



FOREST PRESERVE DISTRICT OF KANE COUNTY

EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Friday, August 7, 2020 at 8:30 AM at the Administration Offices located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 8:30 AM.

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Michael Kenyon	Present
President Pro Tem Mark Davoust	Present
Treasurer Penny Wegman	Present
Commissioner Deborah Allan	Present
Commissioner Theresa Barreiro	Present
Commissioner Bill Lenert	Present
Commissioner John Martin	Present
Secretary Susan Starrett	Remote
Commissioner Drew Frasz	Absent
Commissioner John Hoscheit	Absent

Others Present:

Executive Director Monica Meyers, Chief Financial Officer Ken J. Stanish, Chief of Planning & Operations Ken N. Anderson, Director of Natural Resources Benjamin Haberthur, Director of Community Affairs Laurie Metanchuk, Director of Human Resources Katy Yee, Attorney Gerald Hodge, and Recording Secretary Cait Rodeghero

II. Approval of Minutes from July 10, 2020

DISCUSSION: None.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Bill Lenert, Commissioner
SECONDER:	John Martin, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT:	Drew Frasz, John Hoscheit

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from July 2020

A. Presentation and Approval of Bills and Commissioners' Per Diem from July 2020

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 8/11/2020 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Mark Davoust, President Pro Tem	
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin	
ABSENT:	Drew Frasz, John Hoscheit	

V. Finance and Administration

A. Presentation and Approval of a Bid for a Replacement Vehicle for Use by the Public Safety Department

This fiscal year, the purchase of a Ford F-150 pick-up truck, equipped with lights, radios and reflective identifying striping, will replace the high-mileage vehicle. The current vehicle has over 100,000 miles. The new vehicle will be equipped with a 3.5 liter V-6 engine, have four-wheel drive, and a crew cab. These will be functional for police patrol, especially during inclement weather conditions.

It is proposed to purchase the replacement, a 2020 Ford F-150 4X4 Police Responder pick-up truck, from Morrow Brothers Ford of Greenfield, Illinois, under the Illinois State Contract, number 18-416CMS-BOSS-P-426. The total purchase price would be \$39,130.

Additionally, new equipment and labor to transfer reusable equipment from the retired vehicle is \$5,391.70 from Communications Direct in Batavia. The total cost for the vehicle and equipment transfer is not to exceed \$44,521.70.

DISCUSSION: The Commission commented that this is a durable vehicle and a good thing.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 8/11/2020 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	John Martin, Commissioner	
SECONDER:	Mark Davoust, President Pro Tem	
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin	
ABSENT:	Drew Frasz, John Hoscheit	

VI. Land Acquisition

A. Presentation and Approval of a Temporary Occupancy Permit and Option to Purchase Easement Agreement with the Burlington Northern Railroad Adjacent to the Barnes Forest Preserve

The BNSF Railroad contacted the Forest Preserve District of Kane County (District) several years ago, to determine if the District would be willing to enter an agreement to sell land located on the north side of an existing BNSF railroad and the south side of the Barnes

Forest Preserve. With the changes in the economy, the BNSF stalled the project for a period. In 2019, the BNSF reinitiated the project.

The BNSF Railroad is requesting the 2.75 acre easement (3,255' long by 25'-50' wide) to install a second rail in this section for their rail car management during peak travel times.

The property was appraised and easement fee negotiated above the appraised value.

DISCUSSION: The Committee asked why we don't sell the land instead. Attorney Hodge explained that the land has limitations, an easement is the next best thing to selling that the District can do. The Committee asked if the District will need to revisit this easement agreement again in the future. Attorney Hodge replied that the District does not, unless the BNSF decide to stop using it. In that event, the land goes back to us.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 8/11/2020 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Susan Starrett, Secretary	
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin	
ABSENT:	Drew Frasz, John Hoscheit	

B. Presentation and Approval of a Request from ComEd for a Permanent Easement at Sauer Family - Prairie Kame Forest Preserve

Commonwealth Edison contacted the District in February 2020 to request a permanent easement in Sugar Grove, along Lasher Road and the Sauer Family - Prairie Kame Forest Preserve, as well as the recently purchased Shaw property. Commonwealth Edison currently has infrastructure in this area, which is located within the road right of way. They are proposing to upgrade the current infrastructure, and are in need of additional space and permanent access to maintain the infrastructure.

Commonwealth Edison completed an appraisal of the property, which consists of 93,261 square feet or 2.14 acres. The value of the property for the easement covers two separate parcels. One of the parcels is within the outer boundary of the Sauer Family - Prairie Kame Forest Preserve. The appraised value of this property for the easement is \$4,000. The second property is within the outer boundary of the newly acquired Shaw property. The appraised value of this property is \$3,500, for a combined appraised value of \$7,500.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 8/11/2020 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	John Martin, Commissioner	
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin	
ABSENT:	Drew Frasz, John Hoscheit	

C. Presentation and Approval of the Purchase of 0.29 Acres Adjacent to the Oakhurst Forest Preserve in Aurora Township

DISCUSSION: None.

RESULT: MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 8/11/2020 9:00 AM
TO: Forest Preserve District Commission
MOVER: Theresa Barreiro, Commissioner
SECONDER: Bill Lenert, Commissioner
AYES: Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT: Drew Frasz, John Hoscheit

D. Presentation and Approval of the Purchase of 56.36 Acres Between the Great Western Trail and Route 64 in Campton Township

DISCUSSION: None.

