



FOREST PRESERVE DISTRICT OF KANE COUNTY

EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, January 6, 2022 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Chris Kious at 8:31 AM. Remote=*

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Chris Kious	Present
Commissioner Mavis Bates	Present*
Commissioner Dale Berman	Present
Commissioner Drew Frasz	Present*
Commissioner Michael Kenyon	Present
Commissioner John Martin	Present*
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present*
Commissioner Barbara Wojnicki	Present

Others Present:

Commissioners: Brown*, Strathmann*; Exec. Dir. Meyers; CFO Stanish; Dir. of Ops. Goreth; Dir. of Comm. Affairs Metanchuk & staff Kovach; HR Dir. Yee, Safety Cor. Misner; Chief of Police & Dir. of Public Safety Burger; Attorney Hodge and Recording Secretary Figliozzi.

II. Approval of Minutes from December 2, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from December 2021

RESULT:	MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS] Next: 1/11/2022 9:00 AM
TO:	Forest Preserve District Commission
MOVER:	Dale Berman, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

There was a change in the agenda order as follows, item A under New or Unfinished Business was approved after item VI. Closed Session.

V. New or Unfinished Business

B. Presentation and Approval of the Closed Session Minutes of June 2007 through December 2021

The Executive Committee of the Forest Preserve District of Kane County, Illinois has reviewed the minutes of Closed Sessions pursuant to 5ILCS 120/2.06 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes which have not been fully made public. The Committee has determined that the need for confidentiality still exists as to the Closed Session minutes of 06/01/2007, 07/06/2007, 03/02/2018, 04/06/2018, 04/03/2020, 10/02/2020, 11/06/2020, 01/07/2021, 02/4/2021, 07/08/2021, 08/05/2021, 09/02/2021 and 12/02/2021.

The Committee has determined that there is no longer a need for confidentiality as to all or part of the Closed Session minutes of 12/02/2021.

DISCUSSION: *Exec. Dir. Meyers explained that the District reviews the Closed Session minutes with legal counsel for the required semi-annual approval. The minutes are made available to the Commissioners for review at the District's headquarters. The determination of redaction or releasing of the minutes have been revised by the District's Attorney Gerry Hodge. The information released in 12/02/2021 minutes were the completed land acquisitions.*

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Mavis Bates, Commissioner
AYES:	Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

The Committee moved into Executive Closed Session @ 8:37 a.m. to discuss Management Contracts.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

The Committee returned to Open Session @ 9:11 a.m. on a motion by Kenyon, second by Bates, Roll Call Vote, unanimous.

A. Presentation and Approval of a License Agreement with GolfVisions, Inc. for the Management of the District's Two Golf Course Facilities

Exec. Dir. Meyers presented the proposed license agreement with Golf Visions. The District owns two golf courses; Settler's Hill Golf Course in Geneva and Hughes Creek Golf Course in Elburn. Both courses have been maintained through contract management since their acquisition. GolfVisions Management has managed Settler's Hill Golf Course since its opening in 1992 and Hughes Creek Golf Course in 2021 during a management transition.

Additionally, GolfVisions is the current grow-in contractor at Settler's Hill Golf Course, finishing the course in preparation for opening in 2022. GolfVisions provided a proposal to the District to continue managing both courses. It is in the District's best interest to continue to contract with GolfVisions to manage both courses as the District has had a good experience working with GolfVisions in the past and GolfVisions is the current contractor completing Settler's Hill Golf Course grow-in, which is not scheduled to be completed until sometime during the first year of the management contract in 2022.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** Next: 1/11/2022 9:00 AM
TO: Forest Preserve District Commission
MOVER: Dale Berman, Commissioner
SECONDER: Michael Kenyon, Commissioner
AYES: Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

VII. Communications

None.

VIII. President's Comments

President Kious promoted the IAPD/IPRA 2022 Soaring New Heights Conference on January 27-29, 2022 noting that the Forest Preserve District will be a part of this year's award ceremony, to be the first forest preserve agency in the state to receive the Distinguished Agency Accreditation Award. President Kious also promoted the Senior Stroll that will take place today at 10 A.M. at the Camp Tomo Chi-Chi Knolls Lodge for a travelogue presentation.

