provided three additional mutually agreeable option years as well.

The Government Finance Officers Association (GFOA) recommends the following best practices:

- Governmental entities should undertake a full-scale competitive process for the selection of independent auditors.
- Governmental entities should enter into multiyear agreements.
- The scope of the independent audit should encompass not only the fair presentation of the basic financial statements, but also the fair presentation of the financial statements of individual funds and component units.
- Governmental entities should require in their audit contracts that the auditors of their financial statements perform their audits in accordance with the audit standards promulgated in the U.S. Government Accountability Office's Government Auditing Standards.

The GFOA also states that due to the possibility of limited competition in a given area, current auditors should be encouraged to participate if their past performance was satisfactory. The District has been very satisfied with the work product and process of our current auditors, Lauterbach & Amen, LLP. The District has also seen reduced audit fees since the first engagement with Lauterbach & Amen, due to the hard work of staff to ensure a clean audit process each year.

Historical Audit Fees:

2014-2016 RFP for Audit Services

Standard Audit 2014:	\$ 23,200	Single Audit 2014:	\$ 3,000
Standard Audit 2015:	\$ 23,800	Single Audit 2015:	\$ 3,100
Standard Audit 2016:	\$ 24,400	Single Audit 2016:	\$ 3,200
Standard Audit 2017:	\$ 24,400	Single Audit 2017:	\$ 3,200
Standard Audit 2018:	\$ 25,000	Single Audit 2018:	\$ 3,300
Standard Audit 2019:	\$ 25,600	Single Audit 2019:	\$ 3,400

2020-2023 RFP for Audit Services

Standard Audit 2020:	\$ 21,500	Single Audit 2020:	\$ 3,000
Standard Audit 2021:	\$ 21,900	Single Audit 2021:	\$ 3,100
Standard Audit 2022:	\$ 22,300	Single Audit 2022:	\$ 3,200
Standard Audit 2023:	\$ 22,700	Single Audit 2023:	\$ 3,300

2024-2026 Proposed Audit Services

Standard Audit 2024:	\$ 23,100	Single Audit 2024:	\$ 3,400
Standard Audit 2025:	\$ 23,500	Single Audit 2025:	\$ 3,500
Standard Audit 2026:	\$ 23,900	Single Audit 2026:	\$ 3,600
Standard Audit 2027:	\$ 24,300	Single Audit 2027:	\$ 4,500
Standard Audit 2028:	\$ 25,000	Single Audit 2028:	\$ 4,700
Standard Audit 2029:	\$ 25,700	Single Audit 2029:	\$ 4,900

FINANCIAL IMPACT:

Funds for the audit would be budgeted in the upcoming budget cycle within the General Fund, account 01-12-12-5010, Audit Management Services.

RECOMMENDATION:

Staff recommends the Committee approve the proposal/agreement with Lauterbach & Amen, LLP, for audit services for fiscal years 2024 through 2026 along with the option years provided from 2027-2029, per the attached audit engagement and fee schedule.

ATTACHMENTS: *Audit engagement including fee schedule*



March 4, 2024

The Honorable President
Members of the Board of Commissioners
Forest Preserve District of Kane County, Illinois

We are pleased to confirm our understanding of the services we are to provide the Forest Preserve District of Kane County, Illinois for the years ended June 30, 2024, June 30, 2025, and June 30, 2026, with optional years June 30, 2027, June 30, 2028, and June 30, 2029.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the District as of and for the years ended June 30, 2024, June 30, 2025, and June 30, 2026, with optional years June 30, 2027, June 30, 2028, and June 30, 2029. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, budgetary comparison schedules, and GASB-required pension and other postemployment benefit (OPEB) reporting.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

Audit Scope and Objectives – Continued

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report: introductory and statistical information.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District.

Auditor's Responsibilities for the Audit of the Financial Statements – Continued

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, if applicable, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the District and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of controls, improper revenue recognition, and general or local economic challenges. Planning for this engagement has not concluded and is subject to change.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the District in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services, and required audit adjustments, if any, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

Responsibilities of Management for the Financial Statements – Continued

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on, the supplementary information in any document that contains, and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

Our fees for the years ended June 30, 2024, June 30, 2025, and June 30, 2026, with optional years June 30, 2027, June 30, 2028, and June 30, 2029 audits will be as follows:

Service Provided	June 30, 2024	June 30, 2025	June 30, 2026	June 30, 2027	June 30, 2028	June 30, 2029
Standard Audit	\$23,100	\$23,500	\$23,900	\$24,300	\$25,000	\$25,700
Single Audit (if needed)*	\$3,400	\$3,500	\$3,600	\$4,500	\$4,700	\$4,900

In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. Please be advised that we will charge interest on late invoices over 30 days.

Lauterbach & Amen’s client portal is used solely as a method of exchanging information and is not intended to store the District’s information. At the end of the engagement, we will provide the District with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal. For multi-year engagements, this exchange will occur annually.

Upon completion of the engagement, data and other content will either be removed from the portal or become unavailable to Lauterbach & Amen, LLP within twelve months. For multi-year engagements, completion of the engagement occurs when the deliverables are completed for that year.

Engagement Administration, Fees, and Other - Continued

The District agrees that during the term of this agreement and for a period of twelve months thereafter, the District shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the District to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person’s annual compensation.

Reporting

We will issue a written report upon completion of our audit of the District’s financial statements. Our report will be addressed to the Board of Commissioners of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Forest Preserve District of Kane County, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP

LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Forest Preserve District of Kane County, Illinois.

By: _____

Title: _____



AGENDA MEMORANDUM

DATE: March 26, 2024

TO: Forest Preserve District Finance & Administration Committee

FROM: Benjamin Haberthur, Executive Director
Jennifer Clough, Human Resources Director

SUBJECT: Presentation and Approval of the District Owned Housing Policy

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider adopting a District Owned Housing Policy.

BACKGROUND:

The District has had residential properties nearly since its inception. Truly vacant land is rarely available for sale. Land is more typically sold with associated residences. Currently the District owns twelve (12) residential properties which it lets, or has the capacity to let, to employees, and one (1) property that is being leased to a non-District person.

Currently, six (6) of the available properties have an active lease agreement. The remaining vacant homes are undergoing improvements prior to re-leasing or becoming available to rent following the full commission's review of this policy document.

The following Forest Preserve properties have residential homes onsite:

- Binnie Forest Preserve – staff rental
- Bliss Woods Forest Preserve – staff rental
- Buffalo Park Forest Preserve – vacant/needs repairs
- Burnidge Forest Preserve – non-District rental
- Paul Wolff Forest Preserve – staff rental
- Dick Young Forest Preserve - vacant/needs repairs
- Fabyan Forest Preserve - staff rental
- Johnson's Mound Forest Preserve - vacant/needs repairs
- Jon J. Duerr Forest Preserve – staff rental
- Oakhurst Forest Preserve - vacant
- Stoney Creek Forest Preserve - vacant/use under review
- Tyler Creek Forest Preserve – staff rental
- Tekkawitha Forest Preserve - vacant

As recently as August 2023, members of the District's Board of Commissioners expressed interest in the continuation of the district owned housing program for employees for reasons including, but not limited to, the perceived public value of having a consistent and responsive presence on preserve properties, the opportunity to offer reasonably affordable housing options throughout Kane County, and the responsibility to ensure the use and maintenance of preserve structures that have historical significance or are otherwise valuable to the public. In addition, staff suggests a district owned housing program is a valuable tool for employee recruitment and retention and is convenient for contingency planning purposes.

At the same time at which the Board of Commissioners voiced curiosity about and support for the program, staff was in the process of evaluating the District owned properties used for this purpose and considering the codification of the administration of the benefit.

Best practice in benefit program management requires complete policies be in place to ensure employment law compliance, establish guidelines for ease of interpretation by program users and administrators, and to ensure alignment with organizational goals.

Historically, a standard lease agreement has been used to administer the program. While the residential lease agreement is sufficient to provide the terms that govern the landlord and tenant relationship, staff has identified key terms related to the unique nature of employer provided housing that are generally unaddressed by the document. Further, staff has determined that a fringe benefit program policy is the most appropriate record of this relationship. Among other important program guidelines, the policy as drafted intends to ensure Department of Labor (DOL) and Internal Revenue Service (IRS) compliance related to FLSA exemption status and taxable fringe benefits. The intent of the policy is also to ensure consistent and equitable treatment of eligible participants and to set programmatic parameters related to occupancy, lease rates, inspections, maintenance, safety, related employment policies, and program duration. The policy as presented is a collaborative effort with consideration given to the input of leadership, current employee housing residents, real estate experts, and the District's risk management carrier and corporate counsel.

FINANCIAL IMPACT:

Implementation changes the current practice of leasing District owned residential properties to employees. The new monthly rent will be 25% of the individual property's market value based on a 5-year average provided by an independent licensed realtor. The District will deduct the monthly rent and the applicable fringe benefit taxes from the first and second payroll periods each month. The District is also obligated to pay the employer portion of Social Security and Medicare taxes in the amount of 7.65% of the total fringe benefit value. The lease revenue is posted to the General Fund account 01-00-00-3044, Rental- Properties account. The Revenue that is collected is used to offset the expenses to maintain the housing in account 01-21-24-6105, Rental Property Maintenance

RECOMMENDATION:

Staff recommends the Committee approve the Employee Housing Policy as presented.

ATTACHMENTS:

Draft Employee Housing Policy



Human Resources Department
ADMINISTRATIVE POLICIES & PROCEDURES MANUAL

TITLE: DRAFT – DISTRICT OWNED HOUSING PROGRAM

EFFECTIVE: TBD **NUMBER:** 2024-01

PURPOSE

The purpose of this policy is to provide guidance on the District Owned Housing Program. The District does not routinely provide housing to employees. The District has, however, adopted a program in response to the availability of residential properties on forest preserve property. District owned housing programs have known benefits. They allow participating employees the opportunity to live near where they work, resulting in increased employee satisfaction and wellbeing for participants and the environmental advantages associated with the reduction of commuting.

The District also has a responsibility to plan for a variety of contingencies, including public safety, severe weather events, health emergencies, and more. These scenarios make having employees near and/or on District property advantageous in terms of onsite presence and response time. Additionally, residential living provides an appropriate use for properties determined, or understood by, the Forest Preserve District Commissioners to be historically significant or otherwise valuable to the public.

The intent of the policy is to ensure consistent treatment of eligible participants and to set programmatic parameters related to occupancy, lease rates, inspections, maintenance, safety, related employment policies, and program duration.

SCOPE

This policy applies to all regular full-time employees of the District.

ADMINISTRATION

This policy will be administered by the Director of Operations and/or their designee. The Director is responsible for developing and maintaining procedures to implement the program. The Director shall be the central coordinating unit for executing and holding the official files of the District Owned Housing Program and its corresponding Lease Agreements, in accordance with the District’s normal lease practices. The Director will facilitate lease negotiations between the District and the participating employee. All dispute resolutions will be handled through the Executive Director.

ELIGIBILITY

Regular full-time employees who have successfully completed a predetermined introductory period, if applicable, may be eligible for participation in the District Owned Housing Program. Employees holding positions at or above the title of Manager and those with positions in pay grade 7 or above are ineligible for participation. Current employee housing participants who do not meet the above-mentioned eligibility requirements will be grandfathered into the program for the duration of their existing participation.

Unless otherwise noted in the conditions of employment, participation in the District Owned Housing Program is discretionary. An employee must be in good standing at the time of the application and without pending discipline or performance issues to be eligible for consideration. In the case of a denial to participate in the District Owned Housing Program, an employee may request to appeal the decision. A written request would be sent to the Executive Director for consideration. If after consideration the denial still stands, a written explanation for the denial of the appeal will be provided to the employee and a copy will be forwarded to HR for the employee personnel file and to the Director of Operations for program record keeping purposes.

District Owned Housing Program

If at any time, the District's selection process does not result in the District letting the property, or for any other reason deemed appropriate in their capacity, the Executive Director may extend eligibility to other employees of the District.

REQUEST TO PARTICIPATE AND SELECTION PROCESS

The process to participate in the District Owned Housing Program generally consists of three (3) steps as follows:

1. Interested and eligible employees may complete an Application to Participate in the District Owned Housing Program application at any time. Applications to Participate will be kept on file with the Director of Operations and will be considered valid for one (1) year.
2. At any time in which the District acquires a property with residential housing that is deemed appropriate for inclusion in the District Owned House Program, and also at any time in which a District owned residential property within the program becomes vacant, the Director of Operations will issue an invitation to interested and eligible employees to complete an application.
3. Eligible and interested employees who have submitted a completed Application to Participate will be selected at random, by lottery, at the time of property acquisition/vacancy. Should the identified individual choose not to pursue a lease with the District for the residential property, the next drawn employee will be presented the opportunity to do so. All lottery participants will be notified of the outcome of the drawing.

OCCUPANCY

Occupancy shall be limited to District employees and additional individuals as specified in the provisions of the lease agreement. The employee resident shall be the sole signatory on the District residential lease agreement and the only responsible and liable party for the payment of rent and adherence to all other provisions of the agreement.

LEASE RATES AND FRINGE TAXABILITY

Lease rates will be standardized across properties with consideration given to available rental rates for comparable properties in the locality being served, and then discounted as appropriate by benefits to the District including, but not limited to, the value provided by a presence on the property and protection and care of District assets. The District's current lease rate for all residences in the employee housing program is 25% of the fair market value for each individual home. To determine the value of the property, the District engages a third-party licensed real estate expert to provide fair value market data on each unique property. The comprehensive analysis considers no less than a five (5) year trend when establishing comparable market information. Consistent with the provisions of the lease agreement, lease payments will be deducted from participating employees' compensation from the District bi-monthly in two equal assessments on the employees' first (1st) and second (2nd) paychecks of each month for the duration of the lease agreement.

