



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FINANCE AND ADMINISTRATION COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, October 25, 2022 at 2:00 PM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chair Dale Berman at 2:00 PM. Remote=\*

#### Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Chris Kious	Present
Chair Dale Berman	Present
Commissioner Mark Davoust	Present
Commissioner Ron Ford	Present
Commissioner Mo Iqbal	Present*
Commissioner Bill Lenert	Present
Commissioner Cherryl Strathmann	Present
Commissioner Vern Tepe	Present
Commissioner Drew Frasz	Absent

#### Others Present:

Commissioners: Allan\*, Bates\*, Kenyon; Exec. Dir. Meyers; CFO Stanish & staff Petschke; Chief of Planning Rooks-Lopez & staff Rodeghero; Dir. of Ops. Pentecost; NRM Dir. Haberthur; Comm. Affairs Dir. Metanchuk & staff Kovach; Chief of Police & Public Safety Dir. Burger; HR Dir. Sarro; Attorney Hodge and Exec. Assist. Figliozzi

#### II. Approval of Minutes from September 27, 2022

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Ron Ford, Commissioner
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Dale Berman, Mark Davoust, Ron Ford, Mo Iqbal, Bill Lenert, Cherryl Strathmann, Vern Tepe
<b>ABSENT:</b>	Drew Frasz

#### III. Public Comment (Each speaker is limited to three minutes)

None.

#### IV. Bids and Proposals

##### A. Presentation and Approval of a Bid to Purchase Unleaded Gasoline and B5 Biodiesel Fuels

*Interim CFO Petschke presented the fuel contract.* The District partnered with Kane County in September 2022 to be included on the joint fuel bid with the City of Aurora, Kane County Division of Transportation (KDOT) and various other County departments. The bid was structured so that the base cost of the fuel is determined from the Oil Price Information Service (OPIS) rack pricing on the date of the delivery, and the quoted per-gallon mark-up contained within the bid. Due to the District having smaller tanks (500 – 1,500 gallons), the mark-up quoted by the vendors was higher as compared to the County, which takes full semi-loads per delivery. Al Warren Oil Co., Inc. had the

lowest mark-up fee rate for this contract on unleaded gasoline and B5 biodiesel at \$.13 per gallon.  
**DISCUSSION:** *Brief conversation regarding the location of fuel and delivery. Petschke answered questions from the Committee.*

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 11/3/2022 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Mark Davoust, Commissioner	
<b>SECONDER:</b>	Cherryl Strathmann, Commissioner	
<b>AYES:</b>	Dale Berman, Mark Davoust, Ron Ford, Mo Iqbal, Bill Lenert, Cherryl Strathmann, Vern Tepe	
<b>ABSENT:</b>	Drew Frasz	

**V. New or Unfinished Business**

**A. Presentation and Approval of an Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2023 and Ending June 30, 2024 for the General Fund**

*Interim CFO Petschke presented the tax levy ordinances, noting the direction of the Board was to increase taxes by 5% CPI plus new construction. Per state statute, the District is required to hold a Truth in Taxation Hearing that will be scheduled prior to the Full Commission meeting. Commissioner Davoust commented that over the past few years, the District has retired bonds, providing a favorable position overall. Chair Berman asked for a motion to move items A-E together.*

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2023 and ending June 30, 2024, the total sum \$7,864,331.00.

**B. Presentation and Approval of an Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of the Taxes for the Fiscal Year Beginning July 1 A.D. 2023 and Ending June 30, 2024 for the Illinois Municipal Retirement Fund**

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2023 and ending June 30, 2024, the total sum of \$10,000.00.

**C. Presentation and Approval of an Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2023 and Ending June 30, 2024 for the Construction and Development Fund**

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2023 and ending June 30, 2024, the total sum of \$112,000.00.

**D. Presentation and Approval of an Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2023 and Ending June 30, 2024 for the Insurance Liability Fund**

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2023 and ending June 30, 2024, the total sum of \$10,000.00.