IX. Financial Reports

Reports A-C were moved together.

- A. Revenue & Expense Report Through November 2021**
- B. Cash & Investment Report: November 2021**
- C. Bond Investment Report: November 2021**

RESULT: **PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]**
MOVER: Drew Frasz, Commissioner
SECONDER: Barbara Wojnicki, Commissioner
AYES: Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

X. Adjournment

The meeting adjourned at 9:17 a.m.

RESULT: **ADJOURNED BY VOICE VOTE [UNANIMOUS]**
MOVER: Michael Kenyon, Commissioner
SECONDER: Dale Berman, Commissioner
AYES: Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

President Chris Kious, Chairman
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

Adjournment until:

Thursday, February 3, 2022 at 8:30 a.m. via zoom and in person at the Forest Preserve District Office Board Room 3rd floor 1996 S. Kirk Rd, Geneva, IL 60134.

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary



FOREST PRESERVE DISTRICT OF KANE COUNTY
EXECUTIVE COMMITTEE CLOSED SESSION MINUTES
JANUARY 6, 2022

The Forest Preserve District Executive Committee meeting was held Thursday January 6, 2022 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The Closed Session portion of the meeting was opened by President Chris Kious at 8:37 AM. Remote= *

Attendance: President Kious, Commissioners Bates*, Berman, Frasz*, Kenyon, Martin*, Molina*, Sanchez*, Wojnicki **Absent:** None.

Also Present: Commissioners Brown*, Strathmann*; Exec. Dir. Meyers; Attorney Hodge; CFO Stanish; Dir. of Community Affairs Metanchuk & staff Kovach; Dor. Of Ops. Goreth; HR Dir. Yee; Public Safety Dir. Burger; Exec. Assist. Figliozi.

RESULT:	ENTER INTO CLOSED SESSION TO DISCUSS CONTRACTS AT 8:37 AM. ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barb Wojnicki

DISCUSSION:

Exec. Dir. Meyers stated the reason for the Closed Session was to discuss Management Contracts.

Golf Visions

Exec. Dir. Meyers reported an update regarding the agreement with GolfVisions Management. Tim Miles, the owner of the management company proposed a five year agreement, a three year term contract with two one year extensions, thus providing a five year financial agreement.

Meyers indicated that the financial benefit to the District was apparent in the fourth and fifth year term, providing the extensions would be honored. Additionally, the proposal provided detailed requirements with annual meeting plans. The proposal was reviewed by legal counsel.

Full renovation to the HCGC was included for the District to be initiating. Data tracking for revenues was included. Reviewed by Legal counsel.

DISCUSSION:

President Kious stated that Golf Visions provided a 5 year term agreement in a 3 year contract with a personal guarantee by Owner Tim Miles. Commissioner Martin asked if Golf Visions could terminate the contract at any point and if that would leave the District exposed. Exec. Dir. Meyers responded that this was a typical agreement and was not concerned. Commissioner Martin expressed his concern with the company GolfVisions noting the reviews and ratings were not the highest, he asked if a request for proposal was submitted. Meyers indicated an RPF was not necessary, GolfVisions has been managing the Grown-In project, and the District did not have enough data to better market the product.

Meyers noted that utilizing the same contractor for the grow-in, would hold them accountable to the project. Commissioner Martin asked if GolfVisions had any comparable facilities and clients and if the District

confirmed and reviewed. Meyers responded yes, she had golfed at their other facility. Meyers stated that she felt that keeping the same company managing the grow-in and the course itself would be a better option and would benefit the District.

Commissioner Frasz asked about termination clause in the agreement noting that Golf Visions could potentially break contract at any point. Attorney Hodge responded that typically allowing for termination with a set notice timeframe provides an orderly process that is standard. Exec. Dir. Meyers included that the states a 30 day notice is required. There was discussion regarding increasing the 30 days to 90 days. President Kious felt that the District should move forward with the proposal as is, noting that GolfVisions provided a personal guarantee. There was consensus to move forward with the proposal.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

RESULT:	RETURN TO OPEN SESSION AT 9:11 AM. ROLL CALL VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Mavis Bates, Commissioner
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barb Wojnicki

Respectfully Submitted,

Gabriella Figliozi

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Recording Secretary