



FOREST PRESERVE DISTRICT OF KANE COUNTY

COMMISSION MINUTES

I. Call to Order

The Forest Preserve District Commission meeting was held Tuesday, April 12, 2022 at 9:00 AM at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Chris Kious at 9:00 AM. Remote=*

II. Pledge of Allegiance

President Kious and 4-H Youth Club member Sam, led the pledge.

III. Roll Call

	<u>Status</u>
President Chris Kious	Present
Commissioner Deborah Allan	Present
Commissioner Mavis Bates	Present*
Commissioner Dale Berman	Present
Commissioner Mark Davoust	Present
Commissioner Ron Ford	Present*
Commissioner Drew Frasz	Present
Commissioner Michelle Gumz	Present*
Commissioner Mo Iqbal	Present*
Commissioner Michael Kenyon	Present
Commissioner Tom Koppie	Present*
Commissioner Bill Lenert	Present
Commissioner Anita Lewis	Present
Commissioner John Martin	Present
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present
Commissioner Kenneth Shepro	Present
Commissioner Monica Silva	Present*
Commissioner Cheryl Strathmann	Present*
Commissioner Clifford Surges	Present
Commissioner Vern Tepe	Present
Commissioner Barbara Wojnicki	Present
Commissioner David Brown	Absent
Commissioner Todd Wallace	Absent

Others Present: Exec. Dir Meyers; CFO Stanish; NRM Dir. Haberthur; Dir. of Ops. Goreth; Dir. of Comm. Affairs Metanchuk; HR Dir. Yee; Chief of Police & Public Safety Dir. Burger; Attorney Hodge; Recording Secretary Figliozzi and youth members of the 4-H Club.

IV. Public Comment (Each Speaker is limited to 3 minutes)

None.

V. Presentation and Approval of the Minutes of March 8, 2022

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

VI. Presentation and Approval of the Bills and Commissioners' Per Diem for March 2022

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Deborah Allan, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

A. FP-R-22-04-2939 Resolution of Commendation for Elizabeth (Betsy) A. Scaletta, Human Resources Generalist

Exec. Dir. Meyers presented the resolution to Ms. Scaletta, in honor of her retirement from the Forest Preserve District after 22 years. HR Dir. Yee congratulated Ms. Scaletta and thanked her for her years of service and dedication to the District.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jarett Sanchez, Commissioner
SECONDER:	Mark Davoust, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

VIII. Administration

A. FP-R-22-04-2940 Resolution Authorizing a One-Time COVID-19 Special Compensation

Exec. Dir. Meyers presented the one-time Covid-19 special compensation for District employees. Meyers explained, during the COVID-19 shut down, the preserves were kept open and staff worked through the entire time of the pandemic. This one time compensation is a way to show gratitude for all their hard work and dedication. Meyers indicated this would be expended in this fiscal year.

Throughout the pandemic, District employees have demonstrated their commitment to keeping the preserves open in order to provide the public with access to outdoor spaces to support well-being and respite. The District values the dedication of its employees and would like to acknowledge their dedication by providing all full-time and year-round part time employees with a one-time, special compensation in the form of a lump-sum payment. A summary of the recommendation is as follows:

- Any full time employee who was hired on, or prior to, December 31, 2020 and is still employed with

the District on May 1, 2022 shall be awarded a one-time, lump-sum payment of \$500.

- Any full time employee who was hired between January 1, 2021 and December 31, 2021 and is still employed with the District on May 1, 2022 shall be awarded a one-time lump-sum payment of \$250.
- Any year-round, part time employee who worked at least 500 hours during the 2021 calendar year, and is still employed with the District on May 1, 2022 shall be awarded a one-time, lump-sum payment of \$100.
- The Executive Director, Chief Financial Officer, Chief of Planning and Operations and other Director level positions will not be eligible to receive this One-Time COVID-19 Special Compensation.
- Eligible employees will receive the one-time, lump-sum, special compensation during FY2021-2022.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Mavis Bates, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

IX. Bid and Proposals

A. FP-R-22-04-2941 Resolution Approving a Bid to Remove Underground Fuel Oil Tanks at the Schweitzer Woods Forest Preserve

Dir. of Ops Goreth presented the bid for fuel oil tank removal, he noted, the portion of the grant funds will be used for the removal project. Funds will be utilized if the need for phase II occurs. In 2021, Friends of the Fox River and the District jointly applied for a Grand Victoria Riverboat Fund Grant to help with the maintenance items of the structures, such as new windows, gutters, downspouts, doors etc., as well as the removal of the underground storage tanks (the District's portion of the project). The project was awarded a total of \$31,799, with \$10,694 allocated to the removal of the underground fuel tanks. The Commission approved \$47,500 in the FY 2021/22 budget for the tanks removal project. The project was publicly bid and sent to 33 vendors with one responding; TriCore Environmental, LLC from Naperville, IL. This company previously completed fuel tank removals for the District, after the purchase of the Brunner Family Farm Forest Preserve. The multiple fuel tank removal was completed within budget and according to specifications.

