



FOREST PRESERVE DISTRICT OF KANE COUNTY

FINANCE AND ADMINISTRATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, June 22, 2021 at 2:00 PM at the Administration Offices located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Chair Dale Berman at 2:00 PM. Remote=*

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
Chair Dale Berman	Present
Commissioner Drew Frasz	Present
Commissioner Ron Ford	Present*
Commissioner Mark Davoust	Present*
Commissioner Mo Iqbal	Present*
Commissioner Cherryl Strathmann	Present
President Chris Kious	Present
Commissioner Bill Lenert	Present
Commissioner Vern Tepe	Present

Others Present:

Also Present: Commissioners Kenyon, Bates*, Brown*, Sanchez*; Exec. Dir. Meyers; CFO Stanish; Chief of Planning Anderson Jr.; Police Chief Burger; Dir. of NRM Haberthur* & staff Rodeghero*; Community Affairs staff Kovach; ITD staff Thompson and members of the press and public including Account Executive Raymond Jess from Enterprise Fleet Management, Inc.

II. Approval of Minutes from May 25, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Vern Tepe, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Drew Frasz, Dale Berman, Ron Ford, Mark Davoust, Mo Iqbal, Cherryl Strathmann, Bill Lenert, Vern Tepe

III. Public Comment (Each speaker is limited to three minutes)

None.

IV. Bids and Proposals

A. Presentation and Approval of a Vehicle Leasing Contract with Enterprise Entities and Enterprise Fleet Management, Inc.

In 2019, the Kane County Division of Transportation (KDOT) entered into a lease agreement with Enterprise Entities and EFM for the same purpose. District staff had lengthy discussions with KDOT

staff, to see if this would be a viable option for the District. Presently, it appears this would be a fiscally beneficial program. Since the County of Kane entered into the lease agreement on behalf of KDOT, it was stipulated in the lease agreement that this program would be for the use of any taxing body in Kane County who should choose to be part of this program, wherever their location. All pricing and catalog discounts will be extended to other government entities that wish to participate. Funds totaling \$74,400 were budgeted in the 2021/22 fiscal year for vehicle replacement for Operations and Natural Resources departments. Sufficient funds totaling \$74,000 are available. The remaining annual lease payments will continue to be budgeted in the next two fiscal years. The projected revenue from the sale of the vehicles at the end of the lease term will be programmed in a future fiscal year.

Raymond Jess, Sr. Account Executive of Enterprise Fleet Management provided a PowerPoint presentation with details of the program and lease terms.

DISCUSSION: *Commissioner Frasz commented that KDOT has been successful with the pilot program and they plan to continue the lease agreement, noting that they use magnetic decals to help with the quick turnaround on the vehicles. He was in favor of the program. Chief of Planning Anderson noted that they have worked very closely with KDOT and they have discussed magnetics for the lighting and the decals. Jess answered questions from the Committee.*

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 7/8/2021 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Drew Frasz, Commissioner	
AYES:	Drew Frasz, Dale Berman, Ron Ford, Mark Davoust, Mo Iqbal, Cheryl Strathmann, Bill Lenert, Vern Tepe	

V. New or Unfinished Business

A. Presentation and Approval of a Proposal from V3 Companies, Ltd. for Final Engineering and Permitting Services for the Muirhead Springs Forest Preserve Wetland and Stream Mitigation Bank

The Forest Preserve District of Kane County (District) has completed the Mitigation Bank Instrument (MBI) process and are awaiting the final signatures from the various responsible agencies. V3 completed the MBI process on behalf of the District. It is in the District's best interest to continue to work with V3 to complete the final engineering and construction documents for implementation of the mitigation bank including obtaining permits, develop specifications for the project and maintenance and monitoring of the wetland bank, prepare engineer's opinion of probable cost and assistance with bidding as outlined in the attached proposal. Staff recommends the committee approve the proposal from V3 Companies, Ltd. (V3), Woodridge, Illinois, for final engineering and permitting services for the Muirhead Springs Forest Preserve – Wetland & Stream Mitigation Bank in the amount of \$199,985.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]** **Next: 7/8/2021 8:30 AM**
TO: Forest Preserve District Executive Committee
MOVER: Bill Lenert, Commissioner
SECONDER: Cherryl Strathmann, Commissioner
AYES: Drew Frasz, Dale Berman, Ron Ford, Mark Davoust, Mo Iqbal, Cherryl Strathmann,
 Bill Lenert, Vern Tepe

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation, or Personnel

The Committee moved into Executive Closed Session at 2:18 p.m. to discuss Contracts and Litigation.

RESULT: **APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER: Drew Frasz, Commissioner
SECONDER: Cherryl Strathmann, Commissioner
AYES: Drew Frasz, Dale Berman, Ron Ford, Mark Davoust, Mo Iqbal, Cherryl Strathmann,
 Bill Lenert, Vern Tepe

The Committee moved into Open Session at 3:06 p.m. on a motion by Frasz Second by Davoust Roll Call Vote was taken, unanimous.

VII. Communications

None.

VIII. Chairman's Comments

Chair Berman reminded the Committee that Closed Session information is confidential.

IX. Adjournment

The meeting adjourned at 3:08 p.m.

RESULT: **ADJOURNED BY VOICE VOTE [UNANIMOUS]**
MOVER: Drew Frasz, Commissioner
SECONDER: Bill Lenert, Commissioner
AYES: Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Bill Lenert,
 Cherryl Strathmann, Vern Tepe

Dale Berman, Chairman
Forest Preserve District Finance and Administration Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary