



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### PLANNING AND UTILIZATION COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, November 29, 2018 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Commissioner Margaret Auger at 9:30 AM.

#### Members Present:

Commissioner Deborah Allan	Present
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Present
Commissioner Ron Ford	Present
Commissioner Drew Frasz	Present
Chairman Rebecca Gillam	Absent
President Michael Kenyon	Present
Secretary Philip Lewis	Present
Commissioner Jarett Sanchez	Absent
Commissioner Thomas Smith	Present
Commissioner Barbara Wojnicki	Absent

#### Others Present:

Commissioner Elect: Chris Kious

Staff: Monica Meyers, Executive Director, Ken J. Stanish, Chief Financial Officer, Ken Anderson, Jr., Chief of Planning and Operations, Ben Haberthur, Director of Natural Resources Management, John Goreth, Director of Operations, Tracey Smith, Director of HR, Laurie Metanchuk, Director of Community Affairs, Mike Gilloffo, Director of Public Safety, Brittany Kovach, Community Affairs Specialist, Anna Marano, Buyer, Dave Petschke, Accounting Manager, Jerry Hodge, Attorney, Caitlin Rodeghero, Administrative Specialist, Ellen J. Maglio, Recording Secretary

#### II. Approval of Minutes from October 25, 2018

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Ron Ford, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Ron Ford, Drew Frasz, Michael Kenyon, Philip Lewis, Thomas Smith
<b>ABSENT:</b>	Rebecca Gillam, Jarett Sanchez, Barbara Wojnicki

#### III. Public Comment (Each Speaker is limited to three minutes) *None.*

#### IV. Bids and Proposals

##### A. Presentation and Approval of a Bid for Tree & Brush Removal at the Mill Creek Forest Preserve

To promote grassland health, reduce edge-effect, and encourage the growth of native grasses and wildflowers tree lines must be removed. For this project, bids were sought to remove invasive trees and brush from a 5.7-acre section of Mill Creek Forest Preserve. This will provide connectivity between adjacent grasslands and result in a less fragmented ecosystem.

The bid was advertised and distributed to 24 vendors with 6 contractors responding. The lowest qualified total bid came from Conservation Land Stewardship (CLS), Inc. of Elmhurst, IL, for \$6,840.00 for 5.7 acres of tree and brush removal. Staff contacted CLS to ensure the accuracy of their low bid. CLS has performed other District tree and brush removal projects in the past to the District's satisfaction.

**DISCUSSION:** *President Kenyon asked if the stumps are going to be sprayed as well. Director Haberthur stated that yes the stumps will be sprayed. Secretary Lewis asked why we don't clear cut the entire area since they are invasive. Director Haberthur stated that the phased approach would be less drastic and more acceptable to the public. This approach would be similar to the tree removal at Creekbend. He also added that the project will be over seen by Restoration Ecologist Pat Chess.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 12/7/2018 8:30 AM</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Ron Ford, Drew Frasz, Michael Kenyon, Philip Lewis, Thomas Smith
<b>ABSENT:</b>	Rebecca Gillam, Jarett Sanchez, Barbara Wojnicki

V. **New or Unfinished Business** *None.*

VI. **Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel** *None.*

#### VII. Communications

The 2018 Resident Survey is available online and all residents are invited to complete. A summary report will be given in January.

The Employee Recognition Luncheon will be held on Friday, December 7 at the Grand Victoria Riverboat in Elgin, please RSVP to Betsy.

The Adopt a Turtle program is now online. This program is a fund raiser for the Kane Forest Foundation. Community Affairs Metanchuk has more information.

#### VIII. Chairman's Comments

President Kenyon took a moment to acknowledge the outgoing commissioners: Secretary Lewis, Chairman Auger, Commissioners Ford and Smith. He said that he was grateful to get to know each one and how good it was to work with them.

Several of the Commissioners took the time to thank staff and fellow Commissioners. Chairman Auger stated that she has seen a lot of progress during her tenure on the board. Commissioner Ford mentioned that he was very enthused about the golf courses and he would like to see a youth golf program. Commissioner Smith stated that he strongly supported the open space and the forest preserve. Secretary Lewis proclaimed his enjoyment of his time on the board and reflected on the projects and accomplishments that have been made during his 12 years. He also was proud of how these accomplishments will make a difference for generations to come.

## IX. Adjournment

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Smith, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Ron Ford, Drew Frasz, Michael Kenyon, Philip Lewis, Thomas Smith
<b>ABSENT:</b>	Rebecca Gillam, Jarett Sanchez, Barbara Wojnicki

Rebecca Gillam, Chairman  
Forest Preserve District Planning and Utilization Committee  
Forest Preserve District of Kane County

**Adjournment until: \*Wednesday, January 23, 2019 at 9:30 am**  
**Forest Preserve District Administration Offices**  
**1996 S. Kirk Road, Suite 320 Geneva, Illinois**

**\*NOTE DAY CHANGE**

Respectfully Submitted,

*Ellen J. Maglio*

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Recording Secretary