DISCUSSION: *Commissioner Wojnicki commented that the Schweitzer House property was willed to the District upon the owner's death. She spoke about the property and how the Friends of the Fox River organization is caring for and utilizing the old house. Commissioner Allan spoke of her personal experience, she has enjoyed the Schweitzer property, the trails, large trees and the creek that runs through it, the property was a gain for the District. Commissioner Surges echoed the comments from Commissioner Allan and asked about easements discussed in a HOA group in West Dundee. Exec. Dir. Meyers responded that the Development Department at Kane County would be the best place to start, to contact Dir. Mark VanKerkhoff.*

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jarett Sanchez, Commissioner
SECONDER:	Cherryl Strathmann, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

B. FP-R-22-04-2942 Resolution Approving Change Order #10 with Wadsworth Golf Construction Company for the Settler's Hill Golf Course Renovation Project

Exec. Dir. Meyers presented the change order for the Settler's Hill construction project. Wadsworth Golf Construction Company has completed a majority of the project, however there is an outstanding balance due related to the Change Order #10 request. Funds totaling \$5,814,226.37 were budgeted and allocated for the SHGC Renovation Project with Wadsworth Golf Construction Company. In addition, a contingency fund was approved at 5%, \$290,712.00, all of which has been used in the prior nine change orders. Presently, there are \$515,175.55 funds available for the overall SHGC Project. The total Settler's Hill Golf Course Project budget is \$7,497,400.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mark Davoust, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

C. FP-R-22-04-2943 Resolution Authorizing a Contract Extension with Wight & Company for Final Engineering and Construction Administration for the Settler's Hill Golf Course Start Up Project

Exec. Dir. Meyers presented the contract extension with Wight and Company, noting the need to complete the site plans and develop the bid for the new starting location for hole # 1 and the new driving range as well as the connecting cart path to the current clubhouse, with plans to open summer of 2022.

The Forest Preserve District of Kane County extended a contract for conceptual planning services for the Settler's Hill Golf Course (SHGC) Start-Up Project which included a location for a future clubhouse, cart storage, cart path circulation to hole #1, driving range parking lot, and resurfacing of the existing parking lot and a portion of the access road. Phase I preliminary design is complete.

The original contract totaled \$18,900, with final expenditures of \$15,000 (\$3,900 under contract). Said funds will be used towards the new contract, which is \$15,400 (\$11,500; applying remaining \$3,900), for a new contract total of \$30,400. This next phase of work will include final design, engineering services, bid documents and construction administration for the Settler's Hill Golf Course Start-Up Project: Cart Path, Parking Lot Resurfacing and Driving Range Parking Lot.

DISCUSSION: *Commissioner Davoust commented and shared his gratitude, the commitment and effort from staff for the returning 9's, drive range and teaching area. He noted that the younger members can have a place to learn and practice the game of golf.*

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

X. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation and Personnel

None.

XI. Communications

Comm. Affairs Metanchuk promoted the upcoming annual tree planting for Earth Day April 24, 2022 from 9:00am to 12pm at the Elburn Forest Preserve. All are welcome to attend and help plant 500 Oak trees. Dir. Metanchuk also promoted the Kane Forest Foundation Native Plant sale online only. Noting the end date has been extended from April 15 to April 24, 2022. Details for ordering can be found on the website. Commissioner Surges commented on the District's kayaking event. He expressed his excitement for future kayaking once the Carpentersville Dam is removed in the Fox River.

Commissioner Davoust promoted the Kane Forest Foundation. Plant sale funds benefit the District. Commissioner Lewis noted that donations are accepted as well. She attended the Healing Walk event, and spoke highly about the naturalist staff and the event overall. She commented on the effects of being out in nature, how therapeutic and healing it is for mental health.

XII. President's Comments

President Kious promoted the Senior Strolls, he explained at each event, staff shares natural and cultural history of that particular land on the walk, including current events such as nesting cranes, frogs croaking, etc. Senior strolls are scheduled on the first Thursday of the month at 10am. They are informative and healing.

XIII. Department Reports for March 2022

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Mark Davoust, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

XIV. Adjournment

The meeting adjourned at 9:41 a.m.

April 12, 2022

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Kenneth C. Shepro, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki
ABSENT:	David Brown, Todd Wallace

Chris Kious, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi
Recording Secretary

Myrna Molina

Myrna Molina
Board Secretary