



FOREST PRESERVE DISTRICT OF KANE COUNTY

PLANNING AND UTILIZATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, June 25, 2020 at 9:30 AM at Kane County Government Center Board Room, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Chairman Theresa Barreiro at 9:30 AM.

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
Chairman Theresa Barreiro	Present
President Michael Kenyon	Present
Commissioner Deborah Allan	Present
Commissioner Drew Frasz	Present
Commissioner Mo Iqbal	Remote
Commissioner Chris Kious	Present
Commissioner Jarett Sanchez	Remote
Commissioner Steve Weber	Absent
Commissioner Barbara Wojnicki	Absent

Others Present:

Monica Meyers, Executive Director; Ken J. Stanish, Chief Financial Officer; Ken Anderson, Jr., Chief of Planning and Operations; Laurie Metanchuk, Director of Community Affairs; Ben Haberthur, Director of Natural Resources; Tracey Smith, Director of Human Resources; John Goreth, Director of Operations; Ellen J. Maglio, Recording Secretary; Gerald Hodge, Attorney.

II. Approval of Minutes from May 22, 2020

A. Forest Preserve, Planning and Utilization Committee - Forest Preserve, Planning and Utilization Meeting - May 22, 2020 9:30 AM

DISCUSSION: None.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Chris Kious, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez
ABSENT:	Steve Weber, Barbara Wojnicki

III. Public Comment (Each speaker is limited to three minutes)

None.

IV. Bids and Proposals

A. Presentation and Approval of an Amendment to the Agreement with the Illinois Department of Transportation for the Fox River Trail Tunnel and Trail Project at Raymond Street in Elgin for Phase II Engineering

The District entered into a joint funding agreement with IDOT to complete various improvements for the Fox River Trail under the Union Pacific Railroad Tunnel & Trail Project at Raymond Street. The Forest Preserve Commission approved Resolution FP-R-19-112759 on Nov. 12, 2019, to extend the Phase II Engineering services with Wills Burke Kelsey Engineering during the construction process of the project (Change Order #4). This extension of Phase II engineering services went beyond the original Phase II engineering term noted in the IDOT agreement as expiring May 26, 2020. IDOT is requiring the District approve an extension of the ending date to Dec. 31, 2020. IDOT has provided the attached Affidavits and Amendment for the District's review and approval.

The MFT Section Number is 14-F3000-07-BT, the Federal Project Number is TE-01D1(040) and the State Job Number is D-91-222-16.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]	Next: 7/10/2020 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	Michael Kenyon, President	
SECONDER:	Chris Kious, Commissioner	
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarrett Sanchez	
ABSENT:	Steve Weber, Barbara Wojnicki	

B. Presentation and Approval of a Bid for Reconstruction of a Stormwater Basin and Trail within Brunner Family and Fox River Shores Forest Preserves

Brunner Family Forest Preserve is a 741-acre property located in the northeast corner of the County, with more than two miles of Fox River frontage. A development grant from the Open Space Land Acquisition & Development (OSLAD) program helped provide funding for site improvements and trails, and allowed the preserve to be opened to the public. An unusually large storm event hit the area in July 2017. The storm caused extensive flooding and erosion along and over the trail, and at the detention basin at the east end of Commerce Parkway in Carpentersville. The District contracted with Bono Consulting, Inc. to survey and develop a plan to regrade and redirect the storm-water runoff, in order to handle another huge storm event, and to prevent erosion. The Commission budgeted \$30,000 in FY2018/19 for restoration of the damaged areas. The engineer's estimate for repair costs exceeded the originally budgeted amount. The engineer updated the plans through value engineering, and the District worked with the Village of Carpentersville and the County of Kane to develop a final site plan. In September 2019, the District bid the project and received five bids, all of which exceeded the originally budgeted \$30,000. Due to financial constraints, staff requested additional funding in the 2020/21 budget year. The

Commission recently approved \$217,500 as the new budget for this project. Staff estimated total project costs at \$225,000 before the bridge installation portion was completed. Staff further reduced the scope of the project by removing the northern creek-crossing improvements through the installation of a District-owned bridge. This in-house work replaced the planned installation of two culverts and major creek and floodplain regrading. Last month, plans went out for bid once again, with nine contractors responding. The lowest, responsible bidder was Copenhagen Construction from Gilberts, Illinois. We are very pleased to report that the Copenhagen Construction bid is much lower than budgeted, at \$97,575. Staff is requesting approval of this contract to complete the basin, trail repairs and selective paving project. In addition, staff is requesting a contingency of 10 percent (\$9,757) to cover any additional costs for unforeseen conditions related to this project. The total cost of this project is estimated at \$107,332.

DISCUSSION: Commissioner Chris Kious asked if the trail would be asphalt. Ken Anderson explained that it will be crushed gravel.

RESULT:	MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]	Next: 7/10/2020 8:30 AM
TO:	Forest Preserve District Executive Committee	
MOVER:	Chris Kious, Commissioner	
SECONDER:	Drew Frasz, Commissioner	
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarrett Sanchez	
ABSENT:	Steve Weber, Barbara Wojnicki	

V. New or Unfinished Business

None.

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

None.

VII. Communications

President Kenyon would like a visit from Barrington Natural Farms for an update.

ED Meyers stated that Phase 4 of the COVID response will begin on June 26th. The restrooms will be open and we will begin to take reservations for shelters within the state's recommendations.

Commissioner Frasz inquired about the large boulder that is in the Fox River at Fabyan Forest Preserve. Chief of Planning and Operations Ken Anderson responded that ICC the vendor will be coming to get it out by hand soon. Frasz also mentioned a need for trash receptacles on the west side of the preserve.

VIII. Chairman's Comments

None.

IX. Adjournment

RESULT:	ROLL CALL VOTE [UNANIMOUS]
MOVER:	Chris Kious, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez
ABSENT:	Steve Weber, Barbara Wojnicki

Theresa Barreiro, Chairman
Forest Preserve District Planning and Utilization Committee
Forest Preserve District of Kane County

Adjournment until: Thursday, July 30, 2020, at 9:30 am
Via Video Conference held at the
Kane County Government Center, Building A
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary