



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### PLANNING AND UTILIZATION COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve District Planning and Utilization Committee meeting was held Thursday, October 29, 2020 at 9:30 AM at the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by Chairman Theresa Barreiro at 9:30 AM.

**Remote=\***

#### Members Present:

<b>Attendee Name:</b>	<b>Status:</b>
Chairman Theresa Barreiro	Present
Commissioner Deborah Allan	Present*
Commissioner Drew Frasz	Present
Commissioner Mo Iqbal	Present*
President Michael Kenyon	Present
Commissioner Chris Kious	Present
Commissioner Jarett Sanchez	Present* (@ 9:33 a.m.)
Commissioner Steve Weber	Present*
Commissioner Barbara Wojnicki	Present

#### Others Present:

Commissioner Davoust\*, Surges\*; Exec. Dir. Monica Meyers; CFO Ken J. Stanish & staff Petschke\*; Dir. of Natural Resources Ben Haberthur; Dir. Community Affairs Laurie Metanchuk; Dir. of Operations John Goreth, HR Dir. Katy Yee; Police Chief Gilloffo\*; Attorney Gerry Hodge\*; KCITD Staff Peters; Recording Secretary Gabriella Figliozzi

#### II. Approval of Minutes from September 24, 2020

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Kious, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Steve Weber, Barbara Wojnicki
<b>ABSENT:</b>	Jarett Sanchez

#### III. Public Comment (Each Speaker is limited to three minutes)

*None.* (Sanchez arrived via remote @ 9:33 a.m.)

#### IV. Bids and Proposals

##### A. Presentation and Approval of a Bid for Tree Planting at Elburn Forest Preserve as Part of the Intergovernmental Agreement with Kane County Division of Transportation for the Bliss Road Realignment Project

Kane County Division of Transportation (KDOT) and the Forest Preserve District of Kane County entered into an agreement on June 9, 2020, for temporary and permanent easements associated with various intersection realignment improvements associated with Bliss Road, Fabyan Parkway and Main

Street. One of the requirements of the agreement is that the District shall bid and secure a contractor to plant 400 trees of 2.5-inch diameter within the Elburn Forest Preserve. These trees replace the number of trees impacted as part of KDOT's road improvements. KDOT is required to pay for all costs associated with the tree-planting project. The District estimated the total cost for the project would be \$220,000. The bid came in at \$249,800. This is \$29,800 over the budgeted amount. Under the agreement, KDOT is required to pay any difference to the District within 30-days of being invoiced by the District.

**DISCUSSION:** *Commissioner Kious asked about recovering the difference in price, and if that was discussed with KDOT, Dir. Anderson responded yes, that was discussed and requested. Commissioner Weber asked about the size of tress, Anderson responded the trees are 2.5 inch diameter.*

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 11/6/2020 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Michael Kenyon, President	
<b>SECONDER:</b>	Barbara Wojnicki, Commissioner	
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez, Steve Weber, Barbara Wojnicki	

**B. Presentation and Approval of a Bid for Herbicide Weed Management to Treat Woody Re-Sprouts at Various Forest Preserves**

District staff and contractors annually clear dozens of acres. These clearing projects remove large portions of non-native and invasive woody vegetation from degraded woodlands. The removal of mid- and over-story individuals from a woodland opens the forest floor to sunlight. The sunlight equally favors both beneficial species and invasive non-natives. The contracted work detailed below will target invasive woody species for chemical spot control. Through this process, we will promote desirable plants and restore both the structure and function of the woods. Successive years of effort will reduce the effort and cost needed to maintain these areas in perpetuity. The District publicly advertised the bid and sent it to 33 vendors. Seven responded.

Staff recommends the Committee approve the bids for herbicide weed management to be conducted at portions of three forest preserves with Cardno, Inc. of Monee, Illinois, for a contract cost of \$15,515 for Project 1; with Applied Ecological Services, Inc. of Broadhead, Wisconsin, for a contract cost of \$22,556 for Projects 2 and 3; and with Integrated Lakes Management, Inc. of Waukegan, Illinois, for a contract cost of \$5,422.75 for Project 4, for a combined total project cost of \$43,493.75.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 11/6/2020 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Drew Frasz, Commissioner	
<b>SECONDER:</b>	Chris Kious, Commissioner	
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez, Steve Weber, Barbara Wojnicki	

**C. Presentation and Approval of a Bid for Repaving and Drainage Improvements to the Fox River Trail in Elgin**

Each year, the District resurfaces a portion of the linear trail system as part of the District's preventative-maintenance program. Trail resurfacing alternates annually between North and South

Operations areas. For the 2019/20 fiscal year, funds were approved to recycle in place, pave and restore approximately 1.5 miles of the Fox River Trail, on the east side of the Fox River, in Elgin Township. Due to the complexity of the drainage improvements, HR Green Engineering was hired to facilitate this portion of the project. The scope of engineering work included, surveys, photographic documentation, geotechnical investigations, contract plans and specifications, engineer's estimate of construction costs, bid documents and permitting. The bid was sent to 44 vendors; eight responded. Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois was the qualified, lowest bidder, with a base-bid price of \$235,000, Alternate #1 price of \$69,903.13, Alternate #2 price of \$9,948.50, and Alternate #3 price of \$7,000. The grand total bid price for this project was \$321,851.63.

