



FOREST PRESERVE DISTRICT OF KANE COUNTY

EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, July 7, 2022 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Chris Kious at 8:31 AM. Remote=*

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Chris Kious	Present
Commissioner Dale Berman	Present
Commissioner Michael Kenyon	Present
Commissioner John Martin	Present
Commissioner Mavis Bates	Present*
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present*
Commissioner Drew Frasz	Absent
Commissioner Barbara Wojnicki	Absent

Others Present:

Commissioner: Davoust; Exec. Dir. Meyers; CFO Stanish & staff Petschke, Marano; Chief of Planning & Land Rooks-Lopez & staff Tegge, Rodeghero; Dir. of NRM Haberthur; Dir. of Comm. Affairs Metanchuk & staff Kovach; HR Safety Coord. Misner; Chief of Police & Dir. of Public Safety Burger; Attorney Hodge; Exec. Assist. Figliozzi.

II. Approval of Minutes from June 9, 2022

(Commissioner Bates arrived via remote @ 8:32 AM)

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	Michael Kenyon, Commissioner
AYES:	Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT:	Drew Frasz, Barbara Wojnicki

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from June 2022

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 7/12/2022 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon, Commissioner
SECONDER: Dale Berman, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT: Drew Frasz, Barbara Wojnicki

V. Finance and Administration

A. Presentation and Approval of a Request to Change the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the District

Exec. Dir. Meyers presented the IMRF Authorized Agent change over. This role is particular to the Human Resources Director position.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 7/12/2022 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Dale Berman, Commissioner
SECONDER: Michael Kenyon, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT: Drew Frasz, Barbara Wojnicki

B. Presentation and Approval of a Change Order for Settler's Hill Club House Start-Up Project

Landscape Architect Tegge presented the change order for the drainage issue at the Settler's Hill Club House project. Evans & Son Blacktop Inc. (West Chicago) was selected as the qualified contractor to perform paving renovations and temporary cart path & parking construction for the Settler's Hill Golf Course. During the pre-construction meeting held on May 19th, 2022, a discussion was held regarding the sediment build up at the foot of the bridge that connects to the west side of the clubhouse. This sediment covered up and clogged a drain tile which has caused water to collect and has degraded the asphalt. To correct this drainage issue, Evans & Son worked with staff to evaluate the needed correction and has prepared Change Order #1, to remove the failing drain tile and install a 24" catch basin with cast iron frame to collect water and have it dissipate into the natural area immediately to the east of the pavement area. The water will then be collected in the existing natural area and percolate into the ground or be picked up in the existing storm drain as originally designed. The original contract with Evans & Son Blacktop Inc. was \$297,366.36. Sufficient funds totaling \$99,419 are available in the Construction & Development Fund to cover the cost of Change Order 1 from Evans & Son totaling \$2,700.00, for a new contract amount \$300,066.36.

DISCUSSION: *L.A. Tegge answered questions from the Committee and referenced a map included in the agenda packet. Commissioner Davoust asked about the flow of the water currently toward the club house. Tegge explained the pipe installed would control the area, create a sheet flow, slowing down the drainage and essentially saturating into the ground.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 7/12/2022 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Dale Berman, Commissioner
SECONDER: Michael Kenyon, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT: Drew Frasz, Barbara Wojnicki

C. Presentation and Approval of a Bid for Pre-seeding and Construction for the Wetland Mitigation Project at Muirhead Springs Forest Preserve

NRM Dir. Haberthur presented the bid for the wetland mitigation project at Muirhead Springs. He provided background information of the creation of the wetland mitigation bank. Base bid and alternate costs were sought from vendors. The base bid includes extensive earthwork soil stabilization to create wetland basins and their associated berms, drain tile destruction and water-control structure installation, two years of pre-seeding vegetation management, and some native plant installation (seeding and plug-planting on berms). The “alternate” bid is one additional year of vegetation management to be purchased only in the event that we do not adequately meet the hydrology standard (as detailed in the MBI) after the two initial years of management. The bid was publicly advertised and provided to 68 vendors, of which two responded. The qualified, lowest bid was received from V3 Construction Group, LTD of Woodridge, Illinois, in the amount of \$1,590,527 (base), \$156,300 for the alternate (possible additional vegetation management), and 10% contingency of \$174,683, for a project total of \$1,921,510. Bids for subsequent years will be prepared for the next steps of this construction project. The next step (growing season 2023) is contingent upon the issuance of an IDNR-OWR (Office of Water Resources) floodway construction permit, and will primarily be focused on the earthwork and stabilization of the eastern berm. The third and final construction Bid for this project will focus on the eastern portion of the constructed wetland and stream restoration (growing season 2024). A separate Bid for entire site seeding/planting will be needed once site construction is complete and the hydrology standard has been met (date to be determined).

DISCUSSION: *Commissioner Martin asked about the process of purchasing credits prior to developers moving dirt. Dir. Haberthur responded that the credits need to be purchased prior to any type of construction. Commissioner Bates asked about the assurance of our wetlands that are destroyed. Dir. Haberthur stated that wetland mitigation is the best tool that exists. The District is doing the best they can to protect and mitigate wetland. The Army Corps Mitigation process through bank credit purchases has established consequences if a wetland is impacted or destroyed (as part of development). It is better than impacting/destroying without repercussions. The District is receiving the benefit of the funds to establish and maintain the Muirhead Springs FP wetland. Brief conversation ensued.*

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 7/12/2022 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Michael Kenyon, Commissioner	
SECONDER:	Dale Berman, Commissioner	
AYES:	Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez	
ABSENT:	Drew Frasz, Barbara Wojnicki	

D. Presentation and Approval of a Bid for Monitoring and Reporting for the Wetland Mitigation Project at Muirhead Springs Forest Preserve

NRM Dir. Haberthur presented the bid for the wetland mitigation project at Muirhead Springs for monitoring and reporting. The reporting provided by the contractor will be sent to the USACOE, to satisfy terms of the Mitigation Banking Instrument (MBI). The bid was publicly advertised and provided to 68 vendors, of which five responded. The qualified, lowest bid was received from Davey Resource Group of Elmhurst, Illinois, in the amount of \$111,560. Funds totaling \$1,645,226 were budgeted in the 2022/23 fiscal year for Phase 1 construction, monitoring and reporting of the Muirhead Springs Wetland Mitigation Bank. Sufficient funds totaling \$164,244 are available in the Mitigation Account for this multi-year expenditure of \$111,560, beginning in Fiscal Year 2022/23. The vendor estimates that actual expenses for FY22/23 will be approximately \$18,720. The total project cost for both this Monitoring & Reporting contract and the Pre-seeding & Construction contract for the respective projects’ durations is \$2,033,070. The District will be bound to budget an

additional \$388,000 for fiscal year 2023/2024, to cover the remainder of expenses for both contracts.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** Next: 7/12/2022 9:00 AM
TO: Forest Preserve District Commission
MOVER: Dale Berman, Commissioner
SECONDER: John Martin, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT: Drew Frasz, Barbara Wojnicki

VI. Planning & Utilization

A. Presentation and Approval of a Bid for Wetland Scrape Creation as Part of the Pingree Grove Wetland Bird Habitat Enhancement Project

NRM Dir. Haberthur presented the wetland scrape project. The goal of the project is to re-create a proxy for balanced hemi-marsh conditions (half open water, half native emergent vegetation), diversify wetland depth, improve conditions for wildlife, and enhance the resilience of the marsh as local precipitation patterns change. Hey & Associates was hired in 2019 to conduct feasibility studies, hydrologic assessments, wetland delineation, assist with permitting, and create engineering documents for the project. The original concept for this marsh restoration was to build a berm across the entire northern wetland boundary, but that idea was set aside due to the prohibitive cost, and unlikelihood of obtaining any grants. A wetland scrape design was settled upon that still accomplishes most of the wildlife habitat goals at the site, but in an affordable and scalable manner. The scrapes will create areas of interspersed vegetation and open water, and enhanced water depth in areas that are currently shallow with dense monocultures of narrow leaf cattail. The bid was publicly advertised and sent to 59 vendors, with 3 responding. The qualified, lowest bid was received from Integrated Lakes Management, Inc. (ILM) of Waukegan, Illinois, in the amount of \$284,008.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** Next: 7/12/2022 9:00 AM
TO: Forest Preserve District Commission
MOVER: Michael Kenyon, Commissioner
SECONDER: Dale Berman, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT: Drew Frasz, Barbara Wojnicki

VII. New or Unfinished Business

None.

VIII. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

The Committee moved into Executive Closed Session at 9:08 AM to discuss license agreements.

RESULT: **APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER: Dale Berman, Commissioner
SECONDER: Michael Kenyon, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki

The Committee returned to Open Session @ 9:23 AM on a motion by Martin, second by Berman, roll call vote was taken, unanimous.

IX. Communications

None.

X. President's Comments

President Kious promoted the monthly Senior Stroll at 10:00 a.m. located this month at Elburn Forest Preserve.

XI. Financial Reports

Reports A-C were moved together.

A. Revenue & Expense Report through May 2022

B. Cash & Investment Report: May 2022

C. Bond Investment Report: May 2022

RESULT:	PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	John Martin, Commissioner
AYES:	Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT:	Drew Frasz, Barbara Wojnicki

XII. Adjournment

The meeting adjourned at 9:26 AM.

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Mavis Bates, Dale Berman, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez
ABSENT:	Drew Frasz, Barbara Wojnicki

President Chris Kious, Chairman
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi
Recording Secretary