Residing in District owned property is a taxable fringe benefit per IRS regulations. To determine the value of the benefit, the District engages a third-party licensed real estate expert to provide fair value market data on each unique property. The comprehensive analysis considers no less than a five (5) year trend when establishing comparable market information. This payment will be processed bi-monthly in two equal assessments on the employees' first (1st) and second (2nd) paychecks of each month for the duration of the lease agreement.

PROPERTY INSPECTIONS

The District shall maintain reasonable access to the residential property and is responsible for inspecting the condition of the facility on a regular, but no less than bi-annual, basis for deferred maintenance, health, safety, and code compliance. The property inspection program will be managed by the Director of Operations and/or their designee.

UTILITIES, GENERAL CONDITION, MAINTENANCE AND MAJOR REPAIRS

Consistent with the provisions of the lease agreement, the employee shall be responsible for normal utility costs including electricity and gas.

The employee is responsible for the general condition and appearance of the facility. This includes but is not limited to general cleaning and upkeep of the interior, exterior, and landscape, reasonable wear and tear excepted.

The District is responsible for facility maintenance and major repairs including but not limited to roofs, foundations, exterior wall structures and coverings, code compliance, etc.

The first use of lease revenue is to cover the costs of lease administration, inspections, maintenance, and major repairs. In the event maintenance or repair costs exceed the resources available, staff will prepare and present a recommendation to the Commission consistent with the description provided below in the section titled, "Duration".

SAFETY AND WORKERS COMPENSATION

With the exception of on-duty work assignments that might take place at the property at which an employee maintains a residential lease agreement with the District, participants in the program will not be acting as District employees while residing on the premises. In situations in which an employee is acting in an official and District directed employment activity on the property at which they also reside, the employee is required to follow all other District policies and procedures related to reporting a work-related injury/accident. Otherwise, instances of injury to the tenant and/or their guests as well as issues related to property damage are subject to the provisions of the residential lease agreement and related insurance coverage(s). Notwithstanding the provisions of the residential lease agreement, the District does not assume responsibility for either.

COMPENSATION AND BENEFITS

Employee compensation, benefits, work status, number of working hours, and work responsibilities will not change due to their participation in the District Owned Housing Program. Requests to work overtime or use accrued leave by employees residing in District Owned Housing are subject to standard District policy.

OTHER DISTRICT POLICIES

Participation in the District Owned Housing Program is not a contract of employment and does not provide any contractual rights to continued employment. It does not alter or supersede the terms of the existing employment relationship. The employee remains obligated to comply with all District rules, policies, practices and instructions. The violation of any policy of the District, including the provisions of an employee's residential lease agreement, may be cause for termination of an agreement. The Executive Director and/or their designee may develop additional procedures consistent with this policy.

DURATION

District Owned Housing Program

Each individual lease agreement will establish the applicable rental period. The District currently offers annual lease agreements with a July 1 renewal.

When an employee separates employment with the District, the employee will become ineligible for participation in the district owned housing program. The terms of the lease agreement will define the period of time following employment termination that a former participating employee has to vacate the premises. The District currently offers thirty (30) days.

DISTRICT OWNED HOUSING STRUCTURE REVIEW

Upon acquisition of land with a freestanding residential structure, and at any time a currently leased residential property owned by the District becomes vacant, or when a District owned residential property is determined to need major repairs, staff will conduct an evaluation of the property considering, but not limited to, the following factors:

- Structural integrity
- Benefit of the structure's existence to the public
- Alternative uses of the space on which the residential property sits
- Costs associated with restoration renovation or work consistent with otherwise bringing the residential structure up to living conditions consistent with a reasonable person standard and to applicable building codes
- Costs associated with ongoing maintenance
- Market value of the residential property, and the proposed rental rate.

If at any time, a change in the status of the structure's inclusion in the employee housing program is recommended, or at any time the capital improvement costs exceed the spending authority of the Executive Director, or as otherwise determined by the Executive Director, his analysis will be presented to the Planning and Utilization Committee of the Forest Preserve District of Kane County Board of Commissioners to provide direction on the inclusion of the property in the District Owned Housing Program.

The District has the right to modify or terminate this policy at any time. The provisions of any and all active lease agreements may supersede the contents of this policy as determined by law.

Appendix A: Application to Participate in the District Owned Housing Program

Appendix B: Sample Forest Preserve District of Kane County Residential Property Lease Agreement

Approved: TBD



AGENDA MEMORANDUM

DATE: March 28, 2024
TO: Forest Preserve District Planning and Utilization Committee
FROM: Patrick Chess, Director of Natural Resources
SUBJECT: Approval of Resolution an Agricultural Land Use Policy for the Forest Preserve District of Kane County

PURPOSE:

The purpose of this memorandum is to provide the Committee with information to consider the approval of the District's resolution to adopt an Agricultural Land Use Policy.

BACKGROUND:

The District currently owns 23,404 acres of land in Kane County and approximately 5,978 acres of farmland is under annual Farm License Agreements for the production of row crops and grass hay. About 36 local farmers have annual license agreements with the District. The interim land use of farming row crops and grass hay provides for the suppression of undesirable vegetation on the landscape that has the potential to be problematic for future restoration and development, sustains the farming culture of Kane County and provides an important revenue source for the District. The District has the responsibility of implementing best management practices and sound stewardship on all its holdings, including farmland.

Many institutional and public land owners have adopted conservation farming strategies to protect the current and long-term ecological health of their land and have enlisted a dedicated team member to implement these strategies. With the addition of a dedicated Agricultural Coordinator on staff at the District, efforts have been made to revise the current Farm License Agreement with contemporary agricultural practices and refreshed license language. This includes pesticide restrictions and implementing no-till and conservation tillage conditions to the Farm License Agreement.

The Policy that is being recommended shall govern the stewardship and licensing of agricultural lands, reflect a commitment to agricultural practices based on regenerative agriculture goals, soil health principals, conservation farming concepts, and provide for the history of this framework. The District will be a leading example and strong partner to other conservation organizations moving forward.

RECOMMENDATION:

Staff recommends the Committee approve the Agriculture Land Use Policy and revised Farm Program License Agreement.

ATTACHMENTS:

Agriculture Land Use Policy, Attachment A

Farm License Agreement Sample, Exhibit A

Lottery Letter Template, Exhibit B

Organic Farm Program License; Exhibit C

Farm Program Reporting Form, Exhibit D

Farm Parcels Map, Attachment B

1. Policy Introduction

The Agricultural Land Use Policy (Policy) of the Forest Preserve District of Kane County (District) shall govern the stewardship and licensing of agricultural lands held by the District and comply with General Use Ordinance ###. Upon adoption of Resolution ##-## by the Board of Commissioners, the Policy shall be in effect on DATE.

2. Agricultural Land Use

Farmland is acquired by the District with the intent of a transition to a land use such as natural area restoration or development for public use and enjoyment. Keeping farmland in production is an important interim land use. The continuation of a current farming operation on acquired land provides for the suppression of undesirable vegetation on the landscape (if the land was left fallow), sustains the farming culture of Kane County, and provides revenue for the District. The District has the responsibility of implementing best management practices and sound stewardship on all its holdings, and agricultural land is included in this philosophy.

3. Farm Program Goals

The goals of the District's Farm Program include the long-term ecological health of District property, and the environment, by implementing agricultural practices based on regenerative agriculture goals, soil health principals and related conservation farming concepts. Conservation tillage methods and utilizing a continuous cover will help reduce erosion, improve soil structure, increase the diversity of organisms within the soil biome, and lend to overall soil health. Integrated pest management, responsible herbicide use and nutrient management has benefit to water quality and wildlife habitat. Conservation practices such as vegetated field buffers and in-field prairie strips will reduce surface run off of sediment and nutrients, provide habitat for wildlife and reduce erosion. Monitoring the chemical and physical properties of our farmland using a suite of testing protocols will establish a baseline matrix and define future trends in order to guide management decisions. These prescribed practices are stipulated within the Farm Program License Agreement (Exhibit A).

4. Farm Program License Agreement

4.1 Granting of the Farm Program License Agreement

When real estate is acquired by the District, the tenancy stipulated in the land sales contract for farmland, hay ground, and buildings (used for farm operations) shall be honored. The tenant shall furnish the District with an extant Certificate of Insurance, naming "The Forest Preserve District of Kane County" as additional insured and comply with the insurance requirements in the Farm Program License Agreement (Farm License). The current tenant will be offered to enter into a Farm License with the District (providing the tenant is in good standing with the District), effective upon expiration of the current agreement, or March 1 of the following year, whichever comes first. If the current tenant refuses the offer to enter into an agreement, a tenant shall be secured via the Lottery System (Exhibit B), for the upcoming Farm Program year. In the absence of tenancy appointed in the land sales contract, the District will offer the current operator right of first refusal to enter into a Farm License (providing the operator is in good standing with the District). If the current operator refuses the offer to enter into a Farm License agreement, a tenant shall be secured via the Lottery System. Notification

of farmland available via the Lottery System shall be mailed to prospective farmers. Applicants may submit an on-line form, or mail a completed form to the District.

4.2 Terms and Fees

The Farm License shall be granted for a single, or multiple terms, from March 1, to February 28. Number of terms are dependent on restoration timelines, grant or bond restrictions, and type of cropping systems. During the term of the Farm License, 50% of the license fee is due by March 31 and the balance (50%) shall be due by December 15. A map of the licensed premises, depicting parcel and preserve name, number of acres, and row crop or hay, shall be included with the Farm License. The acres indicated in the Farm License shall be used to calculate the license fees. As a courtesy, invoices will be mailed to each Licensee.

4.3 Calculation of Rental Rates

Cash rent rates are based on predominance of soil productivity rating (average yields) of non-irrigated corn crops found on the USDA-NRCS Web Soil Survey¹. The pricing is assigned a land class of excellent, good, and average for row crops.

Land Class	Price per Acre
Excellent	\$285.00
Good	\$255.00
Average	\$200.00

The above rates were presented as proposed reduced rates and approved by the Forest Preserve District Executive Committee for the 2017 farm rents, on December 9, 2016. Poor soils remained at \$190.00 per acre and hay ground rate remains at \$120.00 per acre.

4.4 Acreage Reduction and Parcel Retirement

The District reserves the right to reduce the acreage of the licensed premises at any time. Licensee shall be notified in writing of the Districts intent to retire a parcel or reduce the number of acres affecting the licensed premises.

- i. Written notice of acreage reduction, or permanent retirement of parcels for the next term of the Farm License, shall precede the Farm License renewal documents.
- ii. Written notice of acreage reduction given after execution of the Farm License, and prior to March 1, shall include an amendment to the Farm License and revised invoice reflecting the reduced license fee for the term of the Farm License.
- iii. Written notice of acreage reduction given after crops have been planted, during the term of the Farm License, shall cause for the District to compensate the Licensee for crop loss caused by the immediate use and occupancy by the District, following the crop loss event. Compensation shall be calculated using the Farm License's per acre price, multiplied by the number of acres reduced. The compensation amount shall be deducted from the second license fee of current crop year.

4.5 Covenant Against Assignment of Sublease

The Licensee is not entitled to assign, sub-license, sub-lease or rent the licensed premises to another party, either verbally or in writing. Assignments by the Licensee is grounds for immediate termination of the Farm License.

4.6 Organic Farm Program License Agreement

The District and Licensee may choose to enroll all, or part, of the licensed premises in the Organic Farm Program. The Organic Farm Program License Agreement (Exhibit C) incorporates the rules and regulations of the National Organic Program and USDA organic regulations (Title 7 CFR Part205) for organic crop production. The Organic Farm Program License Agreement (Organic Farm License) shall be a term of six (6) years, renewable by the Licensee, providing the Licensee has remained in compliance and is in good standing with the District. The Organic Farm License fees during the transition from conventional farming to certified organic farming shall be reduced by seventy five (\$75.00) dollars per acre, per year, for the first three years of the License. The license fee for the remainder of the license term, and subsequent renewals shall not be discounted. The Licensee must provide the District with the name of the certifying agent, crop advisor, and organic farming plan, which is acceptable to the District prior to entering into the Organic Farm License. The Licensee shall provide proof of organic certification annually. In the event the Licensee is non-compliant with the terms of the Organic Farm License and/or intentionally negligent during the transition period, and fails to obtain organic certification, the Organic Farm License may be terminated and the difference of discounted license fee and full license fees collected.

5. Conservation Farming Practices

5.1 Tillage

Allowable tillage practices are no-till², strip till, and other conservation tillage methods³ that maintains no less than 75% of crop residues on the soil surface after planting. No fall tillage is permitted, however the District reserves the right to grant written permission for tillage when requested in writing from the Licensee.

5.2 Pesticide/herbicide Use

Pesticide, herbicide, fungicide, and insecticide (collectively, pesticides) applicators and operators must adhere to all label requirements, warnings, restrictions, and application rates of pesticides used. Applicators and operators must adhere to all label precautionary statements and instructions to control pesticide drift, surface runoff, and protect groundwater. Pesticide treated seeds can be toxic to non-target wildlife and must be planted according to label requirements and avoid leaving exposed seeds on the soil surface. Any spill of treated seed in the field must be removed by the Licensee immediately. Licensee shall use practices to minimize seed dust from treated seeds when planting by using a seed lubricant, to protect areas off site. The following herbicides/pesticides (and any formula containing) are restricted from use: atrazine, zidua, paraquat/paraquat dichloride,

dicamba/salts of dicamba, and spray application of any neonicotinoid product. Products with residual carry over effect on grass or broadleaf plants beyond the growing season are prohibited. The use of prohibited herbicides and pesticides is grounds for immediate termination of the Farm License at the sole discretion of the District.

5.3 Timing of Hay Cutting

Hay ground included in the Farm License shall not have a first cutting until July 1. Delayed hay cutting allows for grassland birds to nest, and provides for successful fledgling survival. Additional cuttings require permission from the District.

