



FOREST PRESERVE DISTRICT OF KANE COUNTY

EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, January 7, 2021 at 8:30 AM at the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Kious at 8:30 AM. **Remote=***

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Christopher Kious	Present
Commissioner Michael Kenyon	Present
Commissioner Mark Davoust	Present*
Commissioner Deborah Allan	Present*
Commissioner Drew Frasz	Present
Commissioner Bill Lenert	Present
Commissioner John Martin	Present*

Others Present:

Commissioners Berman*, Molina*, Gumz*, Bates*, Sanchez; Exec. Dir. Meyers; CFO Stanish & staff Petschke*, Dir. of NR Haberthur* & staff Rodeghero*; Chief of Planning Anderson; Dir. of Ops. Goreth; Dir. of Community Affairs Metanchuk*; Attorney Hodge*, Kinnally*; Recording Secretary Figliozzi; KCIT Peters, Thompson.

II. Approval of Minutes from December 4, 2020

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Mark Davoust, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' per Diem from December 2020

1. Bills & Commissioner per Diem December 2020

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 1/12/2021 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Michael Kenyon, Commissioner	
SECONDER:	Bill Lenert, Commissioner	
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin	

V. Finance and Administration

A. Presentation and Approval of a Bid for Two Replacement Vehicles for Use by the Planning and Operations Department

In the 2020/21 budget, the Commission approved the purchase of two replacement vehicles for the Planning & Operations department. The two vehicles to be replaced are #318 and #320, assigned to the North Operations division. Both vehicles will be purchased through the cooperative purchasing contract with National Auto Fleet Group from Watsonville, California. Commission approved \$62,600 for the purchase of a replacement vehicle for truck #318. The final price for this vehicle is \$57,798.50. Additionally, Commission approved \$61,000 for the purchase of a replacement vehicle for truck #320. The final price for this vehicle is \$59,294.82, for a grand total of \$117,093.32.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 1/12/2021 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Michael Kenyon, Commissioner	
SECONDER:	Mark Davoust, President Pro Tem	
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin	

B. Presentation and Approval of the First Amendment to the Naming Rights, Signage, and Promotion Agreement for the Settler's Hill Cross Country Events Center with Northwestern Memorial HealthCare and Chicago Area Track & Field Organizing Committee

The purpose of this amendment is to recognize the change in scheduled facility opening from fall 2019 to 2021. The County of Kane is managing the construction of the Settler's Hill Events Center, and due to some construction and grow-in delays, the schedule has been modified. The payments have been moved to March 1, 2021, the extended term date is October of 2024.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 1/12/2021 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	John Martin, Commissioner	
SECONDER:	Bill Lenert, Commissioner	
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin	

C. Presentation and Approval of an Updated Purchasing Ordinance

The District last updated the Procurement Ordinance in 2016. This update makes the Ordinance current with state statutes and incorporates current District practices. Highlights of some of the changes include:

- State Statute Updates - Updates to prevailing wage, retainage limits, and waiver of competition processes.
- Change Order Processes - Due to the creation of contingencies, new procedures needed

to be created.

- Bid/Request for Proposal Protest Process - Working with the District's legal counsel, the protest process has been streamlined.
- Credit Cards - Credit Card procedures have been incorporated into the document.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 1/12/2021 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Michael Kenyon, Commissioner	
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin	

VI. Land Acquisition

A. Presentation and Approval of the Purchase of 22.68 Acres Parcel Along the South Portion of the Dick Young Forest Preserve in Blackberry Township

DISCUSSION: Exec. Dir. Meyers presented and discussed the location and details of the parcel.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 1/12/2021 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Deborah Allan, Commissioner	
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin	

VII. Planning & Utilization

A. Presentation and Approval of an Amendment to the Use Agreement with the Friends of the Fox River, Community Unit School District 300 and Local Education Association District 300 for the Schweitzer Forest Preserve

Recently, Friends of the Fox River announced that Citizens Action Team has dissolved, and will not be a participant in the Environmental Education Center at Schweitzer Woods. A new group made up of teachers from CUSD 300 has formed Local Education Association District 300 (LEAD 300), and they will now be a part of the Environmental Education Center. Along with the addition of LEAD 300, the second amendment extends the term for another 10 years, expiring December 2030.

