



FOREST PRESERVE DISTRICT OF KANE COUNTY

PLANNING AND UTILIZATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, April 25, 2019 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Theresa Barreiro at 10:00 AM.

Members Present:

President Michael Kenyon	Present
Chairman Theresa Barreiro	Present
Commissioner Deborah Allan	Present
Commissioner Drew Frasz	Present
Commissioner Mo Iqbal	Present
Commissioner Chris Kious	Present
Commissioner Jarett Sanchez	Absent
Commissioner Steve Weber	Present
Commissioner Barbara Wojnicki	Present

Others Present:

Commissioners: Hernandez and Martin. Village Manager/Attorney, Dean Frieders, Village of Pingree Grove

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resource Management, Bill Graser, Wildlife Biologist, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Caitlin Rodeghero, Administrative Specialist, Tracey Smith, Director of Human Resources, Mike Gilloffo, Police Chief, Jerry Hodge, Attorney, Ellen Maglio, Recording Secretary

II. Approval of Minutes from March 28, 2019

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Steve Weber, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Jarett Sanchez

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Bids and Proposals

A. Presentation and Approval of a Bid for Paving at Tomo Chi-Chi Knolls within the Freeman Kame/Meagher Forest Preserve.

The District advertised and sent the bid to 33 vendors with 8 responding. The qualified lowest bidder was Schroeder Asphalt Services, of Huntley, Illinois with a base bid of \$131,339.40, and Option 1 bid amount of \$44,473.00, for a total bid price of \$175,812.40.

To address the possibility of unsuitable soils, the over dig allowance will be applied at a rate of \$17.95 per sq. feet. Additionally, it is recommended that a 10% contingency fund be established to cover the possibility of any unsuitable soils requiring over dig or other unforeseen incidental costs that may be incurred during the project.

Staff consulted with Gewalt Hamilton Associates, Inc., to obtain a *Letter of No Objection* from the U. S. Army Corps of Engineers to perform work on the portion of the existing roadway traversing the ADID wetland 400 feet within the preserve entrance.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 5/3/2019 8:30 AM
MOVER:	Deborah Allan, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Drew Frasz, Michael Kenyon, Mo Iqbal, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Jarett Sanchez

B. Presentation and Approval of a Bid for Paving the Fox River Trail through the East Side of the Fabyan Forest Preserve

The specifications call for the existing asphalt to be pulverized in place and used as additional base material and then 2" surface course asphalt laid over the base material. The trail shoulder is then backfilled with pulverized topsoil and seeded. As part of this project, an Option A was added to the bid to recycle in place, and pave approximately 670 feet of access trail from the northwest corner of Fabyan Parkway and Route 25 which connects to the Fox River Trail.

The bid packet was advertised and sent to 26 vendors, with 8 vendors responding. The qualified lowest bidder was Evans and Son Inc. of West Chicago, IL with a base bid price of \$87,716 and a bid price of \$9,231 for Option A for a total bid price of \$96,947.

Additionally, it is recommended that a 10% contingency fund be established to cover the possibility of any unsuitable soils requiring over dig or other unforeseen incidental costs that may be incurred during the project.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 5/3/2019 8:30 AM
MOVER:	Mo Iqbal, Commissioner
SECONDER:	Chris Kious, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Drew Frasz, Michael Kenyon, Mo Iqbal, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Jarett Sanchez

C. Presentation and Approval of a Bid for Updated Vegetation Inventories

The vegetation monitoring standard that is used in the Chicagoland area is the Floristic Quality Assessment (FQA). The FQA process assigns individual sites an index value depending on the quality of the plant species present at the site. Sites with a value between 1-19 indicate low vegetative quality; those with values between 20-35 indicate medium vegetative quality and those with values of 36 or greater indicative the highest quality sites designated as "Natural Areas". FQAs were last acquired for the majority of the then meager holdings of the District in 1978.

Hiring contractors to conduct an updated assessment will help us address several issues. The most important of these is determining the extent previous management, including controlled burning, cutting brush, weeding, or neglect, has affected floristic quality from the previous assessment. This detail will help determine future management activities and priorities, zeroing in on protecting the highest quality natural areas remaining. The contractor will visit each site three times throughout the growing season to document the existing plant communities in the spring, summer and then again in the fall.