5.4 Nutrient Management and Soil Health

The maintenance of appropriate soil pH and nutrient levels, according to the recommendations in the University of Illinois Agronomy Handbook⁴, is the responsibility of the Licensee. Fall application of nitrogen is not allowed. The use of bio-solids is strictly prohibited on District land. Application of manure may only be applied with written authorization from the District. If the Licensee performs soil tests, the results shall be submitted to the District. Soil health tests shall be carried out by the District on a revolving schedule, sampling one-third (1/3) of total farmland acres per year, and a fee of three dollars and fifty cents (\$3.50) per acre shall be added to the annual license fee. Soil health tests shall provide results of the chemical, biological and physical properties of a given farm parcel as well as detect residual herbicides. The results provide baseline soil conditions to share with the Licensee as a supplement to nutrient management and tillage programs, define conditions and trends in order to guide land management decisions, and made available when new parcels enter the program and/or are available through the Lottery System.

5.5 Conservation Plans

The Licensee is expected to remain in compliance with all NRCS Conservation Plans adopted and submitted to NRCS or other local agricultural office affiliated with the USDA. The District may install field edge buffers and in-field vegetated strips as conservation field improvements. The Licensee may be responsible for annual maintenance and shall not plant through installed buffers and strips. The District will work with the Licensee to achieve and maintain conservation goals.

5.6 Conservation Crop Rotation

A crop rotation plan shall be completed by the Licensee at the time of executing the Farm License. The following table is provided within the Farm License, to be completed by the Licensee:

Property Name	2024 Crop	Cover Crop
	Corn, Soybeans, Wheat, or Hay	If no cover crop, Enter N/A
Field(s) #		

The crop rotation plan may be amended as needed, double cropping requires permission from the District.

6. Reporting

By November 30 of each year, the Licensee shall submit the Farm Program Reporting Form (Exhibit D) to the District. The Licensee will furnish the details of herbicide and nutrient applications as well as seed brand and seed treatments on the reporting form. Seed tags shall also be provided by the Licensee.

7. Farm Program Compliance

The Licensee is expected to abide by all rules and conditions of the Farm License, including the submission of reporting forms and Certificate of Insurance. Field assessments will be conducted to monitor compliance with tillage and other conditions of the Farm License. Non-compliance may result in the termination of the Farm License. If issues arise that hinder the Licensee's ability to comply with the agreed conditions of the Farm License, the Licensee must contact the District as soon as possible. All rules, regulations and conditions within the Farm License, attached hereto as Exhibit A, shall be incorporated herein.

8. Other Agricultural Use

The District may elect to pursue new types of agricultural use on its farmland. Including, but not limited to; livestock grazing, specialty crops, and agroforestry. The procurement process shall be tailored to the specific use being adopted.

¹NRCS Web Soil Survey <https://www.nrcs.usda.gov/resources/data-and-reports/web-soil-survey>

²329_IL_Residue and Tillage Management, No Till 2022
https://efotg.sc.egov.usda.gov/api/CPSFile/35675/329_IL_CPS_Residue_and_Tillage_Management_No_Till_2022

³345_IL_Residue and Tillage Management, Reduced Till 2022
https://efotg.sc.egov.usda.gov/api/CPSFile/35678/345_IL_CPS_Residue_and_Tillage_Management%2c_Reduced_Till_2022

⁴University of Illinois Agronomy Handbook <http://extension.cropsciences.illinois.edu/handbook/>

Exhibits

- A Farm Program License Agreement
- B Lottery System
- C Organic Farm Program License Agreement
- D Farm Program Reporting Form

EXHIBIT A



1996 S. Kirk Road, Suite 320, Geneva, Illinois 60134

Christopher W. Kious, President
Benjamin H. Habarth, Executive Director

Phone: 630-232-5980
Fax: 630-232-5924
www.kaneforest.com

Farm Program License Agreement

March 1, 20## – February 28, 20##

This agreement, made and entered into this 30th day of November, 20##, by and between the Forest Preserve District of Kane County (the District) and Licensee name and address (Licensee).

The District operates under the Downstate Forest Preserve Act (the Act). The District enters into this Farm Program License Agreement (License Agreement) with the Licensee, as the use associated with this License Agreement is related to an activity of the District under the Act.

The District, for and in consideration of the conditions set forth herein, grants a License Agreement to the above mentioned Licensee for the agricultural use of the property situated in the Township of Township, County of Kane and State of Illinois, formerly known as the property name property, located in Preserve Forest Preserve, described as number of acres acres of farmland and further described as the Licensed Premises, depicted on the 2024 Farm License Map (Attachment A), solely for agricultural use(s) and not otherwise.

The Licensee, understands they have no rights to the Licensed Premises other than agricultural use and agree to the following conditions and restrictions herein, set forth by the District as follows:

1. **LICENSE TERM:** The above described Licensed Premises is licensed on a fixed term basis, from March 1, 20## to February 28, 20##, not a period of months or years. Both parties agree that failure to execute a written renewal by November 30, 20## shall be constructive notice of intent to allow this License Agreement to expire. The parties specifically agree that the four-month notice of termination provisions contained in 735 ILCS 5/9-206 of the Illinois Code of Civil Procedure are expressly waived.
2. **LICENSE FEES:** During the term of the License Agreement, 50% of the license fee is due by March 31, 2024 and the balance (50%) shall be due by December 15, 2024.
 - a. The Licensee agrees to a rate of \$###.00 per acre for### acres of farmland, and a soil testing fee of \$3.50 per acre for ### acres of farmland formerly known as the *property name* property; for a total license fee of \$##,###.00.
 - b. Any outstanding amount due of the license fee under this License Agreement that is not paid when due, shall incur a late fee. The daily late fee is 12% per annum (Amount Due*(0.12/365)),

accruing from the date when the payment is due, per the License Agreement, until the amount is paid by the Licensee. Payments received postmarked after the due dates shall be considered delinquent, and begin incurring the late fee.

- c. The license fee shall be paid by personal check, bank draft, or U.S. Postal Money Order made payable to the Forest Preserve District of Kane County and paid to the District at the office of the Forest Preserve District of Kane County, 1996 S. Kirk Road, Suite 320, Geneva, Illinois 60134.

3. **ACREAGE REDUCTION:** The District reserves the right to reduce the acreage of the Licensed Premises at any time. Written notice to the Licensee of the District's intent to reduce the acreage of the Licensed Premises shall include an updated Farm License Map identifying the acres to be reduced.
 - a. Written notice of acreage reduction, or permanent retirement of parcels for the next term of the License Agreement, shall precede the License Agreement renewal documents.
 - b. Written notice of acreage reduction given after execution of the License Agreement, and prior to March 1, shall include an amendment to the License Agreement and revised invoice reflecting the reduced license fee for the term of the License Agreement.
 - c. Written notice of acreage reduction given after crops have been planted, during the term of the License Agreement, shall cause for the District to compensate the Licensee for the crop loss caused by the immediate use and occupancy by the District, following the crop loss event. Compensation shall be calculated using this License Agreement's per acre price, multiplied by the number of acres reduced. The compensation amount shall be deducted from the second license fee of current crop year.
4. **LICENSE NONRENEWAL:** The District reserves the right not to renew this License Agreement for any reason deemed to be in the best interest of the District, including but not limited to, wetland mitigation purposes, grant requirements, site development, restoration, and non-compliance issues. Licensee shall be notified in writing of intent not to renew by November 1 of the current year of the License Agreement.
5. **FARM CONDITION:** No representation as to the condition of the Licensed Premises has been made by the District, its agents, or employees, to the Licensee prior to the execution of this License Agreement that are not expressed or endorsed in this License Agreement.
6. **COVENANT AGAINST ASSIGNMENT OF SUBLEASE:** This License Agreement is not assignable by either party. Licensee is not entitled to assign, sub-license, sub-lease or rent the Licensed Premises to another party, either verbally or in writing. Assignments by the Licensee is grounds for immediate termination of this License Agreement.
7. **PERIOD OF CROP PRODUCTION:** Notwithstanding the terms set forth herein, the Licensee acknowledges and agrees that the exclusive use of the Licensed Premises for agricultural purposes shall extend to the Licensee only during periods of crop production (planting to harvest, a period of not more than six months during the term of this License Agreement), The District expressly reserves the right to use the Licensed Premises during all other times for public purposes, that may include, but shall not be limited to: hiking, cross country skiing, snowmobiling, snow shoeing, and equestrian

riding. Such public uses shall not be permitted during periods of crop production (planting to harvest, a period of not more than six months during the term of this License Agreement) in a manner which interferes with crop production.

8. **RESPONSIBILITIES:** The District, by the terms of this License Agreement or otherwise, shall not be bound to do, or cause to be done, any maintenance, repairs, drainage improvements, replacements, or improving of the Licensed Premises or appurtenances thereto, unless agreed to in writing. The Licensee agrees to be responsible for any and all utility bills on the property.
9. **CREDIT & SET-OFFS:** The District will not allow any credit or set-offs to the Licensee for any repairs, replacements, or improvements made on the Licensed Premises, by or at the order of said Licensee, unless agreed to in writing.
10. **PESTICIDE USE AND RESTRICTION:** Pesticide, herbicide, fungicide, and insecticide (collectively, pesticides) applicators and operators must adhere to all label requirements, warnings, restrictions, and application rates of pesticides used. Applicators and operators must adhere to all label precautionary statements and instructions to control pesticide drift, surface runoff, and protect groundwater. Pesticide treated seeds can be toxic to non-target wildlife and must be planted according to label requirements and avoid leaving exposed seeds on the soil surface. Any spill of treated seed in the field must be removed by the Licensee immediately. Licensee shall use practices to minimize seed dust from treated seeds when planting by using a seed lubricant, to protect areas off site. The following pesticides (and any formula containing) are restricted from use: atrazine, paraquat (trade names include Gramoxone, Parazone, etc.), dicamba/salts of dicamba (trade names include Dianat, Banvel, Vanquish, etc.), and spray application of any neonicotinoid product. Pesticides that persist in the soil with residual control of vegetation beyond the growing season are prohibited. The use of prohibited herbicides and pesticides is grounds for immediate termination of the License Agreement at the sole discretion of the District.
11. **TILLAGE PRACTICES:** Allowable tillage practices are no-till (Attachment B), strip till, vertical tillage, or other conservation tillage (Attachment C) methods that maintains no less than 75% of crop residues on the soil surface after planting. No fall tillage is permitted, however the District reserves the right to grant written permission for tillage when requested in writing from Licensee.
12. **NUTRIENT MANAGEMENT:** The maintenance of appropriate soil pH and nutrient levels, according to the recommendations in the University of Illinois Agronomy Handbook, is the responsibility of the Licensee. No fall application of nitrogen is allowed. The use of bio solids is strictly prohibited on District land. Application of manure may only be applied with written authorization from the District. If Licensee performs soil testing, results shall be submitted to the District. The District shall perform soil health tests for chemical, biological, and physical properties according to a rotational schedule, and submit to the Licensee. Soil testing fee of \$3.50 per acre shall be added to the annual license fee. The use of bio solids is strictly prohibited on District land. Application of manure may only be applied with written authorization from the District.
13. **CONSERVATION CROP ROTATION:** A crop rotation plan shall be completed by the Licensee at the time of executing the License Agreement. The crop rotation plan may be amended as needed,

double cropping (except for grass hay) requires written permission from the District. Please indicate the crop type for 2024 (shall differ from 2023 crop), and if a cover crop will be planted::

Parcel Name	2024 Crop	Cover Crop
	Corn, Soybeans, Wheat, or Hay	If no cover crop, enter N/A
Field(s) #		

14. **CONDITION:** The Licensee shall keep the Licensed Premises and appurtenances in a neat, clean, and orderly condition at all times and not cause, permit, or tolerate garbage or other refuse to accumulate thereon; shall not cause, tolerate, or permit any waste or any unlawful, improper, or offensive use of the Licensed Premises or any use or occupancy thereof contrary to any state or federal law or any ordinance of the District. The Licensee is responsible for proper weed management/integrated weed management and controlling the spread and eradication of noxious weeds (<https://www.nationalplantboard.org/uploads/1/3/6/7/136771235/illinoissummary.pdf> and Ill. Admin. Code tit. 8 § 220.60).

15. **DEATH OR INJURY:** In the event that death or injury occurs to any person, or loss, destruction, or damage occurs to any property including, but not limited to, the person or property of the parties hereto, in connection with the Licensee’s use or occupation of the Licensed Premises, which is occasioned in whole or in part by the acts or omissions of the Licensee or District, its agents, employees, or servants, the Licensee agrees to indemnify and hold harmless the District from and against any loss, claims, or demands to which the District may be subject as a result of such death, injury, loss, destruction, or damage. The Licensee takes possession and use of the Licensed Premises as is, and assumes all risk of accidents personally as well as for family, employees, agents, or persons coming on the Licensed Premises.

16. **INSURANCE:** The Licensee agrees to name “The Forest Preserve District of Kane County” as an additional insured on their insurance policy and provide a copy of their policy to the District. For the term of the License Agreement, the Licensee shall maintain insurance with a carrier acceptable to the District, insuring the Licensee during the term of the License Agreement , of the following types and in not less than the stated minimum amounts:

Liability Insurance	\$1 million per person \$1 million per occurrence
Property Damage	\$1 million per occurrence
Workers Compensation	Full Statutory Limits

a. The Licensee shall furnish an extant Certificate of Insurance, reflecting the above and agrees that all applicable insurance policies, and the Certificate of Insurance, name the District as additional insured and that the District is to receive thirty (30) days’ prior written notice of cancellation of coverage. The general liability policy must specifically include farm liability and farm property. At time of policy renewal or expiration, it is the Licensee’s responsibility to provide a new Certificate of Insurance to the District.

i. The Certificate of Insurance shall have the following entered as additional remarks:
“The Forest Preserve District of Kane County is additional insured”

- ii. The insurance policies or Certificates of Insurance should be sent to the Forest Preserve District of Kane County, 1996 S. Kirk Road, Suite 320, Geneva, Illinois, 60134.
- iii. Letters of Continuous Coverage are not admissible in place of a Certificate of Insurance, as this License Agreement terminates automatically at the end of the term.