DISCUSSION: Brief conversation occurred, Commissioner Wojnicki and President Kious spoke highly of the Friends of the Fox River group and the presentations given at the center.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 1/12/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Drew Frasz, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin

B. Presentation and Approval of an Amendment to the Restatement of Agreements with the County of Kane Regarding Longmeadow Parkway Extended for Additional Improvements to Buffalo Park and Brunner Family Forest Preserves

The County and District entered into an Intergovernmental Agreement on July 14, 2015, (Resolution FP-R-15-07-2400) for various improvements to Buffalo Park and Brunner Family Forest Preserves. The County and District need to modify the existing Intergovernmental Agreement as presented.

***DISCUSSION:** Commissioner Wojnicki asked about the tree species, Anderson responded that the Natural Resources department has a list of native species that is utilized during the design phase. He noted that the reason for the younger trees is the higher success rate in growth and longer warranty. President Kious commented on the generous parking lots and great access to the trails. Exec. Dir. Meyers explained that this plan would be brought to the Planning and Utilization Committee to provide information of the scope of the project.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 1/12/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Bill Lenert, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin

VIII. New or Unfinished Business

None

IX. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

The Committee moved into Executive Closed Session at 8:53 a.m. to discuss Land Acquisition.

RESULT: **APPROVED BY ROLLCALL VOTE [UNANIMOUS]**
MOVER: Drew Frasz, Commissioner
SECONDER: Bill Lenert, Commissioner
AYES: Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin

The Committee returned to Open Session at 9:02 a.m. on a motion by Kenyon, second by Davoust. Approved by Roll Call Vote (unanimous).

X. Communications

Community Affairs Dir. Metanchuk promoted the nature programs at Creek Bend Nature Center in St. Charles, they would be held via zoom if necessary. Chief of Planning Anderson discussed the tunnel project stating the tunnel was in production today. He noted that this has been approximately a 10 year project.

XI. President's Comments

President Kious talked about COVID and the rising positive cases, he expressed the necessary actions of having everyone continue to be safe and remote whenever possible.

XII. Financial Reports

A. Revenue & Expense Report through November 2020

B. Cash & Investment Report: November 2020

C. Bond Investment Analysis Report: November 2020

Items A-C under Financial Reports were moved together.

RESULT:	PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin

XIII. Adjournment

The meeting adjourned at 9:11 a.m.

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Michael Kenyon, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Deborah Allan, Drew Frasz, Bill Lenert, John Martin

President Chris Kious, Chairman
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

**Adjournment until: Thursday, February 4, 2021 at 8:30 a.m. at
the Kane County Government Center Bldg. A,
2nd fl. Geneva, Illinois 60134**

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary



FOREST PRESERVE DISTRICT OF KANE COUNTY
EXECUTIVE COMMITTEE CLOSED SESSION MINUTES
JANUARY 7, 2021

The Forest Preserve District Executive Committee meeting was held Friday, January 7, 2021 at 8:30 AM via web conference and at the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The Closed Session portion of the meeting was opened by President Chris Kious via remote at 8:53 AM. Remote= *

Attendance: President Kious*, Allan*, Davoust*, Kenyon, Frasz, Lenert, Martin **Absent:** None.

Also Present: Commissioners Bates*, Berman*, Molina*, Gumz*, Sanchez; Exec. Dir. Meyers; Attorney Hodge*, Kinnally*; CFO Stanish*; Dir. of Community Affairs Metanchuk*; Chief of Planning Anderson Jr.*; Dir. of Ops Goreth*; Recording Secretary Figliozi and KCIT Peters.

RESULT:	ENTER INTO CLOSED SESSION TO DISCUSS LAND ACQUISITION at 8:53 AM. ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Deborah Allan, Mark Davoust, Michael Kenyon, Drew Frasz, Bill Lenert, John Martin

DISCUSSION:

Exec. Dir. Meyers stated the reason for the Closed Session was to discuss land acquisition. Meyers indicated the closed session provides an opportunity to the Committee to ask questions regarding purchase offers and negotiations prior making any offers to the sellers.

Joseph Reckinger Parcel- (Dick Young FP/Blackberry Township) – Approximately 22.68 acres along the south of the preserve and just north of Seavey Road. Includes a small section of Lake Run Creek. Chief of Planning Anderson reported the property appraised at \$11,023/acre for a total of \$250,000. The sellers accepted the appraised value. Questions were answered from the Committee, Anderson provided a map with the parcel outlined. Meyers noted that the property would be a nice addition to the Dick Young Forest preserve.

RESULT:	RETURN TO OPEN SESSION AT 9:02 AM. ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mike Kenyon, Commissioner
SECONDER:	Mark Davoust, Commissioner
AYES:	Deborah Allan, Mark Davoust, Drew Frasz, Michael Kenyon, Bill Lenert, John Martin

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi Recording Secretary