RESULT: MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 8/11/2020 9:00 AM
TO: Forest Preserve District Commission
MOVER: Bill Lenert, Commissioner
SECONDER: John Martin, Commissioner
AYES: Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT: Drew Frasz, John Hoscheit

E. Presentation and Approval of the Purchase of 12.64 Acres Adjacent to the Grunwald Farms Forest Preserve in Blackberry Township

DISCUSSION: None.

RESULT: MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 8/11/2020 9:00 AM
TO: Forest Preserve District Commission
MOVER: John Martin, Commissioner
SECONDER: Mark Davoust, President Pro Tem
AYES: Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT: Drew Frasz, John Hoscheit

VII. Planning & Utilization

A. Presentation and Approval of a Second Amendment with the Fox Valley Park District for the Use of Oakhurst Forest Preserve for a Community Garden

In 2010, the District entered into a Use Permit and License Agreement with the Fox Valley Park District to establish a community garden at Oakhurst Forest Preserve in Aurora.

The agreement allowed the park district to construct the community garden and coordinate all aspects for its operation including reservations, maintenance, monitoring and policing of the 250 garden plots within the 5-acre area including a small gravel parking lot. This program has been extremely popular and as such, the park district is requesting its second extension of the agreement.

This Second Amendment provides for a term extension of another five (5) years through May 31, 2025 and notes both agencies are members of Park District Risk Management Association (PDRMA) regarding insurance coverage. All other terms of the 2010 agreement remain in place.

This Second Amendment was drafted by the District's legal counsel and reviewed by PDRMA.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 8/11/2020 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Theresa Barreiro, Commissioner	
SECONDER:	Deborah Allan, Commissioner	
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin	
ABSENT:	Drew Frasz, John Hoscheit	

B. Presentation and Approval to Accept a ComEd Green Region Program Grant for Wildflower Seeding Projects at Various Preserves

In early 2020, Natural Resource Management staff applied for a ComEd Green Region Grant, in the amount of \$10,000. This June, we received the award notification for this project pending our acceptance. Funds from this grant will be used to remove invasive species across five mow reduction areas and enrich those areas with pollinator-friendly native wildflower seeds. Total project area will encompass approximately 22 acres.

The goals to be accomplished by this grant are twofold. The first goal is to increase pollinator habitat and native biodiversity county wide; these kinds of small pollinator habitats can act as important stops for migratory pollinator species as well as forage for local species. By spreading the work across several preserves, the hope is to aid in the creation of a functional corridor for migrating species like the monarch butterfly.

The second goal of the project is to promote native species restoration and pollinator awareness. Over 8 acres of restoration would take place at LeRoy Oakes Forest Preserve, which is home to Creek Bend Nature Center. The District's environmental education staff hosts numerous programs and camps at the nature center. By restoring the land surrounding the building, it will create a unique opportunity to educate the public about the importance of pollinators. Additionally, some of this area houses our annual Monarchs and Milkweeds festival, a celebration of national pollinator week.

Projects will also occur at LeRoy Oakes Forest Preserve (8 acres), Fabyan Forest Preserve (5 acres), Gunnar Anderson Forest Preserve (4 acres), Tyler Creek Forest Preserve (3 acres), and Brewster Creek Forest Preserve (2 acres).

The total project cost is estimated at \$23,000 with the grant reimbursing the District \$10,000. Seed for this project would need to be accounted for in the next Fiscal Year 21/22 Budget, therefore work would be completed over fall and winter of calendar year 2021.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 8/11/2020 9:00 AM
TO:	Forest Preserve District Commission
MOVER:	Deborah Allan, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT:	Drew Frasz, John Hoscheit

VIII. New or Unfinished Business

None.

IX. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

Entered at 8:48 AM and exited at 8:56 AM.

RESULT:	ROLL CALL VOTE [UNANIMOUS]
MOVER:	Penny Wegman, Treasurer
SECONDER:	Bill Lenert, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT:	Drew Frasz, John Hoscheit

X. Communications

CFO Stanish informed the Committee that the District closed on the new issue of the bonds on Wednesday, August 5, 2020. The bonds grossed \$3,900,000 on a \$19,000,000 issue. Stanish also told the Committee that the District received a GFO Award in Excellence for the eighth consecutive year. Stanish commended Accounting Manager Dave Petschke and his staff's diligent work for the audit. The Committee commented that they are proud of the work that the staff do. Executive Director Meyers made mention that the years of Excellence coincides with the number of years that Stanish has been with the District.

XI. President's Comments

None.

XII. Financial Reports

DISCUSSION: *None.*

RESULT: APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Mark Davoust, President Pro Tem
SECONDER: Theresa Barreiro, Commissioner
AYES: Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT: Drew Frasz, John Hoscheit

A. Revenue & Expense Report through June 2020

B. Cash & Investment Report: June 2020

C. Bond Investment Analysis Report: June 2020

XIII. Adjournment

RESULT: APPROVED WITH VOICE VOTE [UNANIMOUS]
AYES: Michael Kenyon, Mark Davoust, Penny Wegman, Susan Starrett, Deborah Allan, Theresa Barreiro, Bill Lenert, John Martin
ABSENT: Drew Frasz, John Hoscheit

President Michael Kenyon, Chairman
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

Adjournment until: Friday, September 4, 2020 at 8:30 am
Via Video Conference held at the
Kane County Government Center, Building A
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,

Cait Rodeghero

Cait Rodeghero
Recording Secretary