



1996 S. Kirk Rd. Suite 320

Geneva, IL 60134

Forest Preserve District

Executive Committee

Meeting Minutes

President, Christopher Kious President Pro Tem, Mavis Bates, Treasurer (TBD), Secretary, Myrna Molina, Dale Berman, Michael Kenyon, Jarett Sanchez

Thursday, December 8, 2022

8:30 AM

3rd Floor Board Room

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, December 8, 2022 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. President Chris Kious opened the meeting at 8:33 AM. Remote=*

Members Present:

Attendee Name:

President Chris Kious
Commissioner Dale Berman
Commissioner Michael Kenyon
Commissioner Mavis Bates
Commissioner Myrna Molina
Commissioner Jarett Sanchez

Status:

Present
Present
Absent
Absent
Present*
Present*

Others Present:

Commissioners: Allan*, Davoust, Exec. Dir. Meyers, Interim Exec. Dir. Haberthur; Interim CFO Petschke; Chief of Planning Rooks-Lopez & staff Rafferty; Dir. of NRM Chess; Dir. of Comm. Affairs Metanchuk & staff Kovach; HR Dir. Sarro; Chief of Police & Dir. of Public Safety Burger; Exec. Assist. Figliozzi; Attorney Hodge

II. Approval of Minutes from November 3, 2022

RESULT: APPROVED BY ROLL CALL VOTE
MOVER: Dale Berman
SECONDER: Myrna Molina
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from November 2022

A. Bills and Commissioner's Per Diem November 2022

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Dale Berman
SECONDER: Myrna Molina
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

V. Finance and Administration

A. Resolution Approving an Intergovernmental Agreement with Kane County Informational Technologies for Hardware and Software Services

The Kane County Information Technologies Department contracted an IT Services Fee Study in 2020. As a result of that report, the Kane County Board approved a plan to charge in-house special revenue funds and outside agencies increased fees to cover more of the Kane County IT Department expenses in providing said services. The consensus from the County Board was to charge the Forest Preserve District of Kane County an incremental annual increase over time. *Exec. Dir. Haberthur presented the Intergovernmental Agreement with Kane County Information Technologies Department (ITD). He provided background information and referenced the schedule included in the agenda packet.*

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Dale Berman
SECONDER: Jarett Sanchez
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

B. Resolution Approving a Request to Reimburse Waste Management for Costs Associated with the Repair of Two Groundwater Monitoring Wells as Part of the Settler's Hill Golf Course Improvement Project

Two groundwater monitoring wells were damaged as part of the Settler's Hill Golf Course Renovation Project in 2021. Waste Management repaired one well on hole #11 and fully replaced the second well on hole #16. In accordance with IEPA regulations, the wells had to be immediately addressed as to not impede the monitoring/data collection schedules as part of the closed landfill management. Therefore, Waste Management immediately handled the coordination of work and payment of all invoices in July 2022, totaling \$62,170.87. All invoices have been submitted to the District for reimbursement. The District has held back the funding from the final payment with Wadsworth Construction while the District and Wadsworth Construction finalize how much of these expenses will be paid by Wadsworth Construction for these repairs.

Exec. Dir. Haberthur presented the resolution to approve a request for reimbursement to Waste Management for costs associated with repairs to two groundwater monitoring wells. These wells

were damaged during the renovations at the Settler's Hill Golf Course.

DISCUSSION: Brief conversation occurred.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Dale Berman
SECONDER: Myrna Molina
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

VI. Planning & Utilization

- A. Resolution Approving a Contract with Paramount Fence to Provide and Install Chain Link Fence and Gate at the Natural Resources Management Facility at MillCreek Greenway Forest Preserve

In 2018, the construction of the building at Mill Creek Greenway F.P. for the Natural Resource Management Department was completed. There are two items remaining to complete the entire project at this facility: installation of a shop yard fence and gate. Fencing is essential at each of our maintenance facilities, to keep District vehicles and equipment safe while stored in the shop yard. Staff sought bids for procurement and installation of 512 linear feet of 8' high chain link fencing and fused bonded black vinyl coated chain link fencing with fabric and posts, with swing and horizontal slide gates. The bid was sent to seven vendors, with four responding. Paramount Fence, Oswego, Illinois is the qualified lowest bidder at \$39,350. Additionally, \$1,844.96 shall be set aside as contingency to cover any unanticipated additional costs, that may arise during installation, for a total possible cost of \$41,194.96.

