



FOREST PRESERVE DISTRICT OF KANE COUNTY

FINANCE AND ADMINISTRATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, October 27, 2020 at 2:00 PM at the County Board Room in the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Chairman Mark Davoust at 2:00 PM.

Remote=*

Members Present:

Attendee Name:

Status:

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| Chairman Mark Davoust | Present |
| Commissioner Matt Hanson | Present |
| Commissioner John Hoscheit | Present |
| President Michael Kenyon | Present |
| Commissioner Chris Kious | Present |
| Commissioner Bill Lenert | Present |
| Commissioner John Martin | Present |
| Commissioner Penny Wegman | Present |
| Commissioner Theresa Barreiro | Late* (@2:02 p.m.) |

Others Present:

Exec. Dir. Monica Meyers; CFO Ken Stanish; Dir. of Natural Resources, Ben Haberthur; Dir. of Planning and Operations Ken Anderson; Dir. of Community Affairs Laurie Metanchuk; Police Chief Mike Gilloffo*; Attorney Gerry Hodge; KC IT staff Peters; Recording Secretary Gabriella Figliozzi

II. Approval of Minutes from September 24, 2020

DISCUSSION: *None.*

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| RESULT: | APPROVED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Penny Wegman, Commissioner |
| SECONDER: | Chris Kious, Commissioner |
| AYES: | Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |
| ABSENT: | Theresa Barreiro |

III. Public Comment (Each speaker is limited to three minutes)

None

IV. Bids & Proposals

A. Presentation and Approval of a Bid for a Replacement Vehicle for Use by Operations

This vehicle will be replaced with a Ford F-150 extended cab 4x4 pickup, capable of hauling equipment and supplies needed for routine maintenance, but with a focus on fuel economy over towing and hauling capabilities. This is based on the vehicle's projected use and mileage it will incur, while performing assigned duties. The District's certified mechanic evaluated this vehicle and has recommended full replacement. This vehicle will be purchased through the state procurement contract with Morrow Brothers Ford from Greenfield, Illinois, for a cost of \$32,380.

DISCUSSION: *Anderson answered questions from the Committee regarding the types of vehicles the District typically purchases. Exec. Dir. Meyers indicated that Ford has been an affordable choice and a successful overall outcome.*

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| RESULT: | MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 11/6/2020 8:30 AM |
| TO: | Forest Preserve District Executive Committee |
| MOVER: | Michael Kenyon, President |
| SECONDER: | Bill Lenert, Commissioner |
| AYES: | Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |

B. Presentation and Approval of an Agreement with GolfVisions Management, Inc. to Manage the Hughes Creek Golf Club

Meyer Family Golf declined an offer of a one-year extension at Hughes Creek Golf Club for 2021. The Commission authorized extending the one-year offer to GolfVisions Management, which was accepted. The agreement term will be from Jan. 1, 2021 through Dec. 31, 2021. The license fee shall be \$110,000 annually plus 20% of all gross proceeds above \$1,000,000. The premises is accepted by GolfVisions "as-is" and the District will have no maintenance or operating obligations. The District's legal counsel prepared the proposed agreement.

DISCUSSION: *None.*

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| RESULT: | MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 11/6/2020 8:30 AM |
| TO: | Forest Preserve District Executive Committee |
| MOVER: | Mark Davoust, Chairman |
| SECONDER: | Bill Lenert, Commissioner |
| AYES: | Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |

C. Presentation and Approval of a One-Year Extension for Fuel Purchases

The District worked with County staff in October 2018 to be included on the joint fuel bid that included the City of Aurora, Kane County Division of Transportation (KDOT) and various other County departments. The original contract was for a one year-period, ending Dec. 1, 2019, with an option to extend for two additional one-year periods. Staff recommends the Committee approve the second, one-year extension to the current agreement with Blu Petroleum, Inc. of Mundelein, Illinois, to provide the District with unleaded gasoline at a mark-up of \$.13 per gallon and B5 biodiesel with a mark-up of \$.15 per gallon.

DISCUSSION: None.

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| RESULT: | MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 11/6/2020 8:30 AM |
| TO: | Forest Preserve District Executive Committee |
| MOVER: | Chris Kious, Commissioner |
| SECONDER: | Michael Kenyon, President |
| AYES: | Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |

V. New or Unfinished Business

A. Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2021 and Ending June 30, 2022 for the General Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2021, and ending June 30, 2022, the total sum of \$7,235,919.00.

B. Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of the Taxes for the Fiscal Year Beginning July 1 A.D. 2021 and Ending June 30, 2022 for the Illinois Municipal Retirement Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2021 and ending June 30, 2022, the total sum of \$10,000.00.

C. Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2021 and Ending June 30, 2022 for the Construction and Development Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2021 and ending June 30, 2022, the total sum of \$112,000.00.

D. Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2021 and Ending June 30, 2022 for the Insurance Liability Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2021 and ending June 30, 2022, the total sum of \$10,000.00.

E. Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1 A.D. 2021 and Ending July 30, 2022 for the Social Security Fund

That there is required to be raised by taxation and that there is levied upon all taxable property within the territorial limits of said Forest Preserve District of Kane County, Illinois, for the fiscal year beginning July 1, 2021 and ending June 30, 2022, the total sum of \$10,000.00

DISCUSSION: None.

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| RESULT: | ITEMS A-E WERE MOVED FORWARD TOGETHER BY ROLLCALL VOTE [UNANIMOUS] Next: 11/6/2020 8:30 AM |
| TO: | Forest Preserve District Executive Committee |
| MOVER: | John Martin, Commissioner |
| SECONDER: | Bill Lenert, Commissioner |
| AYES: | Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |

- F. An Ordinance Abating the Tax heretofore levied for the Year 2020 to Pay Debt Service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois**
An Ordinance abating the tax heretofore levied for the year 2020 to pay debt service on the Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois.

The Board of Commissioners by ordinance adopted on the 10th day of November 2015, did provide for the issue of \$5,860,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B (the "Bonds"), and the levy of a direct annual tax sufficient to pay principal and interest on the Bonds.

the District has irrevocably deposited Pledged Revenues or other available funds in the Bond Fund (as each is defined in the Bond Ordinance) sufficient to pay debt service on the Bonds on June 15, 2021 and Dec. 15, 2021 it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay such debt service on the Bonds be abated.

DISCUSSION: CFO Stanish noted staff has received the KC Cares Act Allocation Committee (CAAC) IGA. This agreement will be presented at the Executive Committee meeting in November.

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| RESULT: | MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS] Next: 11/6/2020 8:30 AM |
| TO: | Forest Preserve District Commission |
| MOVER: | Mark Davoust, Chairman |
| SECONDER: | Michael Kenyon, President |
| AYES: | Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |

- VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel**
None.

VII. Communications

None.

VIII. Chairman's Comments

None.

IX. Adjournment

This meeting adjourned at 2:16 p.m.

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| RESULT: | ADJOURNED BY VOICE VOTE [UNANIMOUS] |
| MOVER: | Penny Wegman, Commissioner |
| SECONDER: | Chris Kious, Commissioner |
| AYES: | Theresa Barreiro, Mark Davoust, Matt Hanson, John Hoscheit, Michael Kenyon, Chris Kious, Bill Lenert, John Martin, Penny Wegman |

Mark Davoust, Chairman
Forest Preserve District Finance and Administration Committee
Forest Preserve District of Kane County

Adjournment until: Tuesday, November 17, 2020 at 2:00 pm
Kane County Government Center Bldg. A
2nd fl., Geneva, Illinois 60134

Respectfully Submitted,

Gabriella Figliozi

Gabriella Figliozi
Recording Secretary