17. **RULES & REGULATIONS:** The Licensee agrees to abide by such other rules and regulations, as may be promulgated by the District, expressly including the following:

- a. By November 30 of each year, Licensee shall submit the Farm Program Reporting Form (Attachment D) to the District. The Licensee will furnish the pesticide applicator name, IDOA License number, details of herbicide and nutrient applications, seed brand and seed treatments, and yield information on the reporting form. Seed tags shall also be provided by the Licensee.
- b. Upon request, the Licensee shall provide a copy of any and all drain tile maps of the Licensed Premises, and the District shall make drain tile information available to the Licensee.
- c. Upon request, the Licensee shall provide the District with the FSA farm and tract number for each farmed parcel in the Licensed Premises, under this License Agreement.
- d. The Licensee shall be responsible for any and all USDA registration, permitting and inspections, including all costs associated therewith.
- e. The Licensee shall provide the District with the NRCS Conservation Plan, if any has been adopted and submitted to NRCS or other local agricultural office affiliated with the USDA, together with any amendments thereto as the same are adopted. Such copy shall be delivered within seven (7) days of its submission to NRCS or other applicable entity. The District may install field edge buffers and in-field vegetated strips as conservation field improvements. The Licensee may be responsible for annual maintenance and shall not plant through installed buffers and strips.
- f. For Parcels within the Licensed Premises dedicated to the production of hay, the following additional conditions shall apply:
 - i. Licensee shall not plant row crops, till, grade, harrow, nor otherwise disturb the topsoil surface without written consent of the District's Director of Natural Resources.
 - ii. Licensee shall not make the first cutting of hay until after July 1 of each year of this License Agreement or any extension hereof, without the express written consent of the District's Director of Natural Resources, in order to enable the fledging of native grassland birds.
- g. The District reserves the right to implement a component of its Deer Management Program at the preserve where the Licensed Premises are located. The Licensee will be notified in writing no less than sixty (60) days prior to the District initiating either an archery-hunting program or a deer population reduction event.

18. **DEFAULT:** If default is made in the payment of the licensee fee or in any of the covenants and agreements herein contained, it shall be lawful for the District at its election without notice to the Licensee to declare this License Agreement to be terminated as of the date of such default and to re-enter the Licensed Premises or any part thereof, either with or without process of law, and to remove and put out, using such force as may be necessary, the Licensee or any person or persons and property using or occupying the same. The Licensee hereby expressly waives all right of any notice or demand under any statute of the State of Illinois or any federal law relating to forcible entry and detainer.
19. **EXPIRATION & TERMINATION:** The Licensee agrees at the expiration or termination of this License Agreement to yield possession of the Licensed Premises to the District without further demand or notice, in as good order and condition as when they were entered upon by the Licensee. Loss by fire, flood, tornado, and ordinary wear is excepted. If the Licensee fails to yield possession, the Licensee shall pay to the District a penalty of double the annual license fee for each day he or she remains in possession thereafter, in addition to any damages caused by the Licensee to the District's land or improvements, and said payments shall not entitle the Licensee to any interest of any kind or character in or on the Licensed Premises.
20. **ENFORCEMENT:** The Licensee covenants and agrees to pay and discharge all reasonable costs, attorney's fees, and expenses that are incurred by the District in enforcing this License Agreement and all covenants thereto. All parties agree that the covenants and agreements herein contained shall be binding upon and apply and inure to their heirs, executors, administrators, and assignees.
21. **PROPERTY TAX:** If it is determined by any governmental entity, other than the District, that any property tax is owed due to any interest associated with this Agreement, then the Licensee shall pay such tax. The obligation to pay such tax shall survive the termination of this Agreement.
22. **RESTORATION:** The Licensee understands that by farming property owned by the District they are participating in the eventual restoration plans for the property. The rules, regulations, and conditions herein are tailored to conservation farming with goals similar to the management of natural areas for the long term ecological health of District property.
23. **COMPLIANCE:** The District reserves the right to enter, view, and inspect the Licensed Premises at all reasonable times. Field assessments will be conducted on the Licensed Premises to monitor compliance with tillage and other conditions of the License Agreement. The Licensee is expected to abide by all rules and conditions of the License Agreement, including the submission of reporting forms and Certificate of Insurance. Non-compliance may result in the termination of the License Agreement. If issues arise that hinder the Licensee's ability to comply with the agreed conditions of the License Agreement, the Licensee must contact the District as soon as possible.

NOTICES: Any notices required hereunder, shall be in writing and delivered to:

DISTRICT

Forest Preserve District of Kane County
Attention: Michelle Blackburn
1996 S. Kirk Road, Suite 320
Geneva, Illinois 60134
Phone: 630-232-5981
Email: BlackburnMichelle@kaneforest.com

LICENSEE

Name
Address
City, ZIP
Phone: ###-###-####
Email:

IN WITNESS WHEREOF, each of the parties has caused this Farm Program License Agreement to be executed by its duly authorized representative as of the day and year first written above.

FOREST PRESERVE DISTRICT OF KANE COUNTY LICENSEE

By: _____
Patrick Chess
Director of Natural Resources

By: _____
Name of Licensee

Date

Date



NOTICE: Licensee must sign and return this agreement to the District no later than November 30. If situations arise that will delay submission, please contact the District as soon as possible. Failure to submit this signed agreement will result in the farm parcels being offered to the public through the lottery system.

If any of the above contact information has changed, please indicate so here:

Address: _____

Phone: _____

Email: _____

Other: _____

EXHIBIT B



1996 S. Kirk Road, Suite 320, Geneva, Illinois 60134

Christopher W. Kious, President
Benjamin H. Haberthur, Executive Director

Phone: 630-232-5980
Fax: 630-232-5924
www.kaneforest.com

Date

Re: 2024 Farmland Lottery, ### acres at the *Preserve*, known as *property*, in *Township*

Greetings,

This letter is to inform you of a new opportunity to farm row crops at the Forest Preserve District of Kane County (District). The District is currently seeking a tenant farmer for ## acres, at *Preserve, property*. The field was planted to corn/soybean in 20##. Location and premises are detailed on the enclosed map.

The District seeks to enter into a Farm Program License Agreement (License Agreement) for the term of March 20##, to February 20##. The current rate per acre is \$###.00/acre. This rate is set forth by the District Board of Commissioners and is not negotiable. Please review the enclosed sample Farm Program License Agreement critically.

Eligibility and Requirements to Participate

Program participants must be a full-time resident of Kane County, Illinois. Residency shall be verified by a current Driver's License or Illinois State ID. Current or former Forest Preserve tenants must be in good standing with the District in regards to license fee payments and Farm Program License Agreement compliance.

Applications

Applications will be accepted from *Date*, (8:00 a.m.) through *Date* (ending at 4:00 p.m.). Only one application may be submitted per person and per farm operation. Applicants may submit an application online (www.kaneforest.com) or complete the enclosed application and mail (or personally submit) to:

Forest Preserve District of Kane County
Attn: Michelle Blackburn
1996 S. Kirk Rd., Ste. 320
Geneva, IL 60134

Participant Selection

Participants will be selected randomly via a lottery. The lottery will be carried out at Forest Preserve District headquarters (address listed above) on February 6, at 9:00am. Applicants will be notified of the selection via the email applicants provide on the application.

Questions may be directed to Michelle Blackburn, Agricultural Coordinator, 630-232-5981, blackburnmichelle@kaneforest.com

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Chess".

Patrick Chess
Director of Natural Resources
Forest Preserve District of Kane County

To preserve and restore the nature of Kane County

EXHIBIT C



1996 S. Kirk Road, Suite 320, Geneva, Illinois 60134

Christopher W. Kious, President
Benjamin H. Haberthur, Executive Director

Phone: 630-232-5980
Fax: 630-232-5924
www.kaneforest.com

Organic Farm Program License Agreement

March 1, 20## – February 28, 20##

This agreement, made and entered into this ##th day of Month, 20##, by and between the Forest Preserve District of Kane County (the District) and Licensee name and address (Licensee).

The District operates under the Downstate Forest Preserve Act (the Act). The District enters into this Organic Farm Program License Agreement (Organic License Agreement) with the Licensee, as the use associated with this License Agreement is related to an activity of the District under the Act.

The District, for and in consideration of the conditions set forth herein, grants a Organic License Agreement to the above mentioned Licensee for the agricultural use of the property situated in the Township of Township, County of Kane and State of Illinois, formerly known as the property name property, located in Preserve Forest Preserve, described as number of acres acres of farmland and further described as the Licensed Premises, depicted on the 2024 Farm License Map (Attachment A), solely for agricultural use(s) and not otherwise.

The Licensee, understands they have no rights to the Licensed Premises other than agricultural use and agree to the following conditions and restrictions herein, set forth by the District as follows:

1. **LICENSE TERM:** The above described Licensed Premises is licensed from March 1, 20## to February 28, 20##.. Both parties agree that failure to execute a written renewal by November 30, 20## shall be constructive notice of intent to allow this Organic License Agreement to expire. The parties specifically agree that the four-month notice of termination provisions contained in 735 ILCS 5/9-206 of the Illinois Code of Civil Procedure are expressly waived.
2. **LICENSE FEES:** During the term of the Organic License Agreement, 50% of the license fee is due by March 31, 2024 and the balance (50%) shall be due by December 15, 2024.
 - a. The Licensee agrees to a rate of \$###.00 per acre for ## acres of farmland, formerly known as the property name property; for a total license fee of \$##,###.00 for the first three years of this Organic License Agreement, defined as beginning on March 1, 20## and ending on February 28, 20##

- b. The Licensee agrees to a rate of \$###.00 per acre for ## acres of farmland, formerly known as the *property name* property; for a total license fee of \$##,###.00 for the last three years of this Organic License Agreement, defined as beginning on March 1, 20## and ending on February 28, 20##.
 - c. Any outstanding amount due of the license fee under this Organic License Agreement that is not paid when due, shall incur a late fee. The daily late fee is 12% per annum (Amount Due*(0.12/365)), accruing from the date when the payment is due, per the Organic License Agreement, until the amount is paid by the Licensee. Payments received postmarked after the due dates shall be considered delinquent, and begin incurring the late fee.
 - d. The license fee shall be paid by personal check, bank draft, or U.S. Postal Money Order made payable to the Forest Preserve District of Kane County and paid to the District at the office of the Forest Preserve District of Kane County, 1996 S. Kirk Road, Suite 320, Geneva, Illinois 60134.
- 3. ACREAGE REDUCTION:** The District reserves the right to reduce the acreage of the Licensed Premises at any time. Written notice to the Licensee of the District's intent to reduce the acreage of the Licensed Premises shall include an updated Farm License Map identifying the acres to be reduced.
- a. Written notice of acreage reduction, or permanent retirement of parcels for the next term of the Organic License Agreement, shall precede the Organic License Agreement renewal documents.
 - b. Written notice of acreage reduction given after execution of the Organic License Agreement, and prior to March 1, shall include an amendment to the Organic License Agreement and revised invoice reflecting the reduced license fee for the term of the Organic License Agreement.
 - c. Written notice of acreage reduction given after crops have been planted, during the term of the Organic License Agreement, shall cause for the District to compensate the Licensee for the crop loss caused by the immediate use and occupancy by the District, following the crop loss event. Compensation shall be calculated using this Organic License Agreement's per acre price, multiplied by the number of acres reduced. The compensation amount shall be deducted from the second license fee of current crop year.
- 4. LICENSE NONRENEWAL:** The District reserves the right not to renew this Organic License Agreement for any reason deemed to be in the best interest of the District, including but not limited to, wetland mitigation purposes, grant requirements, site development, restoration, and non-compliance issues. Licensee shall be notified in writing of intent not to renew by November 1 of the current year of the Organic License Agreement.
- 5. FARM CONDITION:** No representation as to the condition of the Licensed Premises has been made by the District, its agents, or employees, to the Licensee prior to the execution of this Organic License Agreement that are not expressed or endorsed in this Organic License Agreement.
- 6. COVENANT AGAINST ASSIGNMENT OF SUBLEASE:** This Organic License Agreement is not assignable by either party. Licensee is not entitled to assign, sub-license, sub-lease or rent the Licensed

Premises to another party, either verbally or in writing. Assignments by the Licensee is grounds for immediate termination of this Organic License Agreement.

7. **PERIOD OF CROP PRODUCTION:** Notwithstanding the terms set forth herein, the Licensee acknowledges and agrees that the exclusive use of the Licensed Premises for agricultural purposes shall extend to the Licensee only during periods of crop production (planting to harvest, a period of not more than six months during the term of this Organic License Agreement), The District expressly reserves the right to use the Licensed Premises during all other times for public purposes, that may include, but shall not be limited to: hiking, cross country skiing, snowmobiling, snow shoeing, and equestrian riding. Such public uses shall not be permitted during periods of crop production (planting to harvest, a period of not more than six months during the term of this Organic License Agreement) in a manner which interferes with crop production.
8. **RESPONSIBILITIES:** The District, by the terms of this Organic License Agreement or otherwise, shall not be bound to do, or cause to be done, any maintenance, repairs, drainage improvements, replacements, or improving of the Licensed Premises or appurtenances thereto, unless agreed to in writing. The Licensee agrees to be responsible for any and all utility bills on the property.
9. **CREDIT & SET-OFFS:** The District will not allow any credit or set-offs to the Licensee for any repairs, replacements, or improvements made on the Licensed Premises, by or at the order of said Licensee, unless agreed to in writing.
10. **PESTICIDE USE AND RESTRICTION:** Pesticide, herbicide, fungicide, and insecticide (collectively, pesticides) applicators and operators must adhere to all label requirements, warnings, restrictions, and application rates of pesticides used. Applicators and operators must adhere to all label precautionary statements and instructions to control pesticide drift, surface runoff, and protect groundwater. Only National Organic Program (NOP) allowed products shall be used on the Licensed Premises. Pesticides that persist in the soil with residual control of vegetation beyond the growing season are prohibited. The use of prohibited herbicides and pesticides is grounds for immediate termination of the Organic License Agreement at the sole discretion of the District.
11. **TILLAGE PRACTICES:** Allowable tillage practices are no-till (Attachment B), strip till, vertical tillage, or other conservation tillage (Attachment C) methods. In-row field cultivation for weed suppression is allowed to a depth no more than 6 inches. No fall tillage is permitted, however the District reserves the right to grant written permission for tillage when requested in writing from Licensee.
12. **NUTRIENT MANAGEMENT:** The maintenance of appropriate soil pH and nutrient levels, according to the recommendations in the University of Illinois Agronomy Handbook, is the responsibility of the Licensee. Only NOP allowed products shall be used on the Licensed Premises No fall application of nitrogen is allowed. If Licensee performs soil testing, results shall be submitted to the District. If the District performs soil testing, the test results will be provided to the Licensee for nutrient management. The use of bio solids is strictly prohibited on District land. Application of manure may only be applied with written authorization from the District

13. **CONSERVATION CROP ROTATION:** A crop rotation plan shall be completed by the Licensee at the time of executing the Organic License Agreement. The crop rotation plan may be amended as needed, double cropping (except for grass hay) requires written permission from the District. Please indicate the crop type for 2024 (shall differ from 2023 crop), and if a cover crop will be planted::

Parcel Name	2024 Crop	Cover Crop
	Corn, Soybeans, Wheat, or Hay	If no cover crop, enter N/A
Field(s) #		

14. **CONDITION:** The Licensee shall keep the Licensed Premises and appurtenances in a neat, clean, and orderly condition at all times and not cause, permit, or tolerate garbage or other refuse to accumulate thereon; shall not cause, tolerate, or permit any waste or any unlawful, improper, or offensive use of the Licensed Premises or any use or occupancy thereof contrary to any state or federal law or any ordinance of the District. The Licensee is responsible for proper weed management/integrated weed management and controlling the spread and eradication of noxious weeds (<https://www.nationalplantboard.org/uploads/1/3/6/7/136771235/illinoissummary.pdf> and Ill. Admin. Code tit. 8 § 220.60).

15. **DEATH OR INJURY:** In the event that death or injury occurs to any person, or loss, destruction, or damage occurs to any property including, but not limited to, the person or property of the parties hereto, in connection with the Licensee’s use or occupation of the Licensed Premises, which is occasioned in whole or in part by the acts or omissions of the Licensee or District, its agents, employees, or servants, the Licensee agrees to indemnify and hold harmless the District from and against any loss, claims, or demands to which the District may be subject as a result of such death, injury, loss, destruction, or damage. The Licensee takes possession and use of the Licensed Premises as is, and assumes all risk of accidents personally as well as for family, employees, agents, or persons coming on the Licensed Premises.

16. **INSURANCE:** The Licensee agrees to name “The Forest Preserve District of Kane County” as an additional insured on their insurance policy and provide a copy of their policy to the District. For the term of the Organic License Agreement, the Licensee shall maintain insurance with a carrier acceptable to the District, insuring the Licensee during the term of the Organic License Agreement , of the following types and in not less than the stated minimum amounts:

Liability Insurance	\$1 million per person \$1 million per occurrence
Property Damage	\$1 million per occurrence
Workers Compensation	Full Statutory Limits

- a. The Licensee shall furnish an extant Certificate of Insurance, reflecting the above and agrees that all applicable insurance policies, and the Certificate of Insurance, name the District as additional insured and that the District is to receive thirty (30) days’ prior written notice of cancellation of coverage. The general liability policy must specifically include farm liability and farm property. At time of policy renewal or expiration, it is the Licensee’s responsibility to provide a new Certificate of Insurance to the District.

- i. The Certificate of Insurance shall have the following entered as additional remarks: “The Forest Preserve District of Kane County is additional insured”
- ii. The insurance policies or Certificates of Insurance should be sent to the Forest Preserve District of Kane County, 1996 S. Kirk Road, Suite 320, Geneva, Illinois, 60134.
- iii. Letters of Continuous Coverage are not admissible in place of a Certificate of Insurance, as this Organic License Agreement terminates automatically at the end of the term.

17. **RULES & REGULATIONS:** The Licensee agrees to abide by such other rules and regulations, as may be promulgated by the District, expressly including the following:

- a. The Licensed Premises shall be dedicated to certified organic crop production. The rules and regulations of the National Organic Program (NOP) and USDA organic regulations (Title 7 CFR Part205) are incorporated herein.
- b. The first three (3) years of the Organic License Agreement shall be the transition of conventional crop production to certified organic crop production. The last three (3) years shall be certified organic crop production, and the Licensee shall provide proof of organic certification annually.
- c. The Licensee must provide the District with the name of the certifying agent, crop advisor, and organic farming plan, which is acceptable to the District prior to entering into this Organic License Agreement. In the event the Licensee is non-compliant with the terms of the Organic License Agreement and/or is intentionally negligent during the transition period, and fails to obtain organic certification, the Organic Farm License may be terminated and the difference of discounted license fees and full license fees collected from the Licensee.
- d. By November 30 of each year, Licensee shall submit the Farm Program Reporting Form (Attachment D) to the District. The Licensee will furnish the pesticide applicator name, IDOA License number, details of herbicide and nutrient applications, seed brand and seed treatments, and yield information on the reporting form. Seed tags shall also be provided by the Licensee.
- e. Upon request, the Licensee shall provide a copy of any and all drain tile maps of the Licensed Premises, and the District shall make drain tile information available to the Licensee.
- f. Upon request, the Licensee shall provide the District with the FSA farm and tract number for each farmed parcel in the Licensed Premises, under this Organic License Agreement.
- g. The Licensee shall be responsible for any and all USDA registration, permitting and inspections, including all costs associated therewith.
- h. The Licensee shall provide the District with the NRCS Conservation Plan, if any has been adopted and submitted to NRCS or other local agricultural office affiliated with the USDA, together with any amendments thereto as the same are adopted. Such copy shall be delivered within seven (7) days of its submission to NRCS or other applicable entity. The District may

install field edge buffers and in-field vegetated strips as conservation field improvements. The Licensee may be responsible for annual maintenance and shall not plant through installed buffers and strips.

- i. For Parcels within the Licensed Premises dedicated to the production of hay, the following additional conditions shall apply:
 - i. Licensee shall not plant row crops, till, grade, harrow, nor otherwise disturb the topsoil surface without written consent of the District's Director of Natural Resources.
 - ii. Licensee shall not make the first cutting of hay until after July 1 of each year of this Organic License Agreement or any extension hereof, without the express written consent of the District's Director of Natural Resources, in order to enable the fledging of native grassland birds.
- j. The District reserves the right to implement a component of its Deer Management Program at the preserve where the Licensed Premises are located. The Licensee will be notified in writing no less than sixty (60) days prior to the District initiating either an archery-hunting program or a deer population reduction event.

18. **DEFAULT:** If default is made in the payment of the licensee fee or in any of the covenants and agreements herein contained, it shall be lawful for the District at its election without notice to the Licensee to declare this Organic License Agreement to be terminated as of the date of such default and to re-enter the Licensed Premises or any part thereof, either with or without process of law, and to remove and put out, using such force as may be necessary, the Licensee or any person or persons and property using or occupying the same. The Licensee hereby expressly waives all right of any notice or demand under any statute of the State of Illinois or any federal law relating to forcible entry and detainer.

19. **EXPIRATION & TERMINATION:** The Licensee agrees at the expiration or termination of this Organic License Agreement to yield possession of the Licensed Premises to the District without further demand or notice, in as good order and condition as when they were entered upon by the Licensee. Loss by fire, flood, tornado, and ordinary wear is excepted. If the Licensee fails to yield possession, the Licensee shall pay to the District a penalty of double the annual license fee for each day he or she remains in possession thereafter, in addition to any damages caused by the Licensee to the District's land or improvements, and said payments shall not entitle the Licensee to any interest of any kind or character in or on the Licensed Premises.

20. **ENFORCEMENT:** The Licensee covenants and agrees to pay and discharge all reasonable costs, attorney's fees, and expenses that are incurred by the District in enforcing this Organic License Agreement and all covenants thereto. All parties agree that the covenants and agreements herein contained shall be binding upon and apply and inure to their heirs, executors, administrators, and assignees.

21. **PROPERTY TAX:** If it is determined by any governmental entity, other than the District, that any property tax is owed due to any interest associated with this Organic License Agreement, then the

Licensee shall pay such tax. The obligation to pay such tax shall survive the termination of this Organic License Agreement.

- 22. **RESTORATION:** The Licensee understands that by farming property owned by the District they are participating in the eventual restoration plans for the property. The rules, regulations, and conditions herein are tailored to conservation farming with goals similar to the management of natural areas for the long term ecological health of District property.
- 23. **COMPLIANCE:** The District reserves the right to enter, view, and inspect the Licensed Premises at all reasonable times. Field assessments will be conducted on the Licensed Premises to monitor compliance with tillage and other conditions of the Organic License Agreement. The Licensee is expected to abide by all rules and conditions of the Organic License Agreement, including the submission of reporting forms and Certificate of Insurance. Non-compliance may result in the termination of the Organic License Agreement. If issues arise that hinder the Licensee’s ability to comply with the agreed conditions of the Organic License Agreement, the Licensee must contact the District as soon as possible.

NOTICES: Any notices required hereunder, shall be in writing and delivered to:

DISTRICT

Forest Preserve District of Kane County
 Attention: Michelle Blackburn
 1996 S. Kirk Road, Suite 320
 Geneva, Illinois 60134
 Phone: 630-232-5981
 Email: BlackburnMichelle@kaneforest.com

LICENSEE

Name
 Address
 City, ZIP
 Phone: ###-###-####
 Email:

IN WITNESS WHEREOF, each of the parties has caused this Organic Farm Program License Agreement to be executed by its duly authorized representative as of the day and year first written above.

FOREST PRESERVE DISTRICT OF KANE COUNTY LICENSEE

By: _____
Patrick Chess
Director of Natural Resources

By: _____
Name of Licensee

Date

Date



NOTICE: Licensee must sign and return this agreement to the District no later than November 30. If situations arise that will delay submission, please contact the District as soon as possible. Failure to submit this signed agreement will result in the farm parcels being offered to the public through the lottery system.

If any of the above contact information has changed, please indicate so here:

Address: _____

Phone: _____

Email: _____

Other: _____

EXHIBIT D

Farm Program Reporting Form

Location:		Licensee:
Farm ID:		

Crop Year:		Crop Type:		Field Number(s):	
-------------------	--	-------------------	--	-------------------------	--

Tillage			
No-till	Strip-till	Other (Provide type of tillage and reason)	Tillage Dates

Seed Information	
Brand and Variety	Treatment*

*Attach seed tag

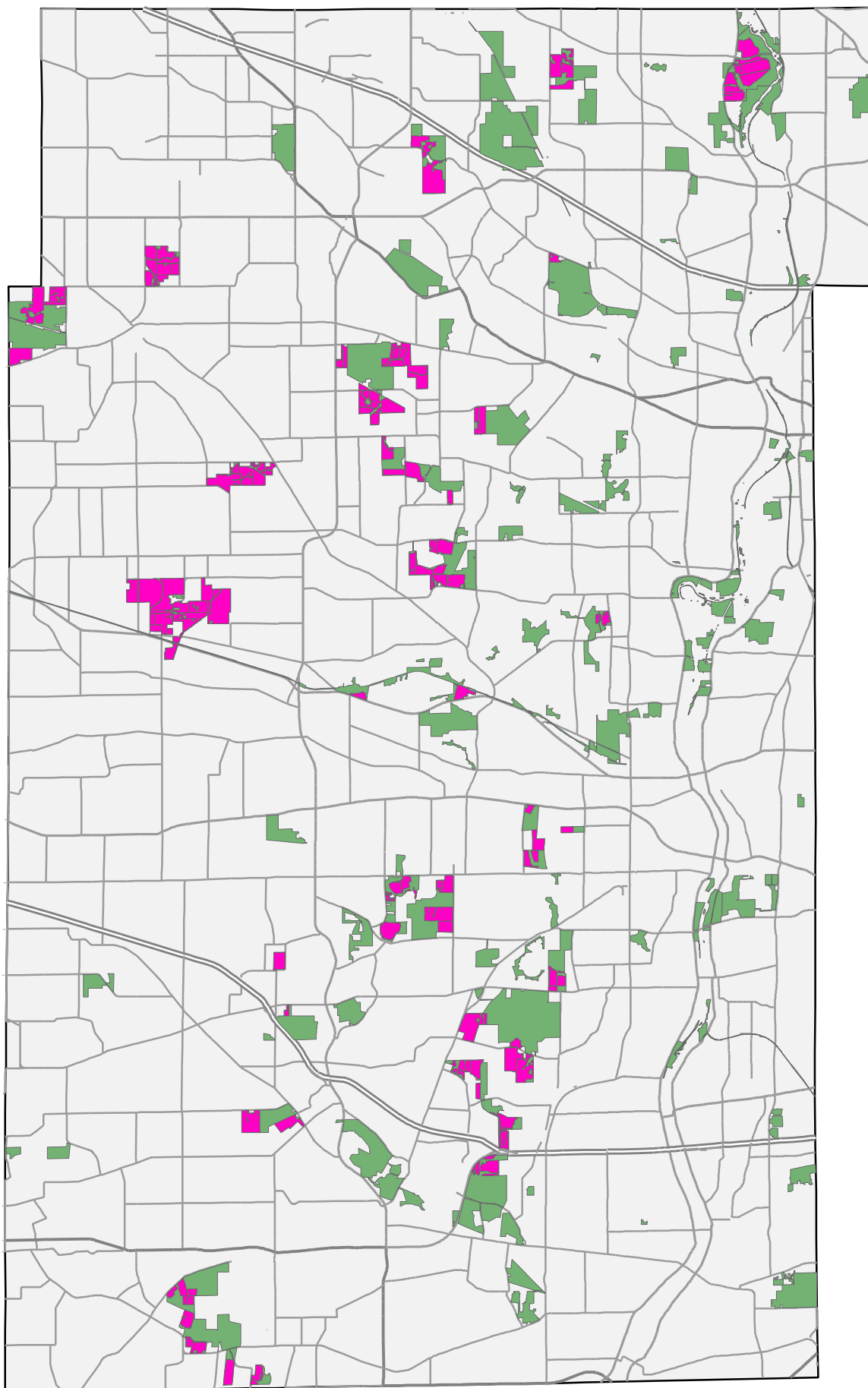
Herbicide/Pesticide Applications			
Date	Description/product	Rate per Acre	Method



Applicator/Operator Name	IDOA License # and Exp. Date

Nutrient Applications			
Date	Description/product	Rate per Acre	Method

Yield Information	
Parcel or Field number(s)	Yield

Forest Preserve District of Kane County 2024 Farm Program



-  Kane County Forest Preserve
-  Kane County Forest Preserve Farmland

0 2.25 4.5 9 Miles

STATE OF ILLINOIS)

SS.

