



FOREST PRESERVE DISTRICT OF KANE COUNTY

FINANCE AND ADMINISTRATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, May 25, 2021 at 2:00 PM at the Administration Offices located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Committee Chair Dale Berman at 2:00 PM. Remote=*

Members Present:

Attendee Name:

Status:

Chair Dale Berman	Present
President Chris Kious	Present
Commissioner Mark Davoust	Present*
Commissioner Ron Ford	Present*
Commissioner Drew Frasz	Present
Commissioner Mo Iqbal	Present*
Commissioner Bill Lenert	Present
Commissioner Cheryl Strathmann	Present* (via remote @ 2:14 p.m.)
Commissioner Vern Tepe	Present*

Others Present:

Commissioners Allan*, Bates*, Brown, Gumz*, Kenyon; Exec. Dir. Meyers; CFO Stanish* & staff Petschke*; Chief of Planning Anderson Jr.*; Dir. of Ops. Goreth*; Dir. of NRM Haberthur* & staff Rodeghero*; Dir. of Comm. Affairs Metanchuk & staff Kovach; Chief of Police Burger; Attorney Hodge*; KCIT Peters and Recording Secretary Figliozzi.

II. Approval of Minutes from April 27, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Michael Kenyon, Bill Lenert, Vern Tepe
ABSENT:	Cheryl Strathmann

III. Public Comment (Each speaker is limited to three minutes)

None.

IV. Bids and Proposals

A. Presentation and Approval of a Proposal for the Tallgrass Prairie Adventure Exhibit at Creek Bend Nature Center

On April 6, 2021, the District issued a request for proposals for the design, fabrication and installation of the Tallgrass Prairie Adventure exhibit. Proposals from five firms were evaluated and Chase Studio Exhibit Division of the Ozark Museum of Natural History, of Cedar creek, Missouri, was selected for this project at a cost of \$200,000. Funds totaling \$212,500 were budgeted in the 2020/21 fiscal year for the Interactive Prairie Exhibit. The remaining \$10,500 will fund the outside interpretive components, including a native bee hotel, native plantings and a viewing scope. The grant will reimburse the District \$200,000. The additional \$12,500 represents the District’s matching funds for the project.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 6/3/2021 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Mark Davoust, Commissioner	
AYES:	Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Michael Kenyon, Bill Lenert, Vern Tepe	
ABSENT:	Cherryl Strathmann	

V. New or Unfinished Business

A. Presentation and Approval of a Request for Funds from the American Rescue Plan (ARP) Act of 2021

On March 11, 2021, President Biden signed H.R. 1319, the American Rescue Plan (ARP) Act of 2021, into law. This law distributes a portion of the \$1.9 trillion in direct stimulus payments to state and local governments. Kane County will receive a portion of this funding while the Forest Preserve District of Kane County will not. New to this bill is the ability to be reimbursed for lost revenues, due to the pandemic. In the past, the District has only been able to receive reimbursement for expenses related to the pandemic, but this is the first opportunity to receive reimbursement for lost revenues. The District is requesting funds to offset the loss of revenues from two management contracts, the Kane County Cougars and Centrum East-West Arenas Venture, LLC. Both entities were impacted due to the pandemic and did not make their payments to the District. Staff recommends the Committee approve the request of Kane County to seek reimbursement for lost revenues, through the American Rescue Plan (ARP) Act, for a total amount of \$763,551.

DISCUSSION: *Commissioner Davoust asked about the loss of revenues from the campgrounds. CFO Stanish stated that campground revenues would be an average, through discussions, staff felt that the loss of revenues of the management companies were significant and that should be the focus. Commissioner Lenert asked if we could project our losses of revenue for the upcoming 2022 budget and include those amounts in the request to the County.*

CFO Stanish responded that projections have not been calculated with the management companies yet as there are unknown factors, the Ice Arena has started paying their dues on a monthly basis, however the Cougars have not. Discussions have not been held in that regard.

Commissioner Tepe asked about revenue loss versus payments regarding the Enterprise fund. Stanish responded that funds were drawn down to pay the principal and interest on the bond.

RESULT: **MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS]** **Next: 6/3/2021 8:30 AM**
TO: Forest Preserve District Executive Committee
MOVER: Bill Lenert, Commissioner
SECONDER: Mark Davoust, Commissioner
AYES: Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Michael Kenyon, Bill Lenert,
 Vern Tepe
ABSENT: Cheryl Strathmann

B. Presentation and Approval of the Establishment of a Prospective Commissioner Candidate Information Packet and a New Commissioner Orientation Manual

The Forest Preserve District of Kane County has been compiling materials to apply for Distinguished Park & Recreation Accreditation through the Illinois Park & Recreation Association (IPRA) and the Illinois Association of Park Districts (IAPD). The process requires the District to establish a policy to maintain a New Commissioner Orientation Manual and a Prospective Commissioner Candidate Information Packet, both of which must be approved by Commission. As required by the application, a table of contents has been created for each binder, listing all existing documents to be included. These materials will be made available and respectively submitted electronically to each prospective Commission/County Board candidate and new commissioner.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY ROLL CALL VOTE [UNANIMOUS]** **Next: 6/3/2021 8:30 AM**
TO: Forest Preserve District Executive Committee
MOVER: Drew Frasz, Commissioner
SECONDER: Bill Lenert, Commissioner
AYES: Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Michael Kenyon, Bill Lenert,
 Vern Tepe
PRESENT: Cheryl Strathmann

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

The Committee moved into Executive Closed Session at 2:14 p.m. to discuss Contracts.

RESULT: **APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER: Bill Lenert, Commissioner
SECONDER: Vern Tepe, Commissioner
AYES: Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Michael Kenyon, Bill Lenert,
 Cheryl Strathmann, Vern Tepe

The Committee moved into Open Session at 3:09 p.m. on a motion by Lenert, second by Frasz. Roll Call Vote was taken, unanimous.

VII. Communications

None.

VIII. Chairman's Comments

None.

IX. Adjournment

The meeting adjourned at 3:11 p.m.

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Vern Tepe, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Dale Berman, Mark Davoust, Ron Ford, Drew Frasz, Mo Iqbal, Michael Kenyon, Bill Lenert, Cheryl Strathmann, Vern Tepe

Dale Berman, Chairman
Forest Preserve District Finance and Administration Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

Gabriella Figliozzi
Recording Secretary