



FOREST PRESERVE DISTRICT OF KANE COUNTY

PLANNING AND UTILIZATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, August 26, 2021 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Barbara Wojnicki at 9:30 AM. Remote=*

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
Commissioner Bill Lenert	Present
Commissioner David Brown	Present
Commissioner Cheryl Strathmann	Present
Commissioner Michael Kenyon	Present
President Chris Kious	Present
Commissioner Jarett Sanchez	Present
Chairman Barbara Wojnicki	Present
Commissioner Myrna Molina	Remote*
Commissioner Mavis Bates	Remote*

Others Present:

Also Present: Commissioners Frasz; Ford, Gumz*; Exec. Dir. Meyers; CFO Stanish, Chief of Planning Anderson; Dir. of Ops Goreth; Dir. of NRM Haberthur; Comm. Affairs Dir. Metanchuk; Police Chief Burger; KCIT Peters.

II. Approval of Minutes from July 29, 2021

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jarett Sanchez, Commissioner
SECONDER:	Michael Kenyon, Commissioner
AYES:	Bill Lenert, David Brown, Cheryl Strathmann, Michael Kenyon, Jarett Sanchez, Barbara Wojnicki
REMOTE:	Myrna Molina, Mavis Bates

III. Public Comment (Each Speaker is limited to three minutes)

None.

IV. Bids and Proposals

A. Presentation and Approval of a Bid for Paving at the Natural Resource Management Facility located in Mill Creek Greenway Forest Preserve

Dir. of Operations Goreth presented the paving project for the Natural Resource Management facility. The Commission approved a total of \$429,700 for the Natural Resource Management Facility Phase II Building Construction. In addition, money has been reallocated from the Natural

Resource Management Facility Phase I Building savings. The project includes the construction of the cold-storage building, paving of the shop yard, security cameras, perimeter fence installation and construction of a fuel island. At this time, the building construction has been completed, as well as the installation of security cameras and Fuel Island.

The paving of the maintenance yard bid was publicly advertised and sent out to 31 vendors with four responding. The qualified lowest bid was received from Champion Paving Corporation of Hampshire, Illinois, with a price of \$48,797.50. Remaining available funds of \$41,195.50 will be used for the security fence installation and any unforeseen incidentals, such as needed aggregate for unsuitable soils and finish landscaping. Funds totaling \$429,700 were budgeted for the overall building and site improvements associated with the Natural Resource Management Facility Phase II Building Construction Project.

In addition, money has been reallocated from the Natural Resource Management Facility Phase I Building savings. Sufficient funds totaling \$89,992 are available in the Construction & Development Fund for this expense totaling \$48,797.50. Staff recommends the Committee approve the bid for the paving of the Natural Resource Management Facility yard from the qualified lowest bidder, Champion Paving Corporation of Hampshire, Illinois, in the amount of \$48,797.50.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]	Next: 9/2/2021 8:30 AM
TO:	Executive Committee	
MOVER:	Michael Kenyon, Commissioner	
SECONDER:	Bill Lenert, Commissioner	
AYES:	Bill Lenert, David Brown, Cheryl Strathmann, Michael Kenyon, Jarett Sanchez, Barbara Wojnicki	
REMOTE:	Myrna Molina, Mavis Bates	

V. New or Unfinished Business

A. Presentation and Approval of a Third Amendment to the Use Permit and License Agreement with the Geneva Park District for the Use of Fabyan Forest Preserve

Exec. Dir. Meyers presented the following renewal license agreement with the Geneva Park District. A license agreement was established with the Geneva Park District in 2010 for the property use, general maintenance, insurance requirements and infrastructure repairs to utilize the Fabyan Forest Preserve property for soccer programs.

The license agreement provides the use of the preserve by the park district or through the park district to any affiliate soccer group. The park district maintains the property from April 1 through November 15, which includes mowing and general upkeep. In the case the parking lot and/or entry drive require repair or renovation during the term of the agreement, the park district agrees to financially participate in the work up to 50 percent of the total cost if/when warranted. The Intergovernmental Agreement (IGA) was amended in 2015 to extend the agreement for an additional 5 years, and a second amendment was approved in 2019 requiring the park district to adapt a policy and procedures specific to the Illinois Moveable Soccer Goal Safety Act. This third amendment extends the agreement for 10 years and maintains all the terms from the original IGA and second amendment. The amendment was reviewed by the District's legal counsel.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]	Next: 9/2/2021 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Cherryl Strathmann, Commissioner	
AYES:	Bill Lenert, David Brown, Cherryl Strathmann, Michael Kenyon, Jarett Sanchez, Barbara Wojnicki	
REMOTE:	Myrna Molina, Mavis Bates	

B. Presentation and Approval of an Amended Maintenance Agreement with the Knights of Columbus to Maintain the Grotto at the Gunnar Anderson Forest Preserve

Exec. Dir. Meyers presented the revised agreement with the Knights of Columbus.

The local Knights of Columbus (KOC) approached the Forest Preserve District of Kane County in 2019, and offered to maintain the grotto structure at Gunnar Anderson Forest Preserve. The grotto is a structure left from when the Government Center property was a seminary. The County and the District purchased separate portions of the Sacred Heart Seminary land in 1972. The grotto structure is located on the District's portion of the land. The District has maintained the open space, however, does not maintain the religious grotto structure. An agreement was initially approved by prior leadership of the KOC and was approved by the Forest Preserve Commission on October 13, 2020. However, the KOC did not sign the agreement. The new KOC leadership has requested some changes to the original terms.

The general terms of the agreement that still apply are as follows:

- Term is for three years.
- Area of maintenance will be the grotto structure and 30 feet around the structure.
- KOC will maintain the structure to include trash removal, graffiti removal and general repair of the structure.
- KOC will be responsible, at its sole expense, for the planning, designing, permitting, constructing and maintaining of any improvements to the grotto structure or site.
- KOC will coordinate any volunteer workdays through the District's volunteer coordinator.
- KOC will coordinate any natural areas work plans through the District's Natural Resource Management department.
- KOC will provide general liability insurance and hold the District harmless. Additionally, any contractors working on site must provide a certificate of insurance naming the District as an additional insured.

The terms that have been modified from the original agreement are as follows:

- Removal of taxes reference if taxes were ever to be imposed (twelfth paragraph).
- Removal of KOC paying any fees relative to the transaction of this agreement such as recording fees, levies or taxes (seventeenth paragraph).
- Addition of language regarding any surveillance measures undertaken by KOC (nineteenth paragraph).

The District's attorney developed this agreement. The Park District Risk Management Agency (PDRMA) reviewed it. The KOC have provided the signed agreement and included a Certificate of Insurance.

DISCUSSION: *There was brief discussion regarding the history of the Grotto and the acreage of the total owned land.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]	Next: 9/2/2021 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	Bill Lenert, Commissioner	
SECONDER:	Jarett Sanchez, Commissioner	
AYES:	Bill Lenert, David Brown, Cheryl Strathmann, Michael Kenyon, Jarett Sanchez, Barbara Wojnicki	
REMOTE:	Myrna Molina, Mavis Bates	

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

None.

VII. Communications

Commissioner Bates asked about the Aurora West Airfield space and what the Forest Preserve maintains. She indicated that the Barnstormers have been requesting that the airfield be mowed as often as the off-leash dog area. President Kious asked about the other location within the Forest Preserve and the maintenance of those fields. Dir. of Operations Goreth clarified that dogs are permitted off-leash on a portion of the trail from the parking lot. Additionally, he responded that the Forest Preserve District has three areas designated for model airplane flying. Freeman Kame, Aurora West and Hampshire Forest Preserves. Goreth explained that areas are maintained/mowed differently according to the use permitted such as events, and public functions in the field. The Aurora West and Freeman Kame airfields are operated/maintained by the respective clubs for their use. This is different from Hampshire FP where the area is left open for public use. Mowing is completed by the District and includes the trail connection. Kious asked about the times the area is being mowed, how often and the equipment, Goreth stated that the area is mowed with staff time and equipment as needed. Additionally, the field is cut with a different type of mower. Bates stated that the model airplanes are listed as amenities as indicated as the Forest Preserve website, further discussion regarding the Use and License Agreement, public access and upkeep of the Aurora West field continued.

VIII. Chairman's Comments

None.

IX. Adjournment

The meeting adjourned at 9:50 a.m.

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Michael Kenyon, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Myrna Molina, Bill Lenert, Mavis Bates, David Brown, Cheryl Strathmann, Michael Kenyon, Chris Kious, Jarett Sanchez, Barbara Wojnicki

Barbara Wojnicki, Chairman
Forest Preserve District Planning and Utilization Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Gabriella Figliozzi

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Recording Secretary