



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### EXECUTIVE COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, August 4, 2022 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Chris Kious at 8:30 AM. Remote=\*

#### Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Chris Kious	Present
Commissioner Dale Berman	Present
Commissioner Drew Frasz	Present
Commissioner John Martin	Present
Commissioner Barbara Wojnicki	Present
Commissioner Mavis Bates	Present*
Commissioner Michael Kenyon	Present*
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present*

#### Others Present:

Commissioners: Allan\*, Davoust\*; Exec. Dir. Meyers; CFO Stanish & staff Petschke; Chief of Planning & Land Rooks-Lopez & staff Tegge, Rodeghero; Dir. of NRM Haberthur & staff Chess; Dir. of Comm. Affairs Metanchuk & staff Kovach; HR Dir. Sarro & staff Misner; Chief of Police & Dir. of Public Safety Burger; Attorney Hodge; Exec. Assist Figliozzi.

#### II. Approval of Minutes from July 7, 2022

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Barbara Wojnicki, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki

#### III. Public Comment (Each Speaker is limited to three minutes)

*None.*

#### IV. Presentation and Approval of Bills and Commissioners' Per Diem from July 2022

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS]</b>	<b>Next: 8/9/2022 9:00 AM</b>
<b>TO:</b>	Forest Preserve District Commission	
<b>MOVER:</b>	John Martin, Commissioner	
<b>SECONDER:</b>	Dale Berman, Commissioner	
<b>AYES:</b>	Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	

#### V. Planning & Utilization

**A. Presentation and Approval of a Bid for Natural Areas Vegetation Management at Settler's Hill Golf Course**

Natural Resource Manager Pat Chess presented the bid for the Settler's Hill Golf Course natural areas vegetation management. Settler's Hill Golf Course (224 acres) is located within Batavia, and is one of two golf courses owned by the District. In 2021, work began on updating select roughs, fairways, greens, tee boxes, bunkers and cart paths, and drainage issue repair. In addition to the course work itself, the quality of natural areas that make up the out-of-play area are also being addressed. Bids were sought from qualified firms for one year of management and naturalization of terrestrial vegetation within the non-playing grounds of Settler's Hill Golf Course (approximately 100 acres). The work will be conducted from August 2022 until June 30, 2023. The primary goal of this work will be to control invasive and non-native herbaceous species as well as invasive woody brush in the woodland areas and along the trail edges. Species to be controlled will include but not be limited to wild chervil (*Anthriscus sylvestris*), reed canary grass (*Phalaris arundinacea*), giant ragweed (*Ambrosia trifida*), and bush honeysuckle (*Lonicera spp.*). The bid was distributed to 27 vendors, with four responding. The qualified, lowest bid was received from Davey Resource Group, Inc. of Elmhurst, Illinois, in the amount of \$96,120. Contractor oversight will be conducted by our Natural Resource Management department.

**DISCUSSION:** Commissioner Martin asked about the high price from V3 and Encap, asked if that is a tactic used. Chess responded that companies do over price at times in order to be included in the bid, knowing that they would not be chosen for that particular job, although still want to be considered. (Commissioner Kenyon steps away via remote)

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [8 TO 0]</b>	<b>Next: 8/9/2022 9:00 AM</b>
<b>TO:</b>	Forest Preserve District Commission	
<b>MOVER:</b>	John Martin, Commissioner	
<b>SECONDER:</b>	Barbara Wojnicki, Commissioner	
<b>AYES:</b>	Mavis Bates, Dale Berman, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	
<b>AWAY:</b>	Michael Kenyon	

**B. Presentation and Approval of a Bid for Three Years of Terrestrial Management at Oakhurst Forest Preserve**

Natural Resource Manager Pat Chess presented the bid for terrestrial management at the Oakhurst Forest Preserve. Oakhurst Forest Preserve (395 acres) is located in the southeast corner of Kane County and remains a highly popular preserve, thanks in part to its multi-seasonal activities. The lower parking lot near Lake Patterson was renovated in 2021, with assistance from the Illinois Department of Natural Resources (IDNR). Part of that renovation was the creation of a wetland complex immediately west of the new parking lot, which treats and directs stormwater from the lot and surrounding area, before it reaches Lake Patterson. Additional natural prairie/grassland nodes were constructed to the east, south and west of the parking lot. In accordance with the United States Department of Army-Corps of Engineers permit requirements, bids were sought from qualified firms for three years of health monitoring and management of terrestrial vegetation at Oakhurst Forest Preserve (approximately 1.4 acres). This work will be conducted from July 2022 until June 30, 2025. The primary goal of this work will be to control invasive and non-native herbaceous species as well as invasive woody brush in the woodland areas and along the trail edges. Species to be controlled will include but not be limited to wild chervil (*Anthriscus sylvestris*), reed canary grass (*Phalaris arundinacea*), giant ragweed (*Ambrosia trifida*), and bush honeysuckle (*Lonicera spp.*). The bid was distributed to 27 vendors, with two responding. The qualified, lowest bid was received from Integrated Lakes Management of Waukegan, Illinois, in the amount of \$12,598.95. Of that total, \$5,340.15 is due in the first year, \$4,409.40 in the second year, and \$2,849.40 in the final year of the contract.

