



FOREST PRESERVE DISTRICT OF KANE COUNTY

PLANNING AND UTILIZATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, March 28, 2019 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Barreiro at 9:30 AM.

Members Present:

President Michael Kenyon	Present
Chairman Theresa Barreiro	Present
Commissioner Deborah Allan	Present
Commissioner Drew Frasz	Absent
Commissioner Barbara Hernandez	Absent
Commissioner Mo Iqbal	Absent
Commissioner Chris Kious	Present
Commissioner Jarett Sanchez	Absent
Commissioner Steve Weber	Present
Commissioner Barbara Wojnicki	Present

Others Present:

Commissioners Hanson and Thomas. Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resources, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloffo, Police Chief, Jerry Hodge, Attorney, Ellen Maglio, Recording Secretary

II. Approval of Minutes from January 23, 2019

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Steve Weber, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Bids and Proposals

A. Presentation and Approval of a Bid for Control of Wild Chervil at Various Preserves

Wild chervil (*Anthriscus sylvestris*) is a short-lived biennial weed. It forms a low-growing rosette in the first year of its life cycle, then flowers and produces seeds in the second year. As a heavy seed producer, it is easily spread to new locations. Wild chervil has few checks on its population in North America and can quickly take over an area, displacing native species and forming dense stands that are difficult to control. Shaded lowlands, especially near

creeks, seem to be a favorite habitat for this invasive plant. Contractors were sought to bid on spring/summer 2019 control projects across three heavily-infested forest preserves.

Projects are as follows:

Option 1 - Bowes Creek Woods Forest Preserve. Chervil control work will focus on approximately 45 acres of scattered wild chervil populations. (45 acres): Bid of \$7,630.00 submitted by Applied Ecological Services of Brodhead, WI

Option 2 - Campton Forest Preserve. Chervil control work shall focus upon approximately 36 acres of scattered wild chervil populations. (36 acres): Bid of \$9,500.00 submitted by McGinty Bros of Long Grove, IL

Option 3 - Meissner-Corrone Forest Preserve. Chervil control work shall focus upon approximately 33 acres of scattered wild chervil populations. (33 acres): Bid of \$5,381.00 submitted by Applied Ecological Services of Brodhead, WI

Option 4 - Lone Grove Forest Preserve. Chervil control work shall focus upon approximately 40 acres of scattered wild chervil populations. (40 acres): Bid of \$4,200.00 submitted by Applied Ecological Services of Brodhead, WI

Option 5 - Bowes Creek Greenway Forest Preserve. Chervil control work shall focus upon approximately 20 acres of scattered wild chervil populations. (20 acres): Bid of \$5,159.00 submitted by McGinty Bros of Long Grove, IL

The bids were advertised and sent to 17 vendors, with 3 responding. Funds totaling \$140,000 were budgeted in the 2018/19 fiscal year for Weed Management. Sufficient funds totaling \$94,300.00 are available in the Natural Resources Weed Management Account #01-31-31-7064 for Options 1-4 of this project, totaling \$26,711. Option 5: Management of Bowes Creek Greenway is conducted with funds collected from HOA residents. Funds totaling \$30,000 were budgeted in the 2018/19 fiscal year for management. Sufficient funds totaling \$20,825.00 are available in the Donated Lands Management Account #01-31-31-7066 for this option totaling \$5,159.00. Total project cost is \$31,870.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 4/5/2019 8:30 AM
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

B. Presentation and Approval of a Bid for Control of Garlic Mustard at Various Preserves

Garlic mustard (*Alliaria petiolata*) is a non-native plant that has become well established in most woodlands owned by the District. This plant can tolerate shady conditions and produces prodigious amounts of highly viable seed; these two traits couple to make this weed a rapid invader of the forest understory occupying land that would normally be filled with an entire complement of woodland grasses and wildflowers.