COUNTY OF KANE)

REPORT NO. TMP-24-2151

REPORTS

A. BOND INVESTMENT ANALYSIS REPORT THROUGH FEBRUARY 2024

B. CASH & INVESTMENT REPORT THROUGH FEBRUARY 2024

C. INCOME STATEMENT THROUGH FEBRUARY 2024

FOREST PRESERVE DISTRICT OF KANE COUNTY
February, 2024

LAND ACQUISITION FUND

PRIOR PURCHASES:

Township	Description	Preserve Name	Bonds	Date	Acres	Price Per Acre	Donated Value	Purchase Price
Sugar Grove	Cutsinger	Sauer Family Prairie Kame	2017A	10/6/2017	71.48	\$ 12,088.52		\$ 864,087.66
Burlington	Faber	Cardinal Creek	2017A	11/15/2017	12.25	\$14,363.35		\$ 175,951.06
Big Rock	Baldrige- Huiner Holdings LLC	Needham Woods	2017A	11/28/2017	28.40	\$12,491.75		\$ 354,765.76
Big Rock	Baldrige- Ernest & Martha Baldrige	Needham Woods	2017A	11/28/2017	28.44	\$12,524.41		\$ 356,194.08
Big Rock	Baldrige- Anderson/Dearvil etc.	Needham Woods	2017A	11/28/2017	28.40	\$10,252.69		\$ 291,176.32
Rutland	Lueth Property	Binnie Woods	2017A	12/7/2017	82.66	\$12,494.41		\$ 1,032,788.06
Plato	Chicago Title Land Trust Co.	Muirhead Springs	2017A	12/15/2017	53.18	\$11,947.62		\$ 635,374.65
Aurora	Strzelecki Property	Oakhurst	2017A	12/21/2017	4.69	\$67,770.10		\$ 317,841.79
Blackberry	Cloonara-Hughes Property	Johnson's Mound	2017A	12/29/2017	150.38	\$33,795.18		\$ 5,082,119.78
Blackberry	Cloonara-Hughes Property	Johnson's Mound	N/A	12/29/2017	61.67	\$34,052.21	\$ 2,100,000.00	
Elgin	Edwards Property Donation		N/A	12/4/2017	25.74	\$20,000.00	\$ 514,800.00	
Plato	Winkleman	Bowes Creek Woods	2017A	1/12/2017	55.60	\$12,527.93		\$ 696,552.97
Burlington	Lenkaitis Property	Cardinal Creek	2017B	1/26/2017	120.92	\$12,816.43		\$ 1,549,762.44
St Charles	Imhoff/ Kelley Property	LeRoy Oakes	2017A	2/8/2017	22.24	\$7,030.70		\$ 156,362.77
Plato	Butts Family Farm	Muirhead Springs	2017B	3/15/2017	110.84	\$11,770.52		\$ 1,304,644.14
Aurora	Chicago Premium Outlets		N/A	2/16/2018	75.00	\$5,000.00	\$ 375,000.00	
Big Rock	Baumez	Big Rock	2017A	3/28/2018	82.77	\$12,135.40		\$ 1,004,446.82
St Charles	THG Properties LLC	Ferson Creek	2017A	5/24/2018	17.00	\$14,394.13		\$ 244,700.19
Dundee	Meadowdale	Raceway Woods	2017A	6/27/2018	7.00	\$71,551.10		\$ 500,857.71
Dundee	Urban Property	Fox River Shores	2017A	7/26/2018	0.24	\$72,583.88		\$ 17,420.13
Dundee	Bischof Property	Fox River Shores	2017A	7/26/2018	0.26	\$143,655.54		\$ 37,350.44
Rutland	Plote Property	Binnie Woods	2017A	7/26/2018	1.35	\$12,993.36		\$ 17,541.03
Saint Charles	Riemer Property near mission hills	Ferson Creek	2017A	8/13/2018	60.00	\$12,947.43		\$ 776,846.00
Dundee	Unimproved Besinger Properties	Raceway Woods	2017A	8/15/2018	86.00	\$20,805.17		\$ 1,789,244.56
Batavia	Basler Property Montesorri School	Glenwood	2017A	8/8/2018	1.92	\$20,512.50		\$ 39,384.00
Plato	Roberts-Huerth Trust & Vogel Trust	Muirhead Springs	2017A	10/25/2018	81.18	\$11,224.06		\$ 911,169.38
Plato	Roberts-Huerth Trust & Vogel Trust	Muirhead Springs	2017B	10/25/2018	79.86	\$11,223.99		\$ 896,347.74
St Charles	Conserv. Found. Pheasant Meadows	Fox River Bluff	2017A	11/29/2018	12.50	\$1,425.34		\$ 17,816.78
Dundee	Conserv. Found. Holzer Property	Helm Woods	2017A	3/6/2019	14.40	\$2,946.50		\$ 42,429.58
Elgin	Siljestrom Property	Bowes Creek Woods	2017A	4/4/2019	23.00	\$17,344.01		\$ 398,912.12
Campton	Hawkins	Campton Forest Preserve	2017A	5/29/2019	60.16	\$19,987.06		\$ 1,202,421.47
Big Rock	Gwinn Oaks	Big Rock	2017A	6/28/2019	113.00	\$10,611.19		\$ 1,199,065.01
Rutland	County Red Slips	Freeman Kame	2017A	8/27/2019	0.60	\$853.33		\$ 512.00
Dundee	Spiegler Trust	Sleepy Hollow Ravine	2017A	11/15/2019	7.25	\$20,785.34		\$ 150,693.70
Rutland	Stade Property	Binnie Forest Preserve	2017A	12/13/2019	67.73	\$14,988.21		\$ 1,015,151.62
Rutland	Johnson Little Acres	Freeman Kame	2017A	1/13/2020	11.37	\$3,963.59		\$ 45,066.07
Rutland	Belom Property	Binnie Forest Preserve	2017A	1/31/2020	100.00	\$11,990.98		\$ 1,199,097.70
Big Rock	Shaw Property	Prairie Kame-Sauer Family	2017A	5/13/2020	118.35	\$10,869.71		\$ 1,286,430.75
Sugar Grove	Knierim Property- Nickels Farm	Hannaford Woods	2017A	8/12/2020	13.18	\$19,126.66		\$ 252,089.41
Campton	Tangalos Property	Great Western Trail	2017A	8/17/2020	56.36	\$8,877.64		\$ 500,343.58
Elburn	Sisko Property	Grunwald Farms	2017A	8/20/2020	11.70	\$29,986.90		\$ 350,846.73
Elburn	Urich Property	Johnson's Mound	2017A	10/29/2020	24.98	\$25,590.15		\$ 639,242.01
Rutland	Harrigan Farm / Rutland Farm LLC	Rutland Forest Preserve	2017A	12/16/2020	172.52	\$14,970.44		\$ 2,582,684.49
Aurora	Sanchez Property	Oakhurst Forest Preserve	2017A	12/1/2020	0.29	\$37,534.79		\$ 10,885.09
Rutland	Kane County, As Trustee	Freeman Kame- Meagher	2017A	1/20/2021	0.81	\$632.10		\$ 512.00
St Charles	Kane County, As Trustee	Riverbend St. Charles	2017A	1/20/2021	0.12	\$4,266.67		\$ 512.00
St Charles	Kane County, As Trustee	Riverbend St. Charles	2017A	1/20/2021	0.05	\$10,240.00		\$ 512.00
Rutland	Reedy Property	Binnie Forest Preserve	2017A	6/30/2021	79.54	\$17,876.10		\$ 1,421,775.52
Aurora	Hoffer Living Trust	Oakhurst Forest Preserve	2017A	3/24/2022	0.17	\$27,802.00		\$ 4,726.34
Batavia	Reckinger Property	Dick Young Forest Preserve	2017A	6/1/2022	21.84	\$11,071.61		\$ 241,792.92
Big Rock	Breon Property	Big Rock Forest Preserve	2017A	7/27/2022	49.68	\$13,495.67		\$ 670,438.02
Hampshire	Colby/Scarpelli Property	Hampshire South Forest Preserve	2017A	11/14/2022	30.68	\$14,203.06		\$ 435,749.93
Hampshire	Doetsch Property	Hampshire South Forest Preserve	2017A	11/23/2022	99.65	\$13,933.48		\$ 1,388,457.10
Batavia	Dow Property	Dick Young Forest Preserve	2017A	2/8/2023				\$ 461,328.14
Batavia	Dow Property	Dick Young Forest Preserve	2017B	2/8/2023	23.80	\$20,138.02		\$ 17,956.70
St Charles	County Red Slips - Watseka Ave			2/13/2023	0.09	\$5,688.89		\$ 512.00
Plato	Neville Property	Stony Creek	2017B	4/28/2023	52.15	\$20,709.61		\$ 1,080,005.93
Blackberry	Norris Property	Lake Run FP	2017B	5/26/2023	88.11	\$12,500.41		\$ 1,101,411.21
Batavia	Dow (2) Poperty	Dick Young Forest Preserve	2017B	7/21/2023	94.60	\$13,821.51		\$ 1,307,514.77
Total					2,698.14	\$ 2,989,800.00	\$	38,079,822.17

AVAILABLE FUNDS:

Non-Referendum Monies	\$ 5,304,192.36
2017B Bond Proceeds MM- Taxable	\$ 3,417,112.64
Total Funds Available	\$ 8,721,305.00

Professional Services/Taxes \$ 250,000.00

BALANCE \$ 8,471,305.00

Construction & Development Funds Available

Description	Amount
Total Construction & Development Non-Referendum Funds	\$ 5,251,647.46
2017A- Saint Charles Bank Non-Taxable Funds MM	\$ 4,359,652.93
Carpentersville Dam Grant Revenue	\$ (543,041.80)
Total Development Funds Available	\$ 9,068,258.59

*2017A- Nontaxable

**2017B- Taxable

**Forest Preserve District of Kane County
Cash & Investment Report
Period Ending 02/29/2024**

Cash & Investment Balance by Fund:	01- General Fund	02- IMRF Fund	03- Construction & Development Fund	04- Debt Service Fund	05- Land Acquisition Fund	06- Insurance Liability Fund	07- Events & Cultural Fund	08- Social Security Fund	11- Mitigation Fund	Total Cash & Investments
Cash	11,438,949.35	70,025.56	5,251,647.46	7,483,894.10	5,304,192.36	7,940.42	337,546.95	-	2,500,453.92	32,394,650.12
Sawyer Falduto Investments	2,223,538.53	-	-	-	-	-	2,223,538.53	-	-	4,447,077.06
2017A Referendum Non-Taxable	-	-	4,359,652.93	-	-	-	-	-	-	4,359,652.93
2017B Referendum Taxable	-	-	-	-	3,417,112.64	-	-	-	-	3,417,112.64
Total Cash & Investments	13,662,487.88	70,025.56	9,611,300.39	7,483,894.10	8,721,305.00	7,940.42	2,561,085.48	-	2,500,453.92	44,618,492.75
Less Restrictions on Cash:										
Sawyer Falduto Investments	(2,223,538.53)	-	-	-	-	-	(2,223,538.53)	-	-	(4,447,077.06)
Carpentersville Dam Grant Revenue	-	-	(543,041.80)	-	-	-	-	-	-	(543,041.80)
Available Funds	11,438,949.35	70,025.56	9,068,258.59	7,483,894.10	8,721,305.00	7,940.42	337,546.95	-	2,500,453.92	39,628,373.89

Forest Preserve District of Kane County

Cash & Investment Report

Period Ending 02/29/2024

BREAKDOWN BY BANK:

	Per Bank Recs
IMET Pooled Cash XX-101	9,974,903.39
First American Pooled Cash	1,464,045.96
Sawyer Falduto Investments	2,223,538.53
01- General Fund Total:	\$ 13,662,487.88
IMET Pooled Cash XX-101	70,025.56
First American Pooled Cash	-
02- IMRF Fund Total:	\$ 70,025.56
IMET BondsXX-202	-
IMET 2017A Non-Taxable Referendum	4,359,652.93
IMET Pooled Cash XX-101	5,251,647.46
First American Pooled Cash	-
03- Construction & Development Fund Total:	\$ 9,611,300.39
IMET Pooled Cash XX-101	790,045.59
IMET BondsXX-202	-
IMET Bonds XX-201	6,693,848.51
First American Pooled Cash	-
04- Debt Service Fund Total:	\$ 7,483,894.10
IMET BondsXX-202	-
IMET 2017A Non-Taxable Referendum	-
IMET 2017B Taxable Referendum	3,417,112.64
IMET Pooled Cash XX-101	5,304,192.36
First American Pooled Cash	-
05- Land Acquisition Fund Total:	\$ 8,721,305.00
IMET Pooled Cash XX-101	7,940.42
First American Pooled Cash	-
06- Insurance Liability Fund Total:	\$ 7,940.42
IMET Pooled Cash XX-101	337,546.95
First American Pooled Cash	-
Sawyer Falduto Investments	2,223,538.53
07- Events & Cultural Fund Total	\$ 2,561,085.48
IMET Pooled Cash XX-101	-
First American Pooled Cash	-
08- Social Security Fund Total:	\$ -
IMET Pooled Cash XX-101	2,500,453.92
First American Pooled Cash	-
11- Mitigation Fund Total:	\$ 2,500,453.92
Grand Total All Cash & Investments:	\$ 44,618,492.75



