



FOREST PRESERVE DISTRICT OF KANE COUNTY

COMMISSION MINUTES

I. Call to Order

The Forest Preserve District Commission meeting was held Tuesday, September 14, 2021 at 9:00 AM at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Chris Kious at 9:00 AM. Remote=*

II. Pledge of Allegiance

III. Roll Call

	Status:
President Chris Kious	Present
Commissioner Mavis Bates	Present
Commissioner Dale Berman	Present
Commissioner Mark Davoust	Present
Commissioner Ron Ford	Present
Commissioner Drew Frasz	Present
Commissioner Mo Iqbal	Present
Commissioner Michael Kenyon	Present
Commissioner Bill Lenert	Present
Commissioner John Martin	Present
Commissioner Cheryl Strathmann	Present
Commissioner Clifford Surges	Present
Commissioner Vern Tepe	Present
Commissioner Barbara Wojnicki	Present
Commissioner Todd Wallace	Present
Commissioner Deborah Allan	Present*
Commissioner David Brown	Present*
Commissioner Michelle Gumz	Present*
Commissioner Myrna Molina	Present*
Commissioner Jarett Sanchez	Present*
Commissioner Monica Silva	Present*
Commissioner Tom Koppie	Present (In person @ 9:05 a.m.)
Commissioner Anita Lewis	Present (In person @ 9:05 a.m.)
Commissioner Kenneth Shepro	Present (In person @ 9:09 a.m.)

Others Present:

Exec. Dir. Meyers; Chief of Planning Anderson Jr., Dir. of Operations Goreth; Dir. of Comm. Affairs Metanchuk; Chief of Police Burger; Attorney Hodge; KC Dir. of Building Management Allen; KCIT staff Peters, Thompson and members of the public.

IV. Public Comment (Each Speaker is limited to 3 minutes)

Bob McQuillan, resident of Batavia, Kane County and member of the Knights of Columbus, council 2191 addressed the agreement with the Knights of Columbus and the Forest Preserve District on the agenda to maintain the Grotto. He spoke in favor and appreciation of the District staff and thanked the District for all of their hard work in coming to an agreement with the contract terms. (Commissioners Anita Lewis and Tom Koppie arrived in person @ 9:05 a.m.)

McQuillan promoted the Geneva History Museum event today, September 14, 2021 at 12pm noon for a presentation of the Grotto and its history. He noted that the presentation will be recorded and made available on YouTube.

V. Presentation and Approval of the Minutes of August 10, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mark Davoust, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

VI. Presentation and Approval of the Bills and Commissioners' Per Diem for August 2021

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cheryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

VII. Policies

A. FP-R-21-09-2901 Resolution Approving the Mandated Reporter Policy

Comm. Affairs Dir. Metanchuk presented the Mandated Reporter Policy as stated below.

Staff who work with children in the course of their professional duties are required by law to report suspected child maltreatment, as part of the State of Illinois' *Abused and Neglected Child Reporting Act* (ANCRA). Professionals who are required by law to report suspected child abuse and neglect are called "mandated reporters." The Environmental Education staff at the District, for example, are mandated reporters.

Each year, the Environmental Education staff and Community Affairs Director take online Mandated Reporter Training by the Illinois Department of Children & Family Services (DCFS). They also review the State's online *Manual for Mandated Reporters*, and complete an Acknowledgment of Mandated Reporter Status Form.

As part of the ongoing Distinguished Agency Accreditation project, the District is required to have a *Mandated Reporter Policy*. The new *Mandated Reporter Policy* would formalize procedures already in place. (Commissioner Shepro arrived in person @ 9:09 a.m.)

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Cherryl Strathmann, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace
ABSENT:	Kenneth C. Shepro

VIII. Agreements

A. FP-R-21-09-2902 Resolution Approving a Contract Extension with Waste Management Inc. for Refuse and Recycling Services

Exec. Dir. Meyers presented the Refuse Contract Extension with Waste Management as stated below.

In 2017, the District partnered with the County to be included in their bidding process for refuse and recycling services. The original contract was for three years, and the bid included an additional three, one-year options, if both parties agree. Every location that has a refuse container is listed as an on-call service for Waste Management. This means that they will not pick-up the refuse until the District calls and requests service. This helps reduce costs, since scheduling automatic pick-ups is not always necessary, depending on the use at the various preserves. The District enjoyed a substantial reduction in services when it joined the County on this bid. Waste Management has agreed to hold their current prices for the option year.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mark Davoust, Commissioner
SECONDER:	John Martin, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

B. FP-R-21-09-2903 Resolution Authorizing an Amended Maintenance Agreement with the Knights of Columbus to Maintain the Grotto at the Gunnar Anderson Forest Preserve

Exec. Dir Meyers presented the renewed and revised agreement with the Knights of Columbus and the maintenance of the Grotto. The changes in the agreement were explained.

The local Knights of Columbus (KOC) approached the Forest Preserve District of Kane County (District) in 2019, and offered to maintain the grotto structure at Gunnar Anderson Forest Preserve. The grotto is a structure left from when the Government Center property was a seminary. The County and the District purchased separate portions of the Sacred Heart Seminary land in 1972. The grotto structure is located on the District's portion of the land. The District has maintained the open space, however, does not maintain the religious grotto structure. An agreement was initially approved by prior leadership of the KOC and was approved by the Forest Preserve Commission on

October 13, 2020. However, the KOC did not sign the agreement. The new KOC leadership had requested some changes to the original terms.

DISCUSSION: Commissioners thanked the District for their cooperation with the KOC for the cleaning and beautifying the Grotto within the Forest Preserve.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Michael Kenyon, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kiou, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

C. FP-R-21-09-2904 Resolution Approving a Third Amendment to the Use Permit and License Agreement with the Geneva Park District for the Use of Fabyan Forest Preserve

Exec. Dir. Meyers presented a third amendment to the Geneva Park District use permit license agreement. This term was extended for 10 years.

A license agreement was established with the Geneva Park District in 2010 for the property use, general maintenance, insurance requirements and infrastructure repairs to utilize the Fabyan Forest Preserve property for soccer programs.

The license agreement provides the use of the preserve by the park district or through the park district to any affiliate soccer group. The park district maintains the property from April 1 through November 15, which includes mowing and general upkeep. In the case the parking lot and/or entry drive require repair or renovation during the term of the agreement, the park district agrees to financially participate in the work up to 50 percent of the total cost if/when warranted.

The IGA was amended in 2015 to extend the agreement an additional 5 years and a Second Amendment was approved in 2019, requiring the park district to adapt a policy and procedures specific to the Illinois Moveable Soccer Goal Safety Act.

This Third Amendment extends the agreement for 10 years and maintains all the terms from the original IGA and Second Amendment. The amendment was reviewed by the District's legal counsel.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dale Berman, Commissioner
SECONDER:	John Martin, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kiou, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

IX. Bids and Proposals

A. FP-R-21-09-2905 Resolution Approving a Bid for Paving at the Natural Resource Management Facility located in Mill Creek Greenway Forest Preserve

Dir. of Operations Goreth presented the Natural Resources facility paving project.

The Commission approved a total of \$429,700 for Natural Resource Management Facility Phase II Building Construction. In addition, money has been reallocated from the Natural Resource Management Facility Phase I Building savings. The project includes the construction of the cold-storage building, paving of the shop yard, security cameras, perimeter fence installation and construction of a fuel island. At this time, the building construction has been completed, as well as the installation of security cameras and Fuel Island.

The paving of the maintenance yard bid was publicly advertised and sent out to 31 vendors with four responding. The qualified lowest bid was received from Champion Paving Corporation of Hampshire, Illinois, with a price of \$48,797.50. Remaining available funds of \$41,195.50 will be used for the security fence installation and any unforeseen incidentals, such as needed aggregate for unsuitable soils and finish landscaping.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mavis Bates, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

X. Land Acquisition

A. FP-R-21-09-2906 Resolution Authorizing an Intergovernmental Easement Agreement with Pingree Grove and Countryside Fire District on a Portion of Bowes Creek Woods Forest Preserve

Chief of Planning Anderson Jr., presented the Intergovernmental Easement Agreement with Pingree Grove and the Countryside Fire District.