The bid was advertised and sent to 134 vendors with 15 responding. The lowest qualified bid for each of the 11 options came from one of two vendors and are as follows:

- Option 1** – Dick Young FP (Nelson Lake Marsh - North). – (83.3 acres): Bid of \$2,380.00 by Ecology & Vision, LLC of Rosemont, IL
- Option 2** – Dick Young FP (Nelson Lake Marsh - South). – (151 acres): Bid of \$2,960.00 by Ecology & Vision, LLC of Rosemont, IL
- Option 3** – Meissner Corron FP (Russel Fen). – (20.8 acres): Bid of \$1,800.00 by Applied Ecological Services, Inc. of West Dundee, IL
- Option 4** – Helm Woods FP(North). – (51.8 acres): Bid of \$2,295.00 by Ecology & Vision, LLC of Rosemont, IL
- Option 5** – Helm Woods FP (Central woods). – (40 acres): Bid of \$1,565.00 by Applied Ecological Services, Inc. of West Dundee, IL

Option 6 – Helm Woods FP (South). – (20.3 acres): Bid of \$1,375.00 by Applied Ecological Services, Inc. of West Dundee, IL

Option 7 – LeRoy Oakes FP (Murray & Horlock Prairies). – (5.4 acres): Bid of \$1,400.00 by Applied Ecological Services, Inc. of West Dundee, IL

Option 8 – Brunner Family FP. – (20.2 acres): Bid of \$1,985.00 by Ecology & Vision, LLC of Rosemont, IL

Option 9 – Fox River Shores FP. – (37.5 acres): Bid of \$2,775.00 by Applied Ecological Services, Inc. of West Dundee, IL

Option 10 – Freeman Kame FP (North). – (28 acres): Bid of \$1,850.00 by Ecology & Vision, LLC of Rosemont, IL

Option 11 – Freeman Kame FP (South). – (111.5 acres): Bid of \$2,570.00 by Ecology & Vision, LLC of Rosemont, IL

DISCUSSION: *Many commissioners commented on the budget friendly quotes. Director Haberthur concurred and stated that he was familiar with the vendors and the quality of their work.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 5/3/2019 8:30 AM
MOVER:	Mo Iqbal, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Drew Frasz, Michael Kenyon, Mo Iqbal, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Jarett Sanchez

V. New or Unfinished Business

A. Presentation and Approval of a Park Design as Required by the 2014 Use and License Agreement with the Village of Pingree Grove and Ratify the Terms of the 2014 Agreement for the Use of a Portion of Pingree Grove Forest Preserve

The Village has finalized their development plan for the park and is ready to proceed with implementation. The agreement is being sent back through the District committees for ratification of the park plan and terms of the agreement.

The 2014 agreement terms are as follows:

- Term is for twenty (20) years with four (4) additional five (5) year renewal periods as mutually agreed. Total terms expiring November 10, 2054.
- The Village is to develop, maintain, police and fund all operating and development costs.
- The Village is to obtain District approval for all final construction plans.

Executive Director Monica Meyers then introduced Dan Frieders, Village of Pingree Grove, Attorney/Village Manager. Mr. Frieders explained the concept plan in more detail, highlighting the pollinator garden to begin construction this summer, if all parties approve the agreement.

DISCUSSION: Commissioner Kious was pleased at this opportunity to interact with the pollinators, in this setting. Chairman Barreiro stated that any designs would again have to return to this committee for approvals, prior to the Village continuing to work.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 5/3/2019 8:30 AM
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Steve Weber, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Drew Frasz, Michael Kenyon, Mo Iqbal, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Jarett Sanchez

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel *None.*

VII. Communications

A. Modification to the Fisheries Policy Based on the IDNR Recommendations

Wildlife Biologist Bill Graser presented the District Fisheries Management and Regulation Update. He briefly explained the recreational fishing trends, the District's management practices, and the new rules and affected locations.

The updated regulations will allow patrons to fish and keep their catch within the IDNR's guidelines and at the specific sites only. The Fox River is under the authority of the Illinois Department of Natural Resources, not the District. The sites will be signed and other publications such as a press release will be completed prior to the "Hooked on Fishing" event to be held on June 2, 2019 at the Oakhurst Forest Preserve.

B. Earth Day 2019 Report by Community Affairs

Community Affairs Director Metanchuk presented a slide montage of photos taken on April 20, 2019 at the Earth Day Tree Planting event held at the Big Rock Forest Preserve. 500 trees were planted and there were about 250 people in attendance.

VIII. Chairman's Comments

IX. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Chris Kious, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Drew Frasz, Michael Kenyon, Mo Iqbal, Chris Kious, Barbara Wojnicki
ABSENT:	Jarett Sanchez, Steve Weber

Theresa Barreiro, Chairman
Forest Preserve District Planning and Utilization Committee
Forest Preserve District of Kane County

Adjournment until: Thursday, May 23, 2019 at 9:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary