



FOREST PRESERVE DISTRICT OF KANE COUNTY

FINANCE AND ADMINISTRATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, July 28, 2020 at 2:00 PM at the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Chairman Mark Davoust at 2:00 PM.

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
Chairman Mark Davoust	Present
Commissioner John Hoscheit	Present
President Michael Kenyon	Present
Commissioner Chris Kious	Present
Commissioner John Martin	Present
Commissioner Penny Wegman	Present
Commissioner Theresa Barreiro	Remote
Commissioner Matt Hanson	Remote
Commissioner Bill Lenert	Absent

Others Present:

Monica Meyers, Executive Director; Ken J. Stanish, Chief Financial Officer; Laurie Metanchuk, Director of Community Affairs; Jerry Hodge, Attorney; Cait Rodeghero, Recording Secretary

II. Approval of Minutes from June 23, 2020

DISCUSSION: None.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, President
SECONDER:	John Martin, Commissioner
AYES:	Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, John Martin, Penny Wegman
ABSENT:	Bill Lenert

III. Public Comment (Each speaker is limited to three minutes)

None.

IV. Presentations

A. Presentation and Discussion of Fiscal Year 2019/2020 Financials

DISCUSSION: Ken Stanish presented the Fiscal Year 2019/2020 Income Statement to the Committee. Since the District is now in the first month of the new Fiscal Year, staff wanted to present how the last Fiscal Year ended. The revenues looked to be right in the 98-99% rate; the District is still waiting on one quarter payment from one of the golf management companies. Expenses came in lower than expected, in the \$400,000 - \$600,000 range, which is consistent to prior years. A concern of note regarding the Fox Valley Ice Arena, is if the District will have a receivable on the books; will need more clarifications from the Commission, regarding expectations. The golf courses should be taken care of by middle of August. Another concern is receivables for the Cougars, and how we will handle those for the audit. All the other funds are performing as expected. Nothing should drastically change the results of this Financial Statement. As part of our fund balance policy, we should be conservative with the excess. Additional funds from the General Fund can go to Land Acquisition or Capital, when prudent to do so.

Commissioner Theresa Barreiro noted that the District should hold on to the money; we don't know what we will run into down the road. We should be conservative.

Ken Stanish replies that conservative spending is important going forward.

Commissioner John Hoscheit said that this next round of federal money should be looked into, for the two parties we are looking for payment from. They should have the resources to put things back into shape.

Chairman Mark Davoust replied that we should have a conversation with the two parties. If they apply, they should include the District on the list of receiving. We should keep an open line of communication.

V. Bids and Proposals

A. Presentation and Approval of a Bid for a Replacement Vehicle for Use by the Public Safety Department

This fiscal year, the purchase of a Ford F-150 pick-up truck, equipped with lights, radios and reflective identifying striping, will replace the high-mileage vehicle. The current vehicle has over 100,000 miles. The new vehicle will be equipped with a 3.5 liter V-6 engine, have four-wheel drive, and a crew cab. These will be functional for police patrol, especially during inclement weather conditions.

It is proposed to purchase the replacement, a 2020 Ford F-150 4X4 *Police Responder* pick-up truck, from Morrow Brothers Ford of Greenfield, Illinois, under the Illinois State Contract, number 18-416CMS-BOSS-P-426. The total purchase price would be \$39,130.

Additionally, new equipment and labor to transfer reusable equipment from the retired vehicle is \$5,391.70 from Communications Direct in Batavia. The total cost for the vehicle and equipment transfer is not to exceed \$44,521.70.

DISCUSSION: Mark Davoust noted that these types of vehicles hold up well.

RESULT:	MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS]	Next: 8/7/2020 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	John Martin, Commissioner	
SECONDER:	Chris Kious, Commissioner	
AYES:	Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, John Martin, Penny Wegman	
ABSENT:	Bill Lenert	

VI. New or Unfinished Business

A. Presentation and Approval of Closed Session Minutes from June 2019 through June 2020

The Finance and Administration Committee of the Forest Preserve District of Kane County, Kane County, Illinois has reviewed the minutes of the Closed Sessions pursuant to Illinois Complied Statute 5ILCS 120/2.03 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes which have not been made fully public.

The Committee has determined that the need for confidentiality still exists as to the Closed Session minutes of: 6/25/19, 1/28/2020, 2/25/2020, 4/21/2020, 5/19/2020, and 6/23/2020.

The Committee has determined that there is no longer a need for confidentiality as to the Closed Session minutes of: (none).

DISCUSSION: None.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Theresa Barreiro, Commissioner
SECONDER:	Penny Wegman, Commissioner
AYES:	Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, John Martin, Penny Wegman
ABSENT:	Bill Lenert

VII. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

None.

VIII. Communications

Laurie Metanchuk announced that the EFS Foundation of Elgin, IL recently donated a generous \$40,000 to the Kane Forest Preserve Foundation. The EFS Foundation has previously donated to our Foundation, and stated they would give again once the Foundation was established for at least two years.

John Hoscheit would like the Committee to consider a presentation for them and their gift.

Laurie Metanchuk is working with Wildlife Biologist Bill Graser, to invite members of the EFS Foundation to a turtle release.

Mark Davoust noted that this is a huge step forward. He would like staff to inquire as to how much recognition the EFS Foundation would like from us.

IX. Chairman's Comments

Mark Davoust would like the Committee and public to know that the Kane Forest Preserve Foundation is always looking for new and additional board members.

X. Adjournment

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Hoscheit, Commissioner
SECONDER:	Michael Kenyon, President
AYES:	Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, John Martin, Penny Wegman
ABSENT:	Bill Lenert

Mark Davoust, Chairman
Forest Preserve District Finance and Administration Committee
Forest Preserve District of Kane County

Adjournment until: Tuesday, August 25, 2020 at 2:00 pm
Via videoconference
Kane County Government Center, Building A
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,

Cait Rodeghero

Cait Rodeghero
Recording Secretary