Dir. of Operations Pentecost presented the bid for the chain link fence to be installed at the Natural Resource Management facility. He provided background information and noted the North and South Operations facilities have completed fencing as well.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Myrna Molina
SECONDER: Dale Berman
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

- B. Resolution Approving Bids for Herbicide Control of Woody Resprouts at Various Preserve

In the face of modern fire suppression and landscape fragmentation, invasive species represent a massive threat to woodland biodiversity. Invasive plant species come in many varieties, but two main distinctions land managers make to categorize management are herbaceous (herb-like, for example: garlic mustard and wild chervil) or woody (a plant that produces wood for structure; shrubs and trees, in essence: buckthorn and honeysuckle). District staff and contractors annually clear dozens of acres. These clearing projects remove large portions of non-native and invasive woody vegetation from degraded woodlands. The removal of mid- and over-story individuals from a woodland opens the forest floor to sunlight. The sunlight equally favors both beneficial species and

invasive non-natives. The contracted work detailed below will target invasive woody species for chemical spot control. Through this process, we will promote desirable plants and restore both the structure and function of the woods. Successive years of effort will reduce the effort and cost needed to maintain these areas in perpetuity. The District publicly advertised the bid and sent it to 31 vendors with one responding.

Dir. of Natural Resource Management Chess presented the bids for herbicide control at various preserves. He referenced maps included in the agenda packet. He noted staff reached out the vendors due to the lack of responses. Vendors stated staffing issues were the main cause.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Dale Berman
SECONDER: Jarett Sanchez
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

VII. New or Unfinished Business

- A.** Resolution Approving a Vehicle Lease Contract with Enterprise Entities and Enterprise Fleet Management, Inc. (EFM) for the Public Safety Department

Staff is seeking to replace seven Public Safety squad vehicles (two Ford Explorers and five Chevy Tahoe's) by leasing seven Ford F-150 Police Responder pickup trucks. In February 2022, with Committee approval, the District entered into a contract agreement with Enterprise Entities and EFM to lease seven 2022 Ford F-150 Police Responder pickup trucks. Since that time, the contract has become null and void due to circumstances beyond Enterprise Entities or the District's control, specifically, Ford Motor Company being unable to manufacture or supply the vehicles requested. Recently, staff has resumed discussions with Enterprise Entities about replacing the seven original Public Safety squad vehicles by leasing seven 2023 Ford F-150 Police Responder pickup trucks. Presently, it appears this would be a fiscally beneficial program as in 2021, the Forest Preserve District's Operations department and Natural Resources Management department entered into a similar agreement as KDOT with Enterprise Entities and EFM, for nine F-150 pickup trucks. The Public Safety department is also requesting to enter into a lease agreement, for the same purpose. District staff will update the Executive Committee on the progress of this program.

Chief of Police Burger presented the new lease agreement with Enterprise. He provided background information and discussed the vehicle shortage that effected the original contract.

DISCUSSION: *Commissioner Davoust asked about the sell back rate in the contract for the vehicles, Burger stated that the purchase price did increase, however still favorable to the District.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE**
TO: Forest Preserve District Commission
MOVER: Jarett Sanchez
SECONDER: Myrna Molina
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

VIII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

None.

IX. Communications

None.

X. President's Comments

None.

XI. Financial Reports

Reports A-C were moved together

A. Revenue & Expense Report through October 2022

B. Cash & Investment Report: October 2022

C. Bond Investment Report: October 2022

XII. Adjournment

The meeting adjourned at 8:54 AM.

RESULT: **ADJOURNED BY VOICE VOTE [UNANIMOUS]**
TO: Forest Preserve District Commission
MOVER: Jarett Sanchez
SECONDER: Dale Berman
AYE: Dale Berman, Chris Kious, Myrna Molina, and Jarett Sanchez
ABSENT: Mavis Bates, Michael Kenyon

Thursday January 5, 2023 at 8:30 a.m. in person at the Forest Preserve District Administration Offices 1996 S. Kirk Road, Suite 320 Geneva, Illinois and via zoom: <https://zoom.us/j/6302325980?pwd=aURTSGJoRIVJNDRCCcHJXd3dvaVVrUT09> Meeting ID: 630 232 5980 Password: 24680 The Request to Speak Form on our website must still be completed for guests to speak at the meeting.