PGCFPD is in the process of constructing a new fire station on the east side of Dittman Road, across from Bowes Creek Woods Forest Preserve. A new 12-inch drainage pipe connecting the fire station to Bowes Creek is required as part of the site improvements and stormwater management permit.

PGCFPD had been in discussion with the adjacent and downstream property owner to secure a drainage easement to provide a positive outlet to Bowes Creek, but was unsuccessful. PGCFPD then contacted the Kane County Division of Transportation (KDOT) to see if it would be possible to install said 12-inch pipe within the Dittman Road Right of Way, but the Right of Way is prescriptive and said improvements per KDOT are not a permitted use. PGCFPD then approached the District to ascertain if a drainage easement for the installation of a 12-inch drainage pipe is a possibility.

It has been the District's past practice to work with other governmental agencies to solve problems for the benefit of its fellow agencies and their residents. District staff worked with PGCFPD staff to develop the proposed Intergovernmental Easement Agreement. This agreement has been reviewed and found acceptable by our legal counsel.

PGCFPD will be responsible for the maintenance of the new line and a section of the ditch where the pipe is daylighting to include any erosion. The District has reserved the right to connect into the upgraded drainage line if needed in the future.

DISCUSSION: Commissioner Allan asked about possible sediment running into the creek. Anderson responded that the PGCFPD will have to adhere to Kane County's mitigation regulations and best management practices.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Michael Kenyon, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

XI. Closed Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel

None.

XII. Communications

Comm. Affairs Dir. Metanchuk promoted the Oakhurst Forest Preserve Grand Reopening on Sunday, September 26, 2021 at 11:30 a.m.

Exec. Dir. Meyers promoted the Forest Preserve Commission Retreat on Friday October 29, 2021 from 8:00 a.m. to 1:00 p.m. Meyers also discussed the IPRA Forest Preserve and Conservation Committee. The IPRA Board recently approved the Forest Preserve and conservation committee as its own section. This was a result of the task force work; developed to evaluate the gaps seen within IPRA services and career development/training to conservation and Forest Preserve Districts. Also, Meyers announced that Dir. of NRM Ben Haberthur wrote an article for the IPRA Magazine, July/August edition, discussing the differences of Park Districts, Forest Preserves, and Conservation. She encouraged everyone to read it.

Commissioner Surges commented that, at the last retreat held, one of the items discussed was the Raceway Woods Forest Preserve parking lot. Although this item was not on the top of the priority list, it became a safety concern. Staff responded right away and collaborated to make is a safer parking area for the residents. He commended everyone on their hard work.

XIII. President's Comments

President Kious promoted the Fox River Days Clean Up event on Saturday, September 18, 2021 from 9:00 a.m. to Noon.

XIV. Department Reports for August 2021

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Dale Berman, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

XV. Adjournment

The meeting adjourned at 9: 34 a.m.

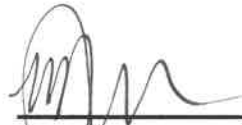
RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Mark Davoust, Commissioner
AYES:	Deborah Allan, Mavis Bates, Dale Berman, David Brown, Mark Davoust, Ron Ford, Drew Frasz, Michelle Gumz, Mo Iqbal, Michael Kenyon, Chris Kious, Tom Koppie, Bill Lenert, Anita Lewis, John Martin, Myrna Molina, Jarett Sanchez, Kenneth C. Shepro, Monica Silva, Cherryl Strathmann, Clifford Surges, Vern Tepe, Barbara Wojnicki, Todd Wallace

Chris Kious, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi
Recording Secretary



Myrna Molina
Board Secretary

