



FOREST PRESERVE DISTRICT OF KANE COUNTY

EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Executive Committee meeting was held Thursday, May 6, 2021 at 8:30 AM at the Administration Offices located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Chris Kious at 8:30 AM. Remote=*

Members Present:

Attendee Name:

Status:

Commissioner Barbara Wojnicki	Present
Commissioner Jarett Sanchez	Present
President Chris Kious	Present
Commissioner Michael Kenyon	Present
Commissioner John Martin	Present
Commissioner Myrna Molina	Present*
Commissioner Mavis Bates	Present*
Commissioner Dale Berman	Present (in person @ 8:45 a.m.)
Commissioner Drew Frasz	Present (in person @ 8:32 a.m.)

Others Present:

Commissioners: Allan*, Davoust*, Gumz*, Strathmann*, Brown*, Ford*; Exec. Dir. Meyers; CFO Stanish & staff Petschke*; Chief of Planning Anderson Jr.; Dir. of Ops. Goreth; Dir. of NRM Haberthur* & staff Rodeghero*; Dir. of Comm. Affairs Metanchuk*; HR Dir. Yee*; Chief of Police & Dir. of Public Safety Burger; Attorney Hodge*; Recording Secretary Figliozzi; KCIT Peters. (Commissioner Frasz arrived in person @ 8:32 a.m.)

II. Approval of Minutes from April 1, 2021, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Mavis Bates, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki
ABSENT:	Dale Berman

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Presentation and Approval of Bills and Commissioners' Per Diem from April 2021

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Drew Frasz, Commissioner
SECONDER: Jarett Sanchez, Commissioner
AYES: Mavis Bates, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez,
 Barbara Wojnicki
ABSENT: Dale Berman

V. Finance and Administration

A. Presentation and Approval of Surplus Vehicles & Equipment

In 2013, the District began using an online auction house to dispose of surplus vehicles and equipment, with good results. Staff views this process as instrumental in obtaining the best results and numerous bids. Attached is a list of vehicles and equipment that staff requests approval to declare as surplus, for disposal through an online auction service.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon, Commissioner
SECONDER: Barbara Wojnicki, Commissioner
AYES: Mavis Bates, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez,
 Barbara Wojnicki
ABSENT: Dale Berman

B. Presentation and Approval of a Bid for the Hughes Creek Golf Club Parking Lot Project

The project was divided into two options. The first option was to remove and replace the project area pavement. The second option was to pulverize and recycle in place the project area pavement. Due to the uncertainty of base material depth and quality, staff chose the option to pulverize and recycle in place, to make sure the base was sufficient. The areas to be repaved will be pulverized and recycled in place, and paved with 2.5 inches of binder course, and 1.5 inches of finish surface course. The bid was publicly advertised and sent to 42 vendors with 10 responding. Champion Paving Corp. from Hampshire, Illinois, was the qualified, lowest bid with a price of \$108,548. Staff is requesting that a 10 percent contingency of \$10,855 also be approved for unforeseen incidental items, such as unsuitable soil conditions.

DISCUSSION: None.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Michael Kenyon, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Mavis Bates, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez,
 Barbara Wojnicki
ABSENT: Dale Berman

C. Presentation and Approval of the 2021-2022 Proposed Appropriation Ordinance & Budget

The proposed budget represents a consolidated effort of all staff in maintaining very tight controls on expenditures within the District. Prior year trends were reviewed, and a priority analysis of new initiatives/purchases was created to determine the best uses of the funds available. The General Fund's revenues are expected to increase slightly, from \$9,701,585 in the current fiscal year to \$9,847,426 for FY2021/22. The largest changes in revenues are due to the approval of both adding new construction and the Consumer Price Index (CPI) increase from the prior year's levy and the temporary closure of Settler's Hill Golf Course for renovations. Stanish noted, health insurance premiums decreased by 4.4% for the upcoming fiscal year.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 5/11/2021 9:00 AM
TO:	Forest Preserve District Commission	
MOVER:	Jarett Sanchez, Commissioner	
SECONDER:	Michael Kenyon, Commissioner	
AYES:	Mavis Bates, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki	
ABSENT:	Dale Berman	

D. Presentation and Approval of the Muirhead Springs Forest Preserve Wetland & Stream Mitigation Bank Credit Pricing

Prior to starting any work on the MSFP-WSMB project, the District needs to complete final engineering, which will be budgeted in Fiscal Year 2021/22. Before construction can begin, the District will need to secure various permits and financial resources through the sale of Wetland and Stream Mitigation Credits. As part of the MBI, the District can sell up to 20 percent of its Wetland and Stream Mitigation Credits, before starting construction. The MBI has other credit-release thresholds that will need to be accomplished before Wetland and Stream Mitigation Credits can be available for sale. Staff recommends the Committee approve the following dollar ranges for mitigation credits: Wetland Mitigation credits: \$50,000 to \$150,000 per acre. Stream Mitigation credits: \$250 per linear foot to \$1,500 per linear foot. In addition, the dollar range will be evaluated on an annual basis by the Finance & Administration Committee. Staff will secure approval for any changes to the mitigation credit pricing.

DISCUSSION: (Berman arrived in person at 8:45 a.m.)

Chief of Planning Anderson stated there would be an estimated 200 acres. Commissioner Martin asked about the increase in the price per acre over the years, if it has been a steady increase and what is the deciding factor. Anderson responded that a variety of things effect the increase, one of the factors is the amount of banks, if there are more, the numbers decrease. Commissioner Kenyon asked if any other Forest Preserve is running the same program, Anderson responded that Kane County currently is the only county to have stream mitigation credits available. McHenry County runs a program through the Conservation Foundation.

Chair Wojnicki stated that the Campton Township open space has a wetland mitigation program along Ferson Creek and it has been very successful.

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Barbara Wojnicki, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Chris Kious, Jarett Sanchez, Barbara Wojnicki

VI. Land Acquisition

A. Presentation and Approval of an Identification Sign Easement Agreement with the City of Geneva

The City of Geneva has approached the Forest Preserve District of Kane County to obtain an Identification Sign Easement Agreement for the City to construct and maintain a City of Geneva identification sign and associated landscaping at two locations along Fabyan Parkway. One sign will be constructed at the northeast corner of Illinois State Route 31 and the second at the northeast corner of Illinois State Route 25. The City generated plans, which District staff reviewed. The landscape plans include the incorporation of native plants, which will accent the naturalization of the respective areas. As part of the agreement, the mowing and maintenance of the sign areas will be completed by the City. The agreement was reviewed by the District’s legal counsel.

DISCUSSION: *Commissioner Frasz recommended to discuss the plans with KDOT due to road construction plans may interfere with the sign location or landscaping.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: John Martin, Commissioner
SECONDER: Dale Berman, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina, Jarett Sanchez, Barbara Wojnicki

VII. Planning & Utilization

A. Presentation and Approval of an Amendment to the Fox River Trail - Union Pacific Railroad Review Fees

The Forest Preserve District of Kane County and UPRR have an existing agreement that allows various improvements on UPRR property. In addition, this agreement requires fees be paid by the District for UPRR third-party review of the project. As the construction winds down, the District needs to increase the UPRR review fee by an additional \$20,000 to cover the final anticipated UPRR review fees.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Barbara Wojnicki, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina,
 Jarett Sanchez, Barbara Wojnicki

B. Presentation and Approval for the Parking Lot Expansion Design at Raceway Woods Forest Preserve in Carpentersville

Chief of Planning provided information regarding the Parking lot expansion design ant Raceway Woods Forest Preserve. Exec. Dir. Meyers noted that this project was not originally scheduled in the budget, however contingency funds can be used. The District has an agreement with the Village of Carpentersville to maintain this parking lot and the silo.

***DISCUSSION:** Commissioner Frasz asked about ownership, Meyers indicated that the District does own this area. Questions were answered from the Committee.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 5/11/2021 9:00 AM**
TO: Forest Preserve District Commission
MOVER: Jarett Sanchez, Commissioner
SECONDER: Dale Berman, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina,
 Jarett Sanchez, Barbara Wojnicki

VIII. New or Unfinished Business

None.

IX. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

None.

X. Communications

Comm. Affairs Metanchuk reported the Forest Preserve Foundation collected an estimated \$5,300 from the native plant sale, and thanked everyone who helped volunteer their time. Metanchuk promoted the upcoming events found on the District's website at kaneforest.com

XI. President's Comments

President Kious promoted the Senior Stroll events held every month, noting the tour is very informational, details can be located on the District's website.

XII. Financial Reports

Items A-C under Financial Reports were moved together.

- A. Revenue & Expense Report through March 2021**
- B. Cash & Investment Report: March 2021**
- C. Bond Investment Analysis Report: March 2021**

RESULT: PLACE WRITTEN REPORTS ON FILE [UNANIMOUS]
MOVER: Jarett Sanchez, Commissioner
SECONDER: Mavis Bates, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina,
Jarett Sanchez, Barbara Wojnicki

XIII. Adjournment

The meeting adjourned at 9:10 a.m.

RESULT: ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER: Michael Kenyon, Commissioner
SECONDER: Barbara Wojnicki, Commissioner
AYES: Mavis Bates, Dale Berman, Michael Kenyon, Drew Frasz, John Martin, Myrna Molina,
Jarett Sanchez, Barbara Wojnicki

President Chris Kious, Chairman
Forest Preserve District Executive Committee
Forest Preserve District of Kane County

Adjournment until: **Thursday, June 3, 2021 at 8:30 a.m. via zoom and in person at
the Kane County Government Center Bldg. A, 2nd fl. Geneva,
Illinois 60134**

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi
Recording Secretary