After reviewing the bid documents, staff chose the Base Bid of \$235,000 for trail repaving and drainage repairs for one mile of trail and Alternate #2 for the Logan Avenue drainage improvements at \$9,948.50, for a grand total of \$244,948.50. Staff recommends the Committee approve the bid from Chicagoland Paving Contractors, Inc. of Lake Zurich, Illinois for the repaving and drainage repairs on approximately one mile of the Fox River Trail, from I-90, south to the Elgin Sanitary Station/Historic Brick Road for \$235,000; and Alternate #2 for the Logan Avenue drainage improvements for \$9,948.50. The total project cost is \$244,948.50.

**DISCUSSION:** Commissioner Allan asked about the resurfacing. Anderson responded that the surface is grinded down in place and filled with 2.5 inches of asphalt on top.

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 11/6/2020 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Steve Weber, Commissioner	
<b>SECONDER:</b>	Deborah Allan, Commissioner	
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez, Steve Weber, Barbara Wojnicki	

## V. New or Unfinished Business

### A. Presentation and Approval of a Second Amendment to the License Agreement with All Grass Farms at the Brunner Family Forest Preserve

The original license stipulates that the primary purpose of the operation will be for an organic farm operation, including livestock, dairy operation, vegetable and fruit crops, and a farmers market. The attached license specifies approved concessions associated with farming production. The license also specifies approved recreational and educational activities, such as farm tours and dinners. The first amendment, approved Feb. 16, 2016, specified additional organic vegetable production areas.

This second amendment provides for a term extension of another five years, and records additional requirements of the lessee to remain in compliance with District standards and expectations. The financial terms of this second amendment remain consistent with the original 2015 license agreement, which includes a land fee of \$200 per acre plus a 5% fee on the farm market gross sales. All Grass Farms has met or exceeded all of the revenue projections in their original license, since 2018. They are on track to exceed the 2020 revenue projections of \$85,775. Financial projections have been provided through 2024, and are attached as part of the 2015 license agreement.

**DISCUSSION:** Commissioner Kious commented on the success of the farm. Commissioner Frasz noted that the investments made to restore this barn is a success story and has generated revenues.

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 11/6/2020 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Drew Frasz, Commissioner	
<b>SECONDER:</b>	Jarett Sanchez, Commissioner	
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez, Steve Weber, Barbara Wojnicki	

**B. Presentation and Approval of an Amendment #1 to Intergovernmental Agreement with Illinois Department of Natural Resources for the Fox River Obstruction Removal Project**

The IDNR and District entered into an Intergovernmental Agreement on February 13, 2018. The purpose of this Intergovernmental Agreement was to remove obstructions within the Fox River at Fabyan Forest Preserve - Causeway Removal Project and Fox River Shores Forest Preserve - Carpentersville Dam Removal Project. The Fabyan Forest Preserve - Causeway Removal Project is complete. While the Fox River Shores Forest Preserve - Carpentersville Dam Removal Project is in the engineering and environmental-planning stage. This Amendment #1 is a termination date change from December 1, 2020 to December 1, 2023. The IDNR is entirely funding these projects at a total estimated cost of \$3,500,000 for both projects combined.

**DISCUSSION:** Committee Chair Barreiro commented on the length of projects, specifically Dam projects. Exec. Dir. Meyers explained the process of funding, approval with the IDNR and permitting. Barreiro asked when to anticipate completion. Dir. Anderson noted that summer 2021 would be ideal, he stated as long as permitting is on schedule, they anticipate completion in the next 3 years. Commissioner Sanchez asked about the process of dam removal. Anderson explained the process of water diversion and removal. He noted there would be an exhibit for the public to view. Commissioner Kious noted that the dam does not control any over flow, they discussed how the waters will changed in terms of elevation and diversity in the fish.

<b>RESULT:</b>	<b>MOVED FORWARD BY ROLLCALL VOTE [UNANIMOUS]</b>	<b>Next: 11/6/2020 8:30 AM</b>
<b>TO:</b>	Forest Preserve District Executive Committee	
<b>MOVER:</b>	Barbara Wojnicki, Commissioner	
<b>SECONDER:</b>	Jarett Sanchez, Commissioner	
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Michael Kenyon, Chris Kious, Jarett Sanchez, Steve Weber, Barbara Wojnicki	
<b>ABSENT:</b>	Mo Iqbal	

**VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel**

*None.*

**VII. Communications**

*Dir. Anderson presented a drone video of the bridge construction. The removal of the causeway and the installation of the bridges. There was discussion regarding the material that was left in the water. Anderson stated the DNR will assess the situation and determine if this would cause issues with the fish habitats. Anderson presented another drone video of the South Elgin Switchback Trail project.*

**VIII. Chairman's Comments**

*None.*

**IX. Adjournment**

*The meeting adjourned at 10:07 a.m.*

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Chris Kious, Commissioner
<b>SECONDER:</b>	Barbara Wojnicki, Commissioner
<b>AYES:</b>	Theresa Barreiro, Deborah Allan, Drew Frasz, Mo Iqbal, Michael Kenyon, Chris Kious, Jarett Sanchez, Steve Weber, Barbara Wojnicki

Theresa Barreiro, Chairman  
Forest Preserve District Planning and Utilization Committee  
Forest Preserve District of Kane County

**Adjournment until: Thursday, December 18, 2020 at 9:30 am**  
**Kane County Government Center Bldg. A,**  
**2<sup>nd</sup> fl., Geneva, Illinois 60134**

Respectfully Submitted,

*Gabriella Figliozi*

Gabriella Figliozi  
Recording Secretary