

Chief of Planning and Land Management



Forest Preserve District of Kane County

Our Mission: To acquire, hold, and maintain lands within Kane County which contribute to the conservation of natural and historic resources, habitats, flora and fauna; and to restore, restock, protect and preserve such lands for the environmental education, recreation, pleasure and well-being of all its citizens.

Chief of Planning and Land Management

Position Summary

The **Chief of Planning and Land Management** is a member of the District's Leadership Team.

This important role leads the functions of **Planning, Natural Resources and Operations**. All three areas must work collaboratively in order to maximize District resources and have the greatest impact in the preserves.

Responsibilities include:

- Actively involved in on-site project management and coordination of the planning and execution of capital projects;
- Provides leadership and direction including establishing and communicating department vision;
- Evaluates and directs land management and public use functions;
- Evaluates present and potential holdings for conservation and recreational value and makes recommendations for purchase;
- Prepares, recommends and administers the department budget;
- Coordinates the District's ADA planning;
- Develops plans and bid specifications for capital improvement projects;
- Manages drainage and wetland mitigation strategies for District holdings;
- Coordinates with external organizations and regulatory agencies.

Requirements include:

- Completion of a Bachelor's degree in urban planning, parks and recreation, natural resource management or related field.
- Eight (8) years of progressively responsible experience in planning, preserve management or natural resource manager, which included five (5) years in a leadership position.
- Completion of one or more of the following certifications, or related certification: ArcMap GIS, CPRP, Flood Plain and Erosion Control.





Leadership Skills

- An **environmental leader** who is passionate about serving the community
- Ability to effectively **communicate** with all levels throughout the organization as well as with external partners
- Ability to develop and maintain positive **collaborative** relationships and support internal and external partnerships
- Ability to establish and communicate a “big-picture” **vision** for the team
- Ability to effectively **delegate** and **manage** a team of professionals
- Demonstrated **capital project management** skills
- Demonstrated understanding and application of **budgeting** principles and practices
- Knowledge and understanding of **conservation and natural resource** management

Benefits

The Forest Preserve District of Kane County offers a generous benefits program including:

- HMO and PPO medical insurance options and a Dental insurance option
- Employer paid Vision and Life insurance
- Paid Holidays, Personal Days, Vacation and Sick time
- The Chief of Planning and Land Management is provided with a District vehicle

Apply online at:

www.kaneforest.com/careers