**E. Presentation and Approval of an Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2023 and Ending June 30, 2024 for the Social Security Fund**

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year

beginning July 1, 2023 and ending June 30, 2024, the total sum of \$10,000.00.

**DISCUSSION:** None.

**RESULT:** A-E MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS] Next: 11/3/2022 8:30 AM  
**TO:** Forest Preserve District Executive Committee  
**MOVER:** Mark Davoust, Commissioner  
**SECONDER:** Dale Berman, Chair  
**AYES:** Dale Berman, Mark Davoust, Ron Ford, Mo Iqbal, Bill Lenert, Cherryl Strathmann  
**PRESENT:** Vern Tepe  
**ABSENT:** Drew Frasz

**F. Presentation and Approval of an Ordinance Abating the Tax Heretofore Levied for the Year 2022 to Pay Debt Service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois**

*Interim CFO Petschke presented the ordinance to abate the taxes. An Ordinance abating the tax heretofore levied for the year 2022 to pay debt service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois. The Board of Commissioners (the "Board") of the Forest Preserve District of Kane County, Kane County, Illinois (the "District"), by ordinance adopted on the 10th day of November 2015, did provide for the issue of \$5,860,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds. The District has irrevocably deposited Pledged Revenues or other available funds in the Bond Fund (as each is defined in the Bond Ordinance) sufficient to pay debt service on the Bonds on June 15, 2023 and December 15, 2023. It is necessary and in the best interests of the District that the tax heretofore levied for the year 2022 to pay such debt service on the Bonds be abated.*

**DISCUSSION:** None.

**RESULT:** MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS] Next: 11/3/2022 8:30 AM  
**TO:** Forest Preserve District Executive Committee  
**MOVER:** Bill Lenert, Commissioner  
**SECONDER:** Ron Ford, Commissioner  
**AYES:** Dale Berman, Mark Davoust, Ron Ford, Mo Iqbal, Bill Lenert, Cherryl Strathmann, Vern Tepe  
**ABSENT:** Drew Frasz

**VI. Closed Session to Discuss Land Acquisition, License Agreements, Potential Litigation, or Personnel**

The Committee moved into Executive Closed Session at 2:10 PM to discuss license agreements and potential litigation.

**RESULT:** APPROVED BY ROLL CALL VOTE [UNANIMOUS]  
**MOVER:** Ron Ford, Commissioner  
**SECONDER:** Bill Lenert, Commissioner  
**AYES:** Dale Berman, Mark Davoust, Ron Ford, Mo Iqbal, Bill Lenert, Cherryl Strathmann, Vern Tepe  
**ABSENT:** Drew Frasz

The Committee returned to Open Session at 2:51 PM on a motion by Davoust, Second by Lenert, roll call vote was taken, unanimous vote.

**VII. Communications**

*Comm. Affairs Dir. Metanchuk provided pictures of the newly completed exhibit, Tall Grass Prairie Adventure Project at Creek Bend Nature Center in LeRoy Oakes Forest Preserve. The project total was*

*\$212,500 which included a \$200,000 awarded Museum grant. A ribbon cutting event will be held on November 16, 2022 at 3:00 PM. Metanchuk invited the Commissioners to attend Ben Katzen's retirement party to be held at the Nature Center on October 27, 2022 at 12:00pm.*

**VIII. Chairman's Comments**

*None.*

**IX. Adjournment**

*The meeting adjourned at 2:56PM.*

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Mark Davoust, Commissioner
<b>SECONDER:</b>	Ron Ford, Commissioner
<b>AYES:</b>	Dale Berman, Mark Davoust, Ron Ford, Mo Iqbal, Chris Kious, Bill Lenert, Cheryl Strathmann, Vern Tepe
<b>ABSENT:</b>	Drew Frasz

Dale Berman, Chairman  
Forest Preserve District Finance and Administration Committee  
Forest Preserve District of Kane County

Respectfully Submitted,

*Gabriella Figliozi*

Gabriella Figliozi  
Recording Secretary