



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FINANCE AND ADMINISTRATION COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, January 26, 2021 at 2:00 PM at the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Committee Chair Dale Berman at 2:00 PM.

#### Members Present:

##### Attendee Name:

##### Status:

President Chris Kious	Present*
Commissioner Drew Frasz	Present*
Commissioner Mo Iqbal	Present*
Commissioner Cheryl Strathmann	Present*
Commissioner Bill Lenert	Present*
Chair Dale Berman	Present*
Commissioner Mark Davoust	Present*
Commissioner Ron Ford	Absent
Commissioner Vern Tepe	Present* (arrived @ 2:25pm)

#### Others Present:

Commissioners: Bates\*, Kenyon\*, Martin\*, Sanchez; Exec. Dir. Meyers; CFO Stanish\*; Dir. NR Haberthur\* & staff Rodeghero\*; Chief of Planning Anderson\*; Dir. of Community Affairs Metanchuk\*; Dir. of Ops Goreth\*; Public Safety Dir. and Chief of Police Gilloffo\*; Attorney Hodge\*; Recording Secretary Figliozzi; KC IT staff Peters, Thompson.

#### II. Approval of Minutes from December 15, 2020

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Davoust, Commissioner
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Dale Berman, Mark Davoust, Drew Frasz, Mo Iqbal, Bill Lenert, Cheryl Strathmann
<b>ABSENT:</b>	Ron Ford, Vern Tepe

#### III. Public Comment (Each speaker is limited to three minutes)

None.

#### IV. Bids and Proposals

##### **Presentation and Approval of a Bid for a Replacement Vehicle for the Planning and Operations Department**

In the 2020/21 budget, the Commission approved the purchase of one-replacement vehicle for the Planning & Operations department. The vehicle to be replaced is truck #422 assigned to the South Operations division. Staff recommends the Committee approve the purchase of

a replacement vehicle for the South Operations Division, from the National Auto Fleet Group from Watsonville, California, for a total of \$83,315.64.

**DISCUSSION:** *Dir. Goreth presented the following item. Commissioner Davoust asked about the size of the truck and balancing cost. Dir. Goreth responded that the District has moved in the direction of a larger truck, a one ton dump truck for cost efficiencies. Commissioner Bates asked about the use and fuel of the truck, Dir. Goreth stated that the diesel fuel trucks are more efficient for use and lifespan. The District partners with KDOT in regards to choosing the best options for transportation purposes. Commissioner Lenert asked if the vehicle being replaced would be auctioned. Goreth responded that once the new truck is purchased, the old vehicle would be auctioned.*

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 2/4/2021 8:30 AM</b>
<b>TO:</b>	Executive Committee	
<b>MOVER:</b>	Drew Frasz, Commissioner	
<b>SECONDER:</b>	Mark Davoust, Commissioner	
<b>AYES:</b>	Dale Berman, Mark Davoust, Drew Frasz, Mo Iqbal, Bill Lenert, Cheryl Strathmann	
<b>ABSENT:</b>	Ron Ford, Vern Tepe	

## V. New or Unfinished Business

### A. Presentation and Approval of the Restated Organization Ordinance

The Commission approved the latest revisions to the Organization Ordinance on April 14, 2020. According to the Organizational Ordinance, this ordinance is to be ratified annually. Staff recommends the Committee approve the Restated Organization Ordinance, as presented.

**DISCUSSION:** *Exec. Dir. Meyers presented the following amendments to the Organizational Ordinance noting provisions that were clarified as requested at a previous Full Commission meeting.*

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 2/4/2021 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Mark Davoust, Commissioner	
<b>SECONDER:</b>	Drew Frasz, Commissioner	
<b>AYES:</b>	Dale Berman, Mark Davoust, Drew Frasz, Mo Iqbal, Bill Lenert, Cheryl Strathmann	
<b>ABSENT:</b>	Ron Ford, Vern Tepe	

## VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

The Committee moved into Executive Closed Session @ 2:12 PM to discuss Contracts and Land Acquisition.

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Dale Berman, Mark Davoust, Drew Frasz, Mo Iqbal, Bill Lenert, Cherryl Strathmann
<b>ABSENT:</b>	Ron Ford, Vern Tepe

*(Tepe arrived via remote @ 2:25pm)* The Committee moved into Open Session @ 2:31 PM on a motion by Davoust, second by Frasz. Roll Call Vote was taken, Unanimous.

#### **VII. Communications**

*Commissioner Davoust promoted the Forest Preserve District Foundation.*

#### **VIII. Chairman's Comments**

*Chairman Berman noted he is impressed with how well run and organized the Forest Preserve District is.*

#### **IX. Adjournment**

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Mark Davoust, Commissioner
<b>AYES:</b>	Dale Berman, Mark Davoust, Drew Frasz, Mo Iqbal, Bill Lenert, Cherryl Strathmann
<b>ABSENT:</b>	Ron Ford

Dale Berman, Chairman  
Forest Preserve District Finance and Administration Committee  
Forest Preserve District of Kane County

**Adjournment until: Tuesday, February 23, 2021 at 2:00 pm Kane County  
Government Center 719 S. Batavia Ave., Bldg. A,  
Geneva, IL 60134**

Respectfully Submitted,

*Gabriella Figliozi*

Gabriella Figliozi  
Recording Secretary