Work shall consist of weed whipping, hand pulling and/or mowing garlic mustard plants across one woodland unit, twice in the spring of 2018.

Projects are as follows:

Option 1 - Bliss Woods Forest Preserve. Garlic mustard control across a total of 86 acres of woodland in the Bliss Woods Forest Preserve, in Sugar Grove, Illinois. (86 acres): Bid of \$14,250.00 submitted by Semper Fi Land Services of Yorkville, IL

Option 2 - Johnson's Mound Forest Preserve. Garlic mustard control across a total of 88 acres of woodland in the Johnson's Mound Forest Preserve, in Elburn, Illinois. (88 acres): Bid of \$15,840.00 submitted by TallGrass Restoration, LLC of Schaumburg, IL

Option 3 - Freeman Kame Forest Preserve. Garlic mustard control across a total of 63 acres of woodland in the Freeman Kame Forest Preserve, in Gilberts, Illinois. (63 acres): Bid of \$16,000.00 submitted by TallGrass Restoration, LLC of Schaumburg, IL

Option 4 - Lone Grove Forest Preserve. Garlic mustard control across a total of 9.2 acres of woodland in the Lone Grove Forest Preserve, in Kaneville, Illinois. (9.2 acres): Bid of \$2,500.00 submitted by Semper Fi Land Services of Yorkville, IL

Removal work for all options would begin immediately and be completed by mid-summer 2018.

A bid of \$10,100 submitted by Precision Prairie Works was declined upon reference checks the vendor could not provide evidence of experience working in State Nature Preserves, which would disqualify the bidder. The vendor was notified and will be entertained in future bids if qualifications are met. The bids were advertised and sent to twenty-six vendors with five responding. Funds totaling \$140,000 were budgeted in this fiscal year for Weed Management. Sufficient funds totaling \$67,589.00 are available in the Natural Resources Weed Management Account #01-31-31-7064 for these expenses, totaling \$48,590.00. Staff recommends the Committee approve the following contracts for the control of garlic mustard at portions of Bliss Woods, Johnson's Mound, Freeman Kame, and Lone Grove Forest Preserves totaling \$48,590.00.

DISCUSSION: *There was a brief discussion regarding the qualified bidder being chosen. Staff responded that after the review of the vendor, they are notified.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 4/5/2019 8:30 AM
MOVER:	Steve Weber, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

C. Presentation and Approval of Bids for Control of Reed Canary Grass at Various Preserves

Reed canary grass (*Phalaris arundinacea*) is a perennial cool season grass that plagues many of our forest preserves. This pernicious pest is equally at home in wetlands as it is in upland environments. Reed canary grass also forms dense monotypic stands of itself that overtake wetlands at the exclusion of all other native plant species. This plant is difficult to control because of how well its root system colonizes an area, repeated herbicide treatments are often required.

Reed canary grass is abundant across our county wetlands and forests. Contractors were sought to bid on spring/summer 2019 control projects of multiple separate infestations of reed canary grass across seven different preserves.

Projects are as follows:

Option 1 - Braeburn Marsh Forest Preserve - This project seeks to control invasive reed canary grass, across approximately 6 acres of the east side of Braeburn Marsh Forest Preserve. Bid of \$2,346.00 submitted by Conservation Land Stewardship, LLC of Elmhurst, IL

Option 2 - Dick Young Forest Preserve - This project seeks to control invasive reed canary grass across approximately 36 acres of this preserve. Bid of \$8,637.00 submitted by Applied Ecological Services of Brodhead, WI

Option 3 - Fox River Shores Forest Preserve - This project seeks to control invasive reed canary grass across approximately 18 acres of this preserve. Bid of \$6,030.00 submitted by Conservation Land Stewardship, LLC of Elmhurst, IL

Option 4 - Lone Grove Forest Preserve - This project seeks to control invasive reed canary grass across approximately 5.2 acres of this preserve. Bid of \$2,100.00 submitted by Conservation Land Stewardship, LLC of Elmhurst, IL

