



FOREST PRESERVE DISTRICT OF KANE COUNTY

COMMISSION MINUTES

I. Call to Order

The Forest Preserve District Commission meeting was held Tuesday, November 9, 2021 at 9:00 AM at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Chris Kious at 9:00 AM. Remote=*

II. Pledge of Allegiance

President Kious asked Chief of Planning Anderson Jr., to lead the pledge.

III. Roll Call

	Status
Commissioner Mavis Bates	Present
Commissioner Dale Berman	Present
Commissioner David Brown	Present
Commissioner Mark Davoust	Present
Commissioner Ron Ford	Present
Commissioner Drew Frasz	Present
Commissioner Michael Kenyon	Present
President Chris Kious	Present
Commissioner Tom Koppie	Present
Commissioner Bill Lenert	Present
Commissioner Anita Lewis	Present
Commissioner John Martin	Present
Commissioner Cherryl Strathmann	Present
Commissioner Vern Tepe	Present
Commissioner Barbara Wojnicki	Present
Commissioner Michelle Gumz	Present*
Commissioner Mo Iqbal	Present*
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present*
Commissioner Monica Silva	Present*
Board Member Todd Wallace	Present*
Commissioner Deborah Allan	Present (Remote at 9:25 a.m.)
Commissioner Kenneth Shepro	Present (In person at 9:06 a.m.)
Commissioner Clifford Surges	Present (In person at 9:06 a.m.)

Others Present:

Also Present: Exec. Dir. Meyers; CFO Stanish & staff Petschke*; Chief of Planning Anderson Jr.; Dir. of Ops. Goreth; HR Dir. Yee; Dir. of NRM Haberthur & staff Rodeghero*; Dir. of Comm. Affairs Metanchuk &

staff Kovach; Attorney Hodge*; KCIT staff Peters & Thompson; KC Auditor Wegman; Recording Secretary Figliozzi and members of the press and public.

IV. Public Comment (Each Speaker is limited to 3 minutes)

None.

V. Presentation and Approval of the Minutes of October 12 and Retreat Minutes of October 29, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mavis Bates, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT:	Deborah Allan, Kenneth C. Shepro, Clifford Surges

VI. Presentation and Approval of the Bills and Commissioners' Per Diem for October 2021

(Commissioners Surges and Shepro arrived at 9:06 a.m. in person.)

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSTAIN:	Clifford Surges
ABSENT:	Deborah Allan

VII. Presentations

None.

VIII. Administration

A. FP-R-21-11-2916 Resolution Approving a Budget Amendment for Asphalt Paving, Gutter and Fence Installation at the Hughes Creek Golf Club Maintenance Facility

Dir. of Ops. Goreth presented the budget amendment (transfer of funds between accounts) for the completion of the Hughes Creek Golf Course building construction. During construction, staff determined that the new building needed to be repositioned for proper drainage and prevailing wind direction. These adjustments required additional stone to be purchased and installed, construction of a concrete retaining wall and concrete fuel island, and the relocation of utilities. Additionally, other incidental items have also been addressed, such as septic and water system repairs and upgrades

DISCUSSION: *None.*

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Mark Davoust, Commissioner
SECONDER: Bill Lenert, Commissioner
AYES: Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kiou, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT: Deborah Allan

B. FP-R-21-11-2917 Resolution Authorizing the Delegate(s) to Vote on Matters Presented During the Illinois Association of Park Districts' (IAPD) Annual Business Meeting Held on January 29, 2022

Exec. Dir. Meyers presented the Illinois Association of Park Districts (IAPD) Credentials resolution authorizing the delegate(s) to vote on matters presented during the IAPD's Association's Annual Business meeting to be held on Saturday, January 29, 2022.

DISCUSSION: None.

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Dale Berman, Commissioner
SECONDER: Michelle Gumz, Commissioner
AYES: Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kiou, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT: Deborah Allan

IX. Bid and Proposals

A. FP-R-21-11-2918 Resolution Approving Bids of Individual Seed Species for Restoration at Burlington Prairie Forest Preserve

Dir. of NRM Haberthur presented the Individual seed species bid. The native plants are the basis of all native ecosystems and therefore are the basis of our work in the Natural Resource Management department. The bids have been solicited and received for the purchase of individual species of native seed, and the lowest qualified bid.

DISCUSSION: *Commissioner Davoust asked about the amount of variety of seed. Dir. Haberthur explained that a large amount of variety is crucial in the growth process of different species growing at different rates to ensure progress.*

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Mavis Bates, Commissioner
SECONDER: Cheryl Strathmann, Commissioner
AYES: Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kiou, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT: Deborah Allan, Jarett Sanchez

B. FP-R-21-11-2919 Resolution Approving Bids for Herbicide Control of Woody Re-sprouts at Various Preserves

Dir. Haberthur presented the bid for woody re-sprout control. The District actively restores areas using modern fire suppression, clearing, and chemical treatments of both herbaceous and woody species. Four project areas within four preserve locations were bid with the lowest qualified bidder for approval.

DISCUSSION: *None.*

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT:	Deborah Allan

X. Ordinances

A. FP-O-21-11-0574 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2022 and Ending June 30, 2023 for the General Fund

CFO Stanish presented the levy of taxes for fiscal year beginning July 1, 2022 and ending June 30, 2023. That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the total sum \$7,415,427.00. The exact increase in new construction and expiring Tax Increment Financing Districts will not be established until after the Forest Preserve deadline to establish the property tax levy and the increase within the General Fund is an estimate of the increase in property tax attributable to new construction and expiring Tax Increment Financing.

DISCUSSION: *Commissioner Surges asked if this was an increase year over year. CFO Stanish confirmed yes, CPI and new construction.*

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT:	Deborah Allan

B. FP-O-21-11-0575 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of the Taxes for the Fiscal Year Beginning July 1 A.D. 2022 and Ending June 30, 2023 for the Illinois Municipal Retirement Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the total sum of 10,000.00.

DISCUSSION: *None.*

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Drew Frasz, Commissioner
SECONDER: Mark Davoust, Commissioner
AYES: Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT: Deborah Allan

C. FP-O-21-11-0576 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2022 and Ending June 30, 2023 for the Construction and Development Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the total sum of \$112,000.00.

DISCUSSION: None.

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Michelle Gumz, Commissioner
SECONDER: Mark Davoust, Commissioner
AYES: Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT: Deborah Allan

D. FP-O-21-11-0577 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2022 and Ending June 30, 2023 for the Insurance Liability Fund

(Commissioner Allan arrived via remote @ 9:25 a.m.) That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the total sum of \$10,000.00.

DISCUSSION: None.

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Dale Berman, Commissioner
SECONDER: Barbara Wojnicki, Commissioner
AYES: Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

E. FP-O-21-11-0578 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2022 and Ending June 30, 2023 for the Social Security Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2022 and ending June 30, 2023, the total sum of \$10,000.00.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Deborah Allan, Commissioner
SECONDER:	Michelle Gumz, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

F. FP-O-21-11-0579 An Ordinance Abating the Tax heretofore levied for the Year 2021 to Pay Debt Service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois

CFO Stanish presented the tax abatement. An Ordinance abating the tax heretofore levied for the year 2021 to pay debt service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Illinois. The Board of Commissioners, by ordinance adopted on the 10th day of November 2015, did provide for the issue of \$5,860,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds. The District has irrevocably deposited Pledged Revenues or other available funds in the Bond Fund (as each is defined in the Bond Ordinance) sufficient to pay debt service on the Bonds on June 15, 2022 and December 15, 2022 it is necessary and in the best interests of the District that the tax heretofore levied for the year 2021 to pay such debt service on the Bonds be abated.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mark Davoust, Commissioner
SECONDER:	Michelle Gumz, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

XI. Policies

A. FP-R-21-11-2920 Resolution Approving Restatement of the District's Cafeteria 125 Plan Document

HR Dir. Yee presented the updated Cafeteria 125 Plan, she indicated changes were provisions made by the Federal Government. A Cafeteria 125 Plan is a legal document maintained by an employer, for employees, which provides participants an opportunity to receive certain benefits on a pretax basis. Employers who adopt a Cafeteria 125 Plan must meet specific requirements within Section

125 of the Internal Revenue Code. The Federal government, through the adoption of pandemic-related legislation, offered employers the opportunity to make Plan modifications. The modifications can provide flexibility in Plan guidelines, and take into account some of the challenges employees may have faced during the COVID-19 pandemic.

- For calendar year 2021, Dependent Care Flexible Spending Account (FSA) participants were offered the ability to revoke an election, make a new election, or decrease or increase an existing election on a prospective basis. Increases in election amounts, for the 2021 Plan Year could be up to \$10,500, or \$5,250, depending upon marital tax-filing status.
- For calendar year 2021, Dependent Care FSA participants are also being provided with an extended "grace period" (length of time to use up any 2021 balances). The grace period was extended from 2.5 months to 12 months.
- For calendar years 2020 and 2021, Health Care FSA participants are being provided with an extended carry-over period. Any amounts remaining in a participant's Health Care FSA at the end of the 2020 and 2021 Plan Years, respectively, (and after the run-out of claims for that Plan Year) may be applied to the following Plan Year. Typically, a \$550 limit would otherwise apply.
- Additional updates to items, such as maximum election amounts, were made to the Plan document, to bring it up-to-date since the last restatement.

DISCUSSION: HR Dir. Yee answered questions from the Committee.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Bill Lenert, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kiou, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

B. FP-R-21-11-2921 Resolution Approving Updates to the Employee Handbook, Alcohol and Drug Testing Policy for CDL Drivers

HR Dir. Yee presented the updated CDL testing policy within the District's Handbook. Certain job classifications at the District require employees to hold a commercial driver's license (CDL) in order to perform their job responsibilities. As a result, the District must adhere to the alcohol and drug testing regulations established by the U.S. Department of Transportation (USDOT), Federal Motor Carrier Safety Administration (FMCSA). The FMCSA has recently adopted a new online system for reporting CDL driver alcohol and drug testing violations. This system is referred to as the "Clearinghouse." Employers are required to report alcohol and drug testing violations to the Clearinghouse, to query the Clearinghouse before hiring new CDL drivers, and to query on an annual basis for all CDL drivers. Because of the new Clearinghouse requirements, the Park District Risk Management Agency (PDRMA) provided members with recommended policy revisions. The attached Alcohol and Drug Testing Policy for CDL Drivers includes recommendations from PDRMA.

DISCUSSION: None.

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER: Barbara Wojnicki, Commissioner
SECONDER: Michelle Gumz, Commissioner
AYES: Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

XII. New or Unfinished Business

None.

XIII. Closed Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel

None.

XIV. Communications

None.

XV. President's Comments

President Kious promoted various programs the Forest Preserve District has to offer, the information can be found on the District's website.

XVI. Department Reports for October 2021

Commissioner Shepro requested unanimous consent to place the financial reports on file.

RESULT: PLACED ON FILE BY UNANIMOUS CONSENT
AYES: Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

XVII. Adjournment

The meeting adjourned at 9:39 a.m.

RESULT: ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER: Michael Kenyon, Commissioner
SECONDER: Mark Davoust, Commissioner
AYES: Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

Chris Kious, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary



Myrna Molina
Board Secretary