**DISCUSSION:** Commissioner Allan asked about the raised feature in the shape of a Salamander, and the types of vegetation. Chess responded, the salamander was meant to be a grass area maintained by operations with mowing. Exec. Dir. Meyers explained that the feature was a recreation item for the grant, a grass area for children to play on.

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [8 TO 0]</b>	<b>Next: 8/9/2022 9:00 AM</b>
<b>TO:</b>	Forest Preserve District Commission	
<b>MOVER:</b>	Dale Berman, Commissioner	
<b>SECONDER:</b>	Mavis Bates, Commissioner	
<b>AYES:</b>	Mavis Bates, Dale Berman, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	
<b>AWAY:</b>	Michael Kenyon	

**C. Presentation and Approval of a Bid for Three Years of Terrestrial Management at Fabyan Forest Preserve**

Natural Resource Manager Pat Chess presented the bid for the terrestrial management at Fabyan Forest Preserve Fabyan Forest Preserve (209 acres) is located within Geneva and remains one of the most-popular locations in the Forest Preserve District of Kane County "District," primarily due to its dual-bank access to the Fox River and connection to the Fox River Regional Trail system. In spring 2019, work began on removing the causeway and installing a new bridge to connect Fabyan Island to the west bank of the Fox River. The work was completed in November 2019, and the west shoreline of the Fox River and west shoreline of Fabyan Island were replanted with a native-wetland species mix. In accordance with the U.S. Department of Army-Corps of Engineers permit requirements, bids were sought from qualified firms for three years of health monitoring and management of terrestrial vegetation at Fabyan Forest Preserve (approximately 1 acre). This work will be conducted from July 2022 until June 30, 2025. The primary goal of this work will be to control invasive and non-native herbaceous species as well as invasive woody brush in the woodland areas and along the trail edges. Species to be controlled will include but not be limited to wild chervil (*Anthriscus sylvestris*), reed canary grass (*Phalaris arundinacea*), giant ragweed (*Ambrosia trifida*), and bush honeysuckle (*Lonicera spp.*). The bid was distributed to 27 vendors, with 2 responding. The qualified, lowest bid was received from Encap, Inc. of DeKalb, Illinois, in the amount of \$15,705. Of that total, \$6,025 is due in the first year, \$6,525 in the second year, and \$3,155 in the final year of the contract.

**DISCUSSION:** None.

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [8 TO 0]</b>	<b>Next: 8/9/2022 9:00 AM</b>
<b>TO:</b>	Forest Preserve District Commission	
<b>MOVER:</b>	John Martin, Commissioner	
<b>SECONDER:</b>	Drew Frasz, Commissioner	
<b>AYES:</b>	Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	
<b>AWAY:</b>	Michael Kenyon	

**VI. New or Unfinished Business**

**A. Presentation and Approval of the Closed Session Minutes of June 2007 through June 2022**

Exec Dir. Meyers presented the memo for the Closed Session minutes for review. The proposed items to be released are land acquisition projects that have closed.

**DISCUSSION:** None.

**RESULT:** APPROVED BY ROLL CALL VOTE [8 TO 0]  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Dale Berman, Commissioner  
**AYES:** Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki  
**AWAY:** Michael Kenyon

**VII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel**

The Committee moved into Executive Closed Session at 8:55 AM to discuss license agreements.

**RESULT:** APPROVED BY ROLL CALL VOTE [8 TO 0]  
**MOVER:** John Martin, Commissioner  
**SECONDER:** Barbara Wojnicki, Commissioner  
**AYES:** Mavis Bates, Dale Berman, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki  
**AWAY:** Michael Kenyon

The Committee returned to Open Session at 9:36 AM on a motion by Martin, second by Frasz, roll call vote was taken, unanimous.

**VIII. Communications**

*Community Affairs Dir. Metanchuk promoted the Rusty Rodeo event located at the Glenwood Park Forest Preserve and Primrose Farm at 11:00 AM Saturday August 6<sup>th</sup>, 2022. Metanchuk explained the event helps reduce the tiny aquatic rusty crayfish, an invasive species in Kane County's streams and rivers.*

**IX. President's Comments**

*President Kiouss promoted the monthly Senior Stroll this month located at Muirhead Springs Forest Preserve at 10:00 AM.*

**X. Financial Reports**

*Reports A-C were moved together. (Commissioner Martin stepped away @ 9:39 AM)*

**A. Revenue & Expense Report through June 2022**

**B. Cash & Investment Report: June 2022**

**C. Bond Investment Report: June 2022**

**RESULT:** PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Dale Berman, Commissioner  
**AYES:** Mavis Bates, Dale Berman, Drew Frasz, Myrna Molina, Jarett Sanchez, Barbara Wojnicki  
**AWAY:** Michael Kenyon, John Martin

**XI. Adjournment**

*The meeting adjourned at 9:40 AM.*

**RESULT:** ADJOURNED BY VOICE VOTE [7 TO 0]  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Dale Berman, Commissioner  
**AYES:** Chris Kiouss, Mavis Bates, Dale Berman, Drew Frasz, Myrna Molina, Jarett Sanchez, Barbara Wojnicki  
**AWAY:** Michael Kenyon, John Martin

President Chris Kiouss, Chairman  
Forest Preserve District Executive Committee  
Forest Preserve District of Kane County

Respectfully Submitted,

*Gabriella Figliozi*

Gabriella Figliozi  
Recording Secretary