Option 5 - Schweitzer Woods Forest Preserve - This project seeks to control invasive reed canary grass across approximately 12 acres of this preserve. Bid of \$4,128.00 submitted by Conservation Land Stewardship, LLC of Elmhurst, IL

Option 6 - Bowes Creek Greenway Forest Preserve - This project seeks to control invasive reed canary grass across approximately 23 acres of this preserve. Bid of \$5,557.00 submitted by Applied Ecological Services of Brodhead, WI

Option 7 - Meissner-Corron Forest Preserve - This project seeks to control invasive reed canary grass across approximately 20.5 acres of this preserve. Bid of \$6,858.00 submitted by Conservation Land Stewardship, LLC of Elmhurst, IL

The bid was sent to 17 vendors, with 5 responding. Options 1, 2, 4, 5. Braeburn Marsh, Dick Young, Lone Grove, and Schweitzer Woods Forest Preserves: Funds totaling \$140,000.00 were budgeted in this fiscal year for Weed Management. Sufficient funds totaling \$24,899.00 are available in the Natural Resources Weed Management Account #01-31-31-7064 for Options 1, 2, 4 & 5 of this project, totaling \$17,211.00.

Option 3. Fox River Shores: This project will NOT be conducted due to weather-related trail damages that have made the project area inaccessible for the near future.

Option 6. Management of Bowes Creek Greenway is conducted with funds collected from HOA residents. Funds totaling \$30,000.00 were budgeted in the 2018/19 fiscal year for management. Sufficient funds totaling \$15,666.00 are available in the Donated Lands Management Account #01-31-31-7066 for this option totaling \$5,557.00.

Option 7. Meissner Corron Forest Preserve: Capital Project Funds totaling \$100,000 were budgeted for the Russel Fen Restoration project at Meissner Corron FP in this fiscal year. Sufficient funds totaling \$71,431.00 are available in Natural Resources Restoration account 03-31-31-7060 for Project #20605 for this expense totaling \$6,858.00. Total project cost is \$29,626.00. Staff does not recommend that the Option 3 project at Fox River Shores is conducted at this time due to a temporary lack of accessibility of the site.

DISCUSSION: *Commissioner Kious asked if there was a plan to rid the area of this evasive weed. Director Haberthur explained that ultimately, the plan is to get to the point of maintenance. This would be the seventh treatment we are doing continuous care. Executive Director Meyers added that the District has also discussed with KDOT parkway weed control with the goal to care for the parkways to avoid the weed invasion in the preserves and along the roadways throughout the county.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 4/5/2019 8:30 AM
MOVER:	Chris Kious, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

D. Presentation and Approval of a Bid for Reforestation at Various Preserves

As part of long-term land management plans, funding has been budgeted to continue reforestation efforts at the following sites this growing season:

Needham Woods Forest Preserve: Located in Big Rock, IL on Swan Road midway between Lasher Road and Scott Road. The planting area is a former bean field that has been planted with small oak trees. The Contractor will be required to plant a total of 40 balled & burlapped hardwood trees of the 2.0” dbh size class.

Hoscheit Woods Forest Preserve: located in St. Charles, IL on Route 25 across from the intersection of Carl Lee Road. The planting area is a fallow field. The Contractor will be required to plant a total of 30 balled & burlapped hardwood trees of the 2.0” dbh size class.

Northwestern Medicine Field (Cougars Stadium): located in Geneva, IL just south of the intersection of Kirk Road and Route 38. The planting area is a mowed grass field used as a seating area in front of a platform stage. The Contractor will be required to plant a total of 6 balled & burlapped hardwood trees of the 3.0” dbh size class.

For all projects, all trees are to be planted before June 30, 2019, will be spaced a minimum of 40 feet apart and, at the time of planting, the Contractor will both water and mulch each tree. During the entire 2019 growing season, the Contractor will need to water each tree to total (combined with precipitation) approximately one inch equivalent of water per week.