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Fund							
Fund 01 - General Fund							
REVENUE							
3001	General Property Tax	7,864,331.00	.00	7,938,131.68	(73,800.68)	101	7,432,104.89
3010	State Replacement Tax	578,659.00	.00	409,851.57	168,807.43	71	922,280.92
3020	Investment Income/(Loss)	186,000.00	46,637.52	460,913.97	(274,913.97)	248	485,562.46
3021	Adjustment to Accrued Income	.00	(1,689.89)	3,088.27	(3,088.27)	+++	1,395.15
3022	Schwab Gain/ (Loss) on Investment	.00	(7,363.00)	44,095.65	(44,095.65)	+++	(32,066.93)
3031	Local Grants	6,600.00	.00	2,300.00	4,300.00	35	17,694.00
3039	Camping - South	182,000.00	.00	99,768.00	82,232.00	55	166,894.00
3041	Miscellaneous Income	100,000.00	5,195.00	48,105.43	51,894.57	48	152,414.81
3042	Special Events	8,500.00	1,105.00	4,397.00	4,103.00	52	8,424.00
3044	Rentals- Properties	65,000.00	3,000.00	33,167.48	31,832.52	51	65,034.96
3045	Rentals - Japanese Gardens	7,550.00	1,350.00	4,750.00	2,800.00	63	7,800.00
3048	Rental- Strikers Club	75,000.00	37,500.00	37,500.00	37,500.00	50	75,000.00
3050	Camping - North	305,000.00	.00	172,604.00	132,396.00	57	291,684.21
3051	Rentals- Agriculture	982,291.00	.00	653,223.52	329,067.48	67	974,396.25
3052	Shelter Reservations	31,000.00	2,790.00	19,030.00	11,970.00	61	40,380.00
3053	Golf Courses	.00	.00	.00	.00	+++	137,500.00
3060	Nature Center Programs	20,000.00	6,932.00	19,605.53	394.47	98	34,138.25
3061	Reservations - Brewster Creek	30,000.00	700.00	8,270.00	21,730.00	28	28,000.00
3062	Reservations - Creekbend	26,000.00	.00	14,050.00	11,950.00	54	12,575.00
3065	FVIA - License Fee	422,774.00	35,489.58	280,815.66	141,958.34	66	410,460.27
3070	Sale of Material	90,000.00	(500.00)	32,616.48	57,383.52	36	68,672.55
3080	Police Fines	12,000.00	3,285.00	14,532.55	(2,532.55)	121	14,015.00
3092	Change in Terminal Reserve	.00	.00	.00	.00	+++	(16,747.00)
REVENUE TOTALS		\$10,992,705.00	\$134,431.21	\$10,300,816.79	\$691,888.21	94%	\$11,297,612.79
EXPENSE							
4001	Full Time Salaries	4,994,959.00	369,839.26	3,120,532.60	1,874,426.40	62	4,617,148.93
4002	Part-Time Salaries	493,203.00	20,469.78	316,586.99	176,616.01	64	379,983.45
4010	Overtime	29,800.00	6,792.30	25,542.03	4,257.97	86	21,277.91
4050	Per Diem	9,100.00	.00	3,870.00	5,230.00	43	8,130.00
4051	Vehicle Allowance	9,000.00	750.00	6,000.00	3,000.00	67	9,750.00
5001	Conferences & Meetings	33,100.00	7,863.06	22,558.96	10,541.04	68	21,474.47
5010	Audit Management Services	26,500.00	.00	22,700.00	3,800.00	86	23,300.00
5020	Organization Support	105,500.00	.00	72,750.00	32,750.00	69	79,500.00
5030	Public Relations	69,000.00	7,622.03	51,244.90	17,755.10	74	85,791.92
5031	Bench & Tree Program	7,000.00	1,245.00	4,531.00	2,469.00	65	3,096.00
5050	Publication-Legal Notices	2,000.00	.00	595.70	1,404.30	30	2,459.85



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Fund							
Fund 01 - General Fund							
EXPENSE							
5070	Professional Fees	8,000.00	.00	1,396.00	6,604.00	17	3,245.00
5080	Legal Fees	120,000.00	9,283.00	83,673.95	36,326.05	70	112,135.19
5090	Insurance-Employees	995,219.00	66,965.90	531,140.07	464,078.93	53	652,280.05
5101	Insurance- Retirees	800.00	55.36	442.88	357.12	55	(1,051.88)
5102	Insurance - COBRA	.00	.00	863.61	(863.61)	+++	.00
5130	Telephone	123,798.00	7,011.58	56,343.95	67,454.05	46	104,917.65
5140	Electricity & Water	130,900.00	12,049.00	79,578.36	51,321.64	61	101,688.09
5150	Gas	17,150.00	3,260.59	9,538.04	7,611.96	56	17,450.39
5180	Consulting Services	30,800.00	370.50	6,998.00	23,802.00	23	1,800.00
5181	Banking Services	17,500.00	162.58	9,835.33	7,664.67	56	11,976.17
5195	Dispatch Services	48,723.00	.00	43,443.00	5,280.00	89	41,374.00
5200	Association Dues	17,010.00	2,941.00	14,583.63	2,426.37	86	14,213.82
5210	Safety & Training	43,050.00	1,570.80	23,518.22	19,531.78	55	22,502.14
5220	Tuition Reimbursement	2,000.00	.00	.00	2,000.00	0	.00
5230	Employee Recruitment	17,700.00	340.00	13,566.00	4,134.00	77	16,865.29
5240	Employee Recognition	13,000.00	100.44	8,344.96	4,655.04	64	13,722.84
5241	Recognition	7,000.00	.00	.00	7,000.00	0	6,665.94
5245	Wellness & Coaching	3,800.00	.00	199.96	3,600.04	5	2,718.78
6010	Office Supplies	11,300.00	628.12	3,395.31	7,904.69	30	11,016.28
6015	Supplies	18,075.00	1,480.94	11,201.57	6,873.43	62	13,718.84
6020	Nature Center Supplies	11,880.00	92.94	13,043.95	(1,163.95)	110	12,371.12
6030	Field Supplies	145,800.00	3,804.06	76,490.74	69,309.26	52	118,370.61
6031	De-Icing Salt	18,000.00	13,658.49	14,227.94	3,772.06	79	12,848.26
6033	Natural Resources Studies/Projects	45,147.00	.00	20,611.00	24,536.00	46	43,702.76
6035	Native Seed & Plants	140,000.00	.00	87,648.87	52,351.13	63	130,114.16
6038	Herbicide	20,000.00	.00	8,168.66	11,831.34	41	15,850.00
6045	Horticultural Supplies	13,650.00	.00	1,496.38	12,153.62	11	12,607.28
6060	Police Supplies	17,497.00	4,258.00	10,824.61	6,672.39	62	6,862.83
6070	Uniforms	28,655.00	4,386.79	15,878.09	12,776.91	55	27,540.03
6080	Mileage	5,832.00	598.04	5,448.43	383.57	93	6,263.39
6090	Repair & Maint Bldg & Grd	326,070.00	17,031.86	162,079.79	163,990.21	50	341,678.52
6100	Repair & Maint Vehicles	73,175.00	11,924.14	82,026.29	(8,851.29)	112	76,316.27
6105	Rental Properties Maintenance	26,250.00	960.18	3,661.46	22,588.54	14	11,737.28
6106	Historic Structures Maintenance	26,689.00	.00	4,128.06	22,560.94	15	4,907.23
6110	Repair & Maint Equipment	88,850.00	17,965.51	51,249.09	37,600.91	58	91,642.00
6115	Rental Equipment	4,500.00	.00	1,100.00	3,400.00	24	5,016.75



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type General Fund							
Fund 01 - General Fund							
EXPENSE							
6116	Sign Shop Materials	10,500.00	2,648.08	7,943.05	2,556.95	76	8,032.58
6117	Tools - Tradesmen	5,000.00	221.11	2,173.36	2,826.64	43	6,085.84
6118	Information Technology	185,568.00	3,715.10	28,811.45	156,756.55	16	137,869.14
6119	Tools- Mechanic	4,000.00	159.90	4,855.43	(855.43)	121	2,636.68
6120	Fuel-Heating	7,245.00	1,735.45	4,931.18	2,313.82	68	6,299.04
6130	Fuel-Vehicles	197,200.00	15,642.32	113,449.48	83,750.52	58	176,454.43
7001	Office Equipment	.00	.00	497.70	(497.70)	+++	.00
7010	Automotive Equipment	530,727.00	27,410.30	151,519.32	379,207.68	29	156,288.62
7020	Machinery & Equipment	258,600.00	1,575.24	124,923.50	133,676.50	48	242,027.26
7063	Tree & Brush Thinning	100,000.00	.00	29,920.50	70,079.50	30	100,000.00
7064	Weed Management	140,000.00	.00	104,010.60	35,989.40	74	78,557.68
7066	Donated Lands Management	42,000.00	.00	25,971.00	16,029.00	62	.00
8010	Contingencies	86,145.00	8,729.00	31,817.95	54,327.05	37	3,681.51
8030	Miscellaneous Fees	.00	88.20	745.20	(745.20)	+++	.00
8070	Interfund Transfers	2,628,738.00	.00	1,600,000.00	1,028,738.00	61	3,053,936.53
	EXPENSE TOTALS	\$12,592,705.00	\$657,405.95	\$7,334,628.10	\$5,258,076.90	58%	\$11,288,848.92
Fund 01 - General Fund Totals							
	REVENUE TOTALS	10,992,705.00	134,431.21	10,300,816.79	691,888.21	94%	11,297,612.79
	EXPENSE TOTALS	12,592,705.00	657,405.95	7,334,628.10	5,258,076.90	58%	11,288,848.92
Fund	01 - General Fund Net Gain (Loss)	(\$1,600,000.00)	(\$522,974.74)	\$2,966,188.69	\$4,566,188.69	(185%)	\$8,763.87
Fund Type General Fund Totals							
	REVENUE TOTALS	10,992,705.00	134,431.21	10,300,816.79	691,888.21	94%	11,297,612.79
	EXPENSE TOTALS	12,592,705.00	657,405.95	7,334,628.10	5,258,076.90	58%	11,288,848.92
Fund Type	General Fund Net Gain (Loss)	(\$1,600,000.00)	(\$522,974.74)	\$2,966,188.69	\$4,566,188.69	(185%)	\$8,763.87



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 02 - IL Municipal Retirement Fund							
REVENUE							
3001	General Property Tax	10,000.00	.00	10,057.91	(57.91)	101	10,056.32
3010	State Replacement Tax	12,107.00	.00	8,538.57	3,568.43	71	19,214.67
3020	Investment Income/(Loss)	210.00	277.31	20,568.19	(20,358.19)	9,794	1,327.49
3100	Interfund Transfers	312,917.00	.00	.00	312,917.00	0	2,388,259.83
	REVENUE TOTALS	\$335,234.00	\$277.31	\$39,164.67	\$296,069.33	12%	\$2,418,858.31
EXPENSE							
8020	I.M.R.F.	335,234.00	27,541.06	214,818.41	120,415.59	64	2,428,555.90
	EXPENSE TOTALS	\$335,234.00	\$27,541.06	\$214,818.41	\$120,415.59	64%	\$2,428,555.90
Fund 02 - IL Municipal Retirement Fund Totals							
	REVENUE TOTALS	335,234.00	277.31	39,164.67	296,069.33	12%	2,418,858.31
	EXPENSE TOTALS	335,234.00	27,541.06	214,818.41	120,415.59	64%	2,428,555.90
Fund 02 - IL Municipal Retirement Fund	Net Gain (Loss)	\$0.00	(\$27,263.75)	(\$175,653.74)	(\$175,653.74)	+++	(\$9,697.59)



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 06 - Insurance Liability Fund							
REVENUE							
3001	General Property Tax	10,000.00	.00	10,057.91	(57.91)	101	10,056.32
3020	Investment Income/(Loss)	1,800.00	31.44	3,434.49	(1,634.49)	191	1,838.32
3100	Interfund Transfers	309,803.00	.00	.00	309,803.00	0	311,082.76
	REVENUE TOTALS	\$321,603.00	\$31.44	\$13,492.40	\$308,110.60	4%	\$322,977.40
EXPENSE							
5100	Insurance-General	162,788.00	.00	76,911.42	85,876.58	47	159,940.74
5110	Worker's Compensation	143,815.00	.00	72,282.36	71,532.64	50	140,085.06
5120	Unemployment Compensation	15,000.00	7,224.18	14,884.79	115.21	99	14,470.32
	EXPENSE TOTALS	\$321,603.00	\$7,224.18	\$164,078.57	\$157,524.43	51%	\$314,496.12
Fund 06 - Insurance Liability Fund Totals							
	REVENUE TOTALS	321,603.00	31.44	13,492.40	308,110.60	4%	322,977.40
	EXPENSE TOTALS	321,603.00	7,224.18	164,078.57	157,524.43	51%	314,496.12
Fund	06 - Insurance Liability Fund Net Gain (Loss)	\$0.00	(\$7,192.74)	(\$150,586.17)	(\$150,586.17)	+++	\$8,481.28



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Special Revenue Funds							
Fund 08 - Social Security Fund							
REVENUE							
3001	General Property Tax	10,000.00	.00	10,057.91	(57.91)	101	10,056.32
3010	State Replacement Tax	6,053.00	.00	4,269.29	1,783.71	71	9,607.34
3020	Investment Income/(Loss)	700.00	.00	2,906.35	(2,206.35)	415	766.53
3100	Interfund Transfers	406,018.00	.00	.00	406,018.00	0	354,593.94
	REVENUE TOTALS	\$422,771.00	\$0.00	\$17,233.55	\$405,537.45	4%	\$375,024.13
EXPENSE							
8060	Social Security Tax	422,771.00	29,017.60	254,065.19	168,705.81	60	365,302.41
	EXPENSE TOTALS	\$422,771.00	\$29,017.60	\$254,065.19	\$168,705.81	60%	\$365,302.41
Fund 08 - Social Security Fund Totals							
	REVENUE TOTALS	422,771.00	.00	17,233.55	405,537.45	4%	375,024.13
	EXPENSE TOTALS	422,771.00	29,017.60	254,065.19	168,705.81	60%	365,302.41
Fund 08 - Social Security Fund	Net Gain (Loss)	\$0.00	(\$29,017.60)	(\$236,831.64)	(\$236,831.64)	+++	\$9,721.72
Fund Type Special Revenue Funds Totals							
	REVENUE TOTALS	1,079,608.00	308.75	69,890.62	1,009,717.38	6%	3,116,859.84
	EXPENSE TOTALS	1,079,608.00	63,782.84	632,962.17	446,645.83	59%	3,108,354.43
Fund Type Special Revenue Funds	Net Gain (Loss)	\$0.00	(\$63,474.09)	(\$563,071.55)	(\$563,071.55)	+++	\$8,505.41



Income Statement

Through 02/29/24

Detail Listing

Include Rollup Account/Rollup to Account

Account	Account Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 03 - Construction & Development Fund							
REVENUE							
3001	General Property Tax	112,000.00	.00	111,520.94	479.06	100	111,430.48
3020	Investment Income/(Loss)	147,000.00	38,061.75	322,536.69	(175,536.69)	219	368,950.79
3030	Federal & State Grants	4,217,121.00	.00	152,569.00	4,064,552.00	4	647,176.64
3031	Local Grants	.00	.00	.00	.00	+++	125,000.00
3041	Miscellaneous Income	25,000.00	.00	6,858.50	18,141.50	27	27,508.61
3051	Rentals- Agriculture	486,839.00	.00	319,318.85	167,520.15	66	633,196.81
3053	Golf Courses	312,500.00	138,287.92	293,287.92	19,212.08	94	188,561.08
REVENUE TOTALS		\$5,300,460.00	\$176,349.67	\$1,206,091.90	\$4,094,368.10	23%	\$2,101,824.41
EXPENSE							
5070	Professional Fees	4,634,560.00	28,794.90	329,149.10	4,305,410.90	7	447,109.87
5072	Trail Resurfacing	235,000.00	.00	.00	235,000.00	0	114,400.00
6095	ADA Projects	35,681.00	.00	.00	35,681.00	0	.00
7050	Land Area Development	4,813,227.00	.00	184,622.51	4,628,604.49	4	930,091.14
7060	Restoration	1,900,998.00	26,910.00	542,016.76	1,358,981.24	29	686,494.83
8070	Interfund Transfers	500,000.00	.00	.00	500,000.00	0	.00
EXPENSE TOTALS		\$12,119,466.00	\$55,704.90	\$1,055,788.37	\$11,063,677.63	9%	\$2,178,095.84
Fund 03 - Construction & Development Fund Totals							
REVENUE TOTALS		5,300,460.00	176,349.67	1,206,091.90	4,094,368.10	23%	2,101,824.41
EXPENSE TOTALS		12,119,466.00	55,704.90	1,055,788.37	11,063,677.63	9%	2,178,095.84
Fund 03 - Construction & Development Fund Net Gain (Loss)		(\$6,819,006.00)	\$120,644.77	\$150,303.53	\$6,969,309.53	(2%)	(\$76,271.43)



Income Statement

Through 02/29/24

Detail Listing

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Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 05 - Land Acquisition Fund							
REVENUE							
3020	Investment Income/(Loss)	88,500.00	34,537.28	288,059.81	(199,559.81)	325	410,137.94
3041	Miscellaneous Income	.00	.00	18,625.00	(18,625.00)	+++	3,000.00
	REVENUE TOTALS	\$88,500.00	\$34,537.28	\$306,684.81	(\$218,184.81)	347%	\$413,137.94
EXPENSE							
5180	Consulting Services	5,000.00	.00	1,800.00	3,200.00	36	.00
5190	Surveys & Appraisals	30,000.00	.00	21,785.00	8,215.00	73	42,435.00
7080	Land Acquisition	11,786,997.00	.00	1,331,118.44	10,455,878.56	11	5,173,780.22
	EXPENSE TOTALS	\$11,821,997.00	\$0.00	\$1,354,703.44	\$10,467,293.56	11%	\$5,216,215.22
Fund 05 - Land Acquisition Fund Totals							
	REVENUE TOTALS	88,500.00	34,537.28	306,684.81	(218,184.81)	347%	413,137.94
	EXPENSE TOTALS	11,821,997.00	.00	1,354,703.44	10,467,293.56	11%	5,216,215.22
Fund 05 - Land Acquisition Fund	Net Gain (Loss)	(\$11,733,497.00)	\$34,537.28	(\$1,048,018.63)	\$10,685,478.37	9%	(\$4,803,077.28)



Income Statement

Through 02/29/24

Detail Listing

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Fund Category Governmental Funds							
Fund Type Capital Projects Funds							
Fund 11 - Mitigation							
REVENUE							
3020	Investment Income/(Loss)	2,500.00	9,902.06	137,708.98	(135,208.98)	5,508	135,307.71
3095	Wetland Mitigation Credit	.00	.00	.00	.00	+++	2,728,485.00
3096	Stream Mitigation Credit	.00	.00	67,150.00	(67,150.00)	+++	407,095.00
3100	Interfund Transfers	2,100,000.00	.00	1,600,000.00	500,000.00	76	.00
	REVENUE TOTALS	\$2,102,500.00	\$9,902.06	\$1,804,858.98	\$297,641.02	86%	\$3,270,887.71
EXPENSE							
5070	Professional Fees	6,638,712.80	.00	3,169,850.27	3,468,862.53	48	1,484,565.40
	EXPENSE TOTALS	\$6,638,712.80	\$0.00	\$3,169,850.27	\$3,468,862.53	48%	\$1,484,565.40
	Fund 11 - Mitigation Totals						
	REVENUE TOTALS	2,102,500.00	9,902.06	1,804,858.98	297,641.02	86%	3,270,887.71
	EXPENSE TOTALS	6,638,712.80	.00	3,169,850.27	3,468,862.53	48%	1,484,565.40
	Fund 11 - Mitigation Net Gain (Loss)	(\$4,536,212.80)	\$9,902.06	(\$1,364,991.29)	\$3,171,221.51	30%	\$1,786,322.31
	Fund Type Capital Projects Funds Totals						
	REVENUE TOTALS	7,491,460.00	220,789.01	3,317,635.69	4,173,824.31	44%	5,785,850.06
	EXPENSE TOTALS	30,580,175.80	55,704.90	5,580,342.08	24,999,833.72	18%	8,878,876.46
	Fund Type Capital Projects Funds Net Gain (Loss)	(\$23,088,715.80)	\$165,084.11	(\$2,262,706.39)	\$20,826,009.41	10%	(\$3,093,026.40)



Income Statement

Through 02/29/24

Detail Listing

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Fund Category Governmental Funds							
Fund Type Debt Service Funds							
Fund 04 - Debt Service Fund							
REVENUE							
3001	General Property Tax	15,758,759.00	.00	15,675,505.58	83,253.42	99	15,704,398.86
3010	State Replacement Tax	6,052.00	.00	4,269.29	1,782.71	71	9,606.30
3020	Investment Income/(Loss)	165,000.00	29,637.00	469,854.65	(304,854.65)	285	354,629.71
REVENUE TOTALS		\$15,929,811.00	\$29,637.00	\$16,149,629.52	(\$219,818.52)	101%	\$16,068,634.87
EXPENSE							
8030	Miscellaneous Fees	7,000.00	1,650.00	3,225.00	3,775.00	46	6,537.50
8040	Bond Expense	12,430,000.00	.00	12,430,000.00	.00	100	11,910,000.00
8050	Interest Expense	2,880,456.00	.00	1,586,365.63	1,294,090.37	55	3,431,338.76
EXPENSE TOTALS		\$15,317,456.00	\$1,650.00	\$14,019,590.63	\$1,297,865.37	92%	\$15,347,876.26
Fund 04 - Debt Service Fund Totals							
REVENUE TOTALS		15,929,811.00	29,637.00	16,149,629.52	(219,818.52)	101%	16,068,634.87
EXPENSE TOTALS		15,317,456.00	1,650.00	14,019,590.63	1,297,865.37	92%	15,347,876.26
Fund 04 - Debt Service Fund Net Gain (Loss)		\$612,355.00	\$27,987.00	\$2,130,038.89	\$1,517,683.89	348%	\$720,758.61
Fund Type Debt Service Funds Totals							
REVENUE TOTALS		15,929,811.00	29,637.00	16,149,629.52	(219,818.52)	101%	16,068,634.87
EXPENSE TOTALS		15,317,456.00	1,650.00	14,019,590.63	1,297,865.37	92%	15,347,876.26
Fund Type Debt Service Funds Net Gain (Loss)		\$612,355.00	\$27,987.00	\$2,130,038.89	\$1,517,683.89	348%	\$720,758.61
Fund Category Governmental Funds Totals							
REVENUE TOTALS		35,493,584.00	385,165.97	29,837,972.62	5,655,611.38	84%	36,268,957.56
EXPENSE TOTALS		59,569,944.80	778,543.69	27,567,522.98	32,002,421.82	46%	38,623,956.07
Fund Category Governmental Funds Net Gain (Loss)		(\$24,076,360.80)	(\$393,377.72)	\$2,270,449.64	\$26,346,810.44	(9%)	(\$2,354,998.51)



Income Statement

Through 02/29/24

Detail Listing

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Fund Category Proprietary Funds							
Fund Type Enterprise Funds							
Fund 07 - Events & Cultural Fund							
REVENUE							
3020	Investment Income/(Loss)	39,900.00	7,988.47	50,442.66	(10,542.66)	126	49,886.44
3021	Adjustment to Accrued Income	.00	(1,689.88)	3,088.28	(3,088.28)	+++	1,395.12
3022	Schwab Gain/ (Loss) on Investment	.00	(7,363.00)	44,095.67	(44,095.67)	+++	(32,066.93)
3041	Miscellaneous Income	25,000.00	.00	25,000.00	.00	100	25,000.00
3054	Baseball Income	500,000.00	.00	275,000.00	225,000.00	55	500,000.00
3300	Developer Contribution	.00	.00	.00	.00	+++	400,487.50
REVENUE TOTALS		\$564,900.00	(\$1,064.41)	\$397,626.61	\$167,273.39	70%	\$944,702.13
EXPENSE							
5181	Banking Services	3,500.00	.00	2,446.00	1,054.00	70	3,183.00
7050	Land Area Development	.00	.00	.00	.00	+++	.00
7090	Depreciation	724,514.00	.00	.00	724,514.00	0	741,031.00
8030	Miscellaneous Fees	.00	.00	.00	.00	+++	179,000.00
8040	Bond Expense	530,000.00	.00	.00	530,000.00	0	.00
8050	Interest Expense	75,610.00	.00	41,117.50	34,492.50	54	87,663.50
8075	Amortization Expense	24,412.00	.00	.00	24,412.00	0	24,411.83
EXPENSE TOTALS		\$1,358,036.00	\$0.00	\$43,563.50	\$1,314,472.50	3%	\$1,035,289.33
Fund 07 - Events & Cultural Fund Totals							
REVENUE TOTALS		564,900.00	(1,064.41)	397,626.61	167,273.39	70%	944,702.13
EXPENSE TOTALS		1,358,036.00	.00	43,563.50	1,314,472.50	3%	1,035,289.33
Fund 07 - Events & Cultural Fund Net Gain (Loss)		(\$793,136.00)	(\$1,064.41)	\$354,063.11	\$1,147,199.11	(45%)	(\$90,587.20)
Fund Type Enterprise Funds Totals							
REVENUE TOTALS		564,900.00	(1,064.41)	397,626.61	167,273.39	70%	944,702.13
EXPENSE TOTALS		1,358,036.00	.00	43,563.50	1,314,472.50	3%	1,035,289.33
Fund Type Enterprise Funds Net Gain (Loss)		(\$793,136.00)	(\$1,064.41)	\$354,063.11	\$1,147,199.11	(45%)	(\$90,587.20)
Fund Category Proprietary Funds Totals							
REVENUE TOTALS		564,900.00	(1,064.41)	397,626.61	167,273.39	70%	944,702.13
EXPENSE TOTALS		1,358,036.00	.00	43,563.50	1,314,472.50	3%	1,035,289.33
Fund Category Proprietary Funds Net Gain (Loss)		(\$793,136.00)	(\$1,064.41)	\$354,063.11	\$1,147,199.11	(45%)	(\$90,587.20)
Grand Totals							
REVENUE TOTALS		36,058,484.00	384,101.56	30,235,599.23	5,822,884.77	84%	37,213,659.69
EXPENSE TOTALS		60,927,980.80	778,543.69	27,611,086.48	33,316,894.32	45%	39,659,245.40
Grand Total Net Gain (Loss)		(\$24,869,496.80)	(\$394,442.13)	\$2,624,512.75	\$27,494,009.55	(11%)	(\$2,445,585.71)