



**V. Finance and Administration**

**TMP-26-099 Resolution Approving an Intergovernmental Agreement  
between the Forest Preserve District of Kane County and the  
County of Kane for Volunteer Site Restoration Services**

*HR Dir. Clough presented the intergovernmental agreement with Kane County.*

The District has an established Volunteer Program for Natural Areas Management that performs substantial invasive and nuisance tree and brush removal on District land throughout the County, including adjacent to the Kane County Recycling Center at Fabyan Forest Preserve. The Recycling Center, owned and operated by Kane County, contains an area of dense growth of invasive and nuisance trees and brush which the County desires to remove. The District shares this interest, both to protect the previously restored woodlands and prairie that border the property, as well as to provide a site conducive for hosting the Volunteer Program's annual "Battle of the Brushpiles" event, scheduled for March, 2026. This large-scale restoration effort is led by a trained and qualified site steward and invites local student volunteers to participate in brush clearing work. The District has executed similar intergovernmental agreements with the County, including for streambank restoration work at Gunnar Anderson Forest Preserve and the Kane County Government Center. Consistent with the agreement, the District would recruit, train, and coordinate the Volunteers assigned to improve the site within the parameters established by the County, for the duration of one (1) year.

**DISCUSSION:** *Commissioner Gripe asked if the District holds an annual agreement with the County. Dir. Clough responded that the District holds an annual volunteer event, however it varies with different entities and location dependent on restoration needs. (Commissioner Iqbal arrived at 8:34AM.)*

**RESULT:** **MOVED FORWARD BY ROLL CALL VOTE**  
**TO:** Forest Preserve District Commission  
**MOVER:** Anita Lewis  
**SECONDER:** Bill Roth  
**AYE:** Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert,  
Anita Lewis, Bill Roth,  
**ABSENT:** Cheryl Strathmann, Rick Williams

**TMP-25-1437 Approval of the Restated Organization Ordinance**

*HR Dir. Clough presented the updates to the organization ordinance. She highlighted specific terminology updates. On an annual basis, staff and the District's legal counsel review and prepare necessary changes to the District's Organization Ordinance for the Commission's approval. The Ordinance was last approved by the Commission on March 11, 2025. The following new changes are proposed:*

1. *Chapter 1, Section C, "Definitions". Updated the language that ensures compliance with the Open Meetings Act (OMA) to be more concise.*
2. *Chapter 3, Section B, "Duties of Officers; Committee Appointments by President". Removed the President's unilateral ability to appoint legal counsel to improve transparency and align with the District's procurement practices.*
3. *Chapter 3, Section D, "Travel Expense Reimbursements". Updated the terminology to ensure consistency in policy administration for all travelers of the District.*
4. *Chapter 4, Section B, "Administrative Staff". Revised the chain of command to include the Chief Financial and Administrative Officer (CFAO) position.*
5. *Chapter 6, Section D, "Regular, Adjourned or Special Meetings". Clarified the*

posting requirements and order of business for public meetings.

6. *Chapter 13, Multiple Sections.* Revised the amendment review process for the Organization Ordinance to include the Finance and Administration Committee, and updated the approval dates associated with various other ordinances referenced within the document.

**DISCUSSION:** *President Lenert asked if an amendment needed to be included to address the addition of legal counsel approved by appointed from the Commission. Attorney Price responded that for clarity, the language would be added. Commissioner Iqbal discussed the term "traveler" being used for individuals and not just Commissioners. The change was made and would be included in the motion as an amendment. Brief conversation ensued.*

**RESULT:** **MOVED FORWARD BY ROLL CALL VOTE**  
**TO:** Forest Preserve District Commission  
**MOVER:** Bill Roth  
**SECONDER:** Mo Iqbal  
**AYE:** Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Anita Lewis, Bill Roth  
**ABSENT:** Cheryl Strathmann, Rick Williams

#### **TMP-26-093 Release of Closed Session Minutes**

*President Lenert presented the closed session minutes of the Finance and Administration Committee for approval. The Finance and Administration Committee of the Forest Preserve District of Kane County, Kane County, Illinois has reviewed the minutes of the Closed Sessions pursuant to Illinois Compiled Statute 5ILCS 120/2.03 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes which have not been made fully public. The Committee has determined that the need for confidentiality still exists as to the Closed Session minutes of: 04/25/2023, 05/23/23, and 06/24/2025. The Committee has determined that there is no longer a need for partial or full confidentiality as to the Closed Session minutes of: 01/28/2020, 02/25/2020, 02/23/2021, 05/25/2021, 06/22/2021, 07/27/2021, 09/28/2021, 01/25/2022, 05/24/2022, 9/27/2022, 10/25/2022, 11/15/2022, 01/24/2023, 02/21/2023, 03/26/2024, 02/27/2024, 06/25/2024, 07/23/2024, 08/27/2024, 09/24/2024, and 10/22/2024.*

**DISCUSSION:** *None.*

**RESULT:** **APPROVED BY ROLL CALL VOTE**  
**MOVER:** Jon Gripe  
**SECONDER:** Anita Lewis  
**AYE:** Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Anita Lewis, Bill Roth,  
**ABSENT:** Cheryl Strathmann, Rick Williams

## **VI. Land Acquisition**

### **TMP-26-079 Resolution Authorizing Permanent and Temporary Easements with the Illinois Department of Transportation for Culvert Improvements at Illinois Route 31 and Fabyan Forest Preserve**

*Dir. of Planning and Land Protection Rooks-Lopez presented the easement. In Spring of 2019, IDOT reached out to the District and the City of Geneva to discuss plans related to the replacement of a failing culvert under Route 31. While the majority of the affected culvert is owned by the State, the inlet and outfall are on property owned by the City of Geneva and the District. The State is requesting the necessary easements be donated. In exchange the State will replace the District's section of the culvert, make improvements to the outfall to reduce erosion and replace/rebuild the section of the Fabyan wall above the culvert at no charge to the District. The Fabyan wall will be reconstructed using as much of the existing limestone as*

possible, any deviations will be submitted to the State Historic Preservation Officer and District for approval. The permanent easement will allow IDOT future access to the culvert for inspections and repairs. In total IDOT, will be acquiring 0.232 acres of permanent easement and 0.0446 acres of temporary easements. The project is tentatively scheduled for late 2026. There is no financial impact to the District.

**DISCUSSION:** *Commissioner Juby commented that the improvements on the wall are necessary, the small portion being repaired would be beneficial, however the rest of the wall is going to look further in disrepair. She asked what the District's plan was to repair the remainder. Exec. Dir. Haberthur responded that the District has looked into the repairs and the restoration estimate was projected to cost \$2M for the total project. Commissioner Juby asked if the District could seek additional funding. Commissioner Lewis asked if the District could solicit a grant for historical restoration. Exec. Dir. Haberthur responded that historical type restorations have restrictions, staff would need to review if this would be feasible. Commissioner Gumz commented that staff could direct legislators to support these types of capital projects.*

**RESULT:                    MOVED FORWARD BY ROLL CALL VOTE**

**TO:**                             Forest Preserve District Commission

**MOVER:**                     Bill Roth

**SECONDER:**                Michelle Gumz

**AYE:**                         Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Anita Lewis, Bill Roth,

**ABSENT:**                    Cheryl Strathmann, Rick Williams

## **VII. Executive**

### **TMP-25-1545 Presentation and Approval of the Closed Session Minutes**

*President Lenert presented the closed session minutes of the Executive committee for approval. The Executive Committee of the Forest Preserve District of Kane County, Illinois has reviewed the minutes of Closed Sessions pursuant to 5ILCS 120/2.06 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes which have not been fully made public. The Committee has determined that the need for confidentiality still exists as to the Closed Session minutes of 11/06/2020, 02/4/2021, 07/08/2021, 10/05/2023, 02/08/2024, and 04/03/2025.*

**DISCUSSION:** *None.*

**RESULT:                    APPROVED BY ROLL CALL VOTE**

**MOVER:**                     Anita Lewis

**SECONDER:**                Michelle Gumz

**AYE:**                         Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Anita Lewis, Bill Roth,

**ABSENT:**                    Cheryl Strathmann, Rick Williams

## **VIII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel**

The Committee moved into Executive Closed Session at 8:59 AM to discuss license agreements.

**RESULT:                    APPROVED BY ROLL CALL VOTE**

**MOVER:**                     Bill Roth

**SECONDER:**                Anita Lewis

**AYE:**                         Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Anita Lewis, Bill Roth,

**ABSENT:**                    Cheryl Strathmann, Rick Williams

The Committee returned to Open Session at 9:19AM on a motion by Gumz, second by Roth, unanimous voice vote.

## **IX. Communications**

*Dir. of Community Engagement Metanchuk provided an update noting the District is hiring seasonals for the upcoming summer. The new Spring Treeline will be coming out soon, this will*

include Maple Sugaring days on March 7 & 8, 2026. The Kane Native Plant Sale is live and available to shop online through April 12, 2026. The in-person sale will be held April 25, 2026.

**X. President's Comments**

Commissioner Gumz commented on the Kane County's Veteran Assistance program. She asked if the District partners with County in terms of hiring veterans. Exec. Dir. Haberthur responded that the District has looked into the program noting there are some HR hurdles, however staff is collaborating with HR and the County for a pathway. President Lenert commented on the IPRA/IAPD Soaring New Heights 2026 conference. He stated that it was a successful turnout. He noted Dir. Rooks-Lopez attended a grant session held by IDNR's Patrick Davis that could help secure grant monies for the District.

**XI. Financial Reports**

Finance reports A-C were moved together.

- A. Bond Investment Analysis Report through December 2025
- B. Cash & Investment Report through December 2025
- C. Income Statement through December 2025

**RESULT: REPORTS ON FILE BY UNANIMOUS CONSENT**

**MOVER:** Bill Roth

**AYE:** Anita Lewis Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Bill Roth

**ABSENT:** Cherryl Strathmann, Rick Williams

**XII. Adjournment**

The meeting adjourned at 9:30AM.

**RESULT: APPROVED BY VOICE VOTE**

**MOVER:** Bill Roth

**SECONDER:** Jon Gripe

**AYE:** Jon Gripe, Michelle Gumz, Mo Iqbal, Leslie Juby, Bill Lenert, Anita Lewis, Bill Roth

**ABSENT:** Cherryl Strathmann, Rick Williams

Bill Lenert, President  
Forest Preserve District Executive Committee  
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi, Recording Secretary