The bid was advertised and sent to 17 vendors with 5 responding. The lowest qualified bid for each project was as follows:

Option 1: Needham Woods (40 acres) - \$17,997.00 submitted by Applied Ecological Service, Inc. of Brodhead WI.

Option 2: Hoscheit Woods (30 acres) - \$13,439.00 submitted by Applied Ecological Services, Inc. of Brodhead WI.

Option 3: Northwestern Medicine Field (6 acres) - \$4,310.82 submitted by Pedersen Company of St. Charles, IL

Total reforestation project cost is \$35,746.82.

DISCUSSION: *Commissioner Allan asked if the vendors have any recourse if they are declined. Director Haberthur stated that we have a list of vendors and we contact vendors and explain if they have been declined and what they need to do to be qualified for future bids.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 4/5/2019 8:30 AM
MOVER:	Chris Kious, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

E. Presentation and Approval of a Bid for the Fabyan Forest Preserve Bridge Reconstruction and Causeway Removal within the Fox River

The District has collaborated with the Illinois Department of Natural Resources (IDNR) to complete a multi-faceted and jurisdictional project to reconstruct the western bridge over the Fox River and to remove the existing causeway and restore the western shoreline of the Fox River and the Fabyan Island northern and eastern shorelines.

The bid was advertised and sent to 9 vendors with 6 responding. The District working with our design engineer Gewalt Hamilton Associates, Inc., reviewed the two lowest bidder's submittals and contacted references and have determined the qualified, low, responsive bidder to be ICC Group, Inc. This contractor has the most experience with the installation of such a large bridge, which is a key component of the project.

IDNR has provided a grant for \$1,000,000 to pay for the improvements associated with the causeway removal and shoreline stabilization and the estimated cost for these improvements are \$592,163.50. The Grand Victoria Riverboat Fund has provided \$81,003 in funding to assist with the cost of the pedestrian bridge reconstruction. The total cost for the pedestrian bridge reconstruction is \$656,836.50. The plans and bid documents were reviewed and approved by the IDNR and we are the process of securing their acceptance of the proposed responsive bidder ICC Group, Inc. No action will be taken by the District related to the ICC Group, Inc., contract until the District has received IDNR acceptance of the ICC Group, Inc., agreement. As part of the agreement with the IDNR the District is responsible for the overseeing of the project bid process, construction and construction observation.

District funds are available totaling \$735,245 for the present fiscal year to reconstruct the pedestrian bridge. IDNR have provided \$1,000,000 for the causeway removal and shoreline stabilization. Currently there are \$925,018 funds available for the completion of the causeway removal portion of the project. Sufficient funds totaling \$1,249,000 are available within the Construction Development Fund. District staff requests approval to allow up to a 10% contingency fund for any additional construction costs that maybe unforeseen during the construction of this project.

DISCUSSION: Executive Director Meyers explained that the projects are being bid together for cost savings but will be coordinated separately as required by the IDNR. This mainly deals with paperwork and payment processing. The pedestrian bridge is being partially funded by the Grand Victoria Riverboat Grant.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 4/5/2019 8:30 AM
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Chris Kious, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

V. New or Unfinished Business

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel *None.*

VII. Communications *Commissioner Kious commented there is an upcoming presentation on solar farms at the McHenry County Community College.*

VIII. Chairman's Comments *None.*

IX. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Steve Weber, Commissioner
SECONDER:	Chris Kious, Commissioner
AYES:	Deborah Allan, Theresa Barreiro, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
ABSENT:	Drew Frasz, Barbara Hernandez, Mo Iqbal, Jarett Sanchez

Theresa Barreiro, Chairman
Forest Preserve District Planning and Utilization Committee
Forest Preserve District of Kane County

Adjournment until: Thursday, April 25, 2019 at 9:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary