



FOREST PRESERVE DISTRICT OF KANE COUNTY

PLANNING AND UTILIZATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Friday, May 22, 2020 at 9:30 AM via video conference and at 719 Batavia Ave. Geneva, IL 60134. The meeting was opened by Chairman Theresa Barreiro at 9:30 AM.

Members Present:

Chairman Theresa Barreiro	Present
President Michael Kenyon	Present
Commissioner Deborah Allan	Present
Commissioner Drew Frasz	Remote
Commissioner Mo Iqbal	Remote
Commissioner Chris Kious	Remote
Commissioner Jarett Sanchez	Absent
Commissioner Steve Weber	Absent
Commissioner Barbara Wojnicki	Absent

Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resources, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloppo, Police Chief, Jerry Hodge, Attorney, Ellen J. Maglio, Recording Secretary

II. Approval of Minutes from February 27, 2020

Correction to agenda only date.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Chris Kious, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious
ABSENT:	Jarett Sanchez, Steve Weber, Barbara Wojnicki

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Bids and Proposals

A. Presentation and Approval of a Contract with V3 Engineering for Professional Engineering and Environmental Services for the Fox River Shores Forest Preserve - Carpentersville Dam Removal Project

A contract for engineering and environmental professional services related to the Carpentersville Dam-Removal Project at the Fox River Shores Forest Preserve.

The removal of the Carpentersville Dam has been discussed for several years. The Villages of Carpentersville and Algonquin completed a river report, which indicates a need to remove

the dam for improvements to water quality, habitat restoration and enhanced recreation. The IDNR has agreed to provide 100 percent of the funding for the engineering, dam removal/modification and river/shoreline restoration, at an estimated cost of \$2.4 million. In addition, the District will work closely with IDNR staff to develop the final engineering and construction documents.

The District has completed a selection process, which included a request for qualifications from six engineering firms. Three firms responded. The District ranked each firm and conducted two interviews. Per the agreement, IDNR reviewed the information and provided comments related to the scope of services and agreement. In addition, the IDNR approved the selection of V3 Companies, Ltd., of Woodridge, Illinois.

Funds totaling \$500,000 were budgeted in the 2015/2016 fiscal year for professional services, such as engineering and environmental services. Sufficient funds totaling \$500,000 are available in the Construction Development Fund, for this expense totaling \$312,935. These funds have been received from the IDNR as part of the ongoing agreement.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 6/5/2020 8:30 AM
MOVER:	Drew Frasz, Commissioner
SECONDER:	Chris Kious, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious
ABSENT:	Jarett Sanchez, Steve Weber, Barbara Wojnicki

B. Presentation and Approval of a Bid for the Construction of a Trail Switchback and Reconnection of the Fox River Trail in South Elgin

The Fox River Trail is the District's most-popular trail system. The section located in within the Village of South Elgin, north of State Street, has been in transition for many years. At one point, there was a plan for the District to purchase the Wolf Property and accept a land donation from the Burton Foundation, to fully connect the trail in this area. The District went through a lengthy process to secure the appropriate trail property, but in the end was unable to do so, due to environmental issues as well as the Park District Risk Management Agency (PDRMA) position on insuring the Wolf Property. South Elgin continues to pursue the completion of the part of the project south of the District's property.

With this as a backdrop, the District moved forward with a revised design, which included a switchback trail and 90-degree, at-grade crossing of Center Street, and connection to the existing trail located on the Burton Foundation Property.

In addition, the District secured funding for this project from the Grand Victoria Riverboat Fund (GVRF) for \$45,703. (The GVRF funds will more than likely be reduced due the reduction in the scale of the project.)

The District released a bid and held a mandatory pre-bid meeting to secure a contractor to install all required improvements. Six bids were received and the lowest, responsible bidder was Evans & Sons Blacktop, Inc., of West Chicago, Illinois, for \$51,206.08.

Funds totaling \$120,000 were budgeted in the 2017/18 fiscal year. In addition, \$30,000 was carried over from a previous year, for a total project funding of \$150,000. Some of the funds have been spent on engineering and improvement-plan development.

Staff requests establishment of an additional 10 percent contingency of \$5,120, for the possibility of unforeseen, additional construction costs.

Once the project is completed, the District will request grant reimbursement of \$45,703 from the County of Kane, who administers the GVRF. As previously stated, we anticipate this grant reimbursement will be less.

DISCUSSION:

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 6/5/2020 8:30 AM
MOVER:	Michael Kenyon, President
SECONDER:	Deborah Allan, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious
ABSENT:	Jarett Sanchez, Steve Weber, Barbara Wojnicki

V. New or Unfinished Business

A. Presentation and Approval of a Second Amendment to the License Agreement with the Village of South Elgin for the Use of a Portion of the Jon J. Duerr Forest Preserve

The Village is now seeking permission to install an off-leash dog area in the enclosed area formerly used for baseball. The Village of South Elgin has agreed to institute the same off-leash dog area rules currently in place at the three off-leash dog areas operated by the Forest Preserve District, and has agreed to install an ADA-accessible asphalt path from the parking lot to the off-leash area. The Village of South Elgin will not be charging any fees for use of the off-leash dog area.

This Second Amendment to the License Agreement provides for the modification to the use plan from a baseball field to a fenced dog park and the installation of the ADA asphalt trail connection to the parking lot. All terms from the original License Agreement and First Amendment remain intact. The District's legal counsel, Jerry Hodge, the Park District Risk Management Agency (PDRMA) and the Village of South Elgin have reviewed and approved the agreement. There is no financial impact to the District associated with this agreement.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 6/5/2020 8:30 AM
MOVER:	Michael Kenyon, President
SECONDER:	Drew Frasz, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious
ABSENT:	Jarett Sanchez, Steve Weber, Barbara Wojnicki

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel *None.*

VII. Communications

The Forest Preserve District of Kane County will hold a public hearing on Friday, June 5, 2020, at 9:30 a.m. or immediately following the District Executive Meeting, via web conference and teleconference to provide interested parties an opportunity to express their views on the proposed 2020 Rebuild Illinois Grant opportunities. Fast Track Public Infrastructure, Competitive Regional Economic Development, Competitive Public Infrastructure and Competitive Shovel-Ready Sites Grant projects.

On or about June 15, 2020, the Forest Preserve District of Kane County intends to apply to the Illinois Department of Commerce and Economic Opportunity for grants from the Rebuild Illinois program. This program is funded by state funds as included in the 2019 Capital Bill. These funds are to be used for community development projects throughout the county that will include the following activities: the Settler’s Hill Golf Course improvements, redevelopment of the Oakhurst Forest Preserve, and the Jon J. Duerr Forest Preserve, maintenance facility and parking lot improvements at Hughes Creek and a development of a wetland bird habitat at the Pingree Grove Forest Preserve. The total amount of Rebuild Illinois funds to be requested for the six projects is \$10,500,000. The Forest Preserve District of Kane County also proposes to expend \$1,879,526 in non-Rebuild Illinois funds on the project. These non-Rebuild Illinois funds will be derived from the Capital Development Fund, and two grants from the Illinois Department of Natural Resources and the Wadsworth Foundation Grant in the amount of \$650,000.

Phase III Reopening Plan: Preparing for staff protocols for returning as of June 1, 2020.

VIII. Chairman's Comments *None.*

IX. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Chris Kious, Commissioner
AYES:	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious
ABSENT:	Jarett Sanchez, Steve Weber, Barbara Wojnicki

Theresa Barreiro, Chairman
Forest Preserve District Planning and Utilization Committee
Forest Preserve District of Kane County

Adjournment until: Thursday, June 25, 2020 at 9:30 am
TBD via Videoconference or at the Forest
Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary