



FOREST PRESERVE DISTRICT OF KANE COUNTY

EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, March 3, 2022 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Chris Kious at 8:30 AM. Remote=*

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Chris Kious	Present
Commissioner Mavis Bates	Present*
Commissioner Dale Berman	Present
Commissioner Drew Frasz	Present
Commissioner Michael Kenyon	Present
Commissioner John Martin	Present*
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present
Commissioner Barbara Wojnicki	Present

Others Present:

Commissioners: Allan*, Ford*, Strathmann*; Exec. Dir. Meyers; CFO Stanish & staff Petschke*; Chief of Planning Anderson Jr.; Dir. of Ops. Goreth; Dir. of NRM Haberthur & staff Rodeghero*; Dir. of Comm. Affairs Metanchuk; HR Dir. Yee; Sgt. Glisson; Attorney Hodge; Recording Secretary Figliozzi; KCIT Peters.

II. Approval of Minutes from February 3, 2022

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from February 2022

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 3/8/2022 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Michael Kenyon, Commissioner	
SECONDER:	Dale Berman, Commissioner	
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	

V. Finance and Administration

A. Presentation and Approval of a Second Amendment to the License Agreement with Centrum East-West Arenas Venture, L.L.C. for the Management of the Fox Valley Ice Arena

Exec. Dir. Meyers presented the second amendment to the License Agreement with Centrum East West Management Company. In 2008, the District assumed a license agreement with Centrum East-West Arenas Venture to manage the operations of the newly acquired Fox Valley Ice Arena. In 2009, an Amendment was approved by the Commission to utilize 1,600 square feet of space on the first floor for the Public Safety department in exchange for the District assuming the parking lot snow removal. Centrum has asked for a Second Amendment to the License Agreement for the following modifications:

- Facility Improvements as defined and prioritized from the Kluber Engineering Report that was previously commissioned by the District.
- Proposed facility improvements as requested by RINC Chicago Steel.
- RINC Chicago Steel Ice Usage Agreement.
- Rookies Restaurant Lease.
- Length of term is extended to September 30, 2043, subject to three (3) consecutive five-year options to extend; following the original expiration date of September 30, 2028.
- Annual License fee will be extended with a continued annual increase of 3% for the continuation of the term, including any/all option years.
- District assigns the naming rights of the facility to Centrum in exchange for \$25,000 annually when a naming sponsor contract is active.

The Second Amendment was prepared by the District's legal counsel.

DISCUSSION: *Commissioner Frasz asked questions regarding the architect contracts, noting the renderings that were previously discussed. Exec. Dir. Meyers indicated that the renderings have been approved and the site plan has been added in the agenda packet as part of this agreement. Questions were answered regarding maintenance of the ice rinks and facility.*

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 3/8/2022 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Drew Frasz, Commissioner	
SECONDER:	Michael Kenyon, Commissioner	
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	

B. Presentation and Approval of Presidents' Expenses Attending the 2022 IAPD/IPRA Annual Conference in Chicago

President Kious expressed the importance of legislative conferences and education, encouraged all Commissioners to attend. Exec. Dir. Meyers presented the expenses for approval. President Kious and staff attended the IAPD/IPRA Soaring to New Heights Conference in Chicago, Jan. 27-29, 2022. Expenses for President Kious totaled \$817.64, which included conference registration, hotel (two nights), travel and meals.

More than 2,400 parks, recreation and conservation professionals and commissioners attended this multi-day conference, which includes more than 120 educational sessions and workshops, as well as an exhibition hall featuring hundreds of product and service vendors. Some commissioners and staff earn continuing-education credits, to maintain professional certification status in their respective fields, through attendance of educational sessions and workshops. Also during the conference, annual meetings are conducted for IAPD, IPRA, the Illinois Association of Conservation and Forest Preserve Districts (IACFPD), and the new Forest Preserve and Conservation Section of IPRA of which the District, commissioners and/or staff are members. This year, the District was presented with the *Distinguished Agency Accreditation Award* and we were joined by Senators Cristina Castro and Donald DeWitte who both received *Legislator of the Year Awards*.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 3/8/2022 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Barbara Wojnicki, Commissioner	
SECONDER:	Dale Berman, Commissioner	
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	

VI. Planning & Utilization

A. Presentation and Approval of Final Engineering Services with Hey and Associates, Inc. for the LeRoy Oakes Forest Preserve IDNR Grant Project

Chief of Planning Anderson Jr., presented the final engineering services for the grant funded LeRoy Oakes interpretive trail project. The Forest Preserve District received a Recreational Trails Program (RTP) grant from the Illinois Department of Natural Resources (IDNR) for the LeRoy Oakes Forest Preserve Interpretive Trail, Signage & Bridge Project. This project will enhance and expand the trail system, and aid in the interpretation and explanation of the natural and historic resources throughout the preserve. In addition, it will better-provide for collaborative program opportunities between the District's Environmental Education staff at Creek Bend Nature Center and Preservation Partners of the Fox Valley at the Durant House Museum and Pioneer Sholes School. Staff has finalized the conceptual design in concert with the IDNR. On Dec. 14, 2021, the Commission approved a contract for preliminary engineering with Hey for \$31,650. As part of the value engineering, the District worked with Hey for final engineering and other services. This proposal includes said required professional services at \$45,050.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 3/8/2022 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Mavis Bates, Commissioner	
SECONDER:	Drew Frasz, Commissioner	
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	

VII. New or Unfinished Business

None.

VIII. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

None.

IX. Communications

Exec. Dir. Meyers promoted the Maple Sugaring Event at LeRoy Oakes Forest Preserve March 5-6 from 12:00pm to 3:00 pm. Meyers expressed her appreciation for two District employees retiring, Betsy

Scaletta, HR Generalist, served the District for 22 years and Ken Anderson Jr., served the District for 3 years, and 30 years for Kane County.

Commissioner Davoust promoted the Kane Forest Foundation Native Plant Sale, the date for online purchase is in the works. The next meeting for the Foundation will be held today, Thursday March 3, 2022 at 2:30 pm. Commissioner Bates noted that Kane County will have a zoom meeting on March 14 to discuss pollinator gardens and what plants are best. President Kious promoted the District's monthly Senior Stroll, today's location is Johnson's Mound Forest Preserve and will start at 10:30 am.

X. President's Comments

President Kious promoted the Illinois Parks and Recreation (IP&R) Magazine, noting the publication includes a lot of leadership programs and information of legislative programs throughout the state. Commissioner Allan thanked Ms. Scaletta and Mr. Anderson Jr., for all of their years of service, she noted how lucky Kane County and the District has been to have devoted and caring individuals.

XI. Financial Reports

Reports A-C were moved together

A. Revenue & Expense Report through January 2022

B. Cash & Investment Report: January 2022

C. Bond Investment Report: January 2022

RESULT:	PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]
MOVER:	Jarett Sanchez, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Mavis Bates, Dale Berman, Drew Frasz, Michael Kenyon, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki

XII. Adjournment

The meeting adjourned at 8:54 a.m.

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Myrna Molina, Barbara Wojnicki, Jarett Sanchez, Dale Berman, Chris Kious, Mavis Bates, Michael Kenyon, Drew Frasz, John Martin

President Chris